

September 9, 2003

MEMORANDUM TO: Carl F. Dolinka, Acting Director  
Division of Financial Management  
Office of the Chief Financial Officer

FROM: Leah P. Tremper, Chief **/RA/**  
Accounts Receivable Team  
Division of Financial Management  
Office of the Chief Financial Officer

SUBJECT: REQUEST FOR APPROVAL TO WRITE-OFF A  
DELINQUENT DEBT (WRITE-OFF NO. FY2003-52)

The Accounts Receivable Team has been attempting to collect the unpaid delinquent debt of Hannahville Technical Services. Hannahville Technical Services was issued materials annual fee Invoice No. AM2121-03 in the amount of \$2,700 on March 3, 2003. Hannahville Technical Services is no longer in business and the Accounts Receivable Team has determined that the debt is not otherwise collectible. The Accounts Receivable Team recommends that this invoice be written off. This recommendation is consistent with 10 CFR 15.55(a) which states that collection activity may be terminated when it becomes clear that the NRC cannot collect or enforce collection from the debtor having due regard for the judicial remedies available to the NRC, the debtor's future financial prospects, and the exemptions available to the debtor under State and Federal law (e.g., out of business). The amount recommended to be written off is \$1,417.34 (including interest, penalties, and administrative charges). We will issue a 1099C to the IRS.

APPROVED:

**/RA/**

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Carl F. Dolinka, Acting Director  
Division of Financial Management  
Office of the Chief Financial Officer

September 11, 2003

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Date

September 9, 2003

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APPROVED:

**/RA/**

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Division of Financial Management  
Office of the Chief Financial Officer

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Date

Distribution:

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ADAMS - Yes/No SENSITIVE/NON-SENSITIVE PUBLIC/NON-PUBLIC

Initials - lpt

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