

From: Richard Woodruff
To: Nanney, Lawrence E.
Date: 10/24/03 1:03PM
Subject: CONFERENCE CALL SUMMARY FROM 09/24/2003

Good afternoon!

Attached is the summary of the conference call we had on September 24, 2003. I have made the corrections suggested by Debra Shults. This memo and attached summary will be entered into our document control system (ADAMS).

Thanks for everyone's participation and input.
Richard L. Woodruff

CC: Freeman, Billy; Graves, Johnny C.; Gregory, Jan; Kevin Hsueh; Lance Rakovan; Short, Mary Helen; Shults, Debra G.

TENNESSEE QUARTERLY CONFERENCE CALL

DATE: September 24, 2003
TIME: 9:00 - 10:00 a.m. (CDT)

ATTENDEES:

TENNESSEE:

Eddie Nanney, Director, Division of Radiological Health (DRH)
Debra Shults, Deputy Director, DRH
Mary Helen Short, Administrator, DRH
Roger Fenner, Waste Management, DRH
Johnny Graves, Manager, Licensing and Registration, DRH
Roger Perry, Nashville Field Office Manager, DRH
Paula Richardson, Nashville Field Office Supervisor, DRH
Steve Seeger, Chattanooga Field Office health physicist, DRH
Billy Freeman, I & E Manager, and Knoxville Field Office Manager, DRH
Shawn Drake, Knoxville Field Office Supervisor, DRH
John Garland, Memphis Field Office

NRC: Richard L. Woodruff, RSAO, RII
Lance Rakovan, ASPO, STP
Kevin Hsueh, STP
George Pangburn, Director, DNMS, RI

AGENDA / DISCUSSIONS:

1. Status of Inspection Program (Open recommendation from 2000 IMPEP)

Current number of overdue inspections 1

The new tracking system for the Inspection Program was reported to be working well. Mr. Nanney related that the system was being considered as a model system to be utilized in other environmental programs in the Department. In preparation for the 2004 IMPEP, a list of inspections due was provided on September 1, 2003. The list shows that the overdue inspection was in the Memphis Office, and that 63 licenses were due prior to the end of the year. NRC was asked to contact the Field Office Managers to schedule inspector accompaniments in preparation for the IMPEP.

2. Actions taken to improve documentation supporting inspection findings, as noted under the follow-up recommendation 1 in the IMPEP report:

Discussion: During this conference call, the Knoxville Field Office manager related that all reports from his office were being reviewed for timeliness, documentation of inspection findings, and evaluation for root cause. The Deputy Director related that she was reviewing/sampling from all field offices, and noted more consistency in the inspection reports and notices of violation from the field offices..

3. Current Status of regulations that have been adopted and those in the process of being adopted?

Discussion: The Deputy Director related that an amendment to the TN regulations was about ready for signature by the Director, and was projected to be sent to STP by the end of the week. The amendment would include the RATS ID numbers: 1998-5, 1998-6, 1999-3, 2000-1, and 2002-2.

4. Are there any other Tennessee significant issues that needs to be identified such as legislation, budget, staffing, training, etc.?

Discussion:

●The Director related that some cuts were expected from the appropriated funds, but the total appropriated funds accounted for only about 7.5 % to 8.0 % of the total budget, and that the cuts would not significantly affect the materials program activities.

●The Deputy Director reported that one person (Wolford) had transferred out of the Chattanooga Field Office, but there had been no other turnovers of technical staff in the previous eight months. The program still has six vacancies that are frozen. Mr. Freeman had been selected to fill the Inspection & Enforcement Manager position, and he is still the Manager of the Knoxville office.

●Three persons attended the Root Cause course, two persons attended the Basic Health Physics course, and nine persons attended the Licensing course. Several persons will need the Inspection Procedures course when it returns to Chattanooga. Mr. Nanney had been approved for out-of-state travel to attend the annual Organization of Agreement States meeting on October 6-10, 2004.

5. Other Discussions:

The Deputy Director related that the State had been provided updated software for the NMED program, which satisfied an earlier request for NMED training.

George Pangburn, Director, Division of Nuclear Materials Safety, Region I provided a summary of the consolidation of the NRC Region I and II Materials programs, and the consolidation of the NRC, Fuel Facility Inspection programs.

Kevin Hsueh, STP, related that he would be the Team Leader for the 2004 Tennessee IMPEP, that the IMPEP questionnaire would be provided to TN in November of 2003, and that Shawn Seeley and Richard Woodruff would be contacting the Field Office Managers about scheduling the inspection

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accompaniments. Kevin related that he would like to have the accompaniments completed by the end of January, 2004, and arrangements were made to discuss the IMPEP with Mr. Nanney at the OAS meeting.

6. Date for next quarterly conference call:

Since the Tennessee IMPEP is scheduled for February 23-28, 2004, another quarterly conference call was not scheduled.