



DAEC EMERGENCY PLANNING DEPARTMENT PROCEDURE TRANSMITTAL ACKNOWLEDGEMENT MEMO (TAM-47)

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	REMOVE	INSERT
EPIP Table of Contents Revision	Rev. 137	Rev. 138
EPIP 2.8 (PWR: 21881)	Rev. 1	Rev. 2
EPIP EOF-30 (PWR: 21821)	Rev. 0	Rev. 1

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EMERGENCY PLAN IMPLEMENTING PROCEDURES	Rev. 138
INDEX	PAGE 1 of 7

Procedure	Title	Revision Number	Date
1.1	Determination of Emergency Action Levels	19	09/12/01
1.2	Notification	28	4/4/03
1.3	Plant Assembly and Site Evacuation	9	09/12/01
1.4	Release of Emergency-Related Information	4	09/04/02
1.5	Activation and Operation of the EOF	4	6/11/03
2.1	Activation and Operation of the OSC	13	09/12/01
2.2	Activation and Operation of the TSC	23	10/23/02
2.3	Operation of the FTS-2001 Phone Network	6	09/04/02
2.4	Activation and Operation of the ORAA	8	09/12/01
2.5	Control Room Emergency Response Operation	14	10/15/01
2.6	Activation and Operation of the ORAL	9	12/30/02
2.7	Activation and Operation of the ODEF	6	10/15/01
2.8	Security Threat	2	7/30/03
3.1	In-Plant Radiological Monitoring	12	9/2/02
3.2	Field Radiological Monitoring	13	9/2/02
3.3	Dose Assessment and Protective Action	19	6/25/03
4.2	First Aid, Decontamination and Medical Support	7	8/23/02
4.3	Rescue and Emergency Repair Work	11	8/23/02
4.5	Administration of Potassium Iodide (KI)	7	2/10/03
5.2	Recovery and Re-entry	9	10/15/01

EMERGENCY PLAN IMPLEMENTING PROCEDURES	Rev. 138
INDEX	PAGE 2 of 7

Form Number	Title	Revision Number	Referencing Procedure
CR-01	OSM/OSS Checklist	Rev. 2	EPIP 2.5
CR-02	Back Panel Communicator Checklist	Rev. 1	EPIP 2.5
CR-03	Dose Projection & ARM Data Sheet	Rev. 0	EPIP 2.5
CR-04	Control Room to TSC Command and Control Transfer Checklist	Rev. 1	EPIP 2.5
EAL-01	Abnormal Rad Levels/Radioactive Effluent Table	Rev. 3	EPIP 1.1
EAL-02	Fission Barrier Table	Rev. 3	EPIP 1.1
EAL-03	Hazards & Other Conditions Affecting Plant Safety	Rev. 2	EPIP 1.1
EAL-04	System Malfunction Table	Rev. 3	EPIP 1.1
EOF - 02	NRC - HPN Communicator Checklist	Rev. 3	EPIP 1.5
EOF - 03	Technical Recorder Checklist	Rev. 2	EPIP 1.5
EOF - 04	Summary of Computer Data Backup Collection Activities	Rev. 1	EPIP 1.5
EOF - 05	EOF Information Services Representative Checklist	Rev. 3	EPIP 1.5
EOF - 06	DAEC Key Parameter Log	Rev. 0	EPIP 1.5
EOF - 07	Emergency Response and Recovery Director Checklist	Rev. 4	EPIP 1.5
EOF - 08	Rad & EOF Manager Checklist	Rev. 6	EPIP 1.5, 3.3
EOF - 09	EOF STA/OPS Liaison Checklist	Rev. 0	EPIP 1.5
EOF - 10	EOF-TSC Communicator Checklist	Rev. 3	EPIP 1.5
EOF - 11	Support Services Coordinator Checklist	Rev. 3	EPIP 1.5
EOF - 12	Field Team Director Checklist	Rev. 0	EPIP 1.5, 3.3
EOF - 13	Radiological Data Communicator Checklist	Rev. 0	EPIP 1.5, 3.3

EMERGENCY PLAN IMPLEMENTING PROCEDURES	Rev. 138
INDEX	PAGE 3 of 7

EOF – 14	EOF MIDAS Operator Checklist	Rev. 1	EPIP 1.5, 3.3
EOF – 15	Radiological Data Plotter Checklist	Rev. 0	EPIP 1.5, 3.3
EOF – 16	Radiological Assessment Coordinator Checklist	Rev. 1	EPIP 1.5, 3.3
EOF – 17	EOF Security Access Clerk Checklist	Rev. 2	EPIP 1.5
EOF – 18	EOF Staffing Accountability Roster	Rev. 3	EPIP 1.5
EOF – 19	Drill Announcement Message	Rev. 0	EPIP 1.4, 1.5
EOF – 20	Emergency Announcement Message	Rev. 1	EPIP 1.4, 1.5
EOF – 21	Personnel Access Log	Rev. 1	EPIP 1.4, 1.5
EOF – 22	Registration Form	Rev. 0	EPIP 14, 1.5
EOF – 23	Security Post Log	Rev. 2	EPIP 1.4, 1.5
EOF – 24	First Floor Security Post Description	Rev. 2	EPIP 1.4, 1.5
EOF – 25	Fourteenth Floor Security Post Description	Rev. 11	EPIP 1.5
EOF – 27	Status Update Message – EOF Communicator	Rev. 0	EPIP 1.5
EOF – 28	Verbal Closeout Summary	Rev. 0	EPIP 1.5
EOP – 29	Written Closeout Summary	Rev. 0	EPIP 1.5
EOF – 30	Status Board	Rev. 1	EPIP 1.5
EOF – 31	Access B adge Example	Rev. 0	EPIP 1.5
EOF – 32	EOF Staff Response	Rev. 3	EPIP .15
EOF – 33	Recovery Issues	Rev. 0	EPIP 5.2
EOF – 34	EOF Activities	Rev. 0	EPIP 5.2
EOF – 35	Recovery Phase Plan Outline Guidance	Rev. 0	EPIP .52
EOF – 36	RE-Entry Briefing Guide	Rev. 0	EPIP 5.2
EOF – 37	RE-Entry Debriefing Guide	Rev. 0	EPIP 5.2
EOF – 38	EOF Messenger Checklist	Rev. 1	EPIP 1.5
ERO – 01	ERO Position Equivalency Table	Rev. 0	EPIP 1.5
JPIC – 01	JPIC Manager Checklist	Rev. 4	EPIP 1.4
JPIC – 03	Alliant Spokesperson Checklist	Rev. 3	EPIP 1.4

EMERGENCY PLAN IMPLEMENTING PROCEDURES	Rev. 138
INDEX	PAGE 4 of 7

JPIC – 04	Technical Liaison Checklist	Rev. 4	EPIP 1.4
JPIC – 05	Sequence of Events	Rev. 0	EPIP 1.4
JPIC – 06	Public Information Officer Support Checklist	Rev. 5	EPIP 1.4
JPIC – 07	Logistics Coordinator Checklist	Rev. 4	EPIP 1.4
JPIC – 08	Logistics Support Checklist	Rev. 4	EPIP 1.4
JPIC – 09	Audiovisual Support Checklist	Rev. 4	EPIP 1.4
JPIC – 11	Rumor Control Coordinator I Checklist	Rev. 3	EPIP 1.4
JPIC – 12	Rumor Control Event Summary Log	Rev. 1	EPIP 1.4
JPIC – 13	Rumor Control Coordinator II Checklist	Rev. 2	EPIP 1.4
JPIC – 14	Public Rumor Control Checklist	Rev. 2	EPIP 1.4
JPIC – 15	News Media Rumor Control Checklist	Rev. 4	EPIP 1.4
JPIC – 16	Assistant JPIC Manager Checklist	Rev. 3	EPIP 1.4
JPIC – 17	JPIC Security Access Control Checklist	Rev. 3	EPIP 1.4
JPIC – 18	Sixth Floor Security Post Description	Rev. 2	EPIP 1.4
JPIC – 19	JPIC Distribution List	Rev. 2	EPIP 1.4
NOTE-01	ERO Notification –Phone System Callout	Rev. 4	EPIP 1.2
NOTE-02	ERO Notification – Alphanumeric Paging System Callout	Rev. 3	EPIP 1.2
NOTE-03	Event Notification Worksheet	Rev. 1	EPIP 1.2
NOTE-04	Plant Assembly Notification	Rev. 2	EPIP 1.2
NOTE-05	Emergency Action Level Notification	Rev. 6	EPIP 1.2
NOTE-06	Plant Page for Emergency Classification Changes	Rev. 1	EPIP 1.2
NOTE-07	Basic Notification Flowpath	Rev. 1	EPIP 1.2
ODEF-01	ODEF Decontamination Waiting Area	Rev. 0	EPIP 2.7
ODEF-02	Floor Plan for ORAL/ODEF	Rev. 0	EPIP 2.7
ODEF-03	Travel Route to ORAL/ODEF	Rev. 0	EPIP 2.7
ODEF-04	12 th Avenue Entrance to ORAL/ODEF	Rev. 0	EPIP 2.7
ORAA-01	Offsite Relocation and Assembly Area Supervisor's	Rev. 1	EPIP 2.4

EMERGENCY PLAN IMPLEMENTING PROCEDURES	Rev. 138
INDEX	PAGE 5 of 7

	Checklist		
ORAA-02	Health Physics Support for the Offsite Relocation and Assembly Area	Rev. 0	EPIP 2.4
ORAA-03	Security Support for the Offsite Relocation and Assembly Area	Rev. 0	EPIP 2.4
ORAA-04	Offsite Relocation and Assembly Area	Rev. 0	EPIP 2.4
ORAA-05	Offsite Relocation and Assembly Area Parking and Vehicle Monitoring	Rev. 0	EPIP 2.4
OSC-01	OSC Layout	Rev. 0	EPIP 2.1
OSC-02	OSC Organization Chart	Rev. 0	EPIP 2.1
OSC-03	Minimum Staffing Level	Rev. 1	EPIP 2.1
OSC-04	Recommended Log Entry Topics	Rev. 0	EPIP 2.1
OSC-05	Emergency Event Log Sheet	Rev. 0	EPIP 2.1
OSC-06	Personal Statement Concerning Incident	Rev. 0	EPIP 2.1
OSC-07	Emergency Exposure Tracking Log	Rev. 0	EPIP 2.1
OSC-08	OSC Supervisor Checklist	Rev. 0	EPIP 2.1
OSC-09	Health Physics Supervisor Checklist	Rev. 0	EPIP 2.1
OSC-10	Electrical, Mechanical, I&C Maintenance Supervisor Checklist	Rev. 0	EPIP 2.1
OSC-11	Emergency Assignment Staffing Board Duties	Rev. 0	EPIP 2.1
OSC-12	External Exposure Limits	Rev. 0	EPIP 4.3
OSC-13	Guidance on Dose Limits for Workers Performing Emergency Services	Rev. 0	EPIP 4.3
OSC-14	Guidelines Regarding Selection of Volunteers	Rev. 0	EPIP 4.3
OSC-15	OSC Repair Team Work Order	Rev. 0	EPIP 4.3
OSC-16	Repair Team Datasheet Flowpath	Rev. 0	EPIP 4.3
PAR – 01	PAR Decision Making – Recommendations	Rev. 0	EPIP 3.3
PAR – 02	PAR Decision Making – Flowchart	Rev. 0	EPIP 3.3
PASE-02	Onsite Assembly Locations	Rev. 2	EPIP 1.3

EMERGENCY PLAN IMPLEMENTING PROCEDURES	Rev. 138
INDEX	PAGE 6 of 7

PASE-05	Site Evacuation Routes	Rev. 1	EPIP 1.3
SAM-01	EOP-SAG Transition Checklist	Rev. 0	EPIP 2.2
TSC-01	Emergency Coordinator Checklist	Rev. 3	EPIP 2.2
TSC-02	TSC Supervisor Checklist	Rev. 2	EPIP 2.2
TSC-03	Site Radiation Protection Coordinator Checklist	Rev. 1	EPIP 2.2
TSC-04	Technical & Engineering Supervisor Checklist	Rev. 3	EPIP 2.2
TSC-05	Quality Assurance Checklist	Rev. 1	EPIP 2.2
TSC-06	Security & Support Supervisor Checklist	Rev. 1	EPIP 2.2
TSC-07	Administrative Supervisor Checklist	Rev. 1	EPIP 2.2
TSC-08	Material Management Supervisor Checklist	Rev. 1	EPIP 2.2
TSC-09	TSC-CR-OSC Communicator Checklist	Rev. 2	EPIP 2.2
TSC-10	CR-TSC-OSC Communicator Checklist	Rev. 2	EPIP 2.2
TSC-11	TSC-EOF-JPIC Communicator Checklist	Rev. 1	EPIP 2.2
TSC-12	ENS Communicator Checklist	Rev. 2	EPIP 2.2
TSC-13	HPN Communicator Checklist	Rev. 1	EPIP 2.2
TSC-14	TSC/OSC Operations Liaison Checklist	Rev. 2	EPIP 2.2
TSC-15	Radiological Support Staff Checklist	Rev. 1	EPIP 2.2
TSC-16	Radio Operator – Offsite Checklist	Rev. 0	EPIP 2.2
TSC-17	Radio Operator – Onsite Checklist	Rev. 0	EPIP 2.2
TSC-18	TSC MIDAS Operator Checklist	Rev. 0	EPIP 2.2
TSC-19	Technical & Analysis Engineer Checklist	Rev. 1	EPIP 2.2
TSC-20	TSC Operations Supervisor	Rev. 2	EPIP 2.2
TSC-21	Electrical Engineer Checklist	Rev. 0	EPIP 2.2
TSC-22	I & C Engineer Checklist	Rev. 0	EPIP 2.2
TSC-23	Mechanical Engineer Checklist	Rev. 0	EPIP 2.2
TSC-24	Reactor Engineer Checklist	Rev. 2	EPIP 2.2
TSC-25	SPDS Operator Checklist	Rev. 1	EPIP 2.2

EMERGENCY PLAN IMPLEMENTING PROCEDURES	Rev. 138
INDEX	PAGE 7 of 7

TSC-26	Information Services Representative Checklist	Rev. 2	EPIP 2.2
TSC-27	Fire Marshall Checklist	Rev. 1	EPIP 2.2
TSC-28	NRC Roles During A Nuclear Power Plant Emergency Checklist	Rev. 0	EPIP 2.2
TSC-29	TSC Minimum Staffing Level	Rev. 2	EPIP 2.2
TSC-30	Emergency Action Request Log	Rev. 0	EPIP 2.2
TSC-31	Radio Operator Log	Rev. 0	EPIP 2.2
TSC-32	Status Board Recorder	Rev. 1	EPIP 2.2
TSC-33	Typical Organization of the NRC Site Team	Rev. 0	EPIP 2.2
TSC-34	TSC Organization Chart	Rev. 3	EPIP 2.2
TSC-35	Assignment Form	Rev. 0	EPIP 5.2
TSC-36	Deactivation Report	Rev. 0	EPIP 5.2
TSC-37	Plant Operations Status	Rev. 0	EPIP 5.2
TSC-38	TSC/Control Room/OSC Activities	Rev. 0	EPIP 5.2
TSC-39	TSC Clerical Checklist	Rev. 0	EPIP 2.2
TSC-40	ARM Locations	Rev. 0	EPIP 3.1/4.3
TSC-41	PASS Capabilities	Rev. 0	EPIP 3.1
TSC-42	On-Site Map	Rev. 0	EPIP 3.2
TSC-43	ESB Logon Instructions (TSC/CR/EOF)	Rev. 0	EPIP 2.2

EMERGENCY PLAN IMPLEMENTING PROCEDURE	EPIP 2.8
SECURITY THREAT	Rev. 2 Page 1 of 11

Effective Date: 7/30/03

TECHNICAL REVIEW	
Prepared by: <u>Don A. John</u>	Date: <u>7/22/03</u>
Reviewed by: <u>Thomas R. Zimmerman</u> Independent Reviewer	Date: <u>7/24/03</u>

PROCESS REVIEW	
Reviewed by: <u>JMD/mi</u> Operations Manager	Date: <u>7/25/03</u>
Reviewed by: <u>Ben Kirdel</u> Security Manager	Date: <u>7.24.03</u>

PROCEDURE APPROVAL	
I am responsible for the technical content of this procedure.	
Approved by: <u>Patrick Sullivan</u> Manager, Emergency Planning	Date: <u>7/25/03</u>

EMERGENCY PLAN IMPLEMENTING PROCEDURE	EPIP 2.8
SECURITY THREAT	Rev. 2 Page 2 of 11

Table of Contents

	<u>Page</u>
1.0 PURPOSE	3
2.0 DEFINITIONS	3
3.0 INSTRUCTIONS	5
3.1 CREDIBILITY DETERMINATION	5
3.2 SEVERITY DETERMINATION	5
3.2.1 CREDIBLE THREAT OF HIGH SEVERITY	5
3.2.2 CREDIBLE THREAT OF LOW SEVERITY	6
3.3 FOLLOW-UP ACTIONS	7
3.4 STAFF AUGMENTATION	7
4.0 RECORDS	8
5.0 REFERENCES	8
6.0 ATTACHMENTS	8
ATT 1, "SECURITY EVENT – SITE EVACUATION ANNOUNCEMENT"	9
ATT 2, "SECURITY EVENT – ERO ALPHANUMERIC PAGING SYSTEM CALLOUT"	10
ATT 3, "SECURITY EVENT – PHONE SYSTEM CALLOUT"	11

EMERGENCY PLAN IMPLEMENTING PROCEDURE	EPIP 2.8
SECURITY THREAT	Rev. 2 Page 3 of 11

1.0 PURPOSE

- (1) This procedure provides instructions for the activation of the Emergency Response Organization in response to Security Events at DAEC.
- (2) Based on the national security events of 9/11/2001, a change in the way a nuclear facility prepares for, and responds to, security events is required. The NMC has taken steps to ensure the health and safety of its employees, and the safety of its nuclear facilities.
- (3) This procedure is intended to be used in support of DAEC AOP 914 - "SECURITY EVENTS", NMC CD 4.1 - "SECURITY THREATS", NMC SE-0018 - "SECURITY THREAT ASSESSMENT", and NMC SE-0017 - "SECURITY THREAT NOTIFICATION".

2.0 DEFINITIONS

The following definitions supplement those contained in the Quality Assurance Manual, Appendix B, "Glossary of Terms".

- (1) **ATTACK**
 - (a) Actual physical attack on the site as designated by the site Security Shift Supervisor.
- (2) **ATTACK ON U.S. SOIL**
 - (a) Security has received credible information that an attack is underway in the U.S. This may involve attacks on other nuclear plants for which a threat of attack on an NMC site has not been confirmed.
- (3) **THREAT OF ATTACK**
 - (a) Security has determined that a credible threat of attack on the site has been made. Security will assess the threat severity as high or low based on SE-0018, "SECURITY THREAT ASSESSMENT".

EMERGENCY PLAN IMPLEMENTING PROCEDURE	EPIP 2.8
SECURITY THREAT	Rev. 2 Page 4 of 11

(4) SECURITY THREAT

- (a) Any notification from any source which is received at DAEC or NMC Corporate which could be considered as a threat to the safety of DAEC whether considered credible or not.

(5) HIGH THREAT SEVERITY

- (a) The threat of physical attack to the plant represents a potential, substantial degradation of the level of safety of the plant.

(6) LOW THREAT SEVERITY

- (a) The threat of physical attack to the plant represents a potential degradation of the level of safety of the plant.

(7) SECURITY DECISION MAKER

- (a) The senior NMC security person available to address the threat assessment (via NMC SE-0018). This will normally be the NMC Director of Security designee, and would next fall to the DAEC Security Manager, another site's Security Manager, and finally the Security Shift Supervisor (with the direct guidance of the Shift Manager).

EMERGENCY PLAN IMPLEMENTING PROCEDURE	EPIP 2.8
SECURITY THREAT	Rev. 2 Page 5 of 11

3.0 INSTRUCTIONS

3.1 CREDIBILITY DETERMINATION

- (1) Credibility is determined in accordance with NMC SE-0018, "Security Threat Assessment".
 - (a) IF the threat does not involve the potential for the degradation of the safety of the plant, an attempted entry into the protected area or attempted sabotage, THEN the threat is to be considered **NON-CREDIBLE**.
 - (b) IF the threat is determined to be **CREDIBLE**, THEN the Operations Shift Manager (OSM) will be immediately notified and recommended to classify the event as a NOTIFICATION OF UNUSUAL EVENT.

3.2 SEVERITY DETERMINATION

- (1) Following the above determination of Credibility, the Security Decision Maker will also perform an assessment of the threat's severity in accordance with NMC SE-0018.

3.2.1 CREDIBLE THREAT OF HIGH SEVERITY

- (1) IF the threat assessment determines that it is a **CREDIBLE THREAT of HIGH Severity** as determined by NMC SE-0018, "Security Threat Assessment", THEN the OSM will be notified to consider re-classifying the event as an **ALERT** per AOP 914, "Security Emergency" and EPIP 1.1, "Determination of Emergency Action Levels".
 - (a) If an attack is in progress, or is imminent, make the plant page announcement in accordance with AOP 914, "Security Emergency".
 - (b) If time is available for safe plant evacuation, make the plant page announcement in accordance with Attachment 1, "Site Evacuation Announcement for Security Events".
- (2) Inform the State and County's in accordance with EPIP 1.2, "Notifications".
- (3) Activate all EOF and JPIC ERO pagers in accordance with Attachment 2, "Security Event – ERO Alphanumeric Paging System Callout"

EMERGENCY PLAN IMPLEMENTING PROCEDURE	EPIP 2.8
SECURITY THREAT	Rev. 2 Page 6 of 11

- (4) If off-hours, activate all EOF and JPIC ERO responders in accordance with Attachment 3, "Security Event – Phone System Callout".
- (5) Notify the Plant Manager, or Emergency Coordinator as applicable, to respond to the Control Room to facilitate communication as the OSM may be involved with placing the plant in a safe condition.
- (6) Verify that Local Law Enforcement has been contacted and informed that the EOF and JPIC is being activated to coordinate management communications.
- (7) Inform the NRC ENS in accordance with EPIP 1.2, "Notifications".
- (8) Work with DAEC and NMC Management to determine what activities are essential and what personnel are needed to support the site.
 - (a) If additional resources are needed to augment existing Operations staff, then refer to step 3.1.4, "Staff Augmentation"

3.2.2 CREDIBLE THREAT OF LOW SEVERITY

- (1) **IF** the threat assessment determines that it is a **CREDIBLE THREAT of LOW Severity** as determined by NMC SE-0018, "Security Threat Assessment", **THEN** the OSM will be notified. The event should remain as an **UNUSUAL EVENT** per AOP 914, "Security Emergency" and EPIP 1.1, "Determination of Emergency Action Levels".
 - (a) Make the plant page announcement in accordance with Attachment 1, "Site Evacuation Announcement for Security Events".
- (2) Inform the State and County's in accordance with EPIP 1.2, "Notifications".
- (3) Activate all EOF and JPIC ERO pagers in accordance with Attachment 2, "Security Event – ERO Alphanumeric Paging System Callout"
- (4) If off-hours, activate all EOF and JPIC ERO responders in accordance with Attachment 3, "Security Event – Phone System Callout".
- (5) Verify that Local Law Enforcement has been contacted and informed that the EOF and JPIC is being activated to coordinate management communications.
- (6) Inform the NRC ENS in accordance with EPIP 1.2, "Notifications".
- (7) If the threat escalates, then reclassify and go to Section 3.2.1.

EMERGENCY PLAN IMPLEMENTING PROCEDURE	EPIP 2.8
SECURITY THREAT	Rev. 2 Page 7 of 11

- (8) Work with DAEC and NMC Management to determine what activities are essential and what personnel are needed to support the site.

- (a) If additional resources are needed to augment existing Operations staff, then refer to step 3.1.4, "Staff Augmentation"

3.3 FOLLOW-UP ACTIONS

- (1) If the security threat is resolved, then enter the appropriate EIPs to reclassify the event, or terminate the event, as applicable.

3.4 STAFF AUGMENTATION

- (1) The OSM/ER&RD has the authority to augment the response staff as necessary to ensure adequate resources are available to assist Operations in maintaining, or restoring, the safe condition of the plant. A section has been added to the Emergency Telephone Book (ETB) to assist in determining who on-site has previous Operations experience, or other critical experience, which could assist Operations.

- (a) This new section of the ETB has been organized based on the following skill sets:

1. Operations
 - a. SRO
 - b. RO
 - c. NSPEO
 - d. Severe Accident Management (SAM)
2. Fire Brigade
3. First Aid
4. SCBA

EMERGENCY PLAN IMPLEMENTING PROCEDURE	EPIP 2.8
SECURITY THREAT	Rev. 2 Page 8 of 11

4.0 RECORDS

- (1) This procedure does not generate any records.

5.0 REFERENCES

- (1) NMC CD 4.1, *"Security Threats"*
- (2) NMC SE-0018, *"Security Threat Assessment"*
- (3) NMC SE-0017, *"Security Threat Notification"*
- (4) AOP 914, *"Security Events"*
- (5) EPIP 1.1, *"Determination of Emergency Action Levels"*

6.0 ATTACHMENTS

- (1) Attachment 1, *"Security Event - Site Evacuation Announcement"*
- (2) Attachment 2, *"Security Event – ERO Alphanumeric Paging System Callout"*
- (3) Attachment 3, *"Security Event – Phone System Callout"*

EMERGENCY PLAN IMPLEMENTING PROCEDURE	EPIP 2.8
SECURITY THREAT	Rev. 2 Page 9 of 11

ATTACHMENT 1

SECURITY EVENT – SITE EVACUATION ANNOUNCEMENT

- (1) Ensure to turn on the outside speakers
- (2) Activate Evacuation Alarm
- (3) Make the following page announcement:

"Attention all personnel. Attention all personnel. A security threat exists. Place all essential activities in a safe condition. All EOF personnel assemble at the EOF. All JPIC personnel report to the JPIC. Operations and Fire Brigade personnel assemble in the Control Room. All other personnel evacuate the site."

- (4) Repeat steps (2) and (3). (i.e., make announcement twice)

EMERGENCY PLAN IMPLEMENTING PROCEDURE	EPIP 2.8
SECURITY THREAT	Rev. 2 Page 10 of 11

ATTACHMENT 2

SECURITY EVENT – ERO ALPHANUMERIC PAGING SYSTEM CALLOUT

- (1) Alphanumeric Pagers - Complete this sequence on the AlphaMate 250. Terminal Prompts are given: operator responses are in bold.

- (a) Ensure the AlphaMate 250 is turned ON.
- (b) Press the PAGE key (top row, left)
- (c) ENTER NAME OR NUMBER: key in **SECURITY THREAT**, press **ENTER**.
- (d) ENTER MESSAGE (OR CANNED MESSAGE NUMBER): key in **"Security threat exists at DAEC. Please report to the EOF/JPIC immediately"** press **ENTER**.

-OR-

- (e) ENTER MESSAGE (OR CANNED MESSAGE NUMBER): key in **"@4"**, press **ENTER**, press **ENTER**
- (f) The AlphaMate 250 will dial the central computer and display the following, OFFHOOK, CONNECTING, CONNECTED, SENDING MESSAGE, DISCONNECTING, PAGE SENT. Watch the AlphaMate 250 for these indicators.

EMERGENCY PLAN IMPLEMENTING PROCEDURE	EPIP 2.8
SECURITY THREAT	Rev. 2 Page 11 of 11

ATTACHMENT 3

SECURITY EVENT – PHONE SYSTEM CALLOUT

To initiate a call-out on the AVS100 System in response to a security threat, conduct the following using a touch-tone phone:

- (1) Call into the AVS100 system by dialing 786-7200.
- (2) To log on press # after hearing the initial greeting.
- (3) When asked for your mailbox enter ____*____ (do not press the # key)
- (4) When asked for your security code enter ____*____ (do not press the # key)
- (5) When you hear the system prompt "to send a broadcast press 2", press 2 (do not press the # key).
- (6) When asked for the " primary list " enter 2006 (do not press the # key).
- (7) When prompted to enter another list or press #, press #
- (8) When asked for what Broadcast type press 1 (do not press the # key).
- (9) When prompted Press # to continue
- (10) Press 2 for quick delivery
- (11) When asked for type of delivery press 1 (do not press the # key) for immediate delivery.
- (12) Listen to the system read your selections back to you. Confirm that you have selected the voice broadcast to list 2006 and the broadcast is for immediate delivery by pressing #.
- (13) If your selections are not correct press *, then press 9, then press # to start over at number 4.
- (14) If you have confirmed your selections by pressing # in step 11 above, press 99 once the system says " ready "

* These numbers have been disseminated to the Control Room and EOF. It is blocked for all other users for security purposes.

SYSTEM STATUS BOARD

DATE/TIME UPDATED:

REACTIVITY	RODS			
	BORON			
SAFETY SYSTEMS	RHR SDC			
	RHR CS			
	RHR TC			
	RHR LPCI			
	CORE SPRAY 'A'			
	CORE SPRAY 'B'			
	HPCI			
	RCIC			
ELECTRICAL SYSTEMS	STARTUP			
	STANDBY			
	AUX			
	1A1			
	1A2			
	1A3			
	1A4			
	DIESEL 'A'			
	DIESEL 'B'			
NORMAL MAKEUP	COND 'A'			
	COND 'B'			
	FDWTR 'A'			
	FDWTR 'B'			
	CRD 'A'			
	CRD 'B'			
RELEASE MONITORING/ FILTERING	SBGT 'A'			
	SBGT 'B'			
	KAMAN's			