



**UNITED STATES
NUCLEAR REGULATORY COMMISSION
REGION IV
611 RYAN PLAZA DRIVE, SUITE 400
ARLINGTON, TEXAS 76011-8064**

January 14, 2002

Mr. Mike Broderick
Environmental Program Administrator
Radiation Management Section
Department of Environmental Quality
P.O. Box 1677
Oklahoma City, OK 73101-1677

Dear Mr. Broderick :

In accordance with OSP Procedure SA-118, NRC staff conducted a meeting with you and members of your staff on July 18, 2001, approximately nine months after the effective date of the Agreement. The purpose of this meeting was to exchange information and discuss potential difficulties experienced during the initial implementation of your program. During the meeting, we also discussed planning for your first full Integrated Materials Performance Evaluation Program (IMPEP) review.

As a result of this meeting, it was determined that a follow-up meeting would be conducted in early calendar year 2002. This letter confirms that, after previous coordination, the follow-up meeting is scheduled for Wednesday, February 6, 2002, and will be held in your offices. In addition to myself, Dwight Chamberlain of NRC's Region IV office, and Patricia Larkins, from NRC's Office of State and Tribal Programs, will be the other NRC representatives in attendance.

Based on our discussions the topics for conversation at the meeting include :

1. Strengths and/or weaknesses of the State program, as identified by the State.
2. Status of State program or policy changes under development or recently completed including:
 - a. Changes in program staff
 - b. Program reorganizations
 - c. Legislative changes
 - d. Redistribution of responsibilities
 - e. Changes in program budget/funding
3. Status of NRC program changes that could impact Agreement States.
4. Results of any internal program audits/self-assessments conducted by the State.
5. Status of all allegations and concerns previously referred by NRC to the Agreement State Radiation Control Program for action and methods used to resolve allegations and concerns that have been closed.

Mr. Mike Broderick

6. Changes to NRC regulations since the Agreement became effective and status of Oklahoma's regulations.
7. Nuclear Material Event Database (NMED) reporting, including event follow up and closure information.
8. Status of materials inspection activities, including reciprocity inspections, and status of licensing actions.
9. Schedule for the first IMPEP review.

In addition, we are particularly interested in discussing the status of Oklahoma's actions to address the impact of the loss of staff on the program and actions taken to ensure that required activities are completed as scheduled.

If there are any additional specific topics you would like to cover, or if you would like to focus on a specific area, please let me know.

If you have any questions, please call me at (817) 860-8116 or e-mail to mlm1@nrc.gov.

Sincerely,

/RA/

Linda McLean
States Agreement Officer
Region IV

cc:
Paul Lohaus, Director
Office of State and Tribal Programs (STP)

Patricia Larkins, Agreement State Project Officer
STP

Mr. Mike Broderick

bcc:

SPO1

e-mail DCD

D. Chamberlain

L. McLean

V. Campbell

K. Schneider, STP

L. Rakovan, STP

W. Maier

DOCUMENT NAME: S:\DNMS\SAO\Periodic Meeting Notification Feb. 6

To receive copy of document, indicate in box: "C" = Copy without enclosures "E" = Copy with enclosures "N" = No copy

OFFICE	RIV:SAO		D:DNMS			
NAME	MLMcLean	DDChamberlain				
	/RA/	/RA/				
DATE	01/07/02	01/11/02				

OFFICIAL RECORD COPY