

June 27, 2003

MEMORANDUM TO: Carl F. Dolinka, Acting Director  
Division of Financial Management  
Office of the Chief Financial Officer

FROM: Leah P. Tremper, Chief **/RA/**  
Accounts Receivable Team  
Division of Financial Management  
Office of the Chief Financial Officer

SUBJECT: REQUEST FOR APPROVAL TO WRITE-OFF A  
DELINQUENT DEBT (WRITE-OFF NO. FY2003-40)

The Accounts Receivable Team has been attempting to collect a delinquent debt from Advanced Lighting Technologies, Inc. Advanced Lighting Technologies, Inc. was issued Invoice No. AM1266-03 on January 6, 2003, in the amount of \$5,200. On February 5, 2003, Advanced Lighting Technologies, Inc. filed for Chapter 11 bankruptcy. A Proof of Claim will be filed when we are notified by the bankruptcy court of the bar date. It is highly unlikely the NRC will receive any disbursement since we are an unsecured, nonpriority creditor. I recommend that collection activity for this invoice be terminated and the debt be written off. This recommendation is consistent with 10 CFR 15.55(a) which states that collection activity may be terminated when it becomes clear that NRC cannot collect or enforce collection from the debtor having due regard for the judicial remedies available to the NRC, the debtor's future financial prospects, and the exemptions available to the debtor under State and Federal law (e.g., out of business). The amount recommended to be written off is \$5,327.53 (included interest, penalties, and administrative charges). We will issue a 1099C to the IRS.

APPROVED:

**/RA/**

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Carl F. Dolinka, Acting Director  
Division of Financial Management  
Office of the Chief Financial Officer

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**/RA/**

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Division of Financial Management  
Office of the Chief Financial Officer

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Date

Distribution:

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Invoice File Nos.( AM1266-03)

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ADAMS - Yes/No    SENSITIVE/NON-SENSITIVE    PUBLIC/NON-PUBLIC

Initials - **lpt**

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