

August 29, 2005

MEMORANDUM TO: Luis A. Reyes
Executive Director for Operations

FROM: Stephen D. Dingbaum/**RA**/
Assistant Inspector General for Audits

SUBJECT: STATUS OF RECOMMENDATIONS: AUDIT OF NRC'S
POLICY AND PRACTICES CONCERNING CAMERA CELL
PHONES (OIG-05-A-12)

REFERENCE: DEPUTY EXECUTIVE DIRECTOR FOR INFORMATION
SERVICES AND ADMINISTRATION, AND CHIEF
INFORMATION OFFICER, MEMORANDUM DATED JULY
20, 2005

Attached is the Office of the Inspector General's analysis and status of recommendations as discussed in the agency's response dated July 20, 2005. Based on this response, recommendations 1 and 2 are closed, and recommendations 3, 4, and 5 are resolved. Please provide an update on all resolved recommendations by November 21, 2005.

If you have any questions or concerns, please call me at 415-5915.

Attachment: Status of Recommendations

cc: W. Dean, OEDO
M. Malloy, OEDO
P. Tressler, OEDO

File location: G:\AUDIT\05-A-12\followup\response 081205.doc

Distribution:

OIG Chron
AIGA Chron
BSerepca
RIrish
DLee

OFFIC E	OIG	OIG	OIG	OIG	OIG
NAME	JGordon	SCoker	BSerepca	RIrish	SDingbaum
DATE	08/ /2005	08/ /2005	08/ /2005	08/ /2005	08/ /2005

OFFICIAL FILE COPY

Audit Report
Audit of NRC's Policy and Practices Concerning Camera Cell Phones
OIG-05-A-12

Status of Recommendations

Recommendation 1: Develop a policy that (a) establishes requirements for OIS acquisition of camera cell phones and other wireless devices with photographic capability for employee use, (b) conveys that NRC's prohibition against taking photographs in NRC buildings also applies to camera cell phones, and (c) communicates NRC's expectations concerning visitors with camera cell phones.

Response Dated
July 20, 2005:

Agree. We will issue an e-mail to information technology (IT) coordinators by July 30, 2005, stating the requirements for NRC acquisition of camera cell phones and will incorporate requirements for the acquisition of camera cell phones into the revised Management Directive (MD) 2.3, "Telecommunications." The revision to MD 2.3 will be completed and issued by September 30, 2006. Additionally, this revision will reference MD 12.1, "NRC Facility Security Program," which addresses the prohibitions and permitted uses of portable electronic devices with the capability to take pictures.

By July 30, 2005, we will communicate, through written guidance, NRC's policy (contained in MD 12.1) and expectations concerning visitors with camera cell phones. This guidance to employees will be included in the employee announcement referenced in Recommendation 2. As indicated in Recommendation 4 below, we will have posters in place by September 30, 2005, stating NRC's policy contained in MD 12.1.

OIG Analysis:

OIG reviewed the e-mail sent to IT coordinators stating the requirements for NRC acquisition of camera cell phones and the NRC Announcement that was sent to NRC staff on July 29, 2005. These documents clearly communicated to NRC staff the agency's expectations and policy concerning NRC acquisition of camera cell phones and the use of camera cell phones within NRC facilities. Once updated, MD 2.3 will offer further guidance to employees on the agency's camera cell phone policy. The posters will be an additional measure to facilitate compliance with this policy. These accomplished and planned actions address the intent of this audit recommendation. This audit recommendation is therefore closed.

Audit Report
Audit of NRC's Policy and Practices Concerning Camera Cell Phones
OIG-05-A-12

Status of Recommendations

Status: Closed.

Audit Report
Audit of NRC's Policy and Practices Concerning Camera Cell Phones
OIG-05-A-12

Status of Recommendations

Recommendation 2: Issue a Yellow Announcement to remind employees of the NRC prohibition against using any type of device to take pictures inside NRC buildings.

Response Dated
July 20, 2005: Agree. This recommendation will be completed by July 30, 2005.

OIG Analysis: OIG reviewed the Yellow Announcement, sent to employees on July 29, 2005, and found that it conveyed the necessary information to address the audit recommendation. This recommendation is therefore closed.

Status: Closed.

Audit Report
Audit of NRC's Policy and Practices Concerning Camera Cell Phones
OIG-05-A-12

Status of Recommendations

Recommendation 3: Inform new employees of the prohibition against taking photographs with any type of device inside NRC buildings during the new employee orientation.

Response Dated
July 20, 2005: Agree. By July 30, 2005, we will implement a revised security briefing for the new employee orientation that informs them of the prohibition against taking photographs with any type of device inside NRC buildings.

OIG Analysis: The proposed action addresses the intent of OIG's recommendation. This recommendation will be closed when OIG receives documentation (for example, a checklist of topics that are covered) indicating that this topic is and will continue to be discussed at new employee orientations.

Status: Resolved.

Audit Report
Audit of NRC's Policy and Practices Concerning Camera Cell Phones
OIG-05-A-12

Status of Recommendations

Recommendation 4: Inform visitors of the prohibition against taking pictures with any device inside NRC buildings.

Response Dated
July 20, 2005: Agree. The posters will be in place by September 30, 2005.

OIG Analysis: The proposed action addresses the intent of this recommendation. This recommendation will be closed after the posters are on display.

Status: Resolved.

Audit Report
Audit of NRC's Policy and Practices Concerning Camera Cell Phones
OIG-05-A-12

Status of Recommendations

Recommendation 5: Include, in the security guard orders, instructions for the security guards to use in handling visitors with camera cell phones.

Response Dated
July 20, 2005: Agree. This recommendation will be implemented by September 30, 2005.

OIG Analysis: The proposed action addresses the intent of OIG's recommendation. This recommendation will be closed after OIG reviews the guard order instructions.

Status: Resolved.