

## ASSESSMENT OF PROPOSED INFORMATION COLLECTION

TO: INFORMATION MANAGEMENT COORDINATOR

TITLE OF INFORMATION COLLECTION REQUIREMENT

THE FOLLOWING FACTORS WERE CONSIDERED IN EVALUATING THE PROPOSED INFORMATION COLLECTION REQUIREMENT. *(If the response is not so, check "No" and explain under "Remarks.")*

YES

NO

1. The requirement is needed. *(It is the best means to achieve a necessary regulatory objective.)*

X

2. The requirement has practical utility, i.e., the NRC has the capability to use the information in a timely and useful fashion.

X

3. The schedule for imposing the requirement is reasonable.

X

4. The requirement selected is the least burdensome method of achieving a necessary regulatory objective.

X

5. The requirement does not duplicate or overlap requirements imposed by the NRC.

X

6. The requirement does not duplicate or overlap requirements imposed by other Government agencies.

X

7. The method used to estimate the burden is adequate.

X

8. The burden estimates are reasonable when compared with similar requirements previously submitted.

X

9. The methods proposed for collecting or keeping the information are consistent with sound records management practices.

X

10. The records retention period is sufficiently definitive and reasonable.

X

11. The requirement adequately identifies the records to be maintained and the information to be reported.

X

12. NRC administrative support requirements are sufficient to manage the information collection.

X

13. The information collection will not cause NRC to exceed its Information Collection Budget.

X

REMARKS *(If an explanation to items 1 through 13 above, reference the remark to the item number)*

OCIO REVIEWER - (Assigned Analyst)

SIGNATURE

DATE

Records Management Branch/OCIO

09/14/50

OCIO APPROVAL - (Branch Level)

SIGNATURE

DATE

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Office of the Chief Information Officer

09/ /05