



UNITED STATES
NUCLEAR REGULATORY COMMISSION

WASHINGTON, D.C. 20555-0001

SEP 16 2003

Roger A. Simpson, Budget Officer-EUR
U.S. Department of State
Washington, DC 20520

SUBJECT: MODIFICATION NO. 29 TO INTERAGENCY AGREEMENT NO.
NRC-09-93-233 ENTITLED, "NUCLEAR SAFETY ATTACHE POSITION
AT U.S. MISSION IN VIENNA"

Dear Mr. Simpson:

Pursuant to the Economy Act of 1932, as amended, the Nuclear Regulatory Commission (NRC) and the Department of State (DOS) desire to continue an agreement whereby DOS will provide administrative support to the NRC in maintaining the position of Nuclear Safety Attache assigned to the U.S. Mission as described in the enclosed Memorandum of Understanding.

Accordingly, upon your agreement as provided below, the terms and conditions of this Interagency Agreement are as follows:

Article I - Period of Performance

The period of performance of this Agreement shall be from August 1, 1993, through September 30, 2004. The period of performance may be extended by mutual agreement of both parties. Those changes shall be incorporated into this Agreement by the issuance of modifications to this Agreement.

Article II - Payment by the NRC to DOS

- A. Interagency Agreement No. NRC-09-93-233
- B. Agency Location Code - 31-00-0001
- C. Rent, Utilities, Residence Maintenance, Benefits, and Post Allowance
Job Code L1445, B&R No. 370-10-009-010, BOC: 1210
- D. Salary,
Job Code A0330, B&R No. 370-10-009-010, BOC: 1100
- E. ICASS Agreement and Contract Support [BOC: 251B],
Travel [BOC: 2110 and 2130], Office Rent [BOC: 2320],
Telephone [BOC: 2360], Pouch and Postage [BOC: 251B],
ADP Supplies [BOC: 2630], and
Supplies and Publications [BOC: 2610], Job Code E7032, B&R No. 37G-15-401-292

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Article III - Funding Limitations

Funding for this Interagency Agreement is subject to availability of FY2004 funds. Upon receipt of these funds, a modification will be issued to this agreement.

The total estimated amount of this agreement for the one year period of performance (October 1, 2003 through September 30, 2004) is \$322,000.

Of that amount, the allowable expenses for FY 2004 shall not exceed \$322,000 as follows:

1. Rent/Maintenance Fee (includes rent on Attache apartment rent*, utilities, elevator, garage, operating expense and ICASS overhead charges), Employee benefits and post allowance (comparable to locality pay):
Job Code L1445, BOC 1210

*Note: The apartment rent for FY2004 reflects an increase for a government-leased unit (for the new NRC Nuclear Safety Attache) versus the lower-cost government-owned unit no longer available to NRC upon departure of the current NRC Attache who's assignment ends 10/4/03.

Apartment Rent: \$53,000

(Includes rent, garage, elevator, operating expenses, utilities plus ICASS overhead = \$6,400);

Benefits: \$25,000

(20% of 2004 base pay \$123,189 = \$24,637)

Post Allowance: \$16,000

(26 pay periods X \$625 = \$16,250)

SUBTOTAL \$94,000

2. a. ICASS Basic including Local Guard Program/ Security Services, Information Management Tech Support (includes LAN services for 3 peripherals: two CPUs, one printer), and pouch service:
Job Code E7032, BOC 251B

ICASS

SUBTOTAL \$40,000

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- b. Attache Office Rent including 12 months rent, lease registration fee, tenant improvements, administration, building maintenance, office utilities, office cleaning, supplies, travel and phones:
Job Code E7032, BOCs 2320, 2330, 2360, 2110, 2610, and 2630

Office Rent	\$46,000
Office Utilities (\$291.66 per month X 12 months = \$3,500)	\$ 3,500
Office Cleaning (\$166.66 per month X 12 months = \$2,000)	\$ 2,000
ADP Supplies	\$ 1,000
Travel	\$ 6,000
Official Phone Calls	\$ 3,500
Supplies	\$ 1,000

SUBTOTAL \$63,000

3. Salary:
Job Code A0330, BOC 1100 \$125,000**
**(includes 2004 pay increase)

TOTAL \$322,000

Available funds may be shifted, by the NRC, within the total available, by both Job Code and BOC, to adjust to actual expenditures.

Article IV - Points of Contact

The DOS contact responsible for the successful completion of this Agreement is Roger A. Simpson, Budget Officer - EUR.

The NRC contacts for this agreement are:

Technical: Rita Y. Hoskins, Project Officer (301) 415-1739
Janice Dunn Lee (301) 415-1780

Contractual: Paulette Smith (301) 415-6594

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A summary of obligations for this Interagency Agreement, from award date through the date of this action is given below:

Total FY 1993 Obligation Amount:	\$ 75,000.00
Total FY 1994 Obligation Amount:	\$206,735.00
Total FY 1995 Obligation Amount:	\$195,118.00
Total FY 1996 Obligation Amount:	\$237,122.00
Total FY 1997 Obligation Amount:	\$165,125.11
Total FY 1997 Deobligation Amount:	(\$ 10,874.89) (Mod. 15)
Total FY 1997 Deobligation Amount	(\$ 1,924.82) (Mod. 23)
Total FY 1998 Obligation Amount:	\$199,000.00
Total FY 1999 Obligation Amount:	\$177,900.00
Total FY 2000 Obligation Amount:	\$251,933.00
Total FY 2001 Obligation Amount:	\$263,000.00
Total FY 2002 Obligation Amount	\$286,000.00
Total FY 2002 Deobligation Amount	(\$39,000.00) (Mod. 23)
Total FY 2003 Obligation Amount	\$315,000.00
Cumulative Total of NRC Obligations:	\$2,320,133.40

This modification does not obligate any FY2004 funds.

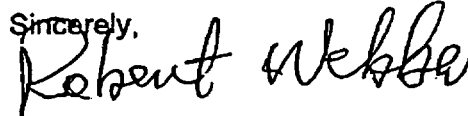
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All other terms and conditions of the Interagency Agreement remain unchanged. If this Agreement is acceptable to DOS, please do indicate by signing in the space provided below and returning three fully executed copies to me. The fourth copy is for your records.

Sincerely,



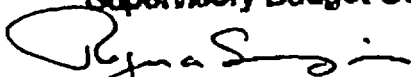
Robert Webber, Contracting Officer
Contract Management Center 2
Division of Contracts
Office of Administration

Enclosures:
As stated

ACCEPTED:

By:

Name **ROGER SIMPSON**
Supervisory Budget Officer - EUR


Signature

Title
Budget Officer - EUR

9/23/03
Date

cc: James E. Tyckoski, Director, Office of Funds Control & Reimbursements, DOS;
Waide Egner, Interagency Liaison Officer, Foreign Billing Office/FBO/DOS; and
Thalia Stevenson, Staff Accountant, OCFO/NRC

**MEMORANDUM OF UNDERSTANDING
BETWEEN
THE DEPARTMENT OF STATE
AND
THE NUCLEAR REGULATORY COMMISSION**

The Nuclear Regulatory Commission's (NRC) position of Nuclear Safety Attache will be assigned to the U.S. Mission/Department of State (DOS) under the terms of this Memorandum of Understanding. Prior to the Attache's departure to the U.S. Mission, the NRC is responsible for obtaining the appropriate security clearance and a pre-appointment drug clearance and for advising the employee of the terms of this agreement.

The Nuclear Regulatory Commission will provide the following:

The NRC, the U.S. Mission, and the DOS agrees to continue the position of the Nuclear Safety Attache for an additional twelve (12) months. Prior to the end of the 12 month extended period, the NRC, the U.S. Mission, and the DOS will review the desirability of continuing the position. Financial reimbursement to DOS for FY 2004 is described in Attachment A.

Costs and billing information will be provided via interagency agreement document, which will serve as an obligation document.

Reimbursement to DOS or pay direct for all allowances within the scope of NRC's authority (see Attachment A), including, but not limited to housing, other post allowances, emergency visitation travel, field travel and temporary quarters. NRC will directly reimburse the employee for all allowable costs associated with Change of Station travel.

Telegraphic Authority to pay, which includes necessary salary and benefit information.

NRC approved cost-of-living increases on the same schedule as other NRC employees.

Limited voucher certifying authority letter authorizing DOS (American Embassy, Vienna) use of NRC fund citation.

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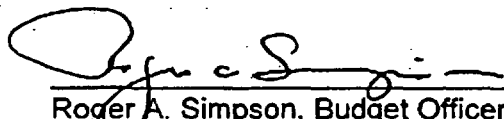
The Department of State will provide the following:

Administrative reporting (leave administration, time and attendance, and travel authorizations, etc.)

DOS will ask the passport office to issue a diplomatic passport.


Salary and salary-associated benefits (to be paid by DOS through its Charleston, South Carolina Office, with vouchering authority to charge NRC appropriations directly).

Preparation of the Nuclear Safety Attache's performance appraisal for transmittal to the Director, Office of International Programs, NRC.



Roger A. Simpson, Budget Officer - EUR
Department of State

9/23/03
Date



Paul E. Bird, Director
Office of Human Resources
U.S. Nuclear Regulatory Commission

9-12-03
Date

ATTACHMENT A

Billing as identified in respective interagency agreement.

Cost areas will cover the following:

- Rent
- Utilities
- Residential Maintenance
- Salary & Benefits
- Post Allowances
- Official Telephone Calls
- ICAAS Agreement
- Field Travel