

ENERGY NORTHWEST

INTEROFFICE MEMORANDUM

DATE: May 02, 2003

TO: Distribution

FROM: Procedure Control, Administrative Services, (901A)

Vicenta DeLeon

SUBJECT: PLANT PROCEDURES MANUAL - VOLUME 13
Distribution Package: 2003-314

REFERENCE:

The following Procedure(s) have been revised/approved and are to be inserted in your controlled copy of the Manual and the superseded revisions are to be removed and destroyed

<u>Procedure</u>	<u>Rev.</u>	<u>Title/Comments</u>
13.1.1A	11	CLASSIFYING THE EMERGENCY - TECHNICAL BASES
13.9.1	29	ENVIRONMENTAL FIELD MONITORING OPERATIONS
13.11.7	26	RADIOLOGICAL EMERGENCY MANAGER DUTIES

Also included in this package are EDITORIAL CHANGES, please replace the pages located in your manual with the attached pages:

<u>Procedure</u>	<u>Rev.</u>	<u>Page/s</u>
13.10.8	20	1 - 6

To verify receipt or cancellation of the subject Procedure(s), please sign, date and return this receipt to Procedure Control, MD 901A within TEN (10) WORKING DAYS of the date of this IOM.

Energy Northwest
Procedure Control (Mail Drop 901A)
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Date

Signature of Manual Holder

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DISTRIBUTION - VOLUME 13

<u>Control Copy</u>	<u>Location</u>	<u>Mail Drop</u>
2	*Control Room (501) (IOM to CRS)	901A
3	*Shift Manager (501)	901A
5	Licensed Training (PSF Rm. 249)	1050
6	*Simulator (PSF Rm. 235)	1050
12	PEC Library	PEC
25	Bruce Bond	964F
26	Region IV, NRC	----
28	Region IV, NRC	----
30	EOF Support Engineering Library	1050
31	*TSC Emergency Response	901A
35	NRC Resident Inspector	----
52	State of Washington, Military Department	----
55	Federal Emergency Mgmt. Agency	----
57	Benton County Dept of Emergency Mgmt.	----
58	*CGS Security (SAS-CR) (13.1.1, 13.4.1, 13.5.1, 13.5.3, 13.5.5, 13.10.8, 13.11.10, 13.12.19, 13.13.4)	901A
59	*CGS Security (CAS-AAP) (13.1.1, 13.4.1, 13.5.1, 13.5.3, 13.5.5, 13.10.8, 13.11.10, 13.12.19, 13.13.4)	901A
60	CGS Security	988A
63	Emergency Training	PE30
64	*Radwaste Control Room (467)	901A
66	*Simulator, Shift Manager (PSF Rm. 235)	1050
68	*Remote Shutdown Room (467) (13.1.1, 13.2.1, 13.2.2, 13.4.1, 13.5.1, 13.10.1, 13.10.9)	901A
75	Dept. of Health Radiation Protection	----
78	*Control Room - (501) STA's Desk	901A
83	*MUDAC	1020
86	*Simulator - STA's Desk	1050
87	*Document Control Desk, NRC	----
++90	*Joint Information Center (Keys)	901A
94	*EOF	1050
97	*EOF	1050
114	EP Manager	PE30
127-130 (4)	Licensed Training (Rms. 225, 247 or 248)	1050
132	Licensed Training (Rms. 225, 247 or 248)	1050
134-136 (3)	*MUDAC Field Team Kits (13.9.1, 13.9.5, 13.9.8, 13.13.4, 13.14.4)	1050
++137	*MPF Field Team Kit (13.7.5, 13.9.1, 13.9.5, 13.9.8, 13.13.4, 13.14.4)	901A
142	Hanford EOC/SMT	----
146	FEMA RX Liaison	----
155	*Maintenance Library (Memo to Veena)	901A
160	*OSC Emergency Support	901A
161	Equipment Operator Training	1050
164	Oregon State Dept. of Energy	----
218	U.S. Nuclear Regulatory Commission	----
219-221 (3)	Licensed Training (Rms. 225, 247 or 248)	1050
223	Franklin County Emergency Management	----
236	Site 1 (B.Lyons) (13.5.3, 13.4.1, 13.5.7, 13.13.4, 13.14.9)	817
++238	*Alternate EOF (Keys)	901A

++ Procedure Control does the filing at downtown - Bring keys

* Level 1 File