

December 1, 2003

MEMORANDUM TO: Joseph Shea, Project Director
Nuclear Security Policy Project Directorate
Division of Nuclear Security, NSIR

FROM: Fritz Sturz, Sr. Safeguards Technical Analyst /RA/
Materials, Waste, and Transportation Security Section
Division of Nuclear Security, NSIR

SUBJECT: NOTICE OF CLOSED MEETINGS ON DECEMBER 8, 10, AND 11,
2003, BETWEEN THE NRC AND MANUFACTURING AND
DISTRIBUTION LICENSEES

DATE: December 8, 2003
TIME: 8:30 a.m. to 4:30 p.m.

LOCATION: U.S. NRC Region I
475 Allendale Road
King of Prussia, PA 19406-1415

DATE: December 10, 2003
TIME: 8:30 a.m. to 4:30 p.m.

LOCATION: California Department of Health Services
Division of Food & Radiation Safety
Radiological Health Branch
601 North 7th Street
Sacramento, CA 94234-7320

DATE: December 11, 2003
TIME: 8:30 a.m. to 4:30 p.m.

LOCATION: U.S. NRC Region IV
Texas Health Resources Tower
611 Ryan Plaza, Suite 400
Arlington, TX 76011-4005

PURPOSE OF MEETINGS: TO DISCUSS REQUIREMENTS FOR PROTECTING
SAFEGUARDS INFORMATION - MODIFIED HANDLING AND
DRAFT ADDITIONAL SECURITY MEASURES

**THESE MEETINGS ARE CLOSED TO PUBLIC ATTENDANCE
(SAFEGUARDS INFORMATION)**

PARTICIPANTS: Participants include members of the Office of Nuclear Material Safety and Safeguards (NMSS); Office of Nuclear Safety and Incident Response (NSIR); Regions I and IV, and Agreement States

NRC

C. Cox, NMSS
J. Hickey, NMSS
F. Sturz, NSIR
R. Costello, NSIR
R. Turtill, NSIR
J. Joustra, RI
J. Kinneman, RI
D. White, RI
B. Brown, RIV

AGREEMENT STATES

S. Fitch, NM
E. Bailey, CA

All meeting attendees must pre-register by the close of business on **December 5, 2003**. Please ensure that expected attendees other than NRC employees provide identifying data **(name and company)**. Please e-mail or fax pre-registration to **Fritz Sturz at fcs@nrc.gov or fax number 301-415-6661**. The meeting agenda is attached.

Attachment: Agenda

CONTACT: Fritz Sturz
301-415-6678 or
e-mail fcs@nrc.gov

Charles Cox
301-415-6755
CXC5@nrc.gov

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NRC

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J. Hickey, NMSS
F. Sturz, NSIR
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e-mail fcs@nrc.gov

Charles Cox
301-415-6755
CXC5@nrc.gov

DISTRIBUTION:

OPS (email to OPS)	R. Zimmerman	M. Weber	PMNS
G. Tracy	J. Shea	J. Goldberg (OGC)	C. Miller
M. Virgillio	T. Essig	P. Lohaus	r. Blanton
EDO: B. Wetzel	NRC File Center	Non-Public	

Manufacturing and Distribution Licensees issued Order on Nov. 25, 2003
Affected Agreement States

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ADAMS Accession Number:

* see previous concurrence

OFC:	MTWS/DNS	E	MSIB/IMNS		OSTP		MTWS/DNS		PD:DNS	
NAME:	F. Sturz*		C. Cox* e-mail		R. Blanton * e-mail		M. Layton		J. Shea	
DATE:	11/26/2003		12/01/2003		11/ 26/2003		12/1/2003		12/1/2003	

C = COVER E = COVER & ENCLOSURE N = NO COPY
OFFICIAL RECORD COPY

MEETING WITH MANUFACTURING AND DISTRIBUTION LICENSEES
TO DISCUSS REQUIREMENTS FOR PROTECTING SAFEGUARDS INFORMATION -
MODIFIED HANDLING AND DRAFT ADDITIONAL SECURITY MEASURES

December 8, 10, and 11, 2003

AGENDA

REGISTRATION	8:30am-9:00am
INTRODUCTIONS AND OPENING REMARKS	9:00am-9:30am
<ul style="list-style-type: none">• Purpose and objectives for the meeting• Format and procedures for participation in the meeting• Background<ul style="list-style-type: none">- NSIR Organization- Development of Additional Security Measures	
DISCUSSION: PROTECTING SAFEGUARDS INFORMATION	9:30am-10:30am
BREAK	10:30am-10:45am
DISCUSSION: PROTECTING SAFEGUARDS INFORMATION (continued)	10:45am-11:30am
DISCUSSION: ORDER IMPOSING ADDITIONAL SECURITY MEASURES	11:30am-12:00pm
LUNCH	12:00pm-1:00pm
DISCUSSION: ADDITIONAL SECURITY MEASURES	1:00pm-2:30pm
BREAK	2:30pm-2:45pm
DISCUSSION: ADDITIONAL SECURITY MEASURES (continued)	2:45pm-3:30pm
DISCUSSION: REGULATORY ISSUE SUMMARY HSAS TABLE	3:30pm-4:00pm
CLOSING REMARKS	4:00pm - 4:30pm
<ul style="list-style-type: none">• Summation of major topics• Next steps• Comments and questions	