

AGENDA TO STATES

Mr. David Stevens  
Department of Ecology  
Mail Stop PV-11  
Olympia, WA 98504

Dear Mr. Stevens:

The NRC Division of Waste Management staff is planning to meet with the U.S. Department of Energy Basalt Waste Isolation Project Staff in Richland, Washington to discuss information management systems. A proposed agenda for this meeting is attached.

If you wish additional information, please contact Philip Altomare of the Division of Waste Management on 301-427-4677.

Sincerely,

Donna R. Mattson, Section Leader  
Program Control and Analysis Section  
Division of Waste Management  
Office of Nuclear Material  
Safety and Safeguards

Enclosure:  
Agenda

cc: W. Brewer  
Dept. of Ecology

WM Record File 101.3 WM Project 10  
Docket No. \_\_\_\_\_  
PDR ☒  
LPDR ☒

Distribution: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
(Return to WM, 623-SS)

A copy of this letter has also been sent to the following: Mr. David Stevens, Olympia, WA; Ms. Catherine E. Wilson, Pendleton, OR; Mr. Melvin R. Sampson, Toppenish, WA; Mr. John Gervers, Questa, NM; Mr. Dean Tousley, Washington, DC; Mr. Robert D. Siek, Englewood, CO and Mr. Warren A. Bishop, Olympia, WA.

8410030592 840821  
PDR WASTE  
WM-10 PDR

OFC	: WMPC <i>dm</i>	:	:	:	:	:	:
NAME	: DMattson:cp	:	:	:	:	:	:
DATE	: 84/08/20	:	:	:	:	:	:

AUG 21 1984

963

## PROPOSED AGENDA

DOE/BWIP ISSUE TRACKING AND INFORMATION SYSTEMS DISCUSSION

Date: August 27, 1984

Time: 8:00 a.m. - 4:00 p.m.

Place: BWIP Project Office, Richland, Washington

9:00 a.m.	Introductory remarks Introductory remarks	DOE NRC
9:30 a.m.	Description of current issue tracking systems used by DOE at BWIP, their objectives, and access to the system	DOE
	Discussion of plans to update or consolidation BWIP's system with other DOE repository tracking systems	DOE
10:30 a.m.	Description of current NRC efforts and objectives to develop an automated issue tracking system and an information management system	NRC
11:00 a.m.	Description of current State of Washington efforts and objectives to develop an issue tracking system	State of Washington
11:30 a.m.	Mechanisms for exchange of information	All

1:00 p.m.	Description of DOE/BWIP document and data collection systems and access to items in the system, e.g., raw data, memos, reports, contract summaries and other non-proprietary information	DOE
3:00 p.m.	Prepare summary meeting notes	NRC
4:00 p.m.	Adjourn	

## Attendees:

C. Russell	NRC
J. Bunting	NRC
M. Dunkelmann	NRC
A. Bender	NRC
P. Altomare	NRC
R. Brown	NRC
R. Cook	NRC
B. Swartwood	Aerospace Corporation
E. Miller	Aerospace Corporation