

# ORDER FOR SUPPLIES OR SERVICES

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IMPORTANT: Mark all packages and papers with contract and/or order numbers.

BPA NO.

1. DATE OF ORDER <b>SEP 26 2005</b>		2. CONTRACT NO. (if any) GS35F4453G		6. SHIP TO:	
3. ORDER NO. <b>DR-33-05-345-004</b>		4. REQUISITION/REFERENCE NO. dtd 8/5/05 CIO-05-345		a. NAME OF CONSIGNEE U.S. Nuclear Regulatory Commission Office Information Systems	
5. ISSUING OFFICE (Address correspondence to) U.S. Nuclear Regulatory Commission Div. of Contracts Attn: H. (Eddie) Colón, Jr. Mail Stop T-7-I-2 Washington, DC 20555				b. STREET ADDRESS Attn: Helen Hughes, Mail Stop: T6-F33	
c. CITY Washington		d. STATE DC		e. ZIP CODE 20555	

7. TO:		f. SHIP VIA	
a. NAME OF CONTRACTOR CEXEC INC		8. TYPE OF ORDER	
b. COMPANY NAME ATTN: BARRY T. MURPHY SENIOR VICE PRESIDENT, OPERATIONS		<input type="checkbox"/> a. PURCHASE <input checked="" type="checkbox"/> b. DELIVERY	
c. STREET ADDRESS 11440 COMMERCE PARK DR STE 600		Reference your Please furnish the following on the terms and conditions specified on both sides of this order and on the attached sheet, if any, including delivery as indicated. Except for billing instructions on the reverse, this delivery/task order is subject to instructions contained on this side only of this form and is issued subject to the terms and conditions of the above-numbered contract.	
d. CITY RESTON	e. STATE VA	f. ZIP CODE 201911555	

9. ACCOUNTING AND APPROPRIATION DATA <b>510-15-5E1-332 J1193 252A 31X0200.510</b> (This action administratively transfers \$15,179.34 in funds previously obligated under Delivery Order No. DR-33-05-345 dated 5/17/2005)		10. REQUISITIONING OFFICE CIO <b>OIS/COD/DBB</b>	
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11. BUSINESS CLASSIFICATION (Check appropriate box(es))				12. F.O.B. POINT Destination	
<input type="checkbox"/> a. SMALL	<input checked="" type="checkbox"/> b. OTHER THAN SMALL	<input type="checkbox"/> c. DISADVANTAGED	<input type="checkbox"/> d. SERVICE-DISABLED VETERAN-OWNED		
<input type="checkbox"/> d. WOMEN-OWNED	<input type="checkbox"/> e. HUBZone	<input type="checkbox"/> f. EMERGING SMALL BUSINESS			

13. PLACE OF		14. GOVERNMENT B/L NO.		15. DELIVER TO F.O.B. POINT ON OR BEFORE (Date) 09/26/05 - 11/14/05		16. DISCOUNT TERMS NET 30	
a. INSPECTION Rockville, MD	b. ACCEPTANCE Rockville, MD						

## 17. SCHEDULE (See reverse for Rejections)

ITEM NO. (A)	SUPPLIES OR SERVICES (B)	QUANTITY ORDERED (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)	QUANTITY ACCEPTED (G)
	<p>Task Order No. 004 entitled "NRC Office Automation Analysis/Study", under ID/IQ Delivery Order No. DR-33-05-345.</p> <p>In accordance with Section 11.0, Task Order Procedures, this action definitizes Task Order No. 004. This effort shall be performed in accordance with the enclosed Statement of Work, the terms and conditions of Delivery Order No. DR-33-05-345 and GSA Schedule No. GS-35F-4453G, and at the prices stated in the SCHEDULE (Refer to Page 2).</p> <p>Task Order No. 004 shall be effective <u>September 26, 2005</u> through <u>November 14, 2005</u> with a total cost ceiling of \$15,179.34.</p> <p>Continued on Page 2</p>			See CONTINUATION Page		

SEE BILLING INSTRUCTIONS ON REVERSE	18. SHIPPING POINT		19. GROSS SHIPPING WEIGHT		20. INVOICE NO.		\$15,179.34	17(h) TOTAL (Cont. pages)
	21. MAIL INVOICE TO:							
	a. NAME U.S. Nuclear Regulatory Commission Div. of Contracts, Mail Stop T-7-I-2						17(i). GRAND TOTAL	
	b. STREET ADDRESS (or P.O. Box) Attn: (DR-33-05-345-004)							
c. CITY Washington		d. STATE DC	e. ZIP CODE 20555					

22. UNITED STATES OF AMERICA BY (Signature)	23. NAME (Typed) Heriberto Colón, Jr. Contracting Officer TITLE: CONTRACTING/ORDERING OFFICER
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OPTIONAL FORM 347 (REV. 3/2005)  
PREPARED BY GSA MAR 48 CFR 53.213(i)

TEMPLATE - ADM001

SISP REVIEW COMPLETE

ADM002

# ORDER FOR SUPPLIES OR SERVICES SCHEDULE - CONTINUATION

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IMPORTANT: Mark all packages and papers with contract and/or order numbers.

DATE OF ORDER

CONTRACT NO.

GS35F4453G

ORDER NO.

DR-33-05-345-004

ITEM NO. (A)	SUPPLIES OR SERVICES (B)	QUANTITY ORDERED (C)	UNIT (D)	UNIT PRICE (E)	AMOUNT (F)	QUANTITY ACCEPTED (G)
001	SENIOR TECHNICAL WRITER (GSA CLIN TW-01-H: Senior Technical Writer)				\$697.62	
002	PROJECT MANAGER (GSA CLIN SM-02-H: Subject Matter Specialist)				\$2,185.92	
003	SUBJECT MATTER SPECIALIST(S) (GSA CLIN SM-02-H: Subject Matter Specialist)				\$12,295.80	
<b>TOTAL ESTIMATED AMOUNT (CEILING).....\$15,179.34</b>						
Reference is made to your proposal dated 9/2/2005, in response to this effort.						
<b>NOTE TO NRC ACCOUNTING:</b>						
Request <b><u>\$15,179.34</u></b> in funds previously obligated under Delivery Order No. DR-33-05-345 dated 5/17/2005 be <b><u>administratively transferred</u></b> to DR-33-05-345-004 (Task Order No. 4)						
<b>TOTAL CARRIED FORWARD TO 1ST PAGE (ITEM 17(H))</b>					<b>\$15,179.34</b>	

## ADDITIONAL TASK ORDER TERMS AND CONDITIONS

### A.1 CONSIDERATION AND OBLIGATION--TASK ORDER

(a) The total estimated amount of this Task Order (ceiling) for the products/services ordered, delivered, and accepted under this contract is **\$15,179.34**. The Contracting Officer may unilaterally increase this amount as necessary for orders to be placed with the contractor during the contract period provided such orders are within any maximum ordering limitation prescribed under this contract.

(b) The amount presently obligated with respect to this Task Order is **\$15,179.34\***. This obligated amount may be unilaterally increased from time to time by the Contracting Officer by written modification to this contract. The obligated amount shall, at no time, exceed the Task Order ceiling as specified in paragraph (a) above. When and if the amount(s) paid and payable to the Contractor hereunder shall equal the obligated amount, the Contractor shall not be obligated to continue performance of the work unless and until the Contracting Officer shall increase the amount obligated with respect to this contract. Any work undertaken by the Contractor in excess of the obligated amount specified above is done so at the Contractor's sole risk.

*\*Funds for this Task Order are administratively transferred from Delivery Order No. DR-33-05-345 dated 5/17/2005.*

**TASK ORDER NO. 4**  
**UNDER DELIVERY ORDER NO. DR-33-05-345**

**Title: Office Automation Analysis/Study**

**Background:** The Nuclear Regulatory Commission (NRC) issued a task under a previous Contract (GSA K03KA030S00) for the development of a Office Automation Analysis/Study. Due to Contract expiration study was not fully completed - only time to gather Regional Offices survey results. Draft study delivered to NRC in May of 2005.

**Objective:** To complete study and deliver in final form suggested best cost/benefits office automation software package that will meet NRC's current and known future needs.

**Requirements:**

1. Send out prepared survey to all Headquarters IT Coordinators and any other specified participants that NRC may wish to include
2. Incorporate NRC's comments on initial draft into revised draft
3. Incorporate results of survey into revised draft study
4. Deliver to NRC by October 21, 2005, revised draft study for review
5. Incorporate NRC comments and prepare Final Analysis/Study

**Meetings:**

1. The normal bi-weekly meeting required by the original contract
2. Provide presentation of Final Analysis/Study results following delivery of the report to NRC.

**Deliverables:**

1. Revised Draft Office Automation Analysis/Study
2. Final Office Automation Analysis/Study
3. Presentation of Final Analysis/Study results following delivery of the report to NRC.

**Estimated Delivery Schedule:**

1. Draft Study due to NRC by October 21, 2005\*
2. Final Office Automation Analysis/Study by October 31, 2005\*
3. Presentation of Final Analysis/Study results following delivery of the report to NRC (Date TBD)\*

*\*The Delivery Schedule dates are estimated. The actual due dates are to be determined and agreed upon by CEEXEC and the NRC Project Officer.*

**Period of Performance:** September 26 through the November 14, 2005