

October 24, 2003

MEMORANDUM TO: Janet R. Schlueter, Chief  
High-Level Waste Branch  
Division of Waste Management  
Office of Nuclear Material Safety and Safeguards

FROM: Thomas O. Matula, Senior Quality Assurance Engineer  
Projects and Engineering Section  
High-Level Waste Branch  
Division of Waste Management  
Office of Nuclear Material Safety and Safeguards

SUBJECT: FORTHCOMING U.S. NUCLEAR REGULATORY COMMISSION (NRC)  
AND U.S. DEPARTMENT OF ENERGY (DOE) QUARTERLY QUALITY  
ASSURANCE MEETING

DATE/TIME: November 12, 2003  
9:00 a.m. - 5:15 p.m. (PT)  
12:00 Noon - 8:15 p.m. (ET)

LOCATION: Bechtel SAIC Company, LLC  
Conference Room 915  
9960 Covington Cross  
Las Vegas, Nevada  
and via videoconference to:

U.S. NRC  
Commission Hearing Room  
11555 Rockville Pike  
Rockville, Maryland

Center for Nuclear Waste Regulatory Analyses  
Building 189  
6220 Culebra Road  
San Antonio, Texas

INTERESTED PARTIES MAY PARTICIPATE IN THE MEETING VIA TELECON  
BY CALLING 1-800-638-8081 Passcode 9588# or 301-231-5539 Passcode 9588#

PURPOSE: Discuss Status of DOE's Quality Assurance Program

AGENDA: Attached

PARTICIPANTS:	<u>NRC</u>	<u>DOE</u>	<u>Nevada</u>	<u>NV Counties</u>
	JGreeves	MChu	SFrishman	INavis
	CWReamer	JArthur III	et.al.	et.al.
	et.al.	et.al.		

CONTACT: Darlene Higgs      301-415-6711      gdh1@nrc.gov

Category 1 Meeting: The public is invited to observe this meeting and will have one or more opportunities to communicate with the NRC after the business portion, but before the meeting is adjourned.

Memorandum to J. Schlueter from T. Matula dated: October 24, 2003

cc:

A. Kalt, Churchill County, NV	M. Corradini, NWTRB
R. Massey, Churchill/Lander County, NV	J. Treichel, Nuclear Waste Task Force
I. Navis, Clark County, NV	K. Tilges, Shundahai Network
E. von Tiesenhausen, Clark County, NV	M. Chu, DOE/Washington, D.C.
G. McCorkell, Esmeralda County, NV	G. Runkle, DOE/Washington, D.C.
L. Fiorenzi, Eureka County, NV	C. Einberg, DOE/Washington, D.C.
A. Johnson, Eureka County, NV	S. Gomberg, DOE/Washington, D.C.
A. Remus, Inyo County, CA	W. J. Arthur, III , DOE/ORD
M. Yarbro, Lander County, NV	R. Dyer, DOE/ORD
S. Hafen, Lincoln County, NV	J. Ziegler, DOE/ORD
M. Baughman, Lincoln County, NV	A. Gil, DOE/ORD
L. Mathias, Mineral County, NV	W. Boyle, DOE/ORD
L. Bradshaw, Nye County, NV	D. Brown, DOE/OCRWM
M. Maher, Nye County, NV	S. Mellington, DOE/ORD
D. Hammermeister, Nye County, NV	C. Hanlon, DOE/ORD
M. Simon, White Pine County, NV	T. Gunter, DOE/ORD
J. Ray, NV Congressional Delegation	A. Benson, DOE/ORD
B. J. Gerber, NV Congressional Delegation	N. Nunemuller, DOE/ORD
F. Roberson, NV Congressional Delegation	M. Mason, BSC
T. Story, NV Congressional Delegation	S. Cereghino, BSC
R. Herbert, NV Congressional Delegation	N. Williams, BSC
L. Hunsaker, NV Congressional Delegation	E. Mueller, BSC
S. Joya, NV Congressional Delegation	J. Mitchell, BSC
K. Kirkeby, NV Congressional Delegation	D. Beckman, BSC/B&A
R. Loux, State of NV	M. Voegele, BSC/SAID
S. Frishman, State of NV	B. Helmer, Timbisha Shoshone Tribe
S. Lynch, State of NV	R. Boland, Timbisha Shoshone Tribe
P. Guinan, Legislative Counsel Bureau	R. Arnold, Pahrump Paiute Tribe
J. Pegues, City of Las Vegas, NV	J. Birchim, Yomba Shoshone Tribe
M. Murphy, Nye County, NV	R. Holden, NCAE

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cc: (Continued)

R. Clark, EPA

R. Anderson, NEI

R. McCullum, NEI

S. Kraft, NEI

J. Kessler, EPRI

D. Duncan, USGS

R. Craig, USGS

W. Booth, Engineering Svcs, LTD

L. Lehman, T-Reg, Inc.

S. Echols, Esq

C. Marden, BNFL, Inc.

J. Bacoeh, Big Pine Paiute Tribe of the  
Owens Valley

P. Thompson, Duckwater Shoshone Tribe

T. Kingham, GAO

D. Feehan, GAO

E. Hiruo, Platts Nuclear Publications

G. Hernandez, Las Vegas Paiute Tribe

K. Finrock, NV Congressional Delegation

P. Johnson, Citizen Alert

A. Elzeftawy, Las Vegas Paiute Tribe

W. Briggs, Ross, Dixon & Bell

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C. Meyers, Moapa Paiute Indian Tribe

R. Wilder, Fort Independence Indian Tribe

D. Vega, Bishop Paiute Indian Tribe

J. Egan, Egan, Fitzpatrick & Malsch, PLLC

J. Leeds, Las Vegas Indian Center

J. C. Saulque, Benton Paiute Indian Tribe

C. Bradley, Kaibab Band of Southern Paiutes

R. Joseph, Lone Pine Paiute-Shoshone Tribe

L. Tom, Paiute Indian Tribes of Utah

E. Smith, Chemehuevi Indian Tribe

D. Buckner, Ely Shoshone Tribe

V. Guzman, Walker River Paiute

D. Eddy, Jr., Colorado River Indian Tribes

H. Jackson, Public Citizen

J. Wells, Western Shoshone National Council

D. Crawford, Inter-Tribal Council of NV

I. Zabarte, Western Shoshone National Council

NRC On-Site Representatives

S. Devlin

G. Hudlow

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OFFICE	HLWB	HLWB	HLWB	
NAME	DHiggs	TMatula	NKStablein	
DATE	10/23/03	10/23/03	10/24/03	

OFFICIAL RECORD COPY

**Agenda**  
**NRC/DOE Quarterly Quality Assurance Meeting**  
**November 12, 2003**  
**9:00 a.m. - 5:15 p.m. (PT)**  
**12:00 Noon - 8:15 p.m. (ET)**

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<b>9:00 a.m.</b>	<b>Introduction and Opening Remarks</b>	<b>DOE/NRC</b>
<b>9:15 a.m.</b>	<b>Quality Assurance Overview</b>	<b>Brown</b>
<b>9:45 a.m.</b>	<b>Models</b> <ul style="list-style-type: none"><li>● <b>Model Validation (CAR BSC-01-C-001)</b></li><li>● <b>Model Audit Results</b></li></ul>	<b>Brown/Williams</b>
<b>10:15 a.m.</b>	<b>Data Management and Qualification</b> <ul style="list-style-type: none"><li>● <b>Management of Data (CAR BSC(B)-03-107)</b></li><li>● <b>Data Audit Results</b></li></ul>	<b>Brown/Williams</b>
<b>10:45 a.m.</b>	<b>Break</b>	
<b>11:00 a.m.</b>	<b>Software Quality Assurance</b> <ul style="list-style-type: none"><li>● <b>Software Development (CAR BSC-01-C-002)</b></li><li>● <b>Software Audit Results (OQAP-BSC-03-07)</b></li><li>● <b>Software "Use" (DR BSC(B)-03-D-170)</b></li></ul>	<b>Brown/Williams</b>
<b>11:45 a.m.</b>	<b>Status of Other Condition Reports</b> <ul style="list-style-type: none"><li>● <b>Procedure Implementation (CAR BSC(O)-03-097)</b></li><li>● <b>Training &amp; Qualification (CAR BSC 02-C-001)</b></li><li>● <b>Requirements Flowdown (CR-756)</b></li><li>● <b>Audit of EM Sites (CR-97)</b></li></ul>	<b>Mason/Brown</b>
<b>12:45 p.m.</b>	<b>Lunch</b>	<b>All</b>
<b>1:45 p.m.</b>	<b>Corrective Action Program</b>	<b>Brown</b>

**Agenda  
November 12, 2003  
(continued)**

<b>2:15 p.m.</b>	<b>Performance Indicators</b>	<b>Brown</b>
<b>2:45 p.m.</b>	<b>Trending Program Improvements</b>	<b>Mason</b>
<b>3:15 p.m.</b>	<b>Quality Assurance Requirements Description</b>	<b>Ulshafer</b>
<b>3:45 p.m.</b>	<b>Results of Audits OQAP-BSC-03-13</b>	<b>Weber</b>
<b>4:15 p.m.</b>	<b>Break/Caucus</b>	<b>All</b>
<b>4:45 p.m.</b>	<b>Action Item Status</b>	<b>Gunter</b>
<b>5:00 p.m.</b>	<b>Closing Remarks</b>	<b>All</b>
<b>5:15 p.m.</b>	<b>Adjourn</b>	