

August 4, 2003

ALL AGREEMENT STATES, MINNESOTA, PENNSYLVANIA, WISCONSIN

**ACCEPTANCE TO THE LICENSING PRACTICES AND PROCEDURES COURSE (G-109)
(STP-03- 057)**

Enclosure 1 is the list of students from the States selected to attend the September 22-26, 2003, Licensing Practices and Procedures Course (G-109). Please provide the list of students and the instructions (Enclosure 2) to each individual from your program who is on the list. Enclosed for your information is a tentative schedule for the G-109 course (Enclosure 3). States with students attending this course have agreed to pay travel expenses, however, there is no tuition for this course. Course attendees should be encouraged to make travel and lodging arrangements as soon as possible.

To assist us and other States, and to help ensure that States with candidates on waiting lists will have an opportunity to fill vacated slots that may open up after our course acceptance letters have been sent to you, we ask that you inform us of any cancellations 30 days prior to the course starting date.

If you have any questions regarding this correspondence, please contact me or the individual named below.

POINT OF CONTACT: Brenda G. Usilton
TELEPHONE: 301-415-2348

INTERNET: BGU@NRC.GOV
FAX: 301-415-3502

/RA by Patricia M. Larkins for/
Josephine M. Piccone, Deputy Director
Office of State and Tribal Programs

Enclosures:
As stated

STP-03-057

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OFFICE	STP		STP:DD					
NAME	BGUsilton:gd		JMPiccone (PMLarkins for)					
DATE	08/ 4 /03		08/ 4 /03					

LICENSING PRACTICES AND PROCEDURES COURSE
SEPTEMBER 22-26, 2003
CHATTANOOGA, TN

STATE	PARTICIPANT(S)	NO TUITION COST
FLORIDA Bureau of Radiation Control Department of Health 4052 Bald Cypress Way, BIN C21 Tallahassee, FL 32399-1741	1. Mark Lundberg	
MAINE Radiation Control Program Division of Health Engineering 10 State House Station Augusta, ME 04333-0010	1. Thomas Hillman	
MASSACHUSETTS Radiation Control Program Department of Public Health 90 Washington St., 2 nd Floor Boston, MA 02121	1. Bruce Packard	
MISSISSIPPI Division of Radiological Health State Department of Health 3150 Lawson Street, P.O. Box 1700 Jackson, MS 39215-1700	1. Melanie Vail	
NEW HAMPSHIRE Radiological Health Bureau Division of Public Health Services Health and Welfare Building 6 Hazen Drive Concord, NH 03301-6527	1. Rick D'alacao	
SOUTH CAROLINA - BRH Bureau of Radiological Health Department of Health & Environmental Control 2600 Bull Street Columbia, SC 29201	1. Mark Windham	
TENNESSEE Division of Radiological Health Department of Environment and Conservation L&C Annex, Third Floor 401 Church Street Nashville, TN 37243-1532	1. Seble Aynachew 2. John Garland 3. Kimberly Gilliam 4. Robin Heriges 5. Gerald Kwazu 6. Marsha Morgan 7. Beth Murphy 8. Paula Richardson 9. Sandra Szendy	
TEXAS - BRC Bureau of Radiation Control Texas Department of Health 1100 West 49th Street Austin, TX 78756-3189	1. Francis Towey 2. Myra Lavilla	
WASHINGTON Division of Radiation Protection Department of Health 7171 Cleanwater Lane, Building #5 P.O. Box 47827 Olympia, WA 98504-7827	1. Sean Murphy 2. Kristen Schwab	

STATE	PARTICIPANT(S)	NO TUITION COST
WASHINGTON Washington Department of Health 7171 Cleanwater Lane, Building 5 P.O. Box 47827 Olympia, WA 98504-7827	1. Kristen Schwab 2. Sean Murphy	
WISCONSIN Division of Public Health Dept. of Health and Family Services P.O. Box 2659 Madison, WI 53701-2659	1. Michael Mack 2. Priscilla Sarow	

ENCLOSURE 2

INSTRUCTIONS TO STUDENTS

ACCEPTANCE: This is to advise you that those individuals in Enclosure 1 have been accepted for participation in the training course (G-109) "Licensing Practices and Procedures." This course is scheduled to be presented September 22-26, 2003 at the NRC Technical Training Center, 5746 Marlin Road, Suite 200, Osborne Office Center, Near Eastgate Shopping Center, Chattanooga, Tennessee 37411-5677, Telephone (423) 855-6500.

COURSE: This course will be conducted beginning at 1:00 pm on September 22 and end at 12:00 noon on September 26, 2003. Enclosure 3 is a tentative schedule for the course.

LODGING AND TRAVEL: You should plan to arrive on Monday, March 10, 2003 and depart on Friday, March 14, 2003. Participants must make their own lodging and travel arrangements. Individuals should request a State or government employee rate at the hotels. The following URL is for hotels located in the vicinity of the Technical Training Center:

<http://www-nrc-training.ornl.gov/Nrc/ttd/front/motels.html> There is no suitable lodging within walking distance nor reliable public transportation from the hotel to the Training Center; therefore, students should coordinate with students who have cars. Parking is available in State Lot #1.

Note: Public transportation may not be suitable.

ENCLOSURE 2

LICENSING PRACTICES AND PROCEDURES COURSE

Tentative Schedule for September 22-26, 2003

DAY	TIME	TOPIC	PRESENTER
Monday	8:00 - 12:00	Nothing Scheduled	
	12:00 - 1:00	Lunch	
	1:00 - 2:00	Welcome, Introductions	John Ricci
	2:00 - 4:30	Current Issues and Sealed Source and Devices	William Ward
Tuesday	8:00 - 12:30	Overview of Licensing	James Dwyer
	12:30 - 1:30	Lunch	
	1:30 - 4:30	Medical Licenses	James Dwyer
Wednesday	8:00 - 12:00	Medical Licenses	James Dwyer
	12:00 - 1:00	Lunch	
	1:00 - 4:00	Industrial Radiography Licenses	Jack Whitten
Thursday	8:00 - 10:30	Industrial Radiography Licenses (cont)	Jack Whitten
	10:30 - 12:00	Laboratory R&D Licenses	John Pelchat
	12:00 - 1:00	Lunch	
	1:00 - 4:00	Laboratory R&D Licenses	John Pelchat
Friday	8:00 - 12:00	Gauge Licenses	John Pelchat

NOTE: Scheduled lecturers or the sequence of lectures may change due to circumstances beyond our control.

ENCLOSURE 3