



DAEC EMERGENCY PLANNING DEPARTMENT PROCEDURE TRANSMITTAL ACKNOWLEDGEMENT MEMO (TAM-93)

To: NRC-NRR Document Control Desk
US NRC
Washington DC 20555

Re: Entire EPIP Document (Copy 28)

PSM Title: n/a

Distribution Date: 10 / 17 / 2003
Effective Date of Change: 10 / 22 / 2003
Return by: 11 / 07 / 2003

Please perform the following to your assigned manual. If you have any questions regarding this TAM please contact Don A. Johnson at 319-851-7872.

EPIP Table of Contents Revision	REMOVE Rev. 143	INSERT Rev. 144
EPIP OSC-17 (PWR: 22970)	Rev. 0	Rev. 0

PERFORMED BY:

Print Name

Sign Name

Date

Please return to: K. Dunlap
PSC/Emergency Planning
3313 DAEC Rd.
Palo, IA 52324

To be completed by DAEC EP personnel only:

Date TAM returned: _____

EPTools updated: _____

1045



Friday, October 17, 2003

NRC-NRR Document Control Desk
US NRC
Washington, DC 20555

To: NRC-NRR Document Control Desk
From: DAEC Emergency Planning Department

Re: Description of changes to the following documents

EPIP OSC-17 Field Monitoring Team Checklist
Enhance Instructions for both the Field Team Lead and Driver.

Please contact Paul Sullivan, Manager of Emergency Preparedness at DAEC, (319)851-7191, if you require further information.

FIELD MONITORING TEAM CHECKLIST

Field Monitoring Team Lead

- A. Sign in the TSC tag board and get dosimeter/watch.
- B. Identify your team member and controller for a drill:
 - 1. Team consists of a Field Team Lead (Qualified Monitor).
 - 2. Field Team Driver
- C. Obtain keys to the Gang Box from the Field Team Lead Position Notebook.
- D. In the Badging Center obtain the Team Gang Box and verify operability of the equipment identified on the appropriate inventory list found in the Gang Box.
- E. Check with the HP Supervisor to determine if severe radiological problems exist onsite.

NOTE

If a severe radiological problem exists onsite, don protective clothing and mask, as directed by the HP Supervisor.

- F. Obtain a 12-volt battery (automotive type) from the Battery Storage Locker in the Badging Center storage location.
- G. Locate the Offsite Field Radiological Monitoring Team Driver and coordinate briefing.
- H. Attend the briefing conducted by the HP Supervisor.
- I. Obtain additional protective clothing, respiratory equipment, hi-range dosimetry, etc., as required by the OSC Supervisor.
- J. Assist in loading equipment and supplies into the vehicle.
- K. HIVOL Sampler.
 - 1. Hook up to 12VDC battery to ensure operability
- L. Get Maps out of Gang Box
 - 1. Review Maps in pre-job brief with Field Team members and establish a plan.
 - 2. During briefing, note especially the MET conditions.

FIELD MONITORING TEAM CHECKLIST

Field Monitoring Team Lead

M. Field activities

1. Perform as necessary
 - a. Air Sampling
 - b. Contamination Control
 - c. Chain of Custody
 - d. Sample Storage protocol
2. Keep a look out for public persons who should not be in the area
3. Radio Traffic
 - a. Monitor continuously and respond as necessary

N. Communications

1. Monitor Radio traffic and communicate any relevant information to team members
2. Be able to send and receive radio communications using normal radio protocols
3. Use phonetic alphabet in communicating
4. Use three part communications
5. During Drill use the statement in communications: "This Is a Drill"

O. Completion of Exercise (Drill or Real)

1. Inventory the Gang Box
2. Fill out critique sheet (if necessary)
3. If requested attend debrief in the TSC
4. Stow All Gear

FIELD MONITORING TEAM CHECKLIST

Field Monitoring Team Driver

- A. Sign in the TSC tag board and get dosimeter/watch.
- B. Identify your team member and controller for a drill.
 - 1. Team consists of a Field Team Lead (Qualified Monitor).
 - 2. Field Team Driver
- C. Obtain keys to the Gang Box from the Field Team Lead Position Notebook.
- D. In the Badging Center obtain the Team Gang Box and verify operability of the equipment identified on the appropriate inventory list found in the Gang Box.
- E. Go to the Security Control Point (SCP) and:
 - 1. Obtain keys for a vehicle, unless already checked out.
- F. Obtain 800 MHz hand held radio and magnetic mounted antenna from the TSC
- G. Check with the HP Supervisor to determine if severe radiological problems exist onsite.

NOTE

If a severe radiological problem exists onsite, don protective clothing and mask, as directed by the HP Supervisor.

- H. Check to see if the vehicle is operable and if gas tank needs to be filled.
- I. Mount the radio antenna on the vehicle.
- J. Obtain a 12-volt battery (automotive type) from the Battery Storage Locker in the Badging Center storage location.
- K. Locate the Offsite Field Radiological Monitoring Team Leader and advise him that you are ready for the briefing.
- L. Attend the briefing conducted by the HP Supervisor.
- M. Obtain additional protective clothing, respiratory equipment, hi-range dosimetry, etc., as required by the OSC Supervisor.
- N. Assist in loading equipment and supplies into the vehicle.

FIELD MONITORING TEAM CHECKLIST

Field Monitoring Team Driver

- O. Perform radio check with TSC radio operator outside of the building.
- P. HIVOL Sampler.
 - 1. Hook up to 12VDC battery to ensure operability
- Q. Get Maps out of Gang Box
 - 1. Review Maps in prejob brief with Field team Lead and establish a plan
 - 2. During briefing, note especially the MET conditions.
- R. Field activities
 - 1. Assist Team leader with tasks
 - a. Air Sampling
 - b. Contamination Control
 - c. Chain of Custody
 - d. Sample Storage protocol
 - 2. Keep a look out for public persons who should not be in the area
 - 3. Radio Traffic
 - a. Monitor continuously and respond as necessary
- S. Driving Precautions
 - 1. Be very observant of SAFETY even if there appears to be a time crunch
 - 2. Be aware of REAL Road conditions
 - 3. Be aware of REAL Life weather Conditions
 - 4. Safety Checks (set belts..)
- T. Communications
 - 1. Monitor Radio traffic and communicate any relevant information to team lead
 - 2. Be able to send and receive radio communications using normal radio protocols
 - 3. Use phonetic alphabet in communicating
 - 4. Use three part communications
 - 5. During Drill use the statement in communications: "This Is a Drill"
- U. Exercise Completion (Drill or Real)
 - 1. Assist Field team Lead inventory the Gang Box
 - 2. Fill out critique sheet (if necessary)
 - 3. If requested attendance to debrief in the TSC
 - 4. Stow All Gear
 - 5. Check vehicle and keys back in.
 - 6. Check in the 800 Mhz radio/antenna to TSC.

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