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TO: ~~GERLACH\*ROSE M~~ 06/24/2003  
LOCATION: DOCUMENT CONTROL DESK  
FROM: NUCLEAR RECORDS DOCUMENT CONTROL CENTER (NUCSA-2)  
THE FOLLOWING CHANGES HAVE OCCURRED TO THE HARDCOPY OR ELECTRONIC MANUAL ASSIGNED TO YOU:

351 - 351 - NEWS MANAGER: EMERGENCY PLAN-POSITION SPECIFIC PROCEDURE

REMOVE MANUAL TABLE OF CONTENTS DATE: 04/16/2003

ADD MANUAL TABLE OF CONTENTS DATE: 06/23/2003

CATEGORY: PROCEDURES TYPE: EP

ID: EP-PS-351

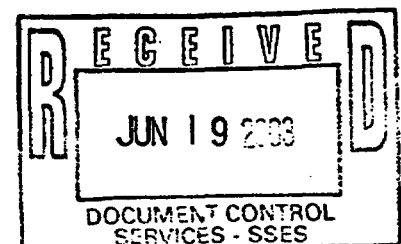
ADD: PCAF 2003-1450 REV: N/A

UPDATES FOR HARD COPY MANUALS WILL BE DISTRIBUTED WITHIN 5 DAYS IN ACCORDANCE WITH DEPARTMENT PROCEDURES. PLEASE MAKE ALL CHANGES AND ACKNOWLEDGE COMPLETE IN YOUR NIMS INBOX UPON RECEIPT OF HARD COPY. FOR ELECTRONIC MANUAL USERS, ELECTRONICALLY REVIEW THE APPROPRIATE DOCUMENTS AND ACKNOWLEDGE COMPLETE IN YOUR NIMS INBOX.

1045

# PROCEDURE CHANGE PROCESS FORM

|  |  |                       |   |   |  |
|--|--|-----------------------|---|---|--|
| 1. PCAF NO. <u>2003-1450</u>   |  | 2. PAGE 1 OF <u>3</u> |   | 3. PROC. NO. <u>EP-PS-351</u> REV. <u>9</u> |  |
| 4. FORMS REVISED - <u>  </u> R <u>  </u> , - <u>  </u> R <u>  </u> , - <u>  </u> R <u>  </u> , - <u>  </u> R <u>  </u> , - <u>  </u> R <u>  </u> , - <u>  </u> R <u>  </u>   |  |                       |   |   |  |
| 5. PROCEDURE TITLE<br>MOC News Writer Emergency Plan Position Specific Instruction   |  |                       |   |   |  |
| 6. REQUESTED CHANGE<br>PERIODIC REVIEW <input type="checkbox"/> NO <input checked="" type="checkbox"/> YES<br>INCORPORATE PCAFS <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES # <u>      </u> # <u>      </u> # <u>      </u> # <u>      </u><br>REVISION <input type="checkbox"/> PCAF <input checked="" type="checkbox"/> DELETION <input type="checkbox"/> (CHECK ONE ONLY) |  |                       |   |   |  |
| 7. SUMMARY OF / REASON FOR CHANGE<br>Periodic review Completed-no changes to body of procedure<br>Revised cover sheet to make procedure review requirement every two years<br><div style="text-align: right;">Continued <input type="checkbox"/></div>   |  |                       |   |   |  |
| 8. DETERMINE COMMITTEE REVIEW REQUIREMENTS<br>(Refer to Section 6.1.4)<br>PORC REVIEW REQ'D? <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES   |  |                       |   | 9. PORC MTG# <u>                    </u>    |  |
| <b>BLOCKS 11 THRU 16 ARE ON PAGE 2 OF FORM</b>   |  |                       |   |   |  |
| 17. <u>T.C. Dalpiaz</u> / <u>3227</u> / <u>06/01/2003</u><br>PREPARER ETN DATE<br>(Print or Type)  |  |                       | 18. COMMUNICATION OF CHANGE REQUIRED?<br><input checked="" type="checkbox"/> NO <input type="checkbox"/> YES (TYPE) <u>                    </u> |   |  |
| 19. <u>[Signature]</u><br>RESPONSIBLE SUPERVISOR   |  |                       | 6-9-03<br>DATE  |   |  |
| 20. <u>[Signature]</u><br>FUM APPROVAL   |  |                       | 6/11/03<br>DATE   |   |  |
| 21. RESPONSIBLE APPROVER   |  |                       | ENTER N/A IF FUM HAS APPROVAL AUTHORITY   |   |  |
| <u>                    </u><br>INITIALS  |  |                       | <u>                    </u><br>DATE   |   |  |



# PROCEDURE CHANGE PROCESS FORM

1. PCAF NO. 2003-1450 | 2. PAGE 2 OF 3 | 3. PROC. NO. EP-PS-351 REV. 9

11. This question documents the outcome of the 50.59 and 72.48 Review required by NDAP-QA-0726. Either 11a, b, c or d must be checked "YES" and the appropriate form attached or referenced.
- a. This change is an Administrative Correction for which 50.59 and 72.48 are not applicable. ☐ YES ☒ N/A
- b. This change is a change to any surveillance, maintenance or administrative procedure for which 50.59 and 72.48 are not applicable. ☒ YES ☐ N/A
- c. This change is bounded by a 50.59/72.48 Screen/Evaluation, therefore, no new 50.59/72.48 Evaluation is required. ☐ YES ☒ N/A  
Screen/Evaluation No. \_\_\_\_\_
- d. 50.59 and/or 72.48 are applicable to this change and a 50.59/72.48 Screen/Evaluation is attached. ☐ YES ☒ N/A
12. This change is consistent with the FSAR or an FSAR change is required. ☒ YES  
Change Request No. \_\_\_\_\_
13. Should this change be reviewed for potential effects on Training Needs or Material? ☐ YES ☒ NO  
If YES, enter an Action Item @ NIMS/Action/Gen Work Mech/PICN \_\_\_\_\_
14. Is a Surveillance Procedure Review Checklist required per NDAP-QA-0722? ☐ YES ☒ NO
15. Is a Special, Infrequent or Complex Test/Evolution Analysis Form required per NDAP-QA-0320? (SICT/E form does not need to be attached.) ☐ YES ☒ NO

16. Reviews may be documented below or by attaching Document Review Forms NDAP-QA-0101-1.

| REVIEW                              | REVIEWED BY WITH NO COMMENTS | DATE           |
|-------------------------------------|------------------------------|----------------|
| QADR                                | _____                        | _____          |
| TECHNICAL REVIEW                    | _____                        | _____          |
| REACTOR ENGINEERING/NUCLEAR FUELS * | _____                        | _____          |
| IST **                              | _____                        | _____          |
| OPERATIONS                          | _____                        | _____          |
| NUCLEAR SYSTEMS ENGINEERING         | _____                        | _____          |
| NUCLEAR MODIFICATIONS               | _____                        | _____          |
| MAINTENANCE                         | _____                        | _____          |
| HEALTH PHYSICS                      | _____                        | _____          |
| NUCLEAR TECHNOLOGY                  | _____                        | _____          |
| CHEMISTRY                           | _____                        | _____          |
| OTHER <u>10 CFR 50.54Q</u>          | <u>JC Delpis</u>             | <u>5/30/03</u> |

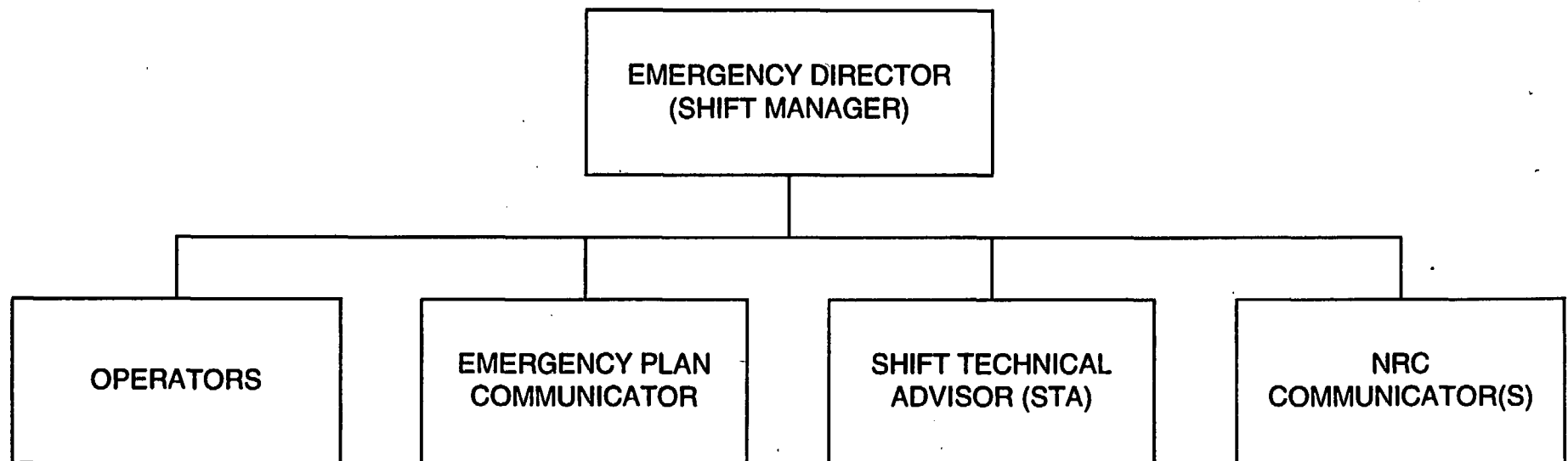
\* Required for changes that affect, or have potential for affecting core reactivity, nuclear fuel, core power level indication or impact the thermal power heat balance. <sup>(58)</sup>

\*\* Required for changes to Section XI Inservice Test Acceptance Criteria.

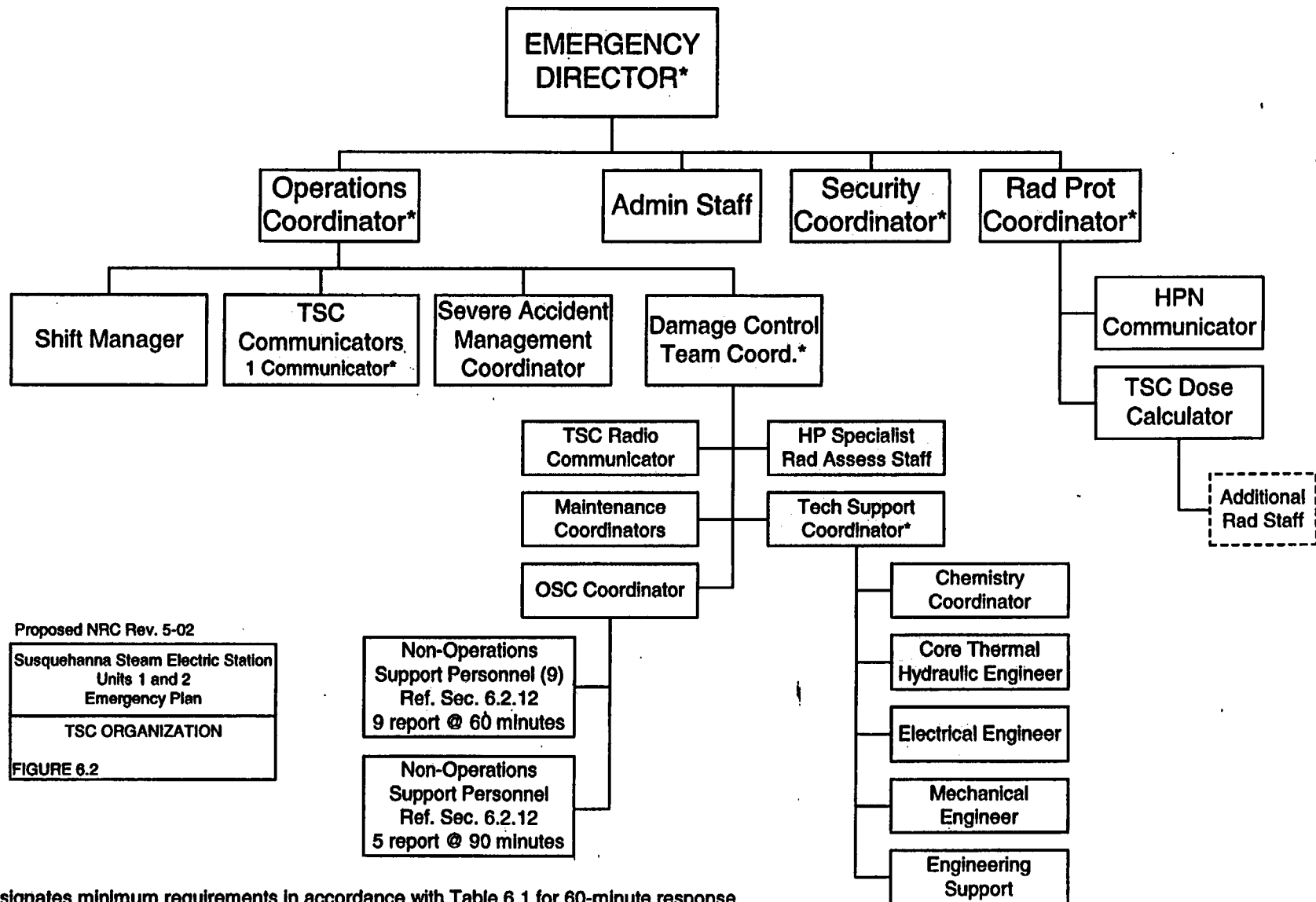
## PROCEDURE COVER SHEET

|  |  |   |  |
|--|--|---|--|
| PPL SUSQUEHANNA, LLC   |  | NUCLEAR DEPARTMENT PROCEDURE  |  |
| MOC News Manager: Emergency Plan Position Specific Instruction   |  |   | EP-PS-351<br>Revision 9<br>Page 1 of 3 |
| <b>QUALITY CLASSIFICATION:</b><br><input type="checkbox"/> QA Program <input checked="" type="checkbox"/> Non-QA Program   |  | <b>APPROVAL CLASSIFICATION:</b><br><input type="checkbox"/> Plant <input type="checkbox"/> Non-Plant<br><input checked="" type="checkbox"/> Instruction |  |
| EFFECTIVE DATE: <u>12-13-2000</u><br>PERIODIC REVIEW FREQUENCY: <u>Two Year</u><br>PERIODIC REVIEW DUE DATE: <u>6-28-2005</u>  |  |   |  |
| <b>RECOMMENDED REVIEWS:</b><br>All   |  |   |  |
| Procedure Owner: <u>Nuclear Emergency Planning</u><br>Responsible Supervisor: <u>Primary Public Information manager</u><br>Responsible FUM: <u>Supervisor Nuclear Emergency Planning</u><br>Responsible Approver: <u>General manager-Plant Support</u> |  |   |  |

## **EMERGENCY ORGANIZATION CONTROL ROOM**



## TSC ORGANIZATION



Proposed NRC Rev. 5-02

Susquehanna Steam Electric Station  
Units 1 and 2  
Emergency Plan

TSC ORGANIZATION

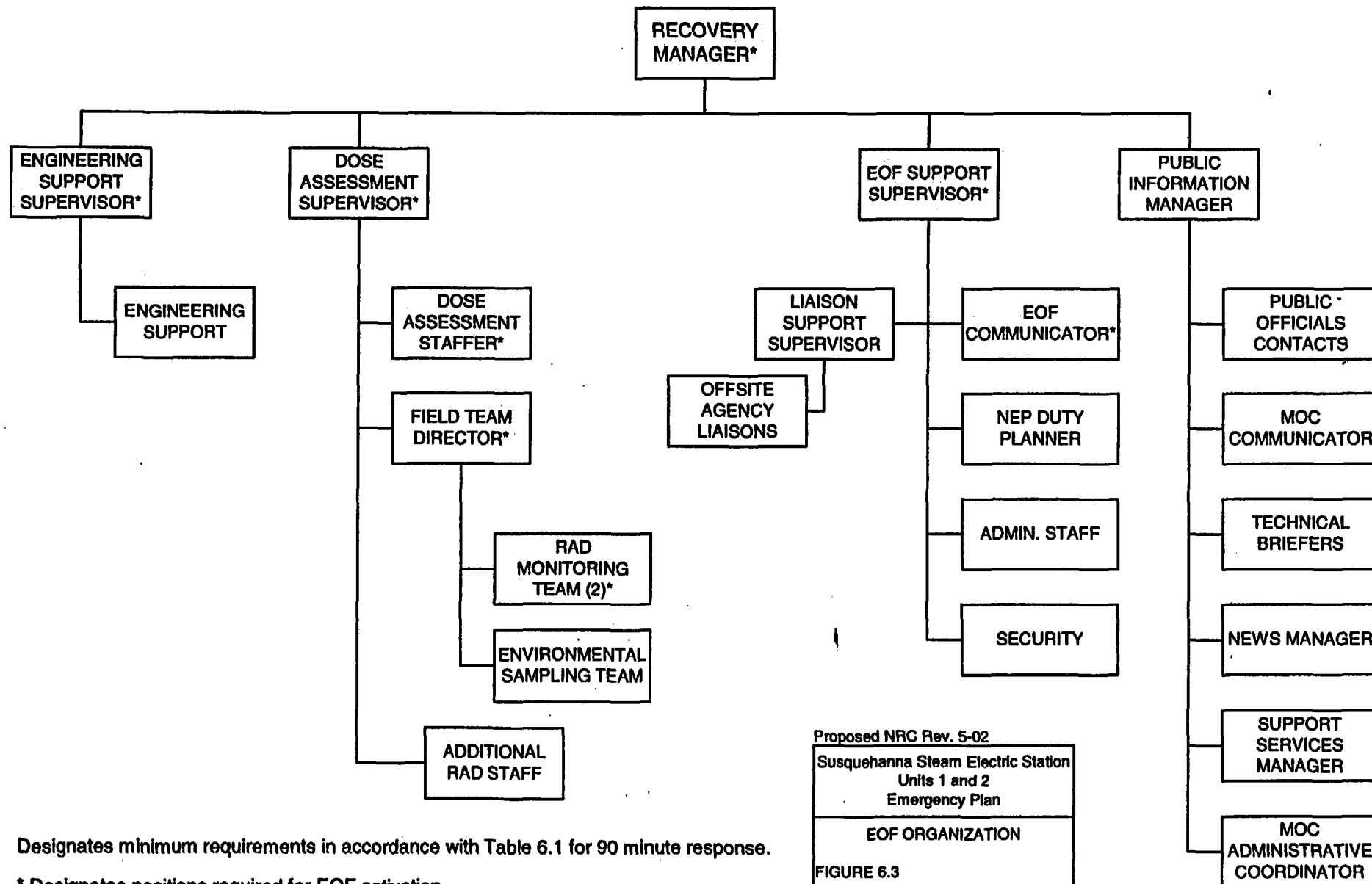
FIGURE 6.2

Designates minimum requirements in accordance with Table 6.1 for 60-minute response.

----- Individuals may be located in the OSC, TSC, or Field.

\* Designates positions required for TSC activation.

## EOF ORGANIZATION



Designates minimum requirements in accordance with Table 6.1 for 90 minute response.

\* Designates positions required for EOF activation.