

Friday, September 12, 2003

Document Update Notification

COPYHOLDER NO: 103

TO: ANO-NRC (EMERGENCY RESPONSE
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DOCUMENT NO: OP-1903.004

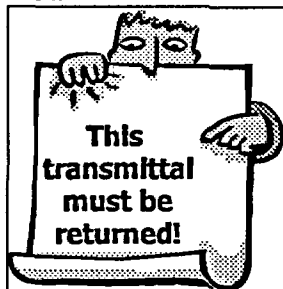
TITLE: ADMIN. & MAINTENANCE OF THE
EMERGENCY PLAN & IMPLEMENTING
PROCEDURES

CHANGE NO: 023-00-0

ADDITIONAL INFO:



← If this box is checked, please sign, date, and return within 5 days.



ANO-1 Docket 50-313



ANO-2 Docket 50-368

Signature

Date

SIGNATURE CONFIRMS UPDATE HAS BEEN MADE

RETURN TO:

**ATTN: DOCUMENT CONTROL-(N-ADMIN-24)
ARKANSAS NUCLEAR ONE
1448 SR 333
RUSSELLVILLE, AR 72801**

A045

ENTERGY OPERATIONS INCORPORATED ARKANSAS NUCLEAR ONE

TITLE: Admin. & Maintenance Of The Emergency Plan
& Implementing Procedures

DOCUMENT NO.
1903.004

CHANGE NO.
023-00-0

WORK PLAN EXP. DATE
N/A

TC EXP. DATE
N/A

SAFETY-RELATED
☒ YES ☐ NO

IPTE
☐ YES ☒ NO

TEMP ALT
☐ YES ☒ NO

SET # 103

When you see these TRAPS

Get these TOOLS

Time Pressure
Distraction/Interruption
Multiple Tasks
Overconfidence
Vague or Interpretive Guidance
First Shift/Last Shift
Peer Pressure
Change/Off Normal
Physical Environment
Mental Stress (Home or Work)

Effective Communication
Questioning Attitude
Placekeeping
Self Check
Peer Check
Knowledge
Procedures
Job Briefing
Coaching
Turnover

VERIFIED BY

DATE

TIME

FORM TITLE:

VERIFICATION COVER SHEET

FORM NO.
1000.006A

CHANGE NO.
050-00-0

**ENTERGY OPERATIONS INCORPORATED
ARKANSAS NUCLEAR ONE**

Page 1

TITLE:ADMIN. & MAINTENANCE OF THE EMERGENCY PLAN & IMPLEMENTING PROCEDURES	DOCUMENT NO. 1903.004	CHANGE NO. 023-00-0
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AFFECTED UNIT: <input checked="" type="checkbox"/> UNIT 1 <input checked="" type="checkbox"/> UNIT 2	<input checked="" type="checkbox"/> PROCEDURE <input type="checkbox"/> ELECTRONIC DOCUMENT <input type="checkbox"/> WORK PLAN, EXP. DATE _____	SAFETY-RELATED <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO
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TYPE OF CHANGE:

<input type="checkbox"/> NEW	<input type="checkbox"/> PC	<input type="checkbox"/> TC	<input type="checkbox"/> DELETION
<input checked="" type="checkbox"/> REVISION	<input type="checkbox"/> EZ	EXP. DATE: _____	

DOES THIS DOCUMENT:

1. Supersede or replace another procedure? (If YES, complete 1000.006B for deleted procedure.) (OCAN058107)	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
2. Alter or delete an existing regulatory commitment? (If YES, coordinate with Licensing before Implementing.) (OCNA128509)(OCAN049803)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
3. Require a 50.59 review per LI-101? (See also 1000.006, Attachment 15) (If 50.59 evaluation, OSRC review required.)	<input checked="" type="checkbox"/> YES	<input type="checkbox"/> NO
4. Cause the MTCL to be untrue? (See Step 8.5 for details.) (If YES, complete 1000.009A) (1CAN108904, 0CAN099001, 0CNA128509, 0CAN049803)	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
5. Create an Intent Change? (If YES, Standard Approval Process required.)	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
6. Implement or change IPTE requirements? (If YES, complete 1000.143A. OSRC review required.)	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO
7. Implement or change a Temporary Alteration? (If YES, then OSRC review required.)	<input type="checkbox"/> YES	<input checked="" type="checkbox"/> NO

Was the Master Electronic File used as the source document? ☒ YES ☐ NO

INTERIM APPROVAL PROCESS	STANDARD APPROVAL PROCESS
ORIGINATOR SIGNATURE: (Includes review of Att. 13) DATE: _____ Print and Sign name: _____ PHONE #: _____ SUPERVISOR APPROVAL: * DATE: _____ <div style="text-align:center; font-size:2em; margin-top:20px;">A</div>	ORIGINATOR SIGNATURE: (Includes review of Att. 13) DATE: 9-4-03 Print and Sign name: Dennis Carl Harris PHONE #: 4996 INDEPENDENT REVIEWER: DATE: _____ Robert L. Jarboe 9/8/03 ENGINEERING: DATE: _____ <div style="text-align:center; font-size:1.5em; margin-top:10px;">N/A</div>
SRO UNIT ONE:** DATE: _____ <div style="text-align:center; font-size:2em; margin-top:10px;">A</div>	QUALITY: DATE: _____ <div style="text-align:center; font-size:1.5em; margin-top:10px;">N/A</div>
SRO UNIT TWO:** DATE: _____	UNIT SURVEILLANCE COORDINATOR (OCNA049803): DATE: _____ <div style="text-align:center; font-size:1.5em; margin-top:10px;">N/A</div>
Interim approval allowed for non-intent changes requiring no 50.59 evaluation that are stopping work in progress. Standard Approval required for intent changes or changes requiring a 50.59 evaluation. *If change not required to support work in progress, Department Head must sign. **If both units are affected by change, both SRO signatures are required. (SRO signature required for safety related procedures only.)	SECTION LEADER: DATE: 9/9/03 Robert L. Jarboe QUALITY ASSURANCE: DATE: _____ <div style="text-align:center; font-size:1.5em; margin-top:10px;">N/A</div>
	OTHER SECTION LEADERS: DATE: _____
	OTHER SECTION LEADERS: DATE: _____
	OTHER SECTION LEADERS: DATE: _____
	OTHER SECTION LEADERS: DATE: _____
OSRC CHAIRMAN/TECHNICAL REVIEWER (OCNA049312): DATE: 9/8/03 Robert L. Jarboe FINAL APPROVAL: Date: 9/10/03 Sheri K. Cotton REQUIRED EFFECTIVE DATE: 9/12/03	OTHER SECTION LEADERS: DATE: _____ OTHER SECTION LEADERS: DATE: _____ OTHER SECTION LEADERS: DATE: _____ OTHER SECTION LEADERS: DATE: _____

FORM TITLE: PROCEDURE/WORK PLAN APPROVAL REQUEST	FORM NO. 1000.006B	CHANGE NO. 051-00-0
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**ENTERGY OPERATIONS INCORPORATED
ARKANSAS NUCLEAR ONE**

TITLE: Admin. & Maintenance Of The Emergency Plan & Implementing Procedures		DOCUMENT NO. 1903.004	CHANGE NO. 023-00-0
<input checked="" type="checkbox"/> PROCEDURE <input type="checkbox"/> WORK PLAN, EXP. DATE _____		PAGE <u>1</u> OF <u>2</u>	
<input type="checkbox"/> ELECTRONIC DOCUMENT			
TYPE OF CHANGE: <input type="checkbox"/> NEW <input type="checkbox"/> PC <input type="checkbox"/> TC <input type="checkbox"/> DELETION <input checked="" type="checkbox"/> REVISION <input type="checkbox"/> EZ EXP. DATE: _____			
AFFECTED SECTION: (Include step # if applicable)	DESCRIPTION OF CHANGE: (For each change made, include sufficient detail to describe reason for the change.)		
Table of Contents Pages 1 & 2	Changed page numbers to reflect current page numbers in procedure for this revision (Page 2). Added "Revisions" to 6.2 and "Scenario Development" as 7.1 to reflect existing content of procedure (Page 1). Added 13.3, "Training for ANO Emergency Response Organization (ERO) Members" (Page 2). Changed wording in 14.1.3 from A&N System to "Alert and Notification System (ANS)" for procedure consistency (Page 2). Added Attachment 4 as 14.1.4, "Alert and Notification System (ANS) Monitoring Requirements" (Page 2). Added form 1903.004K as 14.2.7 "Alert and Notification System Oversight Activity" (Page 2).		
References Section 3 Page 4	Added 3.1.12 "Nuclear Management Manual Procedure EP-305, "10CFR50.54(q)." Added 3.2.7 "Nuclear Management Manual Procedure TQ-110, "Emergency Preparedness Training Program."		
Commitments Step 3.4.16 Page 4	Commitment 0CAN079009 (P-1465), Conduct ERF Drills at least four times per year (in addition to the biennial exercise) was deleted. Licensing forms were approved and submitted.		
Definitions Step 4.2 Page 5	Revised the definition of the Alert and Notification System to match the ANS Document.		
Step 6.5.2.C Page 12	Changed Manager, RP & Chemistry to Superintendent, RP & Chemistry to reflect current ANO management organization		
Section 7.0 Page 13	Changed existing step 7.1 to 7.1.1 and revised 7.1 to Scenario Development. Renumbered existing 7.1.1 to 7.1.2., changed EPAT reference in 7.1.2.E.4. to CRs & WTs.		
Step 7.2.3.G Page 16	Deleted Step 7.2.3.G, Commitment 0CAN079009 (P-1465), Conduct ERF Drills at least four times per year. Old Step 7.2.3.H changed to 7.2.3.G and revised to contain TQ-110 reference.		
Step 12.1, 12.2 & 12.3 Page 18	Added "or his/her designee" for the Manager, Emergency Planning to Steps 12.1, 12.2 and 12.3		
Step 12.4 Page 19	Section 12.4 was added to direct ANS oversight per attachment 4 and form 1903.004K.		
FORM TITLE: DESCRIPTION OF CHANGE		FORM NO. 1000.006C	CHANGE NO. 050-00-0

**ENTERGY OPERATIONS INCORPORATED
ARKANSAS NUCLEAR ONE**

TITLE: Admin. & Maintenance Of The Emergency Plan & Implementing Procedures		DOCUMENT NO. 1903.004	CHANGE NO. 023-00-0
<input checked="" type="checkbox"/> PROCEDURE <input type="checkbox"/> WORK PLAN, EXP. DATE _____		PAGE <u>2</u> OF <u>2</u>	
<input type="checkbox"/> ELECTRONIC DOCUMENT			
TYPE OF CHANGE: <input type="checkbox"/> NEW <input type="checkbox"/> PC <input type="checkbox"/> TC <input type="checkbox"/> DELETION <input checked="" type="checkbox"/> REVISION <input type="checkbox"/> EZ EXP. DATE: _____			
AFFECTED SECTION: (Include step # if applicable)	DESCRIPTION OF CHANGE: (For each change made, include sufficient detail to describe reason for the change.)		
Step 13.3 Page 20	NMM TQ-110 Reference added for ANO ERO training program.		
Step 14.1.3 Page 20	Revised A&N to Alert Notification System (ANS) for procedure consistency.		
Step 14.1.4 Page 21	Added Attachment 4 to provide instructions for monitoring the ANS system.		
Step 14.2.7 Page 21	Added Form 1903.004K to document oversight performance.		
Attachment 1 Page 22	Corrected spelling of Perform and changed Form 1903.004F to 1903.004G.		
Attachment 3 Page 24	A&N changed to Alert Notification System (ANS) for Procedure Consistency.		
Attachment 4 Page 25	New Attachment to provide instructions for monitoring the ANS system.		
Form 1903.004A Page 26	Revised Request NO. to CR/WT NO. and added "entered by" line.		
Form 1903.004D Page 29	Changed Manager, RP & Chemistry to Superintendent, RP & Chemistry to reflect current ANO management organization		
Form 1903.004K Page 33	New Form 1903.004K to document oversight performance.		
FORM TITLE: DESCRIPTION OF CHANGE		FORM NO. 1000.006C	CHANGE NO. 050-00-0

PROC./WORK PLAN NO. 1903.004	PROCEDURE/WORK PLAN TITLE: ADMIN. & MAINTENANCE OF THE EMERGENCY PLAN & IMPLEMENTING PROCEDURES	PAGE: 1 of 33 CHANGE: 023-00-0
---------------------------------	---	-----------------------------------

TABLE OF CONTENTS

<u>SECTIONS</u>	<u>PAGE NO.</u>
1.0 Purpose.....	3
2.0 Scope.....	3
3.0 References.....	3
4.0 Definitions.....	5
5.0 Responsibility and Authority.....	7
6.0 Instructions	8
6.1 Review and Updating of the Emergency Plan and Implementing Procedures	8
6.2 Emergency Plan Revisions/Changes	10
6.3 Approval of Emergency Plan Revisions (As Shown in Attachment 1) shall be provided As Follows:	10
6.4 Approval of Emergency Plan Implementing Procedure Revisions shall be provided as Follows	11
6.5 Review and Revision of the EAL Bases Document	12
6.6 Review of Transmittals to NRC	12
6.7 Review and Updating the ANS Document/Report	12
7.0 Drills and Exercises.....	13
7.1 Scenario Development	13
7.2 Conducting Drills and Exercises	14
7.3 Documentation of Drills	17
8.0 Communications.....	17
9.0 Emergency Response Personnel.....	17
10.0 Facilities and Equipment.....	18
11.0 Dedicated Emergency Response Vehicle.....	18
12.0 Offsite Support Organizations.....	18
13.0 Training.....	19
13.1 Training for Emergency Planning Staff	19

PROC./WORK PLAN NO. 1903.004	PROCEDURE/WORK PLAN TITLE: ADMIN. & MAINTENANCE OF THE EMERGENCY PLAN & IMPLEMENTING PROCEDURES	PAGE: 2 of 33 CHANGE: 023-00-0
---------------------------------	---	-----------------------------------

TABLE OF CONTENTS (Cont.)

<u>SECTIONS</u>	<u>PAGE NO.</u>
13.2 Offsite Training	19
13.3 Training for ANO Emergency Response Organization (ERO) Members	20
14.0 Attachments and Forms.....	20
14.1 Attachments	
14.1.1 Attachment 1, Emergency Plan and Implementing Procedures Review.....	22
14.1.2 Attachment 2, Description of Offsite Training....	23
14.1.3 Attachment 3, "Significant Change" to an Alert and Notification System (ANS)	24
14.1.4 Attachment 4, Alert and Notification System (ANS) Monitoring Requirements.....	25
14.2 Forms	
14.2.1 Form 1903.004A - "Emergency Planning Evaluation/Action Request".....	26
14.2.2 Form 1903.004C - "Quarterly Emergency Telephone Directory Review"	27
14.2.3 Form 1903.004D - "EAL Bases Document Review"	29
14.2.4 Form 1903.004G - "EAL State and Local Agreement" ..	30
14.2.5 Form 1903.004I - "Annual Review of ANS Document and Offsite Plans".....	31
14.2.6 Form 1903.004J - "Changes to the ANS Document/Report"	32
14.2.7 Form 1903.004K - "Alert and Notification System Oversight Activity"	33

PROC./WORK PLAN NO. 1903.004	PROCEDURE/WORK PLAN TITLE: ADMIN. & MAINTENANCE OF THE EMERGENCY PLAN & IMPLEMENTING PROCEDURES	PAGE: 3 of 33 CHANGE: 023-00-0
---------------------------------	---	-----------------------------------

1.0 PURPOSE

The purpose of this procedure is to describe the methods for administration and maintenance of the Emergency Plan and associated procedures and provide guidance for the review of changes as required by 10CFR50.54(q).

2.0 SCOPE

- 2.1 This procedure describes the responsibilities of the ANO Emergency Planning Staff in regard to the reviews, as required by 10CFR50.54(q), administration and maintenance of the Emergency Plan and Implementing Procedures.
- 2.2 This procedure provides guidelines for management of the Emergency Plan and the Emergency Plan Implementing Procedures.
- 2.3 This procedure provides guidelines for maintenance of emergency facilities and equipment.
- 2.4 This procedure provides guidelines for the performance and documentation of the Quarterly Emergency Telephone Directory review.
- 2.5 This procedure outlines audit requirements of the Emergency Planning Program as outlined in 10CFR50.54(t).
- 2.6 This procedure provides guidelines for drills and exercises.

3.0 REFERENCES

3.1 REFERENCES USED IN PROCEDURE PREPARATION

- 3.1.1 Emergency Plan
- 3.1.2 10CFR50.54, Conditions of Licenses, 10CFR50.54(q), 10CFR50.54(t)
- 3.1.3 10CFR50.47, Emergency Plans
- 3.1.4 10CFR50, Appendix E, Emergency Planning and Preparedness for Production and Utilization Facilities
- 3.1.5 NUREG-0654, Rev. 1, "Criteria for Preparation and Evaluation of Radiological Emergency Response Plans and Preparedness in Support of Nuclear Power Plants"
- 3.1.6 1000.006, "Procedure Review, Approval, and Revision Control"
- 3.1.7 NUREG 0660, "NRC Action Plan Developed as a Result of the TMI-2 Accident"
- 3.1.8 Memorandum ANO-81-9510 (as amended by the SRC November 16, 1981)

PROC./WORK PLAN NO. 1903.004	PROCEDURE/WORK PLAN TITLE: ADMIN. & MAINTENANCE OF THE EMERGENCY PLAN & IMPLEMENTING PROCEDURES	PAGE: 4 of 33 CHANGE: 023-00-0
---------------------------------	---	-----------------------------------

- 3.1.9 Nuclear Management Manual Policy LI-102, Corrective Action Process
- 3.1.10 Nuclear Management Manual Procedure LI-101, 10CFR50.59 Review Program
- 3.1.11 NRC Inspection Procedure 71151
- 3.1.12 Nuclear Management Manual Procedure EP-305, 10CFR50.54 (q)

3.2 REFERENCES USED IN CONJUNCTION WITH THIS PROCEDURE:

- 3.2.1 1000.150, "Licensing Document Maintenance"
- 3.2.2 Nuclear Management Manual Procedure LI-101, "10CFR50.59 Review Program"
- 3.2.3 1903.002, "Assignment of Plant Emergency Team/Group Members"
- 3.2.4 1903.003, "Assignment of Personnel to the Emergency Response Organization"
- 3.2.5 1903.010, "Emergency Action Level Classification"
- 3.2.6 1903.062, "Communications System Operating Procedure"
- 3.2.7 Nuclear Management Manual Procedure TQ-110, "Emergency Preparedness Training Program"

3.3 RELATED AND PROCEDURES INCLUDE:

- 3.3.1 1903 Series Procedures, "Emergency Plan Implementing Procedures"
- 3.3.2 1904 Series Procedures, "Offsite Dose Projections"
- 3.3.3 1905 Series Procedures, "Emergency Radiation Protection Procedures"

3.4 REGULATORY CORRESPONDENCE CONTAINING NRC COMMITMENTS WHICH ARE IMPLEMENTED IN THIS PROCEDURE INCLUDE: [BOLD] DENOTES COMMITMENTS

- 3.4.1 OCAN068320 (P-10767) Section 6.1.1H
- 3.4.2 OCAN048205 (P-10843) Section 11.0
- 3.4.3 OCAN128211 (P-10861) Section 5.5, Form 1903.004A
- 3.4.4 OCAN128211 (P-10863) Section 9.1.4
- 3.4.5 10CFR50. APP E.V. (P-14145), Attachment 1

PROC./WORK PLAN NO. 1903.004	PROCEDURE/WORK PLAN TITLE: ADMIN. & MAINTENANCE OF THE EMERGENCY PLAN & IMPLEMENTING PROCEDURES	PAGE: 5 of 33 CHANGE: 023-00-0
---------------------------------	---	-----------------------------------

- 3.4.6 OCAN058203 (P-10833) A method for assuring that an annual review of the EAL's is performed with the State of Arkansas will be established. Section 13.2.2 A
- 3.4.7 OCAN128211 (P-10860) Emergency Planning Coordinators shall attend, as available, at least one training session concerning emergency preparedness annually. Section 13.1.1
- 3.4.8 OCAN068320 (P-10769) Plan does not indicate if on-the-spot (coaching) correction of erroneous performance will be made by the drill instructor (controllers). Section 7.2.1.B
- 3.4.9 OCAN068320 (P-10770) Health Physics drills do not include the analysis of in-plant liquid samples with actual elevated radiation levels on an annual basis. Sections 7.2.3(C, D, E)
- 3.4.10 OCAN068320 (P-10771) Radiation Monitoring Drills do not include provisions for communications (reporting of results to proper ERO position) and record keeping. Section 7.2.3.C
- 3.4.11 OCAN068320 (P-10772) Conduct Exercises in accordance with NRC and FEMA rules. Section 7.2.2
- 3.4.12 OCAN128305 (P-4109) Demonstrating communications and record keeping capabilities. Section 7.2.3.C
- 3.4.13 OCAN128305 (P-4175) Annual training of Off-Site Personnel. Sections 13.2
- 3.4.14 OCAN098106 (P-4822) Practical training sessions for monitoring team members. Section 7.2.3
- 3.4.15 OCAN058203 (P-10872) Training for individuals who are assigned responsibility for emergency preparedness is necessary for effective emergency planning. Section 13.1

4.0 DEFINITIONS

- 4.1 Annual - For the purposes of this procedure, annual is defined as that period between January 1st and December 31st of each year.
- 4.2 Alert and Notification System (ANS) - The Alert and Notification System is a mixture of sirens and NOAA tone alert radios (TAR) designed to notify the public in the 10-mile EPZ of recommendations made by the State of Arkansas in accordance with section E of NUREG-0654.
- 4.3 ANS Document/Report - The Alert and Notification System Document/Report is the document that details the design and specifications for the Alert and Notification System which provides early warning to the general public in the 10 mile EPZ. It is a living document that is maintained (IAW 44 CFR 350 Part 14 and FEMA REP 10). It is not a licensed based document for ANO. The ANS

PROC./WORK PLAN NO. 1903.004	PROCEDURE/WORK PLAN TITLE: ADMIN. & MAINTENANCE OF THE EMERGENCY PLAN & IMPLEMENTING PROCEDURES	PAGE: 6 of 33 CHANGE: 023-00-0
---------------------------------	---	-----------------------------------

Document/Report is maintained by ANO Emergency Planning and reviewed and approved by FEMA as a part of the offsite state emergency plan requirements.

- 4.4 Drill - An activity aimed at developing, maintaining and testing skills in a particular portion of the Emergency Response Organization where on the spot corrections are made.
- 4.5 EAL Bases Document - The document that provides the technical bases for initiating conditions used to classify plant related emergencies.
- 4.6 Emergency Plan - A document required by 10CFR50, Appendix E which outlines the method of compliance with the standards described in 10CFR50.47b and NUREG 0654. Purpose of this document is to control and direct the response of Emergency Response Organizations to a plant emergency condition as directed in the plan.
- 4.7 Emergency Response Organization (ERO) - The organization which is composed of the IRS, the EOF staff, the TSC staff, the OSC staff, and the Emergency Team members. It has the capability to provide manpower and other resources necessary for immediate and long-term response to an emergency situation.
- 4.8 Exercise - An activity aimed at testing the integrated capability and a major portion of the basic elements of the Emergency Planning and Response Organizations. An exercise involves a major portion of the Emergency Response Organization and is evaluated by the NRC.
- 4.9 Implementing Procedures - Emergency plan procedures provide detailed direction for the Emergency Response Organization and implement actions directed by the Emergency Plan.
- 4.10 Initial Response Staff (IRS) - The emergency organization primarily composed of plant personnel who must be able to augment the onsite plant personnel in accordance with Table B-1 of the ANO Emergency Plan.
- 4.11 Letter Of Assignment - A memorandum of notification from the General Manager, Plant Operations to an individual which documents the assignment of the individual to an ERO position.
- 4.12 Letter Of Reinstatement - A memorandum of notification from the General Manager, Plant Operations to a suspended ERO individual which documents the reinstatement of the individual to their previous ERO position upon completion of the procedural training requirements.
- 4.13 Letter Of Selection - A memorandum of notification from the Manager, Emergency Planning to an individual which documents their selection for a proposed assignment to an ERO position. This letter also informs the individual that Emergency Planning will contact them to arrange the appropriate training.
- 4.14 Letter Of Suspension - A memorandum of notification from the General Manager, Plant Operations to an ERO individual which documents the

PROC./WORK PLAN NO. 1903.004	PROCEDURE/WORK PLAN TITLE: ADMIN. & MAINTENANCE OF THE EMERGENCY PLAN & IMPLEMENTING PROCEDURES	PAGE: 7 of 33 CHANGE: 023-00-0
---------------------------------	---	-----------------------------------

suspension of an assigned individual who failed to meet the procedural training requirements.

- 4.15 Letter Of Termination - A memorandum of notification from the General Manager, Plant Operations to an ERO individual which documents the permanent termination of the individual from their ERO assignment.
- 4.16 Offsite E-Plans - Are documents required by 10CFR50, Appendix E which outlines the method of compliance with the standards described in 10CFR50.47b and NUREG 0654. Purposes of the documents are to control and direct personnel to assist ANO in case of ERO activation. For the purpose of this procedure, offsite E-Plans include State as well as County E-Plans.
- 4.17 Plan Change - A minor change or informal change to the Emergency Plan.
- 4.18 Plan Revision - The formal revision of the Emergency Plan which may incorporate one or more approved plan changes.
- 4.19 Position Workbook - A workbook prepared for a specific ERO position. These workbooks may be used in place of classroom instruction in requalification training.
- 4.20 Table Top Drill - A training activity designed to develop and maintain an individual's knowledge of their assigned ERO duties. The Table Top Drill will include discussion of ERO member's response to simulated emergencies.
- 4.21 Training Session - An activity designed to develop or maintain skills. (This may include classroom training, computer-based training, practical drills or any other type of session, excluding the biennial Emergency Preparedness Exercise, which meets these criteria. Any of these activities may be conducted in one or more segments.)
- 4.22 Walk-Through - A training activity designed to develop and maintain an individual's knowledge of their assigned ERO duties. The walkthrough is normally conducted in the emergency response facility, and includes discussion or demonstration of the appropriate facility activation, staffing, and organizational responsibilities for the individual's assigned ERO position.

5.0 RESPONSIBILITY AND AUTHORITY

5.1 Director, Nuclear Safety Assurance

The Director, Nuclear Safety Assurance is responsible for the overall implementation of the requirements set forth in this procedure.

The Director, Nuclear Safety Assurance is responsible for ensuring that changes which require prior NRC approval are submitted to the NRC and ensuring that periodic 10CFR50.54 submittals are made in accordance with the regulatory requirements.

5.2 Manager, Emergency Planning

PROC./WORK PLAN NO. 1903.004	PROCEDURE/WORK PLAN TITLE: ADMIN. & MAINTENANCE OF THE EMERGENCY PLAN & IMPLEMENTING PROCEDURES	PAGE: 8 of 33 CHANGE: 023-00-0
---------------------------------	---	-----------------------------------

The Manager, Emergency Planning shall be responsible for:

- The maintenance of ANO Emergency Preparedness.
- Responsible for implementing the requirements set forth in this procedure.
- 10CFR50.54 (q) and NUREG-0654 reviews of changes to the Emergency Plan
- Evaluation of drill/exercise results
- Identifying the training requirements for personnel assigned to the Emergency Response Organization.
- Distributing revisions to the Emergency Plan or implementing procedures to the NRC within 30 days of their implementation, as specified in 10CFR50.54 (q) and 10CFR50, Appendix E.
- Ensure that decisions from the monthly State meetings that impact the Emergency Plan or ANS Document/Report are incorporated into procedure/document/Report.

5.3 Emergency Planner

The Emergency Planner shall perform:

- Those tasks assigned by this procedure
- Shall coordinate activities to assure consistency between the Emergency Plan and Implementing Procedures.
- Assure that the administrative program elements are addressed
- Schedule initial training and re-qualification training
- Collect and forward to the ANO records management system appropriate training documentation and for providing training to personnel in the Emergency Response Organization.
- The Emergency Planner(s) shall coordinate and issue changes to the Emergency Plan and the Emergency Plan Implementing Procedures.
- The Emergency Planner(s) are responsible for preparing the 10CFR50.54 evaluation by researching appropriate reference material and documenting the answers to the questions on the appropriate review form.
- The Emergency Planner(s) shall coordinate and issue changes to the ANS Document/Report as necessary.

5.4 Revisions to the Emergency Plan and Implementing Procedures shall be approved in accordance with Sections 6.2 and 6.3 of this procedure.

(P-10861)

5.5 [Suggestions for improvement of the Emergency Plan and Implementing Procedures may be made at any time by the plant staff using Form 1903.004A.]

6.0 INSTRUCTIONS

6.1 Review and Updating of the Emergency Plan and Implementing Procedures

- #### 6.1.1
- The review and updating of the Emergency Plan and Implementing Procedures shall include the following actions by the Emergency Planning Manager or designee:

PROC./WORK PLAN NO. 1903.004	PROCEDURE/WORK PLAN TITLE: ADMIN. & MAINTENANCE OF THE EMERGENCY PLAN & IMPLEMENTING PROCEDURES	PAGE: 9 of 33 CHANGE: 023-00-0
---------------------------------	---	-----------------------------------

- A. Provide for continuing review of the Emergency Plan and Implementing Procedures concerning ANO response.
- B. Notify affected site departments of Plan and Procedure changes.
- C. Notify affected site based ERO members of Plan and Procedures changes, as necessary.
- D. Process requests for improvements submitted on Form 1903.004A.
- E. Annually, review the Plan and Procedures in their entirety to verify that changes that have occurred which impact the Plan and/or procedures have been incorporated.
- F. At the conclusion of drills and/or exercises involving site ERO members, or at the conclusion of an incident which required implementation of the Plan, provide for a critique and evaluation by participants and revise the Plan and Procedures where appropriate.
- G. Evaluate feedback from Emergency Plan Training (including feedback from class critiques) and incorporate changes and improvements into the Emergency Plan and Procedures as necessary.
- [H. Quarterly, ensure that the Emergency Telephone Directory is complete and current for emergency response personnel and that related sections of Procedures 1903.010 correspond to the Emergency Telephone Directory. Document the review on Form 1903.004C.]
- I. Coordinate approval of the Emergency Plan changes in accordance with Section 6.2 of this procedure.
- J. Coordinate approval of the Emergency Plan Implementing Procedure changes in accordance with Section 6.4 of this procedure.
- K. Respond to QA/INPO audits and NRC inspections of emergency planning activities.
- L. Ensure that the Emergency Response Duty Roster and guidelines are updated and distributed annually.
- M. Annually, review the ANS Document/Report, State and County E-Plans to verify that changes that have occurred which impact the Plan and/or procedures have been incorporated, Form 1903.004I.

(P-10767)

PROC./WORK PLAN NO. 1903.004	PROCEDURE/WORK PLAN TITLE: ADMIN. & MAINTENANCE OF THE EMERGENCY PLAN & IMPLEMENTING PROCEDURES	PAGE: 10 of 33 CHANGE: 023-00-0
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6.2 Emergency Plan Revisions/Changes

- 6.2.1 Plan changes may be requested by any person within Entergy, State, Local, or Federal Emergency Response Agencies (e.g. Nuclear Regulatory Commission) by notifying the Manager, Emergency Preparedness at the applicable site.
- 6.2.2 Before initiating revisions to the Emergency Plan, an evaluation is conducted of proposed changes to ensure compliance with the requirements of 10CFR50. The evaluation is documented on Form EP-305, "10CFR50.54(q) Evaluation," (Nuclear Management Manual, Emergency Preparedness).
- 6.2.3 Before initiating revisions to the Emergency Plan, a review of the ANS document/Report and State and County E-Plans shall be performed. Proposed changes that impact the State and County E-Plans should be discussed with State officials for concurrence and to allow update of offsite plan.
- 6.2.4 Revisions to the Emergency Plan may be made without prior NRC approval provided that:
 - A. There is no decrease in the effectiveness of the Emergency Plan,
 - B. The Emergency Plan continues to meet the requirements of 10CFR50.
- 6.2.5 Proposed changes that decrease the effectiveness of the approved Emergency Plan shall not be implemented without prior NRC approval.

6.3 Approval of Emergency Plan Revisions/Changes (as shown in Attachment 1) shall be provided as follows:

- 6.3.1 Revisions to the Emergency Plan shall be coordinated by the Emergency Planner(s).
- 6.3.2 The Emergency Planner(s) shall perform an independent review of the Emergency Plan revision.
- 6.3.3 The Emergency Planner(s) shall perform a 50.54(q) review for all Emergency Plan revisions (EP-305).
- 6.3.4 The Emergency Plan revision approval process will be conducted in accordance with Licensing Document Maintenance Procedure.
- 6.3.5 The Emergency Plan revision shall be reviewed with the State prior to implementation.
- 6.3.6 The approved plan revision shall be distributed in accordance with established document control procedures.

PROC./WORK PLAN NO. 1903.004	PROCEDURE/WORK PLAN TITLE: ADMIN. & MAINTENANCE OF THE EMERGENCY PLAN & IMPLEMENTING PROCEDURES	PAGE: 11 of 33 CHANGE: 023-00-0
---------------------------------	---	------------------------------------

- 6.3.7 A record of each change to the Emergency Plan made without prior approval by the NRC, shall be retained for three years from the date of the change.
- 6.3.8 The Emergency Plan and records of any changes to the Emergency Plan that decrease the effectiveness of the Plan, shall be retained until the NRC terminates the license for both ANO units.
- 6.3.9 The Emergency Planning Program, as described and implemented by the ANO Emergency Plan and Implementing Procedures shall be audited once per 12 months by persons who have no direct responsibility for implementation of the Emergency Planning Program.
- 6.4 Approval of Emergency Plan Implementing Procedure Revisions/Changes shall be provided as follows:
 - 6.4.1 Revisions/Changes to the Emergency Plan Implementing Procedures shall be coordinated by the Emergency Planner(s).
 - 6.4.2 The Emergency Planner(s) may perform an independent review of the Emergency Plan Implementing Procedure revision/change.
 - 6.4.3 Revisions/Changes to Procedure 1903.010, "Emergency Action Level Classification", shall be independently reviewed by the Unit One and/or Unit Two Operations Manager.
 - 6.4.4 The Emergency Planner(s) shall perform a 50.54(q) review for any of the following:
 - A. Revisions/Changes to the Emergency Action Levels (EALs) contained in Procedure 1903.010, "Emergency Action Level Classification"
 - B. Revisions/Changes to any implementing procedure that affects the Emergency Plan or procedure 1903.010, "Emergency Action Level Classification".
 - 6.4.5 The Emergency Planner(s) shall review any revisions/changes to Procedure 1903.010, "Emergency Action Levels" with the State and local government authorities prior to approval.
 - 6.4.6 The Emergency Plan Implementing Procedures revision/change approval process will follow the requirements of Procedure 1000.006, "Procedure Control".
 - 6.4.7 The approved procedure revision/change shall be distributed in accordance with established document control procedures.

PROC./WORK PLAN NO. 1903.004	PROCEDURE/WORK PLAN TITLE: ADMIN. & MAINTENANCE OF THE EMERGENCY PLAN & IMPLEMENTING PROCEDURES	PAGE: 12 of 33 CHANGE: 023-00-0
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6.5 Review and Revision of the EAL Bases Document

- 6.5.1 The review and revision of the EAL Bases Document will be coordinated by Emergency Planning.
- 6.5.2 The following directors/managers shall ensure that proposed changes to the document are reviewed for technical accuracy and/or applicability as emergency classification criteria.
 - A. Operations Managers
 - B. Director, Design Engineering
 - C. Superintendent, Radiation Protection and Chemistry
 - D. Director, Nuclear Safety Assurance
- 6.5.3 Reviews will be documented on Form 1903.004D. Procedure revisions resulting from changes to the EAL Bases Document will be reviewed and approved as described in Section 6.3.

6.6 Review of Transmittals to NRC

- 6.6.1 All correspondence to the Nuclear Regulatory Commission that originates in the Emergency Planning Section shall be submitted to Licensing for review prior to transmittal to the Nuclear Regulatory Commission.

6.7 Review and Updating the ANS Document/Report

- 6.7.1 The ANS Document/Report shall be maintained as a living document IAW 44 CFR 350 Part 14b and FEMA REP 10.
- 6.7.2 For any planned changes to ANS equipment/processes which will cause the ANS Document/Report to be changed the, Arkansas Department of Health Nuclear Planning and Response Program shall be notified.
- 6.7.3 FEMA Region VI shall be notified via email (if expeditious approval is required) and/or by formal letter of any planned changes.
- 6.7.4 Significant changes (see Attachment 3 for examples), as described in 44 CFR 350, will require a revision to the document and be submitted to FEMA Region VI for review and approval prior to the actual change. This level of change may require an independent Quality Assurance engineering review (normally paid for by FEMA) and may require additional verification measures as described in FEMA REP 10 to validate the change effectiveness. This determination is made by FEMA.
- 6.7.5 Minor changes (telephone number changes, typo corrections etc.) shall be submitted to FEMA Region VI, but do not require the level of evaluation mentioned above.

PROC./WORK PLAN NO. 1903.004	PROCEDURE/WORK PLAN TITLE: ADMIN. & MAINTENANCE OF THE EMERGENCY PLAN & IMPLEMENTING PROCEDURES	PAGE: 13 of 33 CHANGE: 023-00-0
---------------------------------	---	------------------------------------

6.7.6 Use 1903.004J to document changes to ANS Document/Report.

7.0 DRILLS AND EXERCISES

7.1 Scenario Development

7.1.1 The Emergency Planner(s) shall coordinate to develop scenarios for emergency preparedness drills and the biennial emergency preparedness exercise in accordance with the Emergency Plan.

7.1.2 The Emergency Planner(s) shall:

- A. Submit a copy of the biennial emergency preparedness exercise scenario manual to the NRC regional office approximately 30 days prior to the exercise date in accordance with NRC Inspection Procedure 71151.
- B. Submit a copy of the drill scenario to the NRC Resident Inspector approximately 14 days prior to the drill date.
- C. Publish a schedule of emergency preparedness drills for the upcoming year during the last quarter of the current year.
- D. Schedule a critique at the conclusion of each exercise/drill to evaluate the ability of the members of the ERO to respond as required by the Emergency Plan and Implementing Procedures.
- E. Submit documentation of each emergency preparedness practice drill/exercise to ANO Records Management System. This documentation as a minimum shall include the following:
 1. Narrative Summary
 2. Objectives
 3. Attendance roster (maintained in training database)
 4. Corrective Actions (maintained in corrective actions database as CRs and WTs)
 5. Emergency Planning should maintain a master copy of each full scale drill or exercise.
- F. Provide the Vice President, Operations - ANO with a report of findings and recommended corrective actions, resulting from the exercise critiques.

PROC./WORK PLAN NO. 1903.004	PROCEDURE/WORK PLAN TITLE: ADMIN. & MAINTENANCE OF THE EMERGENCY PLAN & IMPLEMENTING PROCEDURES	PAGE: 14 of 33 CHANGE: 023-00-0
---------------------------------	---	------------------------------------

7.2 Conducting Drills and Exercises

7.2.1 Drills and Exercises should be conducted in the following manner:

- A. A scenario shall be prepared prior to the drill or exercise. The scenario should be as realistic as possible and should include the following items:
 - 1. Objective(s)
 - 2. Participating organizations
 - 3. Chronology of events
 - 4. A time schedule of real and simulated initiating events
 - 5. A narrative summary describing the simulated events and the appropriate responses and actions
 - 6. Arrangements for drill controllers and evaluators
- B. Evaluators shall be assigned to view and critique the drill or exercise. [The evaluators shall make on-the-spot corrections of any erroneous performance identified (drills only).] Their critique shall be conducted as soon as practical after the drill or exercise.
- C. A review/evaluation should result from the exercise and drill critique. The review should include an evaluation of any weaknesses identified and recommended corrective actions.
- D. Appropriate action shall be taken to make improvements, as necessary.
- E. Table Top Drills may include any or all of the components recommended in items A-D above. Table Top Drills typically include a scenario-based situation to which ERO personnel can respond, and which provides opportunities for them to interact with other personnel in their Emergency Response Facility. In addition, improper responses can be corrected at the time they are made, and may be evaluated to determine if they are programmatic in nature.

(P-10769)

(P-10772)

[7.2.2 Exercises

At least biennially, local and state agencies shall be invited to participate in an exercise with the ANO staff. The scenarios for exercises shall be varied such that the major elements of the Emergency Plan and emergency response organizations are tested within a six- (6) year period. The exercise will attempt to include mobilization of state

PROC./WORK PLAN NO. 1903.004	PROCEDURE/WORK PLAN TITLE: ADMIN. & MAINTENANCE OF THE EMERGENCY PLAN & IMPLEMENTING PROCEDURES	PAGE: 15 of 33 CHANGE: 023-00-0
---------------------------------	---	------------------------------------

and local personnel and resources adequate to verify the capability to respond to the accident scenario, as required. Provisions shall be made to start an exercise between 6 p.m. and 4 a.m. once every six- (6) years.]

(P-10872)

[7.2.3

Drills

The following types of drills shall be conducted (in addition to the biennial exercise) at the indicated frequency:

- A. Fire Emergency (Fire Brigade) - Fire Brigade Drills are conducted in accordance with 1063.020, "Fire Brigade Training Program".
- B. Medical Emergency (ANNUALLY) - This drill requires activation of the Emergency Medical Team and, if feasible, transportation by the Pope County Emergency Medical Service of a simulated injured individual to the offsite medical treatment facility and activation of the offsite medical treatment facility. The offsite portions of the medical drill may be performed as part of an exercise.

(P-10770, P-10771
(P-4019)

- C. Radiological Monitoring Drills - Reference NUREG-0654 II.N.d - These drills may be done independently or they may be included in any of the regularly scheduled ERO Drills.

- 1. Environmental Monitoring Drills (ANNUALLY) - These drills include collecting environmental samples, actual analysis of the samples and documentation of analysis results for water, soil, vegetation and air samples.
- 2. In-plant Monitoring Drills (ANNUALLY) - These drills include detection and measurement of simulated inplant radiological conditions. These measurements of simulated elevated radioactive releases are reported to the appropriate person, the results are evaluated and appropriate protective/corrective actions are recommended.]

(P-10770)

- [D. Health Physics Drills - Reference NUREG-0654 II.N.e - These drills may be done independently or they may be included in any of the regularly scheduled ERO Drills.

- 1. Field Monitoring Drills (SEMI-ANNUAL) - These drills include assessment of simulated elevated radiological releases to the environment and response to radiological conditions. Direct radiation readings and air samples of a simulated radioactive releases offsite are taken, results are reported to the appropriate ERO position, the

PROC./WORK PLAN NO. 1903.004	PROCEDURE/WORK PLAN TITLE: ADMIN. & MAINTENANCE OF THE EMERGENCY PLAN & IMPLEMENTING PROCEDURES	PAGE: 16 of 33 CHANGE: 023-00-0
---------------------------------	---	------------------------------------

results are evaluated and appropriate protective/corrective actions are recommended.

2. Post Accident Sampling Drills (ANNUALLY) - These drills include sampling and analysis of implant liquid with actual elevated radiation levels. RCS samples may be used as the actual elevated sample. The samples are taken, results are reported to the appropriate ERO position, the results are evaluated and appropriate actions are recommended.]

(P-10770)

- [E. Radiological Dose Assessment Drill (ANNUALLY) - A radiological dose assessment drill utilizing simulated field monitoring data shall be conducted annually. The drill may be in conjunction with a health physics drill and will address dose projection calculations and offsite Protective Action Recommendations.
 1. Dose Assessment activities will be included in the full-scale Emergency Response Organization Drills for the purpose of providing Dose Assessment Team members and Dose Assessment Supervisors with practical applications of Dose Assessment skills. These activities will be in addition to the scheduled exercises.]
- F. Communication - Communication drills shall be conducted in the following areas along with the corresponding time frames.
 1. Monthly - With the state and local governments within the plume exposure pathway emergency planning zone.
 2. Quarterly - With federal emergency response organizations and states within the ingestion pathway.
 3. Annually - Between the nuclear facility, state and local emergency operations centers, and field assessment teams.
- G. Emergency Response Organization Drills may be conducted as individual drills or as an integrated part of a larger scope drill activity. EP shall schedule and conduct Drills to ensure ERO personnel achieve initial qualification and maintain proficiency in accordance with Nuclear Management Manual Procedure TQ-110, "Emergency Preparedness Training Program."

PROC./WORK PLAN NO. 1903.004	PROCEDURE/WORK PLAN TITLE: ADMIN. & MAINTENANCE OF THE EMERGENCY PLAN & IMPLEMENTING PROCEDURES	PAGE: 17 of 33 CHANGE: 023-00-0
---------------------------------	---	------------------------------------

7.3 Documentation of Drills

- 7.3.1 Documentation for emergency response offsite training (Non-ANO personnel) is maintained by the Arkansas Department of Health's Nuclear Planning and Response Program Office.
- 7.3.2 Documentation of fire emergency (fire brigade) drills will be in accordance with 1063.020, "Fire Brigade Training Program".

(P-10771, P-4109)

- [7.3.3 Documentation for the following drills is the responsibility of the Manager, Emergency Planning. Records of these drills are entered on the ANO Records Management System.

- A. Medical Emergency
- B. [Radiological Monitoring]
- C. Semi-annual Health Physics
- D. Radiological Dose Assessment
- E. Communications]

8.0 COMMUNICATIONS

8.1 The Emergency Planner(s) shall:

- 8.1.1 Perform the designated quarterly communications test and phone number verification per Procedure 1903.062, "Communications System Operating Procedure".
- 8.1.2 Perform the designated monthly test and quarterly phone number verification per Procedure 1903.062, "Communications System Operating Procedure".
- 8.1.3 Perform annual communications tests between ANO and the county EOC's.

9.0 EMERGENCY RESPONSE PERSONNEL

9.1 The ANO Emergency Planner(s) shall:

- 9.1.1 Issue and update letters of assignment, suspension, reinstatement and termination for ERO personnel as required by Procedures 1903.002 and 1903.003.
- 9.1.2 Determine staffing adequacy when a letter of termination/suspension is issued.

PROC./WORK PLAN NO. 1903.004	PROCEDURE/WORK PLAN TITLE: ADMIN. & MAINTENANCE OF THE EMERGENCY PLAN & IMPLEMENTING PROCEDURES	PAGE: 18 of 33 CHANGE: 023-00-0
---------------------------------	---	------------------------------------

- (P-10863)
- 9.1.3 [Ensure that the Emergency Telephone Directory and the Computerized Notification System (CNS) data base are updated on a quarterly basis.]
 - 9.1.4 Perform a critique process to identify strengths, weaknesses and improvement items on all emergency classifications and medical emergencies where the Emergency Medical Team has been activated. The results of the critique should then be published and distributed as a training aid for the other team members. The critique process will be similar to the critique process used for Drills and Exercises. This process is described in the ANO Emergency Planning Drill/Exercise Manual.

10.0 FACILITIES AND EQUIPMENT

- 10.1 The Emergency Planner(s) shall:
 - 10.1.1 Ensure that periodic inventories of the emergency kits located at ANO, the EOF and St. Mary's Hospital are completed per Procedure 1903.060, "Emergency Supplies and Equipment" and that inventories are maintained.

11.0 [DEDICATED EMERGENCY RESPONSE VEHICLE]

- (P-10843)
- 11.1 A vehicle has been dedicated for use as an ANO emergency response vehicle. This vehicle, a four-wheel-drive Chevrolet Blazer, is normally parked in the parking lot West of discharge canal near the entrance to the Administration Building.
 - 11.2 The offsite monitoring section of the Emergency Radiation Team has priority use of this vehicle to conduct field surveys in the event of a radiological release at ANO.
 - 11.3 Keys for this vehicle are located in the red key box outside of Room 110 of the EOF and in the emergency kit in the OSC.
 - 11.4 In the event that the four-wheel drive vehicle becomes unavailable, the Manager of Emergency Planning will designate another ANO vehicle for emergency response use.]

12.0 OFFSITE SUPPORT ORGANIZATIONS

- 12.1 The Manager, Emergency Planning, or his/her designee, shall provide the Nuclear Planning and Response Program with appropriate information involving Emergency Plan and Implementing Procedures revisions.
- 12.2 The Manager, Emergency Planning, or his/her designee, shall maintain liaison between ANO and the Arkansas Department of Health and other appropriate support organizations.
- 12.3 The Manager, Emergency Planning, or his/her designee, shall coordinate to ensure that letters of agreement with offsite support organizations are reviewed every two years and updated if necessary.

PROC./WORK PLAN NO. 1903.004	PROCEDURE/WORK PLAN TITLE: ADMIN. & MAINTENANCE OF THE EMERGENCY PLAN & IMPLEMENTING PROCEDURES	PAGE: 19 of 33 CHANGE: 023-00-0
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- 12.4 The Manager, Emergency Planning, or his/her designee, shall coordinate the ANS oversight monitoring requirements as described in Attachment 4 and the documentation of all oversight activities on form 1903.004K.

13.0 TRAINING

13.1 Training For Emergency Planning Staff

- (P-10860) [13.1.1 The Manager, Emergency Planning and Emergency Planners shall attend, as available, at least one annual training session for professional development to enhance emergency planning skills.]
- 13.1.2 Individuals assigned to a position in the Emergency Response Organization and who also teach Emergency Response Training are allowed attendance credit for classes that they teach. These trainers are not required to take any associated examinations.

(P-4175)

[13.2 Offsite Training

- 13.2.1 Training for offsite (non-ANO personnel) emergency response personnel is conducted primarily by the Arkansas Department of Health's Nuclear Planning and Response Program staff. This training is described in Attachment 2, "Description of Offsite Training." The following documentation is kept on file in their office:

- A. Attendance Rosters
- B. Training Course Curriculum

- 13.2.2 In addition to Attachment 2, offsite emergency response personnel (i.e. local government officials and Arkansas Department of Health officials) should receive the following training:

(P-10833)

- A. [Annual review of the Emergency Action Levels.]
- B. Annual review of applicable implementing procedures (to include procedures for notification and, where applicable, site access procedures and identification of coordination personnel).]

- [13.2.3 The Pope County Emergency Medical Service and London Fire Department will be invited to participate in site specific emergency response training sessions provided by ANO personnel. These training sessions should include:

- A. Procedures for notifications
- B. Basic radiation protection
- C. Site Access procedures
- D. Emergency Response functions]

PROC./WORK PLAN NO. 1903.004	PROCEDURE/WORK PLAN TITLE: ADMIN. & MAINTENANCE OF THE EMERGENCY PLAN & IMPLEMENTING PROCEDURES	PAGE: 20 of 33 CHANGE: 023-00-0
---------------------------------	---	------------------------------------

[13.2.4 The following training shall be conducted:

- A. Professional medical consultants shall receive training in the treatment of patients that are contaminated and/ or overexposed.
- B. London Fire Department personnel shall be invited annually to participate in a fire emergency drill.]

[13.2.5 General Public

- A. Training of the public on how they should respond in the event of an emergency at ANO is primarily conducted by the state and local governments.
- B. ANO shall assist in these efforts by providing information, as agreed upon by ANO, the State and regulators, to the Nuclear Planning and Response Program for dissemination to the population within approximately 10 miles of ANO regarding how they will be notified and what their actions should be in an emergency. This information includes the following:
 - 1. Educational information on radiation,
 - 2. Sheltering,
 - 3. Evacuation routes, and
 - 4. Contact for additional information.]

[13.2.6 News Media

A program shall be conducted annually to acquaint the media with the Emergency Plan, information concerning radiation, and points of contact for release of public information in the event of an emergency.]

13.3 Training for ANO Emergency Response Organization (ERO) Members

The ANO ERO members are trained and qualified in accordance with NMM Procedure TQ-110, "Emergency Preparedness Training Program."

14.0 ATTACHMENTS AND FORMS

14.1 ATTACHMENTS

- 14.1.1 Attachment 1 - "Emergency Plan and Implementing Procedures Review"
- 14.1.2 Attachment 2 - "Description of Offsite Training"
- 14.1.3 Attachment 3 - "Significant Change" to an Alert Notification System (ANS)"

PROC./WORK PLAN NO. 1903.004	PROCEDURE/WORK PLAN TITLE: ADMIN. & MAINTENANCE OF THE EMERGENCY PLAN & IMPLEMENTING PROCEDURES	PAGE: 21 of 33 CHANGE: 023-00-0
---------------------------------	---	------------------------------------

14.1.4 Attachment 4 - "Alert and Notification System
(ANS) Monitoring Requirements"

14.2 FORMS

14.2.1 Form 1903.004A - "Emergency Planning Evaluation/Action
Request"

14.2.2 Form 1903.004C - "Quarterly Emergency Telephone Directory
Review"

14.2.3 Form 1903.004D - "EAL Bases Document Review"

14.2.4 Form 1903.004G - "EAL State and Local Agreement"

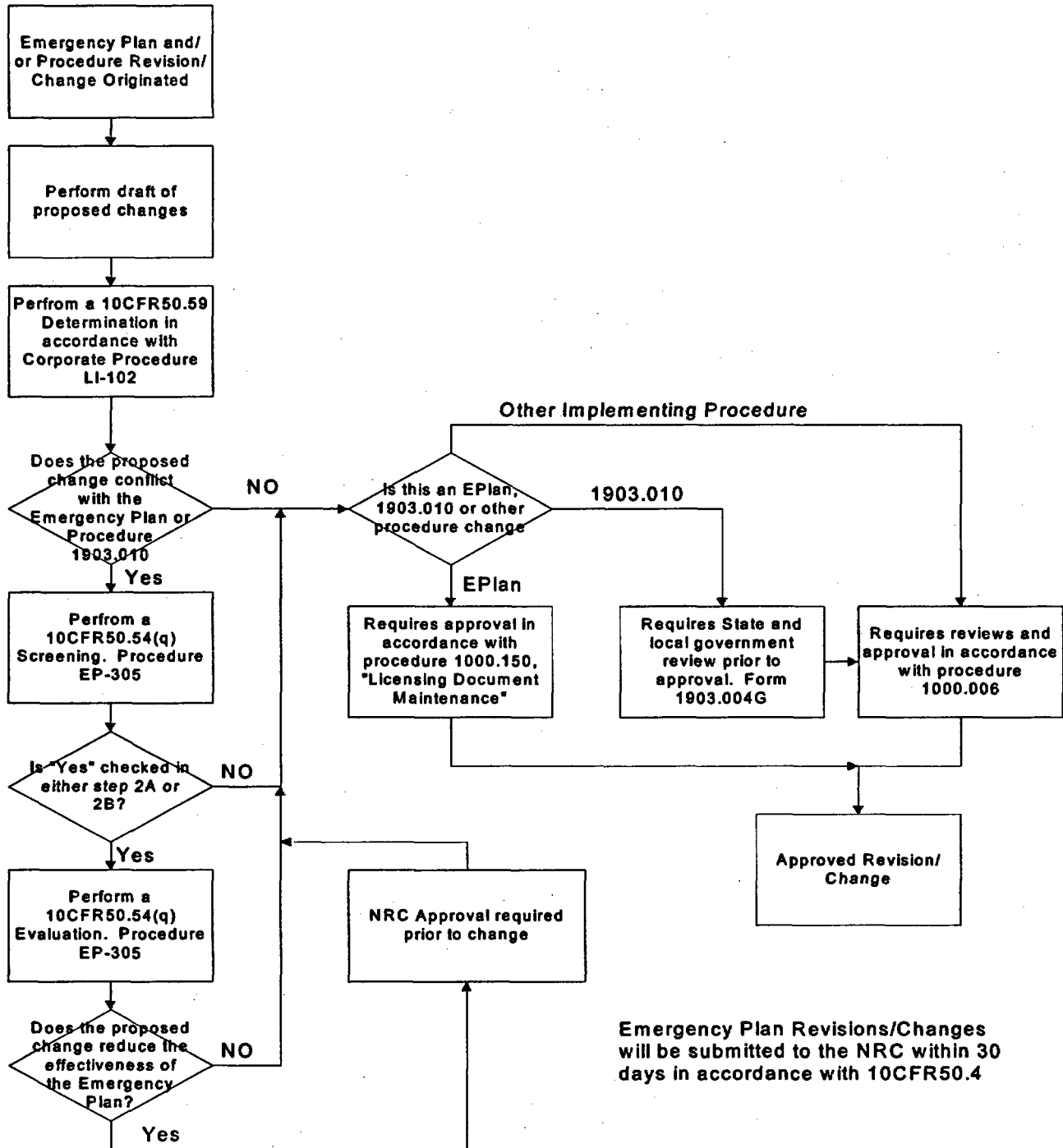
14.2.5 Form 1903.004I - "Annual Review of ANS Document
and Offsite Plans"

14.2.6 Form 1903.004J - "Changes to the ANS Document/Report"

14.2.7 Form 1903.004K - "Alert and Notification System Oversight
Activity "

PROC./WORK PLAN NO. 1903.004	PROCEDURE/WORK PLAN TITLE: ADMIN. & MAINTENANCE OF THE EMERGENCY PLAN & IMPLEMENTING PROCEDURES	PAGE: 22 of 33 CHANGE: 023-00-0
---------------------------------	---	------------------------------------

ATTACHMENT 1
(P-14145 Complete Attachment)
EMERGENCY PLAN AND
IMPLEMENTING PROCEDURES REVIEW



PROC./WORK PLAN NO. 1903.004	PROCEDURE/WORK PLAN TITLE: ADMIN. & MAINTENANCE OF THE EMERGENCY PLAN & IMPLEMENTING PROCEDURES	PAGE: 23 of 33 CHANGE: 023-00-0
---------------------------------	---	------------------------------------

ATTACHMENT 2

DESCRIPTION OF OFFSITE TRAINING

Radiological Monitoring Course - The Radiological Monitoring Course conducted in support of the offsite radiological emergency response plans is a modified version of the standard 12-hour FEMA approved Radiological Monitoring Course. Three additional hours were added to include subject matter pertaining to the radiological emergency response plans, emergency response, environmental surveillance, public information, care centers and hot-line procedures. The course is presented primarily to law enforcement, fire departments and volunteer groups.

Management of Persons Contaminated with Radioactive Material - This training course is approximately 16 hours in duration and is presented to the hospital emergency room staff members and ambulance services who may have a direct support function in the event of an incident at Arkansas Nuclear One. The course includes information concerning emergency response plans, warning system, basic concepts of radiation protection, nuclear radiation, contamination vs. exposure, units and standards, nuclear power plants, personnel dosimetry, radiological detection equipment, dress out techniques, hot-line procedures, decontamination procedures, disposal of contaminated material and emergency handling of radiation accident cases.

Radiological Monitoring (Refresher Training) - The refresher training program is a four (4) hour training program. The program is a review of the Radiological Monitoring Course program with emphasis on radiological detection equipment and area and personnel monitoring.

Management of Persons Contaminated with Radioactive Material (Refresher Training) - The refresher training program is a four (4) hour training program. The program is a review of the 16-hour program with emphasis on changes to emergency response plans, radiological detection equipment, hot-line procedures and decontamination procedures.

School Presentations - A video presentation is made for the purpose of showing students what they should do in the event of an emergency evacuation.

Congregate Lodging Facilities: (Care Center) the Congregate Lodging Facility Training Program is eight (8) hours in duration and is presented to the Care Center Managers and Staff. The course includes information concerning the establishment and operations of a lodging facility for potential evacuees around ANO. The standard American Red Cross material plus FEMA approved material is used in the conduct of this course. In addition to the congregate lodging facility management procedures additional information concerning radiation, decontamination and hot line procedures are included.

Informational Programs on the Nuclear Planning and Response Program (NP&RP) - The length of program is adjusted according to the needs of the audience. The program is designed to inform the public on the off-site activities of NP&RP. Includes information on the emergency plans, warning systems, environmental surveillance,

PROC./WORK PLAN NO. 1903.004	PROCEDURE/WORK PLAN TITLE: ADMIN. & MAINTENANCE OF THE EMERGENCY PLAN & IMPLEMENTING PROCEDURES	PAGE: 24 of 33 CHANGE: 023-00-0
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ATTACHMENT 3

"Significant Change" to an Alert and Notification System (ANS)

FEMA Rule 44 CFR 350 establishes the policy and procedures for review and approval by FEMA of state and local emergency plans and preparedness for offsite effects of a radiological emergency that may occur at a commercial nuclear power facility. 44 CFR 350.5 requires that "the means to provide early notification to the populace within the plume exposure pathway Emergency Planning Zone (EPZ) have been established." In accordance with 44 CFR 350.14, a "significant change" involves any change to State and local plans and preparedness that may affect its adequacy to protect public health and safety and must be processed and reviewed in the same manner as an initial plan submission.

As it relates to an ANS system, a "significant change" includes:

- A change in EPZ boundaries requiring the addition of new alerting devices or changes the number of local governments that must be involved in alert and notification.
- A change in EPZ population requiring a change to the ANS system siren sound levels.
- Substituting one form of alerting for another (e.g., sirens for special alerting devices).
- Addition to or upgrading of alerting devices based on evidence of inadequate ANS system coverage.
- A change to maintenance methods that is not addressed in the design report.
- A change to testing methods that is not addressed in the design report.
- A loss of administrative control of special alerting devices that brings into question whether affected populations(s) can be notified in a timely manner.
- A change in siren locations and/or ratings not explicitly considered as acceptable by the FEMA technical evaluation.
- A change to the siren control system that is not addressed in the design report.
- Any change that can reasonably be expected to reduce siren sound coverage. Such changes include:
 - Degradation in sirens output below that assumed in the design report due to design due to installation or maintenance practices;
 - Substitution using a siren with a lower sound rating;
 - Substitution using directional siren for an omni-directional siren;
 - Increasing the siren operating frequency;
 - Siren control system design, configuration control or software quality assurance problems identified during system operation and maintenance that can be reasonably expected to cause more than 10% of the sirens not being actuated in an actual emergency unless the ANS system is modified; or
 - Addition of buildings or man-made changes in topographical features that can be reasonably expected to result in "shadowing" of sound from nearby siren(s) not previously accounted for.
- Any other item that brings into question the ability of the ANS system to perform in the way it was described in the Design Report. This can be based on NRC inspection findings or significance determination, emergency exercise results, telephone survey results or the FEMA Regional Assistance Committee (RAC) chair judgment.

PROC./WORK PLAN NO. 1903.004	PROCEDURE/WORK PLAN TITLE: ADMIN. & MAINTENANCE OF THE EMERGENCY PLAN & IMPLEMENTING PROCEDURES	PAGE: 25 of 33 CHANGE: 023-00-0
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Attachment 4

Alert and Notification System (ANS)
Monitoring Requirements

This attachment provides the instructions for monitoring various activities related to the ANS that are performed by the Arkansas Department of Health (ADH) Nuclear Planning and Response Program (NP&RP).

- A. At least once per calendar year, Emergency Planning will review each of the following activities.

The results of these reviews are documented on Form 1903.004K, "Alert and Notification System Oversight Activity".

1. Administration of the NOAA radio distribution and activation process
 - Review ADH activation records
 - Ensure monthly new resident report is generated and transmitted to ADH
 - Ensure monthly new resident letters are being sent to residents
 - Review NOAA TAR database for entry of new radio distribution
2. Activation of the ANS sirens
 - Monitor execution of the siren test procedure
3. Verification of the ANS sirens
 - Perform independent verification of siren activation and compare to independent contractor reports of verification
4. Review siren maintenance records.

- B. At least once per calendar year, Emergency Planning will review the administration of the Alert and Notification System against the requirements of NRC Inspection Module 71114.02, "Alert and Notification System Testing."

This review is also documented on Form 1903.004K, "Alert and Notification System Oversight Activity."

[P-10861 Complete Form]

CR/WT NO: _____

Entered By: _____

INSTRUCTIONS: Initiator should complete steps 1-4, then forward to Emergency Planning.

Emergency Planning Evaluation/Action Request
--

1. Date _____

2. Description Of Problem/Improvement (Be specific; use additional pages if necessary.)

3. Written By _____ 4. Department _____

5. Reviewed By Emergency Planning _____ 6. Recommend Action: ☐ YES ☐ NO

7. If "NO" is checked in step 6, state reason: _____

8. Action Assigned To: _____ 9. Due Date: _____

10. Action Taken

11. Action Complete By: _____ Date: _____

FORM TITLE:

[EMERGENCY PLANNING EVALUATION/ACTION REQUEST]

FORM NO.

1903.004A

CHANGE

023-00-0

- | | Check |
|--|-------|
| 1. ERO Positions | |
| A. Assigned individuals are listed correctly | _____ |
| B. Assigned telephone, pager and radio numbers correct | _____ |
| 2. ERO Personnel | |
| A. Assigned personnel are listed correctly | _____ |
| B. Assigned telephone and pager numbers correct | _____ |
| 3. Emergency Response Centers | |
| A. Assigned telephone numbers are correct | _____ |
| 4. Emergency Teams/Groups | |
| A. Assigned members are listed correctly | _____ |
| B. Telephone numbers are correct | _____ |
| 5. Technical Assistants/Communicators/EAL Reviewers | |
| A. Assigned members are listed correctly | _____ |
| B. Telephone numbers are correct | _____ |
| 6. Federal Contacts | |
| A. Federal Contact listing is complete | _____ |
| B. Telephone numbers are correct | _____ |
| 7. Industry Contacts | |
| A. Industrial Contact listing is complete | _____ |
| B. Telephone numbers are correct | _____ |
| 8. State and Local contacts | |
| A. Applicable agencies are listed | _____ |
| B. Telephone numbers are correct | _____ |
| 9. TOCC Phone Directory | |
| A. TOCC-Telephone numbers are listed correctly | _____ |

FORM TITLE: QUARTERLY EMERGENCY TELEPHONE DIRECTORY REVIEW	FORM NO. 1903.004C	CHANGE 023-00-0
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10. Pager Assignments Check
- A. Assigned individuals are listed correctly _____
- B. Pager number assignments are correct _____
11. Entergy Corporation Contacts
- A. Assigned individual listing is correct _____
- B. Telephone numbers are correct _____
12. Procedure Verification
- A. Related sections of Procedures 1903.011 correspond to the
Emergency Telephone Directory Listing. _____
13. The entries in the Computerized Notification System (CNS) database
have been compared to those in the Emergency Telephone Directory
and changes made as necessary. _____

Comments: _____

Performed by _____ Date _____

Reviewed by _____ Date _____

FORM TITLE:

QUARTERLY EMERGENCY TELEPHONE DIRECTORY REVIEW

FORM NO.

1903.004C

CHANGE

023-00-0

This document provides technical bases which explain the ANO Emergency Action Level criteria found in Procedure 1903.010, "Emergency Action Level Classification". This document is intended for use as a writers guide for procedure 1903.010, a resource for training program development, as a self-study guide, and as a reference for use in audits and inspections.

The following individuals (or their designee's) have reviewed proposed changes to revision _____ of this document for technical accuracy and applicability as emergency classification criteria.

Manager, Operations Unit One	_____ / _____
	Signature Date
Manager, Operations Unit Two	_____ / _____
	Signature Date
Director, Design Engineering	_____ / _____
	Signature Date
Superintendent, Rad Protection & Chemistry	_____ / _____
	Signature Date
Director, Nuclear Safety Assurance	_____ / _____
	Signature Date

FORM TITLE: EAL BASES DOCUMENT REVIEW	FORM NO. 1903.004D	CHANGE 023-00-0
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The following individuals (or their designee's) have reviewed the changes to procedure 1903.010, "Emergency Action Levels".

1903.010 Rev.# _____

NOTE

Review may be obtained per telephone conversation.

Ark. State Dept. of Health (NP&RP): _____	_____	DATE
Conway County: _____	_____	DATE
Johnson County: _____	_____	DATE
Logan County: _____	_____	DATE
Pope County: _____	_____	DATE
Yell County: _____	_____	DATE

FORM TITLE: EAL STATE AND LOCAL AGREEMENT	FORM NO. 1903.004G	CHANGE 023-00-0
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Annual Review of ANS Document/Report and Offsite Plans

Document	REV or date last approved	Signature	Date
ANS Document/Report			
State E-Plan			
Conway County E-Plan			
Johnson County E-Plan			
Pope County E-Plan			
Logan County E-Plan			
Yell County E-Plan			

FORM TITLE:

ANNUAL REVIEW OF ANS DOCUMENT/REPORT AND OFFSITE PLANS

FORM NO.

1903.004I

CHANGE

023-00-0

Changes to the ANS Document/Report

1. Correspondence is initiated jointly by ANO EP and ADH NP&RP with FEMA.

Date Completed _____ Signature _____

2. ANO Emergency Planning prepares the changed ANS Document/Report.

Date Completed _____ Signature _____

3. The ANS Document/Report is provided to ADH for transmittal to FEMA for review and approval.

Date Completed _____ Signature _____

4. FEMA notifies the state of the approval or changes necessary.

Date Completed _____ Signature _____

5. Once FEMA approval is granted, ANO EP transmits a copy of the ANS Document/Report and FEMA approval to the NRC.

Date Completed _____ Signature _____

6. All correspondence on the change with FEMA shall be entered into station permanent records along with this form.

Date Completed _____ Signature _____

FORM TITLE: Changes to the ANS Document/Report	FORM NO. 1903.004J	CHANGE 023-00-0
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This form is used to document the performance of oversight activities related to the administration of the Alert and Notification System (ANS) for Arkansas Nuclear One.

Items for review are found in Attachment 4.

Activity observed or reviewed: _____

Documents reviewed in support of the above activity: _____

Results of review: (attach additional pages as necessary) _____

FORM TITLE: ALERT AND NOTIFICATION SYSTEM OVERSIGHT ACTIVITY	FORM NO. 1903.004K	CHANGE: 023-00-0
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