

- Administration
- Bureau of Motor Vehicles
- Emergency Management Agency
- Emergency Medical Services
- Investigative Unit
- Ohio State Highway Patrol

**Dale W. Shipley**  
*Executive Director*

Emergency Management Agency  
2855 West Dublin-Granville Road  
Columbus, Ohio 43235-2206  
(614) 889-7150  
[www.state.oh.us/odps/division/ema](http://www.state.oh.us/odps/division/ema)

September 11, 2003

Mr. James Creed  
U.S. Nuclear Regulatory Commission, Region III  
801 Warrensville Road  
Lisle, Illinois 60532

Dear Mr. Creed:

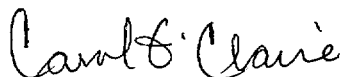
Last year a security threat tabletop exercise was conducted at the Ottawa County Emergency Operations Center (EOC). During the post-exercise critique it was suggested that a similar exercise be conducted to address the public information perspective for this type of scenario. Therefore, a Public Information Security Threat Tabletop exercise is scheduled for Friday, October 3, 2003. Various agencies, including local law enforcement and the Federal Bureau of Investigation (FBI), will be participating in the exercise. The tabletop exercise will be conducted at Lakeland Community College (LCC) located at 7700 Clocktower Drive, Kirtland Ohio. The exercise will be in the Health Technologies Building in H101 from 8 a.m. to 12 noon. Registration will begin at 7:30 a.m. and lunch will be provided following the exercise. Photo identification may be requested.

You are invited to observe this Public Information Security Threat Tabletop exercise. Due to the sensitive nature of the information that will be covered during this exercise an access list will be maintained. If there are individuals within your organization that would benefit from attending this event, please contact Cheryl Jenkins to have them added to the list. Consideration will be given to these individuals as space permits.

Please confirm your attendance with Cheryl Jenkins by Friday, September 26, via e-mail ([cjjenkins@firstenergycorp.com](mailto:cjjenkins@firstenergycorp.com)) or telephone at (440) 280-5034 and indicate special dietary needs when you confirm attendance. We will work with LCC to accommodate special needs.

Please see the attached map that includes directions to LCC from main roads and highways and also shows the parking lots.

Sincerely,



Carol A. O'Claire  
Radiological Branch Chief  
Ohio Emergency Management

Enclosure: Map

**Mission Statement**

*"to save lives, reduce injuries and economic loss, to administer Ohio's motor vehicle laws and to preserve the safety and well being of all citizens with the most cost-effective and service-oriented methods available."*

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