



**UNITED STATES  
NUCLEAR REGULATORY COMMISSION**

REGION II  
SAM NUNN ATLANTA FEDERAL CENTER  
61 FORSYTH STREET SW SUITE 23T85  
ATLANTA, GEORGIA 30303-8931

April 5, 2004

Nuclear Fuel Services, Inc.  
ATTN: Mr. Kerry Schutt  
President  
P. O. Box 337, MS 123  
Erwin, TN 37650

SUBJECT: MEETING ANNOUNCEMENT - CATEGORY 1 MEETING, NUCLEAR FUEL SERVICES, INC. - DOCKET NO. 70-143

Dear Mr. Schutt:

This letter confirms the telephone conversation between Ms. Marie Moore of your staff and Ms. Christine Noelke of this office on March 22, 2004, concerning a management meeting we requested, which has been scheduled for April 20, 2004, beginning at 8:00 a.m. at the NFS Training Center in Erwin, Tennessee. The purpose of this meeting is to discuss the results of our Licensee Performance Review for your facility covering the period from January 20, 2003 to January 23, 2004. A meeting agenda is enclosed. This will be a Category 1 meeting in which the public is invited to observe and will have the opportunity to communicate with the NRC staff after the business portion, but before the meeting is adjourned, as per the NRC policy statement "Enhancing Public Participation in NRC Meetings," published in the Federal Register: May 28, 2002 (Volume 67, Number 102, Page 36920-36924).

In accordance with 10 CFR 2.390 of the NRC's "Rules of Practice," a copy of this letter and its enclosure will be available electronically for public inspection in the NRC Public Document Room or from the Publicly Available Records (PARS) component of NRC's document system (ADAMS). ADAMS is accessible from the NRC Web site at <http://www.nrc.gov/reading-rm/adams.html> (the Public Electronic Reading Room).

Should you have any questions concerning this meeting, please contact me at either 404-562-4711 or [daa1@nrc.gov](mailto:daa1@nrc.gov).

Sincerely,

**/RA BY DOUGLAS M. COLLINS FOR/**

David A. Ayres, Chief  
Fuel Facilities Branch 1  
Division of Fuel Facility Inspection

Docket No. 70-143  
License No. SNM-124

Enclosure: Meeting Agenda

cc w/encl: (See Page 2)

cc w/encl:  
 B. Marie Moore  
 Vice President  
 Safety and Regulatory Management  
 Nuclear Fuel Services, Inc.  
 P. O. Box 337, MS 123  
 Erwin, TN 37650

Debra Shults, Deputy Director  
 Division of Radiological Health  
 Electronic Mail Distribution

Distribution w/encl:  
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 Region II Receptionist  
 Headquarters Operations Officer  
 D. Ayres, RII  
 W. Gloersen, RII  
 C. Noelke, RII  
 D. Rich, RII  
 B. Westreich, NSIR  
 J. Lubinski, NMSS  
 M. Lamastra, NMSS  
 K. Ramsey, NMSS  
 P. Silva, NMSS  
 PUBLIC

PUBLIC DOCUMENT (circle one):    YES    NO

OFFICE	RII:DFFI	RII:DFFI		
SIGNATURE	/RA BY WBG FOR/	/RA/		
NAME	CNoelke	WGloersen		
DATE	4/5/2004	4/5/2004		
E-MAIL COPY?	YES                  NO	YES                  NO	YES                  NO	YES                  NO

**Nuclear Fuel Services, Inc.**

**LICENSEE PERFORMANCE REVIEW MEETING AGENDA**

**Training Center**

**Erwin, Tennessee**

April 20, 2004

8:00a.m.	Introduction	NRC
8:15a.m.	Discussion of Licensee Performance	NRC NFS, Inc.
	<ul style="list-style-type: none"><li>- Safety Operations</li><li>- Radiological Controls</li><li>- Facility Support</li><li>- Licensing</li></ul>	
10:15 a.m.	Closing Remarks	NRC NFS, Inc.

Enclosure