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REFERENCE:

Procedure

Rev

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0

NRC Threat Level Read Actions

**Energy Northwest
Procedure Control (Mail Drop 901A)
PO Box 968
Richland, WA 99352**

Signature of Manual Holder

87

A045

DISTRIBUTION - VOLUME 13

<u>Control Copy</u>	<u>Location</u>	<u>Mail Drop</u>
2	*Control Room (501) (IOM to CRS)	901A
3	*Shift Manager (501)	901A
5	Licensed Training (PSF Rm. 249)	1050
6	*Simulator (PSF Rm. 235)	1050
12	PEC Library	PEC
25	Bruce Bond	964F
26	Region IV, NRC	---
28	Region IV, NRC	---
30	EOF Support Engineering Library	1050
31	*TSC Emergency Response	901A
35	NRC Resident Inspector	---
52	State of Washington, Military Department/Lomax	---
55	Federal Emergency Mgmt. Agency	---
57	Benton County Dept of Emergency Mgmt.	---
58	*CGS Security (SAS-CR) (13.1.1, 13.4.1, 13.5.1, 13.5.3, 13.5.5, 13.10.8, 13.11.10, 13.12.19, 13.13.4)	901A
59	*CGS Security (CAS-AAP) (13.1.1, 13.4.1, 13.5.1, 13.5.3, 13.5.5, 13.10.8, 13.11.10, 13.12.19, 13.13.4)	901A
60	CGS Security	988A
63	Emergency Training	PE30
64	*Radwaste Control Room (467)	901A
66	*Simulator, Shift Manager (PSF Rm. 235)	1050
68	*Remote Shutdown Room (467) (13.1.1, 13.2.1, 13.2.2, 13.4.1, 13.5.1, 13.10.1, 13.10.9)	901A
75	Dept. of Health Radiation Protection	---
78	*Control Room - (501) STA's Desk	901A
83	*MUDAC	1020
86	*Simulator - STA's Desk	1050
*87	Document Control Desk, NRC	---
++90	*Joint Information Center (Keys)	901A
94	*EOF	1050
97	*EOF	1050
114	EP Manager	PE30
127-130 (4)	Licensed Training (Rms. 225, 247 or 248)	1050
132	Licensed Training (Rms. 225, 247 or 248)	1050
134-136 (3)	*MUDAC Field Team Kits (13.9.1, 13.9.5, 13.9.8, 13.13.4, 13.14.4)	1050
++137	*MPF Field Team Kit (13.7.5, 13.9.1, 13.9.5, 13.9.8, 13.13.4, 13.14.4)	901A
142	Hanford EOC/SMT	---
146	FEMA RX Liaison	---
155	*Maintenance Library (Memo to Veena)	901A
160	*OSC Emergency Support	901A
161	Equipment Operator Training	1050
164	Oregon State Dept. of Energy	---
219-221 (3)	Licensed Training (Rms. 225, 247 or 248)	1050
223	Franklin County Emergency Management	---
236	Site 1 (B.Lyons) (13.5.3, 13.4.1, 13.5.7, 13.13.4, 13.14.9)	817
++238	*Alternate EOF (Keys)	901A

++ Procedure Control does the filing at downtown - Bring keys

* Level 1 File

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13.1.1A	EP/S&H	CLASSIFYING THE EMERGENCY - TECHNICAL BASES
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TOTAL DOCUMENT COUNT: 44

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RESPONSIBLE
ORGANIZATION

PROCEDURE
TITLE

Author: Karen Hughes
Report Owner: Controlled Docs Module Lead
Location: Administrative Services/Procedures

DOC TYPE PPI - PPM TOC REPORT



13.14.10



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USE CURRENT REVISION

**COLUMBIA GENERATING STATION
PLANT PROCEDURES MANUAL**

PROCEDURE NUMBER	APPROVED BY	DATE
*13.14.10	RJG for SLS - Revision 0	08/06/03
VOLUME NAME		
EMERGENCY PLAN IMPLEMENTING PROCEDURES		
SECTION		
SUPPORTING INFORMATION PROCEDURES		
TITLE		
NRC THREAT LEVEL RED ACTIONS		

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1.0 PURPOSE

This procedure provides guidelines for the Red Alert Response Team. The team is formed for Columbia Generating Station in response to a NRC notification of Threat Level RED. The actions described by this procedure are not subject to the Emergency Plan.

2.0 RESPONSIBILITIES

The team is formed by the On-Call Emergency Planner in accordance with Emergency Preparedness Instruction, EPI-22, NRC Threat Level Red Actions. The EOF manager is designated as the chairman of the team. Minutes of the meeting and assigned actions discussed at the meeting should be taken by a team member designated by the chairman. Any minutes or action items generated by the team could be considered safeguard material by the Security Manager.

- 2.1 EOF Manager - The EOF Manager is responsible for leading the team in charge of directing actions for Energy Northwest during an NRC Level Red condition. Though activation of emergency centers are not required by this condition, the EOF Manager will be responsible for overall management of Energy Northwest resources in responding to this condition. The EOF Manager will ensure that coordination of local, state, and federal agencies are executed as necessary.
- 2.2 EOF Secretary - The EOF Secretary will assist the team by maintaining meeting minutes, provide assistance in contacting the resources needed for the team members, and ensure that assigned actions and priorities are documented for reference by the team.
- 2.3 Security Manager - Advise the team on the immediate actions taken by the Energy Northwest Security Force. Additionally the Security Manager will provide information and advice concerning the coordination of Energy Northwest security and local law enforcement response actions.
- 2.4 ENS Communicator (Plant/NRC Liaison) - This function will be accomplished by the TSC Plant/Liaison individual. Primary duty is to be the plant interface with NRC headquarters via the NRC/ENS phone (if necessary) concerning emergency matters and advise the team of NRC activities.
- 2.5 JIC Manager - The JIC manager will review and approve all the necessary information provided to the PIO is accurate and provided in a timely manner. This will also include coordination with public information activities with those of Benton and Franklin Counties, Washington State, Oregon State, and other Federal Agencies.
- 2.6 Communications/Industry Affairs On-Call PIO - The On-Call PIO will be the primary Energy Northwest contact with the news media to provide information on the condition to the public.
- 2.7 On-Call Emergency Planner - Contacts the designated personnel for the meeting and provides support as required.

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3.0 PROCEDURE

The use of this procedure assumes that an Emergency Classification has not been declared or any emergency center activated. This condition can be considered to be a security issue with increased readiness via the emergency preparedness program.

3.1 EOF Manager convenes the meeting to review and discuss the NRC Threat Level Red condition. The following positions from the On-Call ERO team should be present:

- 3.1.1 EOF Secretary
- 3.1.2 Security Manager
- 3.1.3 ENS Communicator
- 3.1.4 JIC Manager
- 3.1.5 Communications/Industry Affairs On-Call PIO
- 3.1.6 On-Call Emergency Planner

The team evaluates the threat against plant conditions and develops a list of additional measures ("actions") to be implemented to meet the threat.

The following is a list of considerations that the team should address, as a minimum, for action development and effective response to the notification.

- Increased security duties

The security manager should give an update as to the nature of the upgrade, point of contact and the significant security actions being implemented i.e., possible increased security needed in the JIC or coordination with Hanford Patrol or other law enforcement agencies. Columbia Generating Station employees should be informed as to what to expect at the security access points when reporting to work.

- Increase in ERO preparation

Discuss the potential for immediate or scheduled assistance from selected members of the on-call ERO team such as for increased public and media inquiries or notifications.

- Coordination with outside agencies

Discuss any immediate issues needing resolution or required communications to be established with outside agencies and any workers directly affected by the change, i.e, BPA personnel at Ashe Substation. Make certain that notifications are coordinated with press releases to ensure that conflicts of information do not occur.

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- **Press releases**

First discuss if there is a need for a press release. List the possible conditions that would trigger the initiation of a press release. A press release should be reviewed closely for security content, to ensure that security is not compromised. Schedule and maintain the frequency of live media briefings.

- **Review work activities of the plant**

Consider a conference call with the duty Shift Manager and Maintenance Team Manager, during normal operating conditions, to discuss any possible conflicts to the normal routine work schedule. For outage conditions, contact the Outage Manager. Establish a mechanism/process to resolve any issues related to the prioritization of scheduled work that might compromise the change.

- **Key personnel**

Key personnel will be identified as those needed to maintain Columbia Generating Station operation and security at a safe and high vigilance status.

- 3.2 The EOF Manager should ensure that the list of action items concurred to by this team are assigned, prioritized, tracked, and implemented in the agreed time frame for the specific items.
- 3.3 The EOF Manager should contact and appraise the CEO or designee, as appropriate, of the actions to be taken.
- 3.4 Team members should update the status of action items directly to the EOF Manager when completed or when the team reconvenes.
- 3.5 The team members assigned the action items should contact plant organizations, as appropriate, for assistance to complete the actions.
- 3.6 The EOF Manager should set a place and time for the team to reconvene to review the status of assigned actions and any changes in condition status, as required.
- 3.7 The EOF Manager should provide the CEO or designee as appropriate, periodic updates regarding actions.

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4.0 REFERENCES

NRC Regulatory Issue Summary 2002-12A - Power Reactors. NRC Threat Advisory and Protection Measures System, 8/19/2002. GI2-02-137.

5.0 ATTACHMENTS

None

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