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JUL 24 1984

Mr. Jefferson O. Neff, Program Manager
Salt Repository Project Office
Department of Energy
505 King Avenue
Columbus, Ohio 43201-2693

Dear Mr. Neff:

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SUBJECT: REQUEST FOR SRPO INFORMATION MANAGEMENT SYSTEM BRIEFING

On July 12, 1984, L. Casey and R. Johnson discussed tentative plans for an SRPO information management system briefing for NRC. Resulting from this discussion we have prepared and enclosed a proposed agenda and a list of topics which we would find beneficial for SRPO staff to address in a briefing. NRC staff attending this briefing are beginning a requirements analysis for an information management system within the Division of Waste Management. Part of their work includes becoming familiar with the information management systems in use and planned by each of the DOE repository program offices. Please let us know if you have any comments or suggestions concerning this briefing and its agenda.

Sincerely,

/s/

John J. Linehan, Section Leader
Salt Section
Repository Projects Branch
Division of Waste Management

Enclosure:
Agenda for August 3, 1984,
Information Management Briefing

cc w/encl:
L. Casey
SRPO, DOE
505 King Ave.
Columbus, OH 43201-2693

T. Verma
WM, NRC
Washington, D.C. 20555

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PROPOSED AGENDA

DOE/SRPO INFORMATION MANAGEMENT SYSTEM BRIEFING FOR NRC

Date: August 3, 1984

Time: 9:00 a.m. - 3:00 p.m.

Place: Columbus, Ohio

Purpose: Familiarize the NRC with the information management systems currently in use and planned by DOE/SRPO and ONWI

9:00 a.m.	Introduction	
	Attendees	A11
	Purpose/Objectives	NRC
9:15 a.m.	Purpose and Description of SRP Information Management Systems Currently in use (e.g., RIS, Catalog, TDMS, RTP, samples, issues, etc.)	SRPO/ONWI
	Description of SRP Plans for Future Information Management Systems	SRPO/ONWI
	Overview of NRC Activities and Plans for Information Management Systems	NRC
1:00 p.m.	SRP Demonstration of Information Management Systems (e.g., RIS, Catalog, TDMS, RTP, etc.)	SRPO/ONWI
3:00 p.m.	Preparation of Meeting Notes	
4:00 p.m.	Adjourn	

Attendees:

J. Linehan	NRC	R. Brown	NRC
R. Johnson	NRC	A. Bender	NRC
S. Grace	NRC	B. Swartwood	Aerospace Corporation
P. Altomare	NRC	H. Bauer	Aerospace Corporation

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Enclosure

TOPICS OF INTEREST RELATED TO SRPO INFORMATION MANAGEMENT SYSTEMS

- Type of information/data elements (data, documents, samples, issues, etc.)
- Type of information storage used (full text, abstracts)
- Type of searches and retrievals (full text, keyword, title, etc.)
- Type of interfaces with other DOE systems
- Type of users
- Volume of information/data handled
- Type of security in place (user I.D., password)
- Information/data reliability for system input
- Type of system reliability (backup tapes, backup hard copy system, system recovery/reconstruction)
- Type of issue tracking systems
- Requirements analyses used

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