

CENTER FOR NUCLEAR WASTE REGULATORY ANALYSES

NONCONFORMANCE REPORT

Project No. CNWRA Audit 2003-1NCR No. 2003--11**PART 1: DESCRIPTION OF NONCONFORMANCE**

Personnel have been performing activities or are anticipated to perform to procedures not indicated on their Form QAP-11-1. Continued on page 2.

Initiated by: Don Dunavant *DD*

Date: May 23, 2003

Action Required by:

PART 2: PROPOSED DISPOSITION AND CORRECTIVE ACTIONResponse Due Date: June 28, 2003Response Person: B. MABRITO

Disposition: For those individuals identified on the NCR, Element managers will check to ensure proper procedures are noted on CNWRA Form QAP-11-1. Procedures identified will be provided to individuals and training documented.

Basis of Disposition: This oversight by Element managers is a relatively small percentage of the total CNWRA staff, consultants and subcontractors.

Action to Correct Nonconformance: QAP-007, Professional Personnel Qualification, will be revised to more clearly address this issue. The QAP-11-1 form will be revised to address this nonconformance and the procedure will emphasize procedure identification for CNWRA staff and others working on CNWRA tasks. CNWRA will evaluate whether there is a need to specify and implement a periodic review. *W/P 6/20/2003*

Proposed by: *B. Mabrito*Date: 6/6/2003**PART 3: APPROVAL**Element Manager: *[Signature]*Date: 6/20/2003Director of QA: *[Signature]*Date: 6/20/2003Comments/Instructions: *for B. M.***PART 4: CLOSE OUT**

Comments:

1. Affected personnel were verified as having the necessary procedures added to the QAP-11-1. The audit finding incorrectly identified QAP-012, it should have been QAP-017. QAP-007 has been revised and distributed 9/12/03. Described actions are now complete.

Verified by: *[Signature]*Date: 9/15/03

Distribution:

Original-CNWRA QA DIRECTOR/QA Records

ORIGINATOR

PRINCIPAL INVESTIGATOR(S)

ELEMENT MANAGERS

B. Sagar, and P. Mackin

NCR 2003-11: personnel were performing tasks or anticipated to perform tasks in accordance with procedures for which their QAP-11-1 form had not indicated training was required. Examples were Silliman (TOP-018), Fedors, Tillis, and Jain (QAP-012), and Whang (TOP-018).

Center for Nuclear Waste Regulatory Analyses
(210) 522-5149

From: Bruce Mabrito

Date: 6/20/2003

Re: *Route 2*

To:

English _____

Budhi _____

Vijay _____

Bruce _____

I will need your assistance
in closing out this NCR.

Thanks!

Bu _____