

September 16, 2003

ALL AGREEMENT STATES, MINNESOTA, PENNSYLVANIA

ACCEPTANCE TO THE INSPECTING FOR PERFORMANCE COURSE (G-304) (STP-03-072)

Enclosure 1 is the list of students from the States selected to attend the October 1-3, 2003, Inspecting for Performance Course (G-304). Please provide the list of students and the instructions (Enclosure 2) to each individual from your program who is on the list. States with students attending this course have agreed to pay travel expenses, and, where designated, the tuition. To cover the tuition expense, each State should submit a purchase order or equivalent document, to the U.S. Nuclear Regulatory Commission (NRC), to the following address:

U.S. Nuclear Regulatory Commission
Attn: Leah P. Tremper
Office of the Chief Financial Officer
Mail Stop T9E10
Washington, DC 20555

The NRC will, in turn, issue you a bill (invoice). If for any reason your attendee is unable to attend, please submit to us a written purchase order, or equivalent, to cancel, prior to the starting date of the course. Course attendees should be encouraged to make travel and lodging arrangements as soon as possible.

We ask that you inform us of any cancellations 30 days prior to the course starting date. This will assist us in ensuring that States with candidates on waiting lists have an opportunity to fill vacated slots that may open up after our course acceptance letters have been sent to you.

If you have any questions regarding this correspondence, please contact me or the individual named below.

POINT OF CONTACT: Brenda G. Usilton
TELEPHONE: (301) 415-2348

INTERNET: BGU@NRC.GOV
FAX: (301) 415-3502

/RA/

Josephine M. Piccone, Deputy Director
Office of State and Tribal Programs

Enclosures:
As stated

STP-03-072

Distribution:

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Agreement State File

DOCUMENT NAME: G:\G304course.wpd

To receive a copy of this document, indicate in the box: "C" = Copy without attachment/enclosure "E" = Copy with attachment/enclosure "N" = No copy

OFFICE	STP		STP:DD					
NAME	BGUsilton:gd		JMPiccone					
DATE	9/15/03		9/16/03					

OFFICIAL RECORD COPY

INSPECTING FOR PERFORMANCE - MATERIALS VERSION (G-304)
OCTOBER 1-3, 2003
CHATTANOOGA, TN

STATE	PARTICIPANT(S)	PAYING TUITION
OHIO Bureau of Radiation Protection Ohio Department of Health P. O. Box 118 Columbus, OH 43266-0118	1. Karl Von Ahn 2. Josephine Allegeier 3. Kenneth Barnhart 4. Candace Corpus 5. Amy Cosner 6. Sangita Desai 7. Shannon Dettmer 8. Stephen Helmer 9. William Hutchison 10. Stephen James 11. David Lipp 12. Charles McCracken 13. Lorraine Stephens 14. James Webb	Paying Tuition "
WASHINGTON Division of Radiation Protection Department of Health 7171 Cleanwater Lane, Building #5 P.O. Box 47827 Olympia, WA 98504-7827	1. Craig Lawrence	Paying Tuition

ENCLOSURE 1

INSTRUCTIONS TO STUDENTS

ACCEPTANCE: This is to advise you that those individuals in Enclosure 1 have been accepted for participation in the training course (G-304) "Inspecting for Performance - Materials Version." This course is scheduled to be presented October 1-3, 2003, at the Ohio Center for Occupational Safety & Health, 13430 Yarmouth Drive, Pickerington, Ohio 43147-9257.

COURSE: This course will be conducted beginning at 8:00 a.m. and end at 4:00 p.m. each day except for Friday, October 3, 2003, when the class is scheduled to end at 12:00 noon.

LODGING AND TRAVEL: You should plan to arrive on Tuesday, September 30, 2003, and depart on Friday, October 3, 2003. Participants must make their own lodging and travel arrangements. Individuals should request a State or government employee rate at the hotels. The following URL is for information regarding hotels located in the vicinity of the Training Center: <http://www.ohiobwc.com/downloads/blankpdf/OCOSHhotels.pdf>

The following URL is for information regarding map and directions to the Ohio Center for Occupational Safety and Health
<http://www.ohiobwc.com/downloads/brochureware/directions/DSHOCOSH.pdf>

ENCLOSURE 2