

Enclosure 2

From: Dan Graser
To: Abby Johnson, Alan Kall, Andrew Remus, Bob Wells, Claudia Newberry, Debra Kolkman, Dennis Bechtel, Eve Culverwell, Jackie Wallace(...)
Date: Fri, Oct 1, 1999 4:56 PM
Subject: Preliminary Agenda for Licensing Support Network

Two versions: One is Word (.doc) and the other is WordPerfect (.wpd).

Agenda contains schedule for both the ARP meeting on October 13 and for the Technical Working Group discussions on the 12th, 14th, and 15th.

Please feel free to contact me at 301-415-7401 if you require further information on the agenda.

CC: Bollwerk, G. Paul, Harvey Spiro, internet:gfooster@gfooster.com, internet:gfooster@labat.com, internet:Joseph_speicher@labat.com(...)

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Creation Date: Fri, Oct 1, 1999 4:56 PM
From: Dan Graser

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Preliminary Agenda for Licensing Support Network Advisory Review Panel Meeting

All Meetings of the ARP and the Technical Working Group (TWG) will be held at:

Embassy Suites
4315 Swenson
Las Vegas, NV 89119
(702)795-2800

Tuesday, October 12, 1999

1:00 - 5:00 pm **Technical Working Group TWG Pre-meeting**

Provide background materials to the TWG participants.

- A. TWG Ground Rules, Charter & Objectives
- B. Survey Results
- C. LSN Gantt Schedule
- D. Three General Scenarios (corresponds to level of integration)
- E. Plan for two working days after the ARP meeting

Wednesday, October 13, 1999

8:30-5:00 pm **LSN Advisory Review Panel Meeting**

Morning

- 8:30 - 8:45 Introductions (HOYLE)
- 8:45 - 9:00 Briefing on ASLBP Role in LSN Development (BOLLWERK and/or CAMERON)
- 9:00 - 9:15 NRC's LSN Team Roles and Responsibilities (BOLLWERK)
- 9:15 - 9:45 TWG Pre-meeting of 10/12/99 (Charter, Ground Rules, Objectives as agreed upon) (GRASER)
- 9:45 - 10:00 Formally Task TWG (HOYLE)
- 10:00 - 10:20 Break
- 10:20 - 10:30 Participant Involvement in TWG and Design (GRASER)
- 10:30 - 10:50 Overall Schedule for LSN and Development of Guidance Documents (GRASER)
- 10:50 - 11:45 Comments on Preliminary Materials Disseminated before LSN ARP Meeting (to see if any participants want to include items for the TWG to address as part of tasking the TWG) (OPEN DISCUSSION)

Afternoon

- 1:00 - 1:45 FY 2000 Budget, Impacts, Status, Part 63 Discussions (ROOM CANVASS OF EACH PARTICIPANT/POTENTIAL PARTICIPANT)
- 1:45 - 2:15 DOE Activities on Web Site & Topical Guidelines (NEWBURY & VERDEN)
- 2:15 - 2:35 Break
- 2:35 - 2:55 UNLV technology research (NARTKER)
- 2:55 - 4:30 LSN Guidance Document (GRASER)
- 4:30 - close Scheduling for Closure of TWG Activities, Next ARP Meeting (Videoconference?) I.e, arrangements for accessible LV site (HOYLE & WHETSTINE & NEWBURY)

Thursday & Friday October 14-15, 1999

8:30 - 5:00 pm **Technical Working Group**

- A. Detailed Walk Through of 3 Technical Options
 - 1. What Requirement is Levied on a Participant by each Approach?
 - 2. Standards & Guidance
 - 3. Auditing Environment in Each Option
 - 4. Longevity, Reusability, Upgradability of Each Option
 - 5. Ability to Integrate with Participant Legacy Systems
 - 6. Participant Support Issues Associated with Each Option
 - 7. Data Issues Associated with Each Option (Structured/Bibliographic, Text, Image)
 - 8. Identified Changes Needed by Each Approach
- B. Submission to Docket via Electronic Information Exchange (EIE)
- C. Plan for Taking Options Back to Organization/Management; Plan for followup TWG re-meeting to elicit feedback and craft a report/technical recommendation.