

February 1, 2002

ALL AGREEMENT STATES
MINNESOTA, PENNSYLVANIA, WISCONSIN

**TRAINING COURSE INFORMATION: ACCEPTANCE TO THE INSPECTING FOR
PERFORMANCE COURSE (G-304) (STP-02- 009)**

Enclosure 1 is the list of students from the States selected to attend the March 26-28, 2002, Inspecting for Performance Course (G-304). Please provide the list of students and the instructions (Enclosure 2) to each individual from your program who is on the list. States with students attending this course have agreed to pay travel expenses, and, where designated, the tuition. To cover the tuition expense, each State should submit a purchase order or equivalent document, to the U.S. Nuclear Regulatory Commission, to the following address:

U.S. Nuclear Regulatory Commission
Office of the Chief Financial Officer
Attn: Leah P. Tremper
Mail Stop - T9E10
Washington, DC 20555

The U.S. NRC will, in turn, issue you a bill (invoice). If for any reason your attendee is unable to attend, please submit to us a written purchase order, or equivalent, to cancel, prior to the starting date of the course. Course attendees should be encouraged to make travel and lodging arrangements as soon as possible.

To assist us and other States, and to help ensure that States with candidates on waiting lists will have an opportunity to fill vacated slots that may open up after our course acceptance letters have been sent to you, we ask that you inform us of any cancellations 30 days prior to the course starting date.

If you have any questions regarding this correspondence, please contact me or the individual named below.

POINT OF CONTACT: Brenda G. Usilton
TELEPHONE: 301-415-2348

INTERNET: BGU@NRC.GOV
FAX: 301-415-3502

/RA/

Josephine M. Piccone, Deputy Director
Office of State and Tribal Programs

Enclosures:
As stated

STP-02- 009

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STP FILE CODE: SP-A-4

INSPECTING FOR PERFORMANCE COURSE (G-304)
MARCH 26-28, 2002
LISLE, ILLINOIS

STATE	PARTICIPANTS(S)	PAYING TUITION/ SPACE AVAILABLE
ILLINOIS Illinois Department of Nuclear Safety 1035 Outer Park Drive Springfield, IL 62704	1. Kelly Grahn 2. Andrew Gulczynski 3. Wendell Hickman 4. Joanne Kark 5. George Merrihew 6. Robin Muzzalup 7. John Papendorf 8. Tom Seif	1. Paying Tuition 2. Paying Tuition 3. Paying Tuition 4. Paying Tuition 5. Paying Tuition 6. Paying Tuition 7. Paying Tuition 8. Paying Tuition
IOWA Bureau of Radiological Health Iowa Department of Public Health 401 S. W. 7 th St. Suite D Des Moines, IA 50309	1. Nancy Farrington 2. George Johns	1. Paying Tuition 2. Paying Tuition
NEBRASKA Department of Regulation and Licensure Nebraska Health & Human Services System 301 Centennial Mall South, P.O. Box 95007 Lincoln, NE 68509-5007	1. Julia Schmitt	1. Paying Tuition
WISCONSIN Division of Public Health Dept. of Health and Family Services P.O. Box 2659 Madison, WI 53701-2659	1. Michael Welling 2. Micael Mack 3. Leola DeKock	1. Paying Tuition 2. Paying Tuition 3. Paying Tuition

INSTRUCTIONS TO STUDENTS

ACCEPTANCE: This is to advise you that those individuals in Enclosure 1 have been accepted for participation in the training course (G-304) "Inspecting for Performance." This course is scheduled to be presented March 26-28, 2002, at the Nuclear Regulatory Commission's Region III office located at 801 Warrenville Road, Lisle, Illinois 60532-4351. The contact person for this course would be Dawn Jonsson and she can be reached at (630) 829-9516. Upon arrival, visitors should indicate that they are here for the Inspecting for Performance course and the reception will call for an escort. The following phone numbers maybe used to leave messages for students: (630) 829-9802 or (630) 829-9877.

COURSE: This course will be conducted beginning at 8:00 a.m. and ending at 4:00 p.m. each day except for Wednesday, March 28, 2002, when the class is scheduled to end at 12:00 noon.

LODGING AND TRAVEL: You should plan to arrive on Monday, March 25, 2002, and depart on Wednesday, March 28, 2002. Participants must make their own lodging arrangements. Individuals should request a State or government employee rate at the hotels. Enclosure 3 is a list of hotels in the Region III area. Also enclosed (Enclosure 4) are directions to the NRC Region III office from the O'Hare airport.

MOTELS IN THE REGION III AREA

PER DIEM FOR THE AREA IS \$89.00

---ROOM RATES DO NOT INCLUDE TAX ---

**Hyatt - Lisle
1400 Corporetum Drive
Lisle, IL 60532
630/505-0900

Residence Inn
Highland Avenue
Lombard, IL 60148
630/629-7800

Extended Stay of America
3150 Finley Road
Downers Grove, IL 60515
630/810-4124

Doubletree Hotel
2111 Butterfield Road (Rt. 56)
Downers Grove, IL 60515
630/971-2000

Club House Inn
630 Pasquinelli Drive
Westmont, IL
630/920-2200

Wyndam
3000 Warrenville Road
Lisle, IL 60532
630/505-1000

Hawthorn Suites
1843 W. Diehl Road
Naperville, IL
630/548-0881

Hilton - Lisle
3003 Corporate West Drive
Lisle, IL 60532
630/505-0900

Suburban Lodge
2540 Ogden Avenue
Downers Grove, IL 60515
630/241-4754

Holiday Inn Select
1801 North Naper Blvd.
Naperville, IL
630/505-4900

Holiday Inn Express
1500 Opus Place
Downers Grove, IL 60515
630/810-9500

Marriott Suites
3031 Finley Road
Downers Grove, IL 60515
630/852-1500

**Extended Stay of America
445 Warrenville Road
Lisle, IL
630/434-7710

Embassy Suites
707 East Butterfield
Lombard, IL 60148
630/969-7500

** Only a couple of blocks from the RIII Office.

Limousine Service: West Suburban Limo 630/668-9600

DIRECTIONS FROM O'HARE AIRPORT TO RIII OFFICE

**U.S. Nuclear Regulatory Commission
Region III
801 Warrenville Road, Suite 255
Lisle, IL 60532
630/829-9500**

1. TAKE THE TRI-STATE TOLLWAY (I-294) SOUTH TOWARD INDIANA.
(YOU WILL NEED TOLL MONEY.)
2. TAKE THE EXIT FOR EAST/WEST TOLLWAY (I-88) WEST TOWARDS AURORA.
3. TAKE THE EXIT FOR ILLINOIS 53 SOUTH (2ND EXIT FOR I-53).
4. IMMEDIATELY MOVE TO THE LEFT LANE AND TURN LEFT (EASTBOUND) ONTO WARRENVILLE ROAD (VERY FIRST LIGHT AFTER EXITING I-88).
5. APPROXIMATELY ONE BLOCK **AFTER** THE SECOND STOP LIGHT ON WARRENVILLE ROAD AND IMMEDIATELY AFTER THE POND ON THE RIGHT, TURN RIGHT. THE BRICK ENTRANCE HAS A SIGN FOR "ARBORETUM LAKES."
6. UPON ENTERING THE COMPLEX DRIVE, YOU WILL BE FACING THE PARKING GARAGE WITH OUR BUILDING (801 WARRENVILLE ROAD) ON YOUR RIGHT. BECAUSE THE LOWER LEVEL AND GROUND LEVEL OF THE PARKING GARAGE IS RESERVED FOR TENANTS WITH PASS KEYS, YOU WILL NEED TO TURN LEFT AND PROCEED AROUND THE BACK OF THE GARAGE TO THE RAMP FOR THE THIRD LEVEL (TOP LEVEL WITH NO ROOF). TAKE THE STAIRWELL LOCATED CLOSEST TO THE 801 BUILDING AND PROCEED TO THE LOWER LEVEL OR BASEMENT WHERE THERE IS AN UNDERGROUND WALKWAY. TAKE THE ELEVATOR TO THE NRC REGION III RECEPTION AREA (SUITE 255), WHICH IS ON THE 2ND FLOOR -- LAKE SIDE OF THE 801 WARRENVILLE ROAD BUILDING.