

August 6, 2003

MEMORANDUM TO: William D. Travers
Executive Director for Operations

FROM: Annette L. Vietti-Cook, Secretary **/RA/**

SUBJECT: STAFF REQUIREMENTS - COMSECY-03-0039 -
IMPLEMENTATION OF SEMIANNUAL REPORTS INSTEAD OF
QUARTERLY REPORTS AND UTILIZATION OF NRC WEBSITE
TO UPDATE THE PUBLIC ON ACTIVITIES RELATED TO
CONTROLLING THE DISPOSITION OF SOLID MATERIALS

The Commission has approved the use of semiannual reports for keeping it informed of activities related to controlling the disposition of solid materials. The upcoming Fall 2003 semiannual report should include the status of the technical basis work, much of which is scheduled for completion by September 2003.

cc: Chairman Diaz
Commissioner McGaffigan
Commissioner Merrifield
OGC
CFO
OCA
OIG
OPA
Office Directors, Regions, ACRS, ACNW, ASLBP (via E-Mail)
PDR