



UNITED STATES
NUCLEAR REGULATORY COMMISSION

WASHINGTON, D.C. 20555-0001

AUG 12 2003

Beckman and Associates, Inc.
ATTN: Ms. Vicki Beckman
1071 State Route 136
Belle Vernon, PA 15012

SUBJECT: TASK ORDER NO. 011 "POINT BEACH INSPECTION PROCEDURE 95003
INSPECTION" UNDER CONTRACT NO. NRC-03-03-037

Dear Ms. Beckman:

This confirms the verbal authorization that was provided to Beckman and Associates, Inc. (BAA), effective July 18, 2003, to begin work under the subject task order, with a temporary ceiling of \$33,000.00.

In accordance with Section G.5, Task Order Procedures, of the subject contract, this letter definitizes the subject task order. The effort shall be performed in accordance with the enclosed Statement of Work.

Task Order No. 011 shall be in effect from July 18, 2003, through August 22, 2003, with a cost ceiling of \$64,932.55. The amount of \$62,800.53 represents the estimated reimbursable costs, and the amount of \$2,132.02 represents the fixed fee.

Accounting data for Task Order No. 011 is as follows:

B&R No.:	320-15-103-142
Job Code:	J-3020
BOC:	252A
APPN No.:	31X0200.320
FFS#:	NRR03037011 and NRR03037011(I)
Oblig. Amt.:	\$64,932.55

The following individuals are considered to be essential to the successful performance for work hereunder: [REDACTED]. The Contractor agrees that such personnel shall not be removed from the effort under the task order without compliance with Contract Clause H.4, Key Personnel.

The issuance of this task order does not amend any terms or conditions of the subject contract.

TEMPLATE - ADM001

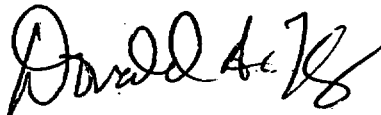
ADM002

Your contacts during the course of this task order are:

Technical Matters:	Donald P. Norkin Project Officer (301) 415-2954
Contractual Matters:	Mona C. Selden Contract Specialist (301) 415-7907

Acceptance of Task Order No. 011 should be made by having an official, authorized to bind your organization, execute three copies of this document in the space provided and return two copies to the Contract Specialist. You should retain the third copy for your records.

Sincerely,



Donald A. King, Contracting Officer
Contract Management Center 1
Division of Contracts
Office of Administration

Enclosure: Statement of Work


ACCEPTED: Task Order No. 011



NAME



TITLE



DATE

CONTRACT NRC-03-03-037

STATEMENT OF WORK
Task Order No. 011

TITLE: Point Beach Inspection Procedure 95003 Inspection

INSPECTION REPORT NUMBER: 50-266/2003-005; 50-301/2003-005

B&R NUMBER: 320-15-103-142

JOB CODE: J-3020

NRC PROJECT OFFICER: Donald Norkin, NRR, (301) 415-2954

TEAM LEADER: Anton Vogel, Region III, (630) 829-9620

PERIOD OF PERFORMANCE: 7/18/2003 to 8/22/2003

BACKGROUND

Point Beach nuclear plant, near Manitowoc, WI, entered the Multiple/Repetitive Degraded Cornerstone Column of the Action Matrix (described in NRC Inspection Manual Chapter 0305). This was due to one Red inspection finding in the Mitigating System Cornerstone. In accordance with the Action Matrix, Region III will conduct a supplemental inspection in accordance with IP 95003, "Supplemental Inspection for Repetitive Degraded Cornerstones, Multiple Degraded Cornerstones, Multiple Yellow Inputs, or One Red Input."

OBJECTIVE

The objective of this task order is to obtain two specialists for the corrective action program portion of the 95003 inspection. Both shall have experience/knowledge regarding the NRC reactor oversight program and IP 95003.

The Root Cause Analysis/Management Effectiveness specialist shall have experience regarding:

:(1) conduct of root cause evaluations,

(2) evaluation of management effectiveness in correcting problems, and

(3) evaluation of effectiveness of performance improvement plans.

The Electrical Systems design specialist shall have experience regarding:

(1) design, analysis, installation, modification, and testing of nuclear plant safety systems systems,

(2) reviewing design basis and detailed design of nuclear plant safety systems, and

(3) NRC regulations and risk informed inspection methodology.

Attachment

WORK REQUIREMENTS AND SCHEDULE

It shall be the responsibility of the contractor to assign qualified technical staff, employees, and subcontractors, who have the required educational background, experience, or combination thereof, to meet both the technical and regulatory objectives of the work specified in this Statement of Work (SOW). The NRC will rely on representation made by the contractor concerning the qualifications of the personnel proposed for assignment to this task order including assurance that all information contained in the technical and cost proposals, including resumes and conflict of interest disclosures, is accurate and truthful.

The Team Leader may issue technical direction from time to time during the duration of this task order. Technical direction must be within the general Statement of Work stated in this task order, and shall not constitute new assignments of work or changes of such nature as to justify an adjustment in cost or period of performance. The contractor shall refer to the basic contract for further information and guidance on any technical directions issued under this task order.

Any modifications to the scope of work, cost, or period of performance of this task order must be issued by the Contracting Officer and will be coordinated with the Project Officer. Specific tasks under this task order are:

1. Inspection preparation on, or about, July 21-25, 2003 at the Region office.
 - a. Review licensee provided documentation.
 - b. Develop a list of questions or areas of concern.
 - c. Develop a risk informed inspection plan.
2. On-site inspection on, or about, July 28 - Aug 1, 2003 and Aug 4 - 8, 2003.
 - a. Analyze past performance assessments.
 - b. Evaluate effectiveness of past corrective actions to address the problems identified in the performance assessments.
 - c. Evaluate effectiveness of the licensee's current performance improvement plan.
 - d. Assist the team in developing overall assessment of the licensee performance improvement plan and conclusions on licensee performance.
 - e. Discuss potential findings with Team Leader and Assistant Team Leaders.
3. Inspection documentation on, or about, August 11 - 15, 2003 in the contractor's office. Final inspection report input is due August 22, 2003.
 - a. Follow the guidelines of NRC Inspection Manual Chapter 0612, "Power Reactor Inspection Reports", as directed by Team Leader.

- b. Twenty hours is normal for the documentation week. Dependent on risk significance of findings, actual hours could differ (at the discretion of the Team Leader).

REPORT REQUIREMENTS

During Tasks 1 and 2, the contractor shall provide an inspection plan and inspection related documentation, as directed by the Team Leader.

At the end of Task 3, a feeder to the final inspection report shall be provided to the Team Leader in an electronic format acceptable to the Team Leader. A hard copy shall be provided to the Project Officer. The contractor shall not undertake any further efforts toward report finalization, such as management review of the feeder report.

TRAVEL (for estimating purposes only)

For each individual:

One 5 day trip to the Region office.

Two 5 day trips to the plant site.

The contractor shall coordinate all travel arrangements in advance with the NRC Team Leader.

NRC FURNISHED MATERIAL

Documents required to prepare for the inspection will be provided by the NRC Team Leader.

OTHER APPLICABLE INFORMATION

The work specified in this SOW is 100% licensee fee recoverable. The contractor shall provide fee recovery information in the monthly progress reports in accordance with the requirements of the basic contract.