

**From:** Brenda Shelton  
**To:** nancy.allard@nara.gov  
**Date:** 8/26/03 5:09PM  
**Subject:** Draft NARA Guidance on Managing Web Records

Reference: CIO 03-196/IRDMD 03-060/RMB 03-239

Nancy,

Thank you for the opportunity to review and comment on the subject draft guidance. The NRC has no comments on the guidance. We agree with the risk assessment approach for determining the retention period for Web records and the alternatives for determining the structure of a web records schedule. This approach allows agencies flexibility in developing disposition schedules for web records that an agency may determine do not fall under a General Records Schedule. We look forward to the final guidance so that we may proceed with determining the disposition schedules for the records on the NRC web sites.

Brenda Shelton

**CC:** Francine Goldberg; Guy Wright; Hester Thompson; James Corbett; John Harris;  
Wanda Wheatley

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