




Department of Energy
Washington, DC 20585

QA:NA

October 13, 2005

MEMORANDUM FOR DISTRIBUTION

FROM: PAUL M. GOLAM 
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WASTE MANAGEMENT

SUBJECT: ACTIONS

The purpose of this memorandum is to formally assign expectations and actions as a follow on to last weeks meetings. For actions that will take longer than 30 days to complete, you are directed to develop a Plan of Action and Milestones (POAM) that includes precursor actions to support delivery of final work product. These action plans will be tracked by Ron Milner, the Chief Operating Officer for the organization. If you have any questions on what is expected, please see me as soon as possible so we may all start on the right foot. These assignments are due to me not later than Monday, October 24, 2005.

ACTION: A. Exornstein

- Develop implementation plan to establish Lead Laboratory for the Office of Civilian Radioactive Waste Management including contract clearance, DOE statement of work (SOW), communication plan, and transition plan.

ACTION: C. Kouts

- Develop POAM for a disposal canister that can be engineered, licensed, procured, and used to store, transport and dispose of SNF.

ACTION: G. Lanthrum

- Develop POAM for accelerated development and demonstration of transportation infrastructure (with the exception of the Nevada rail line).

ACTION: J. Arthur

- Develop Critical Decision package (CD-1) for design and license to operate Yucca Mountain surface facilities as a primarily non-contaminated operations.
- Develop reporting metrics that accurately and independently assess performance of important activities

ACTION: J. Weagle

- Develop POAM for potential application of Structurally Amorphous Metal (SAM) to waste packages



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ACTION: C. Lukasik

- Twice weekly update of all open personnel hiring actions

ACTION: E. Knox

- Develop POAM for Land Withdrawal Legislative Package
- Develop and transmit requirements to USGS for certification of scientific work products

ACTION: B. Greene

- Rollout plan for new path forward

ACTION: B. Boyle

- Develop POAM for review, validation, augmentation, and replacement of USGS work products as they support infiltration model and maps
- Develop POAM for improvement of TSPA model

ACTION: G. Runkel

- Develop POAM to re-perform Extent of Condition Review
- Develop POAM for independent certification of LSN
- Develop POAM for independent certification of LA
- Develop POAM for independent certification of infiltration model and maps
- Develop POAM to implement university-based independent oversight process

ACTION: S. Mettington

- Develop POAM for new contract package from SOW to implementation

ACTION: V. Trebules

- Develop POAM for SOW, project baseline, critical path, earned value in accordance with DOE 413.3 requirements

ACTION: R. Minning

- Develop FY06 financial plan
- Develop FY07 financial plan based on new path forward

ACTION: M. Van Der Puy

- Develop POAM for implementation of Safety Conscious Work Environment across RW organization

ACTION: R. Milner

- Develop integrated POAM and provide weekly updates on project status