

<b>TELEPHONE CONVERSATION RECORD</b>	<b>Date:</b> December 3, 2004	<b>Time:</b> 13:15
<b>Mail Control No.:</b> N/A Inspection No.: N/A	<b>License No.:</b> 45-25068-01	<b>Docket No.:</b> 030-31328
<b>Person Called:</b> Craig Rayfield, Radiation Safety Officer	<b>Licensee:</b> Basic Construction Company	<b>Telephone No.:</b> 757-249-3789
<b>Person Calling:</b> Steven Courtemanche/(610) 337-5075		
<b>Subject:</b> Request for information on renewal application.		
<p><u>Summary:</u> I informed Mr. Rayfield that this phone call was done as a courtesy since Region I had not received a request to renew the license. Mr. Rayfield indicated that he had put the request to renew the license in the mail on the Tuesday before Thanksgiving. I stated that I would keep an eye open for the package. If he were not to receive a post card indicating receipt of the renewal application by 12/10, then he should give me a call so that I could search for the document and inform him if he needed to fax in an application.</p> <p>13:30 Mr. Rayfield called back and informed me that the package had not been mailed out until 11/30. The representative of senior management was given the package on 11/23 but did not sign it until 11/29. He apologized for the delay. I stated that it would still be a good idea for him to check with me on 12/10 to determine if the package had been received at the Region I office.</p>		
<b>Action Required/Taken:</b> Place into ADAMS.		
<b>Prepared by</b> Steven Courtemanche	<b>Date:</b> December 3, 2004	