



UNITED STATES
NUCLEAR REGULATORY COMMISSION
REGION II
SAM NUNN ATLANTA FEDERAL CENTER
61 FORSYTH STREET SW SUITE 23T85
ATLANTA, GEORGIA 30303-8931

July 30, 2003

Ms. Beverly O. Hall, Chief
Radiation Protection Section
Department of Environment, and Natural Resources
3825 Barrett Drive
Raleigh, NC 27609-7221

SUBJECT: PERIODIC MEETING

Dear Ms. Hall:

In order to help both Agreement States and the NRC remain knowledgeable of each others' programs and to conduct planning for the next Integrated Materials Performance Evaluation Program (IMPEP) review, the IMPEP process includes holding one-day periodic meetings with Agreement States between IMPEP reviews.

In accordance with OSP Procedure SA-116, we request a meeting, no longer than one day, to discuss your Agreement State program and share programmatic information. This letter confirms that , after previous coordination with Mr. Lee Cox, the meeting is scheduled for Thursday, September 4, 2003, and will be held in your office. Mr. Myers, Office of State and Tribal Programs, assigned as the Agreement State Project Officer (ASPO) for North Carolina, will be the other NRC representative in attendance.

Based on our previous discussions the likely topics for conversation at the meeting include:

1. Strengths and/or weaknesses of the State and NRC programs as identified by the State or NRC including identification of actions that could diminish weaknesses.
2. Feedback on NRC's program as identified by the State, including identification of any action that should be considered by NRC.
3. Status of State program or policy changes under development or recently completed including:
 - a. Changes in program staff
 - b. Program reorganizations
 - c. Legislative changes
 - d. Redistribution of responsibilities
 - e. Changes in program budget/funding.
4. Status of NRC program changes that could impact Agreement States.

5. Results of any internal program audits/self assessments conducted by the Agreement State.
6. Status of all allegations previously referred by NRC to your office for action, and methods used to resolve allegations that have been closed.
7. Compatibility of Agreement State regulations.
8. Nuclear Material Events Database (NMED) reporting including event follow-up and closure information.
9. Schedule for the next IMPEP review.

If there are any additional specific topics you would like to cover, or if you would like to focus on a specific area, please let me know.

In accordance with 10 CFR 2.790 of NRC's "Rules of Practice," a copy of this letter will be available electronically for public inspection in NRC's Public Document Room or from the Publicly Available Records (PARS) component of NRC's document system (ADAMS). ADAMS is accessible from the NRC web site at <http://www.nrc.gov/reading-rm/ADAMS.html> (the Public Electronic Reading Room).

If you have any questions, please call me at 404-562-4704, or e-mail to rlw@nrc.gov.

Sincerely,

/RA/

Richard L. Woodruff
Regional Agreement State Officer

cc: Robert E. Trojanowski, RII
Jim Myers, STP