

October 7, 2005

MEMORANDUM TO: Luis A. Reyes
Executive Director for Operations

FROM: Annette L. Vietti-Cook, Secretary /RA/

SUBJECT: STAFF REQUIREMENTS - SECY-05-0160 - PHASE I REPORT
AND RECOMMENDATIONS ON CONGRESSIONAL DISTRICT
OUTREACH EFFORT

The Commission has approved the staff's recommendation to continue with the limited Congressional District Outreach program in FY 2006 and 2007 (Option 2) and to distribute to Regional Administrators and Office Directors the Congressional District Outreach Work Group Initiatives for Enhancing In-House Communications and Connectivity.

In the long term, if continued benefits can be demonstrated, the staff should implement a more extensive program. To ensure an effective program, the staff should develop a program plan that addresses issues including measures to assess the effectiveness of the program, how Congressional District offices will be selected for outreach purposes, the appropriate frequency of such meetings, whether to include major licensed facilities other than commercial nuclear power plants, which office should oversee the program, and what guidance if any needs to be developed.

The program plan should ensure not only an effective program, but also an efficient one which takes into consideration and coordinates with existing staff outreach activities. In developing the criteria on how Congressional District offices are to be selected for outreach purposes, the staff should consider Congressional Districts with facilities of significant public interest, and in the future, in Congressional Districts where new plant licensing and construction is being considered.

In continuing this outreach, the staff should focus upon the nature of the work performed by the Congressional District offices so that the information provided is useful in their interactions with constituents. The staff should also ensure that information provided to the District offices includes publicly available information that the offices can easily pass along to their constituents.

cc: Chairman Diaz
Commissioner Merrifield
Commissioner Jaczko
Commissioner Lyons
DOC
OGC
CFO
OCA
OPA

