

# TRANSMITTAL/ACKNOWLEDGEMENT MEMORANDUM

NOTIFICATION NO: 133

DATE: February 5, 2002

TO: NRC-NRR/Document Control Desk, Washington DC

SUBJECT: Emergency Plan Implementing Procedures (--- Series) Manual No: 91 \*

Revisions to your controlled copy of the manual, as checked above, are attached. As indicated below, please remove and discard the superseded material and insert the revised material, or perform the changes as directed herein.

MANUAL CONTENTS	REMOVE		INSERT	
	REV	DATE	REV	DATE
Appendix 1 (EPIP Forms) Index	23	12/20/01	24	02/05/02
CR-02 17174	0		1	

Verify the procedures listed in this distribution, or associated attachments or checklists, are not currently being performed. If any of these items are currently being performed, the verification signature below acknowledges that a controlled transition from the old revision to the new revision shall be made in accordance with Section 3.4 of ACP 101.01, "Procedure Use and Adherence."

\_\_\_\_\_ (Verification) \_\_\_\_\_ (Date)

(Can be N/A'd if revisions are being inserted into a reference manual)

Please acknowledge that the above action has been taken by signing below and returning this memorandum to:

**Duane Arnold Energy Center  
Procedure Department  
3277 DAEC Road  
Palo, IA 52324**

I have inserted the above revisions in the Manual.

\_\_\_\_\_  
Signed

\_\_\_\_\_  
Date

A045

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<b>EPIP Forms</b>	

EFFECTIVE DATE 05 February 2002

<b>Form Number</b>	<b>Title</b>	<b>Revision Number</b>	<b>Referencing Procedure</b>
CR-01	OSM/OSS Checklist	Rev. 2	EPIP 2.5
CR-02	Back Panel Communicator Checklist	Rev. 1	EPIP 2.5
CR-03	Dose Projection & ARM Data Sheet	Rev. 0	EPIP 2.5
CR-04	Control Room to TSC Command and Control Transfer Checklist	Rev. 0	EPIP 2.5
EAL-01	Abnormal Rad Levels/Radioactive Effluent Table	Rev. 1	EPIP 1.1
EAL-02	Fission Barrier Table	Rev. 1	EPIP 1.1
EAL-03	Hazards & Other Conditions Affecting Plant Safety	Rev. 1	EPIP 1.1
EAL-04	System Malfunction Table	Rev. 1	EPIP 1.1
EOF - 02	NRC - HPN Communicator Checklist	Rev. 3	EPIP 1.5
EOF - 03	Technical Recorder Checklist	Rev. 2	EPIP 1.5
EOF - 04	Summary of Computer Data Backup Collection Activities	Rev. 1	EPIP 1.5
EOF - 05	EOF Information Services Representative Checklist	Rev. 2	EPIP 1.5
EOF - 06	DAEC Key Parameter Log	Rev. 0	EPIP 1.5
EOF - 07	Emergency Response and Recovery Director Checklist	Rev. 3	EPIP 1.5
EOF - 08	Rad & EOF Manager Checklist	Rev. 5	EPIP 1.5, 3.3
EOF - 09	EOF STA/OPS Liaison Checklist	Rev. 0	EPIP 1.5
EOF - 10	EOF-TSC Communicator Checklist	Rev. 3	EPIP 1.5
EOF - 11	Support Services Coordinator Checklist	Rev. 1	EPIP 1.5
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EOF - 19	Drill Announcement Message	Rev. 0	EPIP 1.4, 1.5
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EOF - 27	Status Update Message - EOF Communicator	Rev. 0	EPIP 1.5
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**DAEC EMERGENCY RESPONSE ORGANIZATION  
POSITION SPECIFIC CHECKLIST**

**FACILITY:** TSC/CR    **ERO POSITION:** BACK PANEL COMMUNCATOR

**EPIP FORM** CR-02    **REVISION #:** 1

**NAME:** \_\_\_\_\_ **DATE:** \_\_\_\_\_

**NOTE**

This checklist is intended to be an aid in your response to the ERO. Reference the applicable Emergency Procedures often, as time permits, to ensure compliance.

**REFERENCES**

**DAEC EMERGENCY PLAN**

**DAEC EPIP's**

	EPIP 2.2, 'Activation and Operation of the TSC'
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**BASIC PURPOSE OF THIS ERO POSITION:**

*This position is primarily responsible for communicating ARM data information to the Rad Support Staff in the TSC when the PPC is inoperable. While the PPC is operable, this information is available via SPDS and VAX. Only RR4448 A/B data will need to be transmitted from the Control Room as these points do not have computer points associated with them. The CR-TSC Communicator will transmit this information to the TSC while the PPC is operable. This position will assist the Rad Support Staff unless required to be in the Control Room.*



**DAEC EMERGENCY RESPONSE ORGANIZATION**  
**POSITION SPECIFIC CHECKLIST**

**ACTIVATION**

- \_\_\_\_\_ Report to the TSC, sign in, acquire position badge and handbook. Utilize checklist, as a guide. Swipe in for Accountability.

**OPERATION**

**PPC INOPERABLE**

- \_\_\_\_\_ Relocate to the Control Room and inform the OSM/OSS that you intend to staff the back panel area in order to transmit ARM data to the TSC.
- \_\_\_\_\_ Communicator must initiate communications with the TSC utilizing the back direct ring down phone mounted on the side of panel 1C22.
- \_\_\_\_\_ Obtain an initial set of readings identified on Form CR-03, "Dose Projection and ARM Data Sheet," upon arriving at the Control Room and report them to the Rad Support Staff person in the TSC
- \_\_\_\_\_ Continuously update the TSC with the most current ARM data obtained, at least every 15 minutes.
- \_\_\_\_\_ Continuously monitor data for trends or changes.
- \_\_\_\_\_ Alarming ARM data should be provided to the Operations Shift Manager for evaluation.
- \_\_\_\_\_ Notify the SRPC immediately of any changes in ARM data.

**PPC OPERABLE**

- \_\_\_\_\_ Assist the Rad Support Staff as requested.

**RECOVERY**

- \_\_\_\_\_ Assist in recovery/reentry efforts as requested.