

RI - DNMS Licensee Event Report Disposition

Licensee:

CCM - County College of Meriden

Event Description:

Missing or Stolen Materials

License No:

29-17675-03

Docket No:

13-17675-03

MLER-RI:

2005-037

Event Date:

Report Date:

5-6-05

HQ Ops Event #:

1. REPORTING REQUIREMENT

General Licensee

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10 CFR 20.1906 Package Contamination

10 CFR 20.2201 Theft or Loss

10 CFR 20.2203 30 Day Report

Other

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10 CFR 30.50 Report

10 CFR 35.3045 Medical Event

License Condition

2. REGION I RESPONSE

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Immediate Site Inspection

Special Inspection

Telephone Inquiry

Preliminary Notification/Report

Information Entered in RI Log

Report Referred To:

Inspector/Date

Inspector/Date

Inspector/Date

Daily Report

Review at Next Inspection

3. REPORT EVALUATION

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Description of Event

Levels of RAM Involved

Cause of Event

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Corrective Actions

Calculations Adequate

Additional Information Requested from Licensee

4. MANAGEMENT DIRECTIVE 8.3 EVALUATION

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Release w/Exposure > Limits

Repeated Inadequate Control

Exposure 5x Limits

Potential Fatality

If any of the above are involved:

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Considered Need for IIT

Decision/Made By/Date:

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Deliberate Misuse w/Exposure > Limits

Pkging Failure > 10 rads/hr or Contamination > 1000x Limits

Large# Indivs w/Exp > Limits or Medical Deterministic Effects

Unique Circumstances or Safeguards Concerns

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Considered Need for AIT

5. MANAGEMENT DIRECTIVE 8.10 EVALUATION (additional evaluation for medical events only)

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Timeliness - Inspection Meets Requirements (5 days for overdose / 10 days for underdose)

Medical Consultant Used-Name of Consultant/Date of Report:

Medical Consultant Determined Event Directly Contributed to Fatality

Device Failure with Possible Adverse Generic Implications

HQ or Contractor Support Required to Evaluate Consequences

6. SPECIAL INSTRUCTIONS OR COMMENTS

Non-Public

Inspector Signature:

Chris Indur

Date:

6/8/05

Public/SISP REVIEW COMPLETE

Branch Chief Initials:

JD Turner

Date:

6/10/05

May 20, 2005

Samuel J. Collins, Regional Administrator
Nuclear Regulatory Committee
475 Allendale Road
King of Prussia, PA 19406-1415

RE: Written notification of missing or stolen materials

Dear Mr. Collins:

I am sending this written notification after giving Craig Gordon (610-337-5216) a phone notification of the same on 5/6/05. Based on guidance from NUREG-1556 Volume 16 Appendix K, please be advised of the following:

(A) Description of the radioactive material

Twenty-three (23) Series 700C OMNIGLOW® Self-Luminous Exit Signs

B) Description of the circumstances under which the loss or theft occurred

The College began a construction project on or about November 14, 2003 of its Student Community Center. As per a contractual agreement, Bovis Lend Lease (CONTACT: Fred Hohnhorst (609) 951-0500) was responsible for ensuring that all hazardous material generated during the renovation would be disposed of properly.

In April of 2005, the College asked for copies of the necessary documentation indicating all hazardous material had been disposed of properly. At this time, it was discovered that there were no records for the disposal of the signs, and their current location was unknown.

(C) Disposition of the radioactive material

It is unclear at this time as to the location of the missing signs. They were either stolen or thrown away with the general construction waste.

(D) Radiation exposure to individuals

To the best of my knowledge, there was no exposure while signs were being removed. Similarly, I have no reason to believe there was any exposure while signs were segregated for disposal.

(E) Actions taken to recover the material

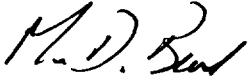
Contractor had indicated on 5/2/05 that an internal investigation had occurred and the missing signs could not be located.

(F) Actions taken to prevent recurrence.

Incident occurred as a result of construction and remodeling. As this scope of this activity is not normal, I do not believe there will be recurrence at this time.

Should you have any questions, I would ask that you contact me at (973) 328-5551. There is a significant amount of internal documentation that has been generated regarding this incident.

Very truly,

A handwritten signature in black ink, appearing to read "M. D. Busniak", written in a cursive style.

Michael D. Busniak
Environmental Health and Safety Coordinator

c: Harvey Jackson, Director of Security and Safety CCM
Joseph Ponturo, Director of Plant & Maintenance CCM
Fred Hohnhorst, Bovis Lend Lease



General
License

~~29-1568503~~
~~70-4268~~

Harvey A. J. Jackson, Jr.
Director
Security/Safety

214 Center Grove Road, Randolph, New Jersey 07869-2086
973-328-5553 • Fax: 973-328-5573 • www.ccm.edu
email: hjackson@ccm.edu

FAX TRANSMITTAL

To: Mike Ripley USNRC Fax: 1 301-816-5151
From: Harvey Jackson Date: 5-6-05 2003
Re: Missing Signs Pages: 20

CC:

Per our conversation on this date @ 10:50 a.m

CONFIDENTIALITY NOTE

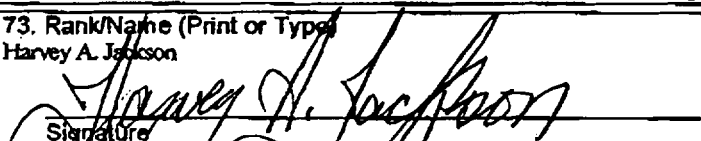
The document(s) accompanying this telecopy transmission may contain confidential and/or legal privileged information from the Security and Safety Department at County College of Morris. This information is intended only for the use of the individual(s) or entity named on this cover sheet. If you are not the intended recipient, you are hereby notified that any disclosure, copying, distribution or the taking of any action in reliance on this information is strictly prohibited and that the transmitted documents should be returned to this department immediately. If you have received this telecopy in error, please telephone us immediately so that we can arrange for the return of the original documents to us at no cost to you.

SECURITY DEPARTMENT
COUNTY COLLEGE OF MORRIS
214 CENTER GROVE ROAD
RANDOLPH, NJ 07869
(973) 328-5550

Operator #23

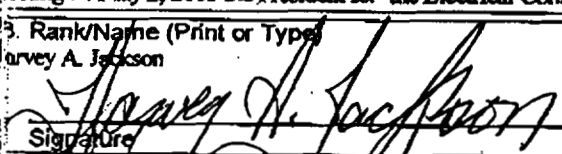
Radiation Office Follow up # 1609884542
16097845522 Richard Peres

INVESTIGATION REPORT

1. Incident Number 2005-62746		2. Code na		3. Phone Number and Ext. 973-328-5550		4. UCR na		21. Prosecutor's Case No.		22. Department Case No. <input type="checkbox"/> Co-op <input type="checkbox"/> Original		
5. Crime / Incident Hazardous Materials Missing				6. NJS				23. Victim (First, Middle, Last) County College of Morris				
								Social Security Number n/a		24. D.O.B n/a		
								25. Sex		26. Race n/a		
DATE AND TIME		7. Between <input checked="" type="checkbox"/>	8. Hour Unk	9. Day 6	10. Mo. 11	11. Date 14	12. Yr 03	27. Victim's Address (City, State, Zip) Same as Above				Phone and Ext. No 973-328-5550
		AT <input checked="" type="checkbox"/>	0900	3	04	26	05					
13. Crime / Incident Location Student Community Center, (Construction Project)								28. Employer / Address A/A				Phone and Ext. No S/A
14. Municipality RANDOLPH				15. County MORRIS		16. Code 1432		29. Person Reporting Crime / Incident Joseph R. Ponturo				30. Date and Time 4/26/05 0900
17. Type of Premises College Building		18. Code		19. Weapons - Tools N/A		20. Code		31. Address 214 Center Grove Road Randolph, NJ 07869				Phone and Ext. No 973-328-5550
32. Modus Operandi / How Committed Contractor responsible for materials failed to produce documents of disposal when requested by the College. Materials can not be located on campus. The materials are identified as Exit signs, (23) each having a radioactive source.												
33. Vehicle na		34. Year na		35. Make na		36. Body Type na		37. Color na		38. Registration Number and State na		39. Serial Number or Identification na
VALUE STOLEN PROPERTY		40. Currency na		41. Jewelry na		42. Furs na		43. Clothing na		44. Auto na		45. Miscellaneous na
46. Total Value Stolen na		47. Total Value Recovered none		48. Teletype Alarm na		49. Technical Services NJEPa and MCPO		50. Technician & Agency s/a # 49				
51. Weather na		52.		53.		54.		55. Evidence <input checked="" type="checkbox"/> None Yes No <input type="checkbox"/> <input type="checkbox"/> NJ SBI <input type="checkbox"/> <input type="checkbox"/> Retained <input type="checkbox"/> <input type="checkbox"/> Returned <input type="checkbox"/> <input type="checkbox"/> Destroyed		56. Disposition Yes No <input type="checkbox"/> <input type="checkbox"/> Arrest Pending <input type="checkbox"/> <input type="checkbox"/> Teletype Pending <input type="checkbox"/> <input type="checkbox"/> Evidence Pending		
57. Chem Lab No. na		58. Ballistics Lab No. na		59. MV Summons/ Warn No. na		60.						
List arrested / summoned. List and identify additional victims - Describe perpetrators or suspects - Date action taken include findings and observations of investigator - Physical evidence found - Where, by whom - Disposition and technical services performed - Interview of victims - witnesses - persons contacted - Suspects - Attach Victim Property Loss Report - Attach Statements - Court Action - All NCIC Entry / Inquiries - Prisoner Disposition.												
61. No. Arrested 00		62. Adult 00		63. Juvenile 00		64. Status Crime 00		65. Status Case T.O.T. State		66. UCR Status		6. Date Cleared 5/3/05
68. Name				Address of Arrested / Summoned				69. Age 70. Sex 71. Race 72. D.O.B				
The College began a construction project on or about November 14, 2003 of its Student Community Center. All contractors attended a kick off meeting on this date. Included in the meeting was the electrical contractor. The meeting was conducted by Mr. Fred Hohnhorst of Bovis Lend Lease. Bovis Lend Lease is the contractor hired by the College to manage the entire construction project. The company address is 821 Alexander Road Princeton, NJ 08540. Telephone number is 1-609-951-0500 Fax 1-609-951-0038. Mr. Robert Pasqual is the Senior Vice President and the person having direct contact with the College regarding the project. (See attachment #1). A second meeting convened on November 24, 2003 which included a representative from the electrical contractor, Mr. Michael Messina. The electrical contractor is identified as E.J. Stewart of 3651 Hill Road Parsippany, NJ 07054 Telephone 973-402-5566 Fax 973-402-5404. NJ License 3615 Mr. Jim McCloskey is the President. (See attachment #2). During this meeting a discussion ensued with respects to the contractors responsibility to submit documentation for the disposal of the materials to the College for their records. (See attachment #3 page 3). For the purpose of this report, the construction project was scheduled in two phases. The first was completed in April whereupon the Director of Plant and Maintenance sought the above mentioned disposal documentation from the contractor. He was advised at that point that the materials, (23) signs were not disposed of and were missing. In a meeting on May 2, 2005 the President for the Electrical Contracting company stated that the signs were missing and that he was conducting a self investigation.												
73. Rank/Name (Print or Type) Harvey A. Jackson						74. Badge No. 700		75. P 1		76. Report Date 5/3/05		77. Rev. By
Signature 						78.		79.		80.		81.

SECURITY DEPARTMENT
 COUNTY COLLEGE OF MORRIS
 14 CENTER GROVE ROAD
 RANDOLPH, NJ 07869
 973) 328-5550

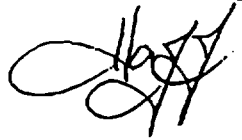
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Signature 						78.		79.		80.		
										81.		

CCM SECURITY / SAFETY DEPARTMENT

CONTINUATION PAGE

1. Incident Number 2005-62746	2. Code NA	21. Prosecutor's Number NA	Department Case Number NA		
<p>While he acknowledges removing the signs and storing them, he now states that he was uncertain as to whether or not it was his responsibility to dispose of them, (See attachment #4).</p> <p>See attachment #5 for a description of where the signs were located prior to the demolition process by the contractor.</p>					
Name (Print or Type) Harvey A. Jackson		74. Badge No. 700	75. Page 2	76. Date of Report 5/3/04	77. Reviewed by

Attachment #1 191




AGENDA FOR KICK-OFF MEETING

A. CONTRACT AND DOCUMENT SIGNING

1. Concurrence on dates and status
2. Insurance Certificates

B. CONTRACTOR'S AREA OF RESPONSIBILITY

1. Schedule

- Initial Steps
 - Relocation of College Offices
 - Build Temporary Kitchen
 - Phasing Limit Lines
- Initial Schedules and Overall Master Schedule
- Long-lead items

2. Payment Schedule, AIA Form G702

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3. Schedule of Values

•

4. Shop Drawings and Submission of Samples

- Shop Drawing Schedule (01300)
- Quality Control (01400)
- Building Inspections
- Submittals (01300)
 - Contractor Limiting Submittals to two.

RJF FLETCHER THOMPSON ARCHITECTURE, LLC

EDISON SQUARE SOUTH / 2025 LINCOLN HIGHWAY / EDISON, NEW JERSEY 08817-3350

TEL 732-287-3800 / FAX 732-287-8865

WWW.FLETCHERTHOMPSON.COM

Agenda for Kick-Off Meeting 11/14/2003
RJFFT # 20098

Attach. 1 Page 2

- Proper Identification of Submittals.
 - Substitutions (01600) - Cost Savings/Owner Benefit
- Allowances & Alternates
- 5. Contractor and Material Supplier List
- 6. Location of Temporary Facilities, Job Sign, Power, Lighting, etc.
 - Trailer Assignments
 - Material Storage Dictates & Locations
- 7. Asbestos Abatement and Hazardous Materials
 -
 - Fluorescent bulbs with mercury
 - PCB in ballasts and emergency exit signs
- 8. As-Built Drawings
 -
- 9. Coordination of Work
 - Coordination drawings
- 10. Change Orders 0
 -
 - Explicit time and materials breakdown required.
- 11. Job Meetings
 - Time and frequency

C. OWNER'S RESPONSIBILITY & REQUIREMENTS

1. Owner/Architect/Construction Manager/ Prime Contractor Relationship
 - Lines of Communication
 - Prime Contractor's Representatives, Emergency Call List
2. Campus Procedures and Policies
 - Safety Plans
 - Parking
 - Security

Agenda for Kick-Off Meeting 11/14/2003
RJFFT # 20098

Attach 1 Page 3

- **Contract Management**
- **Campus Activities & School Calendar**
- **Prime Contractor Telephone List & Emergency Procedures**

Agenda for Kick-Off Meeting 11/14/2003
RJFFT # 20098

Attach 1 Page 4

D. DISCUSSIONS

1. State Treasury Contract Compliance Discussion

E. NEXT MEETING (site location, date and time)

Robert E. McNamara

Distribution:

Dr. Edward Yaw, President CCM
Craig Jackson, Vice-President CCM
Jerry Murphy, Director of Purchasing CCM
Joseph Ponturo, Director of Plant & Maintenance CCM
Harvey Jackson, Director of Security CCM
Kathy Avola, CCM
Arnold Chait, Vogel, Chait, Collins, and Schneider
Robert Pasquale, Bovis Lend Lease
Fred Hohnhorst, Bovis Lend Lease
Thomas A. Fantacone, AIA, RJFFT
Brian Duddy, RJFFT
All Prime Contractors
All Consultants

Q:\Documents\data\2000\20098\Preconstruction Meeting Agenda.doc

Attendance Sheet
Pre-Construction Meeting

County College of Morris
Student Community Center
Renovation & Expansion

November 24, 2003

Name	Company	Phone	Fax
Fred Hohnhorst	Bovis Lend Lease	973.574.0482	973.574.0480
Robert Pasqual	Bovis Lend Lease	609.951.0500	609.951.0038
BRIAN DUDDY	RJE/FLETCHER THOMPSON	732-287-3800	732-287-8865
ROBERT McNAMARA	" " "	" " "	" " "
JOE PONTURO	CCM/Plant	973-328-5500	973-328-5506
Gary S. Jones	CCM VP Business	973-328-5012	973-328-5020
John S. Jones	CCM		
KIMAREE SAROSHVAR	CCM	(973) 328-5500	973-328-5506
TONY BUTTIGLIA	CCM	(973) 328-5504	(973) 328-5506
JOE VENTURELLI	Spania Steel	973 729 3460	
WAVIN W. SCHWALDO	Armistead	201 447-6740	201 447-6812
MICHAEL MESSINA	E.J. STEWART INC	973 402-5566	973-402-5404
RICHARD KNAPO	Alliance Telecom	973-276-0909	973-276-0565
MARK FRASCO	AUGUST ARCE	908 354-1626	908-354-9124
GLENN WHALEN	" " "	" " "	" " "
PETER T. GARGIULO	L. GARGIULO CONST.	201-432-4500	201-432-4951
MARY SANTORO	L. GARGIULO Co.	201-432-4500	201-432-4951
DAVID REILLY	L. GARGIULO CO	"	"
HARVEY JACKSON	CCM	973-328-5553	973-328-5523
ARNOLD CHART	CCM/ATTORNEY	973 538 3800	973 538 3002
Gwendolyn Alston-Alle	NJ Dept of Treasury Contract Compliance	609 292-5476	609 994-4023
ANIN HARVEY	NJ Dept of Treasury Contract Compliance	609 943 3369	609 884 4023
LINDA FREEMAN	CCM	973-328-5155	973-361-4953
FRANK RADOSIN	TMG ENGINEERING INC.	732-738-9670	732-738-9672
JERARD MURPHY	CCM	973-328-5044	973-328-5047

EMAIL ADDRESSES

FRED.HOHNHORST@BOVISLENOLEASE.COM
 rmcnamara@ftae.com
 jfonturo@ccm.edu
 HJACKSON@CCM.EDU
 JMURPHY@CCM.EDU
 T.Bettler@CCM.EDU.COM.
~~K~~ K SOROOSHYARI@CCM.edu
 CTACKSON@CCM.EDU
 LFREEMAN@CCM.EDU
 Rich.Knapp@Alliantel.com.
 MMESSINA@BSTEWARDNJ.COM.
 gavin@armisteadmechanical.com
 PVENT@NAC.NET
 GARGIULOCONSTRUCTION@ATT.NET
 AUGARACE@AOL.COM
 fradosin@tmg-engr.com

Attachment #3 P81

Joe Ponturo

From: Hohnhorst, Fred [Fred.Hohnhorst@bovislendlease.com]
 Sent: Monday, January 05, 2004 9:43 AM
 To: Joe Ponturo; Harvey Jackson; 'Gavin W. Schiraldi'; 'gargiuloconstruction@att.net';
 'bduddy@ftae.com'; 'augarace@aol.com'; 'mmonamara@ftae.com';
 'rich.knapp@alliancetel.com'; 'Mike Messina'; Linda Freeman
 Cc: Hohnhorst, Fred; Tony Battista; Kiomars Sorooshyani; Craig Jackson
 Subject: CCM Meeting Minutes



Pre con meeting
 1.rtf (86 KB)

<<Pre con meeting 1.rtf>>

Here are meeting minutes from 11/24/03 preconstruction meeting. Fred

 This email (including any attachments) is confidential. If you are not the intended recipient you must not copy, use, disclose, distribute or rely on the information contained in it. If you have received this email in error, please notify the sender immediately by reply email and delete the email from your system. Confidentiality and legal privilege attached to this communication are not waived or lost by reason of mistaken delivery to you. Lend Lease does not guarantee that this email or the attachment (s) are unaffected by computer virus, corruption or other defects. Lend Lease may monitor incoming and outgoing emails for compliance with its Email Policy. Please note that our servers may not be located in your country.

Attach 3

Meeting Minutes

Detailed, Grouped by Each Meeting and by 'Old Business' and 'New Business'

County College of Morris - Student Center Renov Project # 45637400
 County College of Morris
 214 Center Grove Rd
 Randolph, NJ 07054-2086

Bovis Lend Lease, Inc.

Tel: Fax:

Pre-Construction Meeting 1

DATE: 11/24/03 TIME: 10:00 AM TO 01:00 PM 12/1/03 03:00 PM BY: Fred Hohnhorst BOVIS LEND LEASE, INC.

11/24/03 10:00 AM 01:00 PM 12/1/03 03:00 PM Fred Hohnhorst Bovis Lend Lease, Inc.

TO: Henderson Hall FROM: Henderson Hall

To discuss the the start of the project Henderson Hall Henderson Hall

AGENDA: Bovis Lend Lease, Inc. - Fred Hohnhorst Bovis Lend Lease, Inc. - Robert Pasqual RJF/Fletcher Thompson - Robert McNamara RJF/Fletcher Thompson - Brian Duddy County College of Morris - Joe Ponturo County College of Morris - Komars Sorooshtyari County College of Morris - Harvey Jackson County College of Morris - Linda Freeman County College of Morris - Tony Battista County College of Morris - Craig Jackson Armistead Mechanical Inc. - Gavin Schiraldo Alliance Telecommunication Contractors Inc. - Richard Knapp Sparta Steel Corporation - Peter VanVentricelli Louis Gargiulo Co. Inc. - Peter Gargiulo E. J. Stewart Electric Inc. - Michael Messina Louis Gargiulo Co. Inc. - Mary Santoro August Arace & Sons Inc. - Mark Frasco

Bovis Lend Lease, Inc. - Fred Hohnhorst
 Bovis Lend Lease, Inc. - Robert Pasqual
 RJF/Fletcher Thompson - Robert McNamara
 RJF/Fletcher Thompson - Brian Duddy
 County College of Morris - Joe Ponturo
 County College of Morris - Komars Sorooshtyari
 County College of Morris - Harvey Jackson
 County College of Morris - Linda Freeman
 County College of Morris - Tony Battista
 County College of Morris - Craig Jackson
 Armistead Mechanical Inc. - Gavin Schiraldo
 Alliance Telecommunication Contractors Inc. - Richard Knapp
 Sparta Steel Corporation - Peter VanVentricelli
 Louis Gargiulo Co. Inc. - Peter Gargiulo
 E. J. Stewart Electric Inc. - Michael Messina
 Louis Gargiulo Co. Inc. - Mary Santoro
 August Arace & Sons Inc. - Mark Frasco

NEW BUSINESS: 001-001 001-002

New Business

001-001	Rothe Johnson distributed agenda. Introductions were made by all parties.	Gavin Schiraldo (AMI); Mark Frasco (AAS); Mary Santoro (LGC); Michael Messina (EJS); Peter VanVentricelli (SSC); Richard	5-Closed	11/24/03 (Original: 11/24/03)	11/24/03	Yes
001-002	Schedule and phasing was discussed. This included relocation of offices by CCM, temporary kitchen and maintaining current bookstore.	Gavin Schiraldo (AMI); Mark Frasco (AAS); Mary Santoro (LGC); Michael Messina (EJS); Peter VanVentricelli	5-Closed	11/24/03 (Original: 11/24/03)	11/24/03	Yes

Prolog Manager

Printed on: 1/5/04

County College of Morris..

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Meeting Minutes

Detailed, Grouped by Each Meeting and by 'Old Business' and 'New Business'

Attach 3

Meeting Item Description		Re: / Status	Original	Completed	
New Business					
		(SSC); Richard Knapp (ATC)			
001-003	LGC to commence work on initial schedule. Schedule meeting set for 12/1/03 to discuss in detail.	Gavin Schiraldo (AMI); Mark Frasco (AAS); Mary Santoro (LGC); Michael Messina (EJS); Peter VenVentricelli (SSC); Richard	1-Open 12/1/03 (Original: 12/1/03)		No
001-004	Payments were discussed. All pencil copies must be sent to Bovis & RJF at end of month. Signed payments (3 originals must be sent to BLL and given to CCM no later	Gavin Schiraldo (AMI); Mark Frasco (AAS); Mary Santoro (LGC); Michael Messina (EJS); Peter VenVentricelli (SSC); Richard	5-Closed 11/24/03 (Original: 11/24/03)	11/24/03	Yes
<i>01/05/04 Shared with ? Fred data are missing</i>					
001-005	Schedule of Values discussed. Submit SOV to BLL & RJF	Gavin Schiraldo (AMI); Mark Frasco (AAS); Mary Santoro (LGC); Michael Messina (EJS); Peter VenVentricelli (SSC); Richard	5-Closed 11/24/03 (Original: 11/24/03)	11/24/03	Yes
001-006	Shop drawings were discussed. RJF requested a submittal log with priority of review submitted to RJF immediately. Upon receipt of this log, a submit directly to engineer that will review the product data. Copy BLL & RJF with the letter of transmittal. Submittals	Gavin Schiraldo (AMI); Mark Frasco (AAS); Mary Santoro (LGC); Michael Messina (EJS); Peter VenVentricelli (SSC); Richard	5-Closed 11/24/03 (Original: 11/24/03)	11/24/03	Yes
001-007	Building inspections discussed. LGC to submit permit documents to Township.	Gavin Schiraldo (AMI); Mark Frasco (AAS); Mary Santoro (LGC); Michael Messina (EJS); Peter VenVentricelli (SSC); Richard	5-Closed 11/26/03 (Original: 11/26/03)	11/26/03	Yes
001-008	Allowance and alternates were discussed. Signage allowance is the only allowance on project. Alternates 1,4,6,8,10,11 & 12 were accepted.	Gavin Schiraldo (AMI); Mark Frasco (AAS); Mary Santoro (LGC); Michael Messina (EJS); Peter VenVentricelli (SSC); Richard	5-Closed 11/24/03 (Original: 11/24/03)	11/24/03	Yes
001-009	All contractors must submit to RJF & BLL their proposed contractors and material supplier list for review and comment.	Gavin Schiraldo (AMI); Mark Frasco (AAS); Mary Santoro (LGC); Michael Messina (EJS); Peter VenVentricelli	5-Closed 11/24/03 (Original: 11/24/03)	11/24/03	Yes

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N11207 J

Meeting Minutes

Detailed, Grouped by Each Meeting and by 'Old Business' and 'New Business'

Item	Meeting Item Description	Responsible	Status	Due Date	Completed	Yes/No
New Business						
	contractors to submit 24 hour emergency phone numbers and contacts to BLL	(AMI); Mark Frasco (AAS); Mary Santoro (LGC); Michael Messina (EJS); Peter VenVentricelli (SSC); Richard		(Original: 12/8/03)		
001-018	CCM safety and security was discussed. Special parking passes will be delivered to the contractors. 2 for Lot 3 & 6.	Gavin Schiraldo (AMI); Mark Frasco (AAS); Mary Santoro (LGC); Michael Messina (EJS); Peter VenVentricelli (SSC); Richard	5-Closed	11/24/03 (Original: 11/24/03)	11/24/03	Yes
001-019	Submit site specific safety plans to BLL for review and comment. BLL will review with CCM safety.	Gavin Schiraldo (AMI); Mark Frasco (AAS); Mary Santoro (LGC); Michael Messina (EJS); Peter VenVentricelli (SSC); Richard	2-In Progress	12/8/03 (Original: 12/8/03)		No
001-020	Review all campus activities and coordinate work with school functions.	Gavin Schiraldo (AMI); Mark Frasco (AAS); Mary Santoro (LGC); Michael Messina (EJS); Peter VenVentricelli (SSC); Richard	5-Closed	11/24/03 (Original: 11/24/03)	11/24/03	Yes
001-021	NJS Treasury discussed the manning reports and distributed packets. Submit a copy to BLL by the 5th day of	Gavin Schiraldo (AMI); Mark Frasco (AAS); Mary Santoro (LGC); Michael Messina (EJS); Peter VenVentricelli (SSC); Richard	5-Closed	11/24/03 (Original: 11/24/03)	11/24/03	Yes
Old Business						

Attach 3

Meeting Minutes
Detailed, Grouped by Each Meeting and by 'Old
Business' and 'New Business'

Item # Meeting Item Description Referred Status Date Original Date Completed

New Business

(SSC); Richard
Knapp (ATC)

001-010	Location of temporary trailers were discussed and will be reviewed in field after meeting.	Gavin Schiraldo (AMI); Mark Frasco (AAS); Mary Santoro (LGC); Michael Messina (EJS); Peter VenVenricelli (SSC); Richard	5-Closed	11/24/03 (Original: 11/24/03)	11/24/03	Yes
001-011	Asbestos (ACM) work was discussed. All removal is in LGC scope. All contractors to review the CCM plan. LGC	Gavin Schiraldo (AMI); Mark Frasco (AAS); Mary Santoro (LGC); Michael Messina (EJS); Peter VenVenricelli (SSC); Richard	2-In Progress	12/8/03 (Original: 12/8/03)		No
001-012	CCM discussed the fluorescent tubes, ballasts and exit signs. EJS to dispose of PCB ballasts, tubes and exit signs and submit documentation of legal disposal to CCM for their records.	Michael Messina (EJS)	5-Closed	11/24/03 (Original: 11/24/03)	11/24/03	Yes
001-013	As built's were discussed. RJF & BLL will review on a monthly basis in conjunction with payment application to ensure drawings are kept up to date.	Gavin Schiraldo (AMI); Mark Frasco (AAS); Mary Santoro (LGC); Michael Messina (EJS); Peter VenVenricelli (SSC); Richard Knapp (ATC); Brian Duddy (RJF); Fred	5-Closed	11/24/03 (Original: 11/24/03)	11/24/03	Yes
001-014	Coordination drawings were discussed. Mary Santoro will be LGC project coordinator. AAS will submit their overall	Mary Santoro (LGC);	2-In Progress	12/8/03 (Original: 12/8/03)		No
001-015	Change order sequence was discussed. Submit all potential change orders to RJF & BLL for review. Do not perform any work that is change order without approval. Detail breakdown of all change orders for review and comment.	Gavin Schiraldo (AMI); Mark Frasco (AAS); Mary Santoro (LGC); Michael Messina (EJS); Peter VenVenricelli (SSC); Richard	5-Closed	11/24/03 (Original: 11/24/03)	11/24/03	Yes
001-016	Project meetings date was discussed. Meetings will be held on Wednesdays @ 1PM on a bi weekly basis.	Gavin Schiraldo (AMI); Mark Frasco (AAS); Mary Santoro (LGC); Michael Messina (EJS); Peter VenVenricelli (SSC); Richard Knapp (ATC); Fred Hohnhorst (BLL);	5-Closed	11/24/03 (Original: 11/24/03)	11/24/03	Yes
001-017	All communications must go thru RJF & BLL. AM	Gavin Schiraldo	2-In Progress	12/8/03		No

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5/2/05

about 2:30 p.m.

Present: Fred Hohnhorst of Bovis Lend Lease, Jim McCloskey of E.J. Stewart, Harvey Jackson and Kathy Avola

RE: Missing radioactive exit signs from SCC

Harvey explained that he is responsible for completing a disposal document for hazardous materials for the 23 missing exit signs.

Jim of EJ Stewart said they began operations on the 2nd floor of the SCC around Dec. 2003, were responsible for the electrical demolition, and they are in the process of figuring out who is responsible for the exit signs. He said the items were in a box in the upper level and Fred recalls Joe Ponturo saying we could get rid of them but Jim does not recall. Jim said his company is looking for them right now and he spoke to his foreman and the other men on the job in this effort.

Harvey asked for a list of the individuals who worked on the 2nd floor and Fred will supply same. Harvey will complete a report regarding this to the EPA tomorrow. In this report he will indicate that EJ Stewart was responsible for these items and Jim said okay. Fred did not monitor this except for that they were taken down and stored. Jim said the ballasts and lamps from the fixtures were recycled and the exit signs were put in a box and Jim said he did not know whether he was responsible or not. He was going to call and have them all removed at the same time and Joe Ponturo has the paperwork. Jim does not know if they were going to use the same company for disposal of the exit signs. Jim has never disposed of exit signs before and he said the contract says disposal of all light fixtures and ballasts. The signs are not these but they collected them and put them in a box and were trying to figure out what to do with them and then the big cardboard box disappeared. The box was stored in what is now the new Bookstore. The last time anyone can remember seeing them is approximately two months ago – maybe February. E.J. Stewart is down on the lower level now and they have been on the job every day for the last two months. Joe Ponturo says there are 10 exit signs on the lower level and Jim says they have 4 or 5 which are included in the 23.

Harvey asked Fred if they monitored these at all and Fred said they only asked for evidence of disposal via a disposal ticket which he spoke to Mike Messina of EJ Stewart about. Harvey asked Fred if there is any indication in the job records and Fred said it is in the job records, they did not have a total number and he did not know if anyone collected the serial numbers. This was a line item for the meeting agendas for a while.

Jim said EJ Stewart assumed that this was their responsibility but now that there is an issue he is looking into whether or not this should have been their responsibility.

Jim said they were directed that this was their responsibility and they proceeded accordingly. Jim asked for serial numbers and some proof that there are 23 or what the exact number is. Harvey will try to get serial numbers for the EPA report and he will indicate in the report that there appeared to be radioactive exit signs and leave it at that. Jim asked Harvey for a copy of the report which Harvey denied but said he will copy Jim that the report has gone to the state and once they get it an investigation will take place.

SCC

LOWER + BOOKSTORE + AUDITORIUM

13 SINGLE

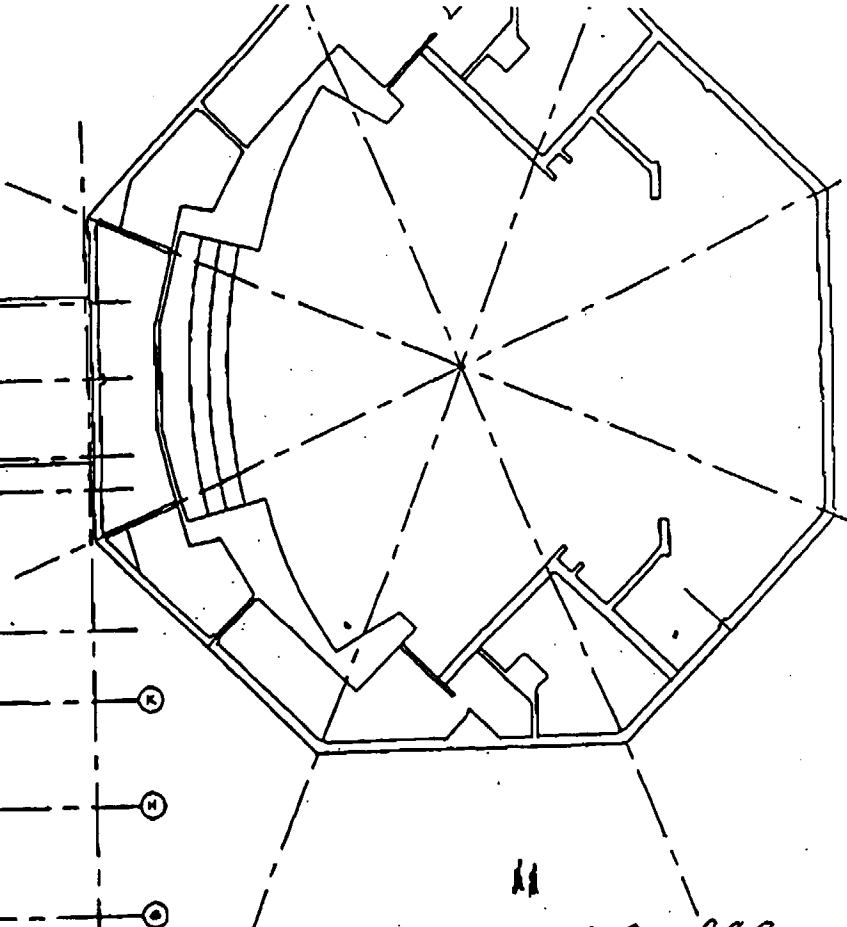
1 DOUBLE

UPPER

10 SINGLE

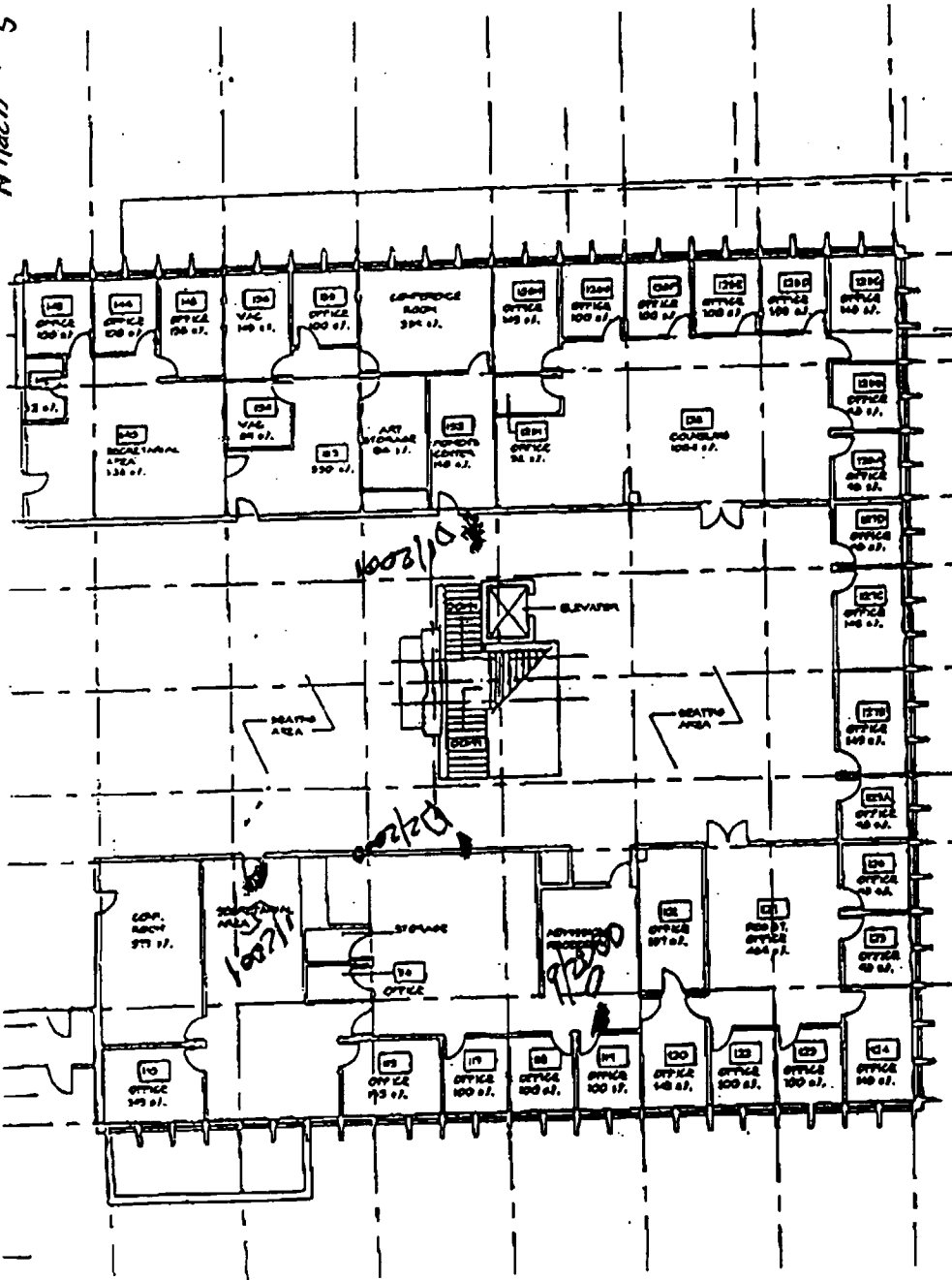
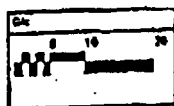
3 DOUBLE

	REPLACE BY	MANUFACTURING ON
SCC		
<u>LOWER</u>	③ SC NO TAG ② SC 1/2001 ⑤ SC 3/2001 ① SC 2/2000	
<u>BOOKSTORE</u>	③ SC 5/2008	
<u>UPPER</u>	① ① DC 2/2000 ① ① SC 8/2000 ① ① DC 9/2000 ① ① DC 1/2001 ① SC NO DATE ④ SC 2/2000 ③ ③ SC 1/2001 (① IN SAFE COULDN'T GET TO)	3/DOUBLE 10/SINGLE
<u>STEFFIELD Lower</u>	③ SC 5/2008 ① DC 1/2001 ① DC 5/2008	3/DOUBLE 10/SINGLE
<u>UPPER</u>	⑤ SC 5/2008 ① DC 5/2008	
<u>PENTHOUSE</u>	② SC 12/2006	



2000 year
3 Double
1 Single

STUDENT CENTER
UPPER LEVEL PART B

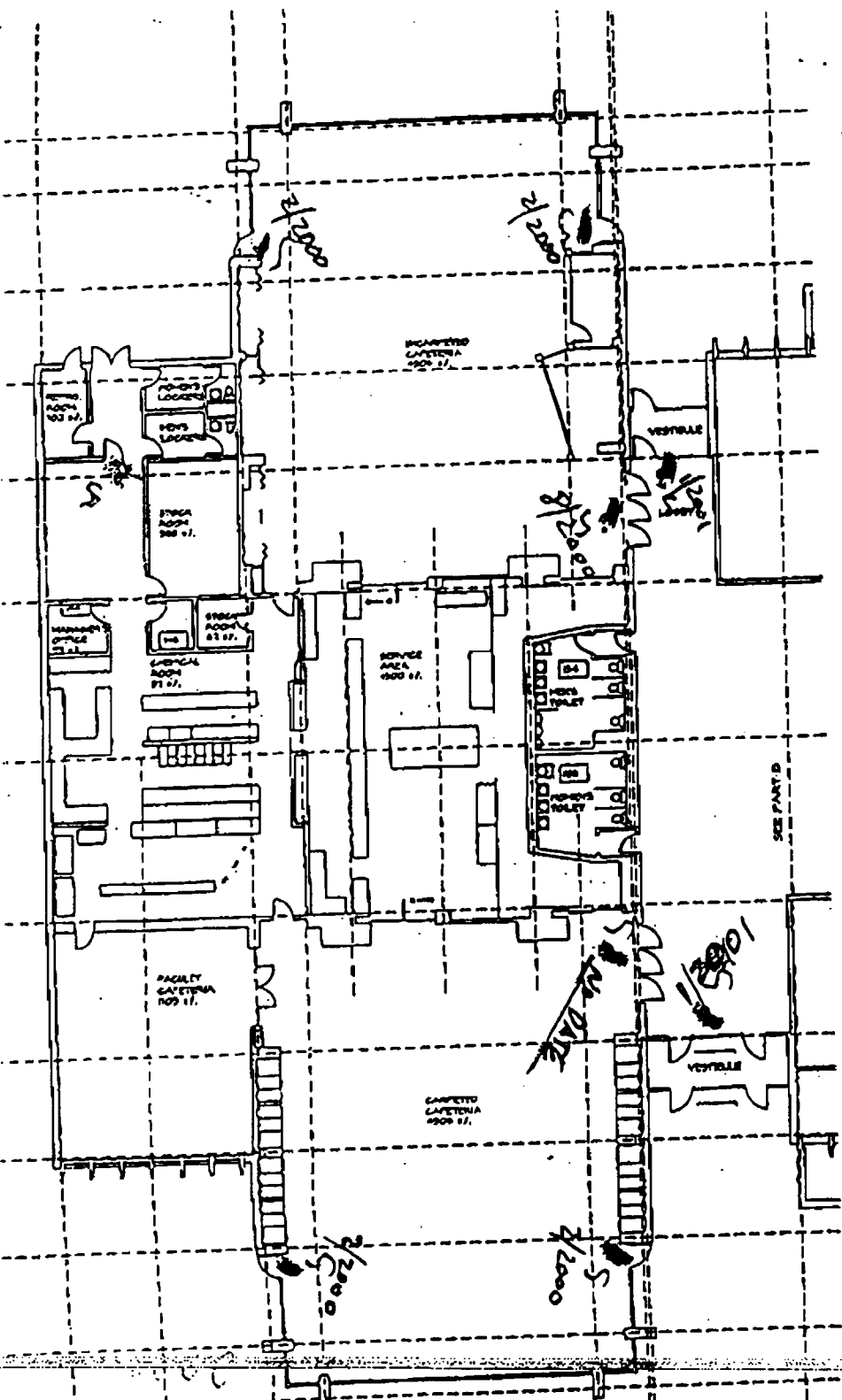
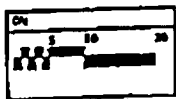


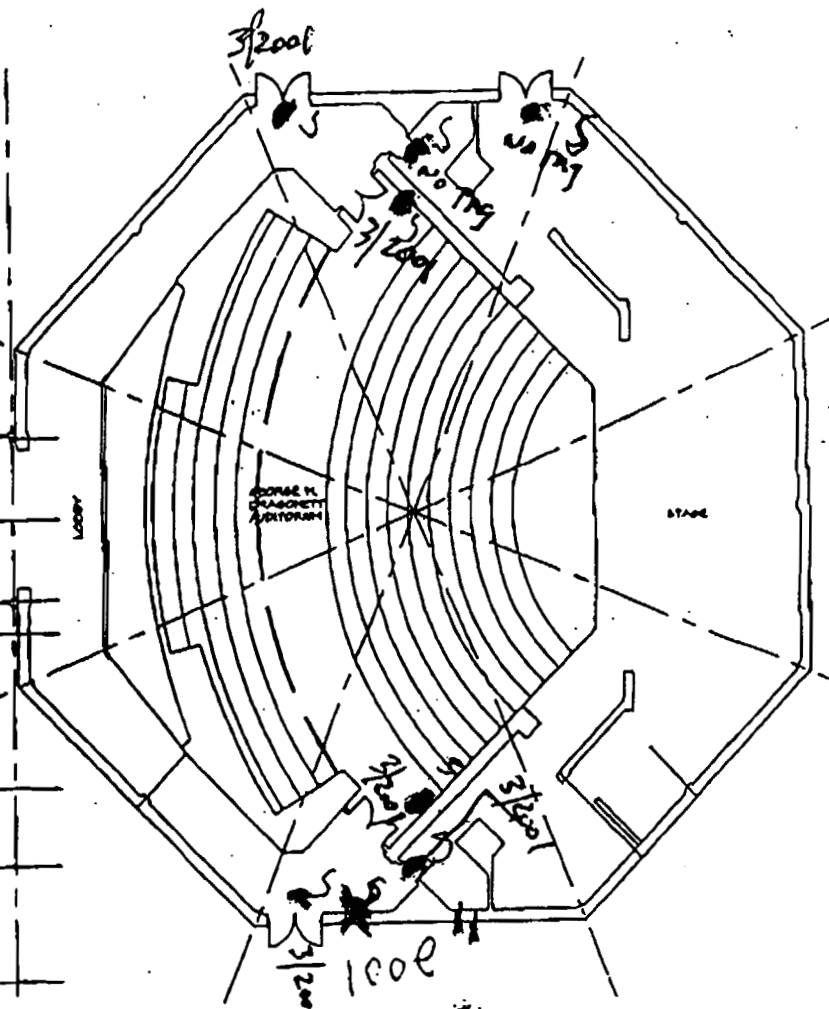
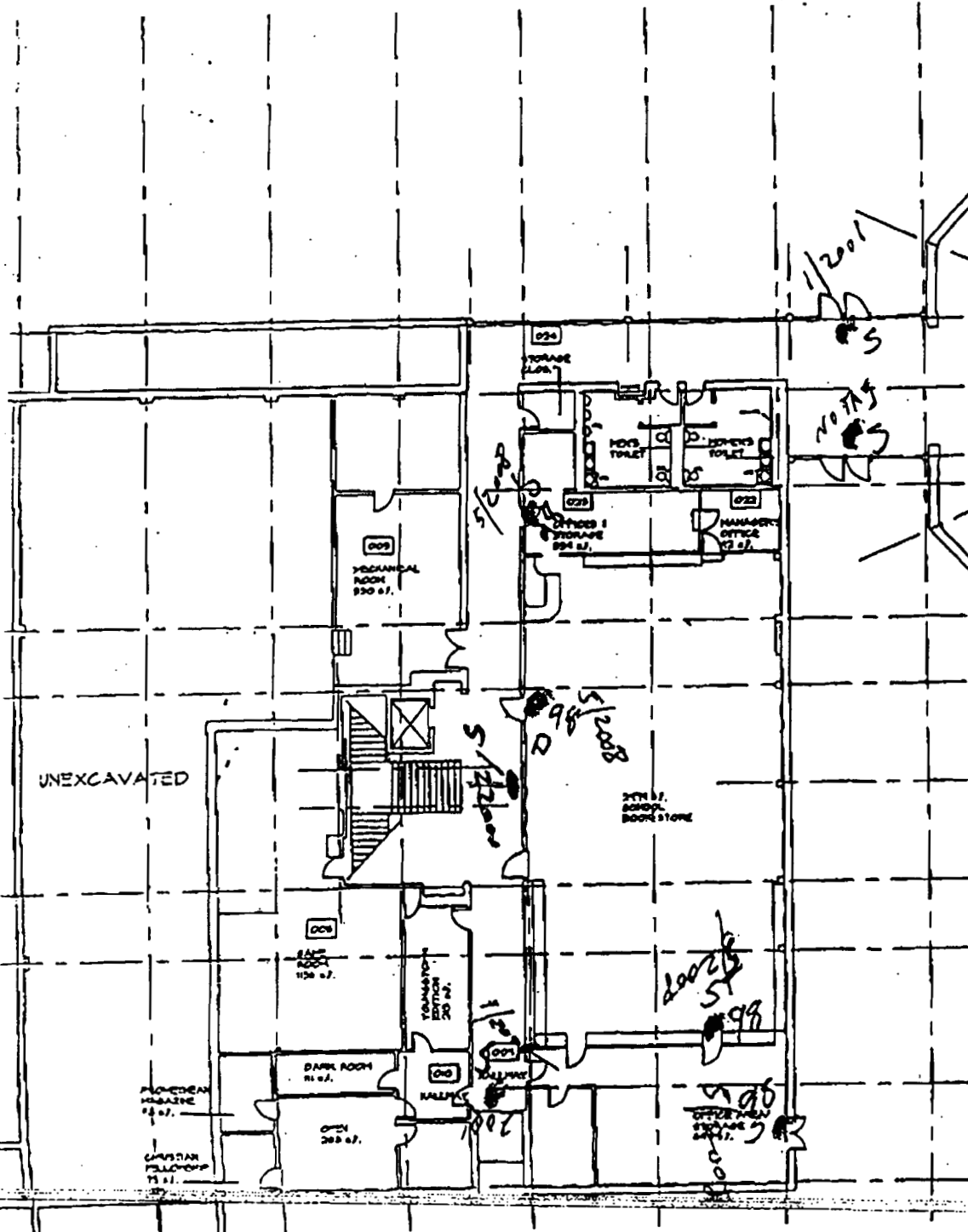
March 5 3

2000 years

9 Single

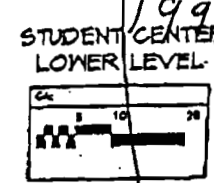
STUDENT CENTER
UPPER LEVEL PART A





2001 years
10 Single

1998 Bookstore
3 Single
1 Double
DONG





Harvey A. J. Jackson, Jr.
Director
Security/Safety

214 Center Grove Road, Randolph, New Jersey 07869-2005
973-328-5553 • Fax: 973-328-5573 • www.ccm.edu
email: hjackson@ccm.edu

FAX TRANSMITTAL

To: Howie Crouch Fax: 1301 816 5151

From: Harvey Date: 5-6- 2005

Re: Complaint Pages: 4

CC:

Per your request.

CONFIDENTIALITY NOTE

The document(s) accompanying this telecopy transmission may contain confidential and/or legal privileged information from the Security and Safety Department at County College of Morris. This information is intended only for the use of the individual(s) or entity named on this cover sheet. If you are not the intended recipient, you are hereby notified that any disclosure, copying, distribution or the taking of any action in reliance on this information is strictly prohibited and that the transmitted documents should be returned to this department immediately. If you have received this telecopy in error, please telephone us immediately so that we can arrange for the return of the original documents to us at no cost to you.

Material Safety Data Sheet

May be used to comply with
OSHA's Hazard Communication Standard.
29 CFR 1910 1200 Standard must be
consulted for specific requirements.

U.S. Department of Labor

Occupational Safety and Health Administration

(Non-Mandatory Form)

Form Approved

OMB No. 1218-0072

IDENTITY (As used on Label and List)
TRITIUM - 3H (gas)

Note: Blank spaces are not permitted. If any item is not applicable or no
information is available, space must be marked to indicate that.

Section I

Manufacturer's Name

Self-Powered Lighting, Inc.

(845)

Emergency Telephone Number

(914)353-0235

Address (Number, Street, City, State, and Zip Code)

169 Western Highway

(845)

Telephone Number for Information

(914)353-0235

West Nyack, NY 10994

Date Prepared

December 18, 1996

Signature of Preparer (optional)

Shoaib Ahmed, RSO

Section II - Hazardous Ingredients/Identity Information

Hazardous Components (Specify Chemical Identity, Common Name(s)) OSHA PEL ACCIM TLV Other Limits
Recommended % (Optional)

Tritium - 3H in glass tubes. DAC - 2x10 (-5) uCi/mL (10 CFR20)

Tritium is a radioactive isotope of hydrogen with a 12.3 year half-life.

It emits weak Beta radiation which does not penetrate through the walls of
the glass tubes. The material is hazardous only if sufficient quantities
are released into a confined space and inhaled.

See Section VI

Section III - Physical/Chemical Characteristics

Boiling Point	-252.8 Deg. C	Specific Gravity(H ₂ O=1)	0.0709
Vapor Pressure(mm Hg) @ 20 C	-260.4	Melting Point	
Vapor Density (AIR = 1) g/l	0.0896	Evaporation Rate Butyl Acetate = 1	
Solubility in Water	6.83 x 10 E (-4) g/l at 20 deg C		

Appearance and Odor

Colorless and Odorless gas

Section IV - Fire and Explosion Hazard Data

Flash Point (Method Used)	N/A	Flammable Limits	N/A	LEL	N/A	UEL	N/A
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Extinguishing Media

NONE

Special Fire Fighting Procedures

Note: Melting temperature of Borasilicate glass tubes containing tritium gas

is 825 Deg. C and this will not release tritium in a fire. If Mechanical breakage

occurs, ventilate area.

Unusual Fire Fighting Procedures

None

OSHA 174, Sept. 1985

Section V - Reactivity Data

Stability	Unstable		Conditions to Avoid Breakage of glass tubes containing tritium
	N/A	Stable	

Incompatibility (Materials to avoid)

NONE

Hazardous Decomposition or Byproducts

NONE

Hazardous
Polymerization

May Occur

Will not occur

Conditions to Avoid

X

Section VI - Health Hazard Data

Routes of Entry

Inhalation?

Skin?

Ingestion?

Yes

Yes

Yes, If food or during is contaminated

Health Hazards (Acute and Chronic)

Acute - None, Insufficient quantities in signs.

Chronic - Carcinogenic only if exposed to high concentration for long exposure

(Similar to radon gas exposure)

Carcinogenicity:

NTP?

IARC Monographs?

OSHA Regulated?

No

No

No

For additional information see "Biological Effects of Ionizing Radiation"

Signs and Symptoms of Exposure

None

Medical Conditions

Generally aggravated by Exposure

None

Emergency and First Aid Procedures

All personnel should immediately evacuate the area of a broken sign for 20 minutes as a precaution.

Section VII - Precautions for Safe Handling and Use

Steps to be Taken in Case Material is Released or Spilled

Immediately evacuate personnel from area. Ventilate area well for 20 minutes.

Wear rubber gloves during clean up after breakage. Rinse area under broken tubes with liberal amounts of water.

Waste Disposal Method

Place all material including gloves in sealed bag and return to supplier in a sturdy container.

Supplier will handle disposal.

Precautions to Be Taken in Handling and Storing

Avoid Storing signs where they can be mishandled or badly damaged. Control access to stored signs.

Note: Signs are resistant to mechanical shock and temperature extremes.

Other Precautions

Any open food or drink in area where sign is broken should be discarded.

(no special disposal required).

Section VII - Control Measures

Respiratory Protection (Specify Type)

None

Ventilation

Local Exhaust

None

Mechanical (General)

None

Special

Open doors & windows for 20 minutes if a sign is broken

Other

None

Protective Gloves

Wear when handling broken signs and cleaning area

Eye Protection

None

Other Protective Clothing or Equipment

None


Work/Hygiene Practices

Wash hands thoroughly after disposing of broken sign.

EVERGLO®
SAFETY SIGN
SELF-POWERED LIGHTING, INC.
400 WESTERN HIGHWAY, W. NYACK, NY 10994
PATENT 4,388,582
N.Y. STATE LICENSE NO. GL-1424-1611
MAXIMUM TRITIUM (MS) CONTENT: 25 CURIES

The receipt, possession, use and transfer of this device is subject to the general license and the regulations of the U.S.N.R.C. as of a state which the NRC has entered into an agreement for the atomic regulatory authority.
DO NOT OPEN THE TUBES unless specifically licensed by the NRC or an agreement state.
DO NOT ABANDON OR DISPOSE OF THIS SIGN except by transfer to a person specifically licensed by the NRC or an agreement state. Use of this sign is prohibited if there is any indication of failure of, or damage to, containment of radioactive material.

BOOK 700C/10 S/N 19473 MFG DATE 6/02
REMOVAL OF THIS LABEL IS PROHIBITED

 CAUTION: RADIOACTIVE MATERIAL
REMOVAL OF THIS LABEL IS PROHIBITED