



30-286
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AP-18.2
Revision 10

Attachment 1
Page 1 of 1

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TO: Doe CONTROL DESK
NRC
CONTROL COPY NO.: 25
FROM: EMERGENCY PLANNING
DATE: 10/26/01
SUBJECT: Emergency Response Activation Implementing Procedures

The enclosed revisions are for your controlled copy of the IP-3 Emergency Plan. Please discard old sheets, insert new sheets, initial/date this transmittal and return it to the IP-DOCUMENTS DEPARTMENT. If you have any questions regarding these changes, call Emergency Planning (x8404/x8318).

Thank you.

Volume II - Emergency Response Activation Implementing Procedures

<u>OLD</u>		<u>NEW</u>	
Table of Contents	10/18	Table of Contents	10/26/01
IP-2302	Rev. 7	IP-2302	Rev. 8
Appendix A	8/01	10/01	
Appendix B	8/01	10/01	
Appendix C	8/01	10/01	

Note: For Appendix A - Only Rosters II and III were revised

I acknowledge the receipt of these revisions to the IP-3 Emergency Plan.

(Signature)

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2	TRAINING MANAGER	TRAINING	#48
3	RES DEPARTMENT MANAGER	RES DEPARTMENT	45-4-A
4	REFERENCE LIBRARY	RECORDS (TRNG BLDG)	#48
8	PUBLIC RELATIONS MANAGER	PUB. REL. (AP-ONLY)	46-2-C
9	JOINT NEWS CENTER	EMERGENCY PLANNING	EOF
10	SHIFT MGR. (LUB-001-GEN)	OPERATIONS	IP3
11	CONTROL ROOM & MASTER	OPS (3PT-D001-D006 ONLY)	IP3
12	COMPUTER SERVICES MANAGER	COMPUTER SERVICES	45-2-E
13	I&C MANAGER	I&C	45-2-A
14	EOF	E-PLAN	EOF
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16	AEOF/A.GROSJEAN	E-PLAN (EOP'S ONLY)	WPO-12D
17	AEOF/A.GROSJEAN	E-PLAN (EOP'S ONLY)	WPO-12D
19	NUC ENGINEERING LIBRARY	WPO DOCUMENT CONTROL	WPO/7A
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28	AVRAKOTOS N	J A FITZPATRICK	OFFSITE
29	E-PLAN ENGINEER	E-PLAN	EOF
30	E-PLAN COORDINATOR	E-PLAN	EOF
31	BARANSKI J	ST. EMERG. MGMT. OFFICE	OFFSITE
32	MURPHY L - VOLUME #1 ONLY	DISASTER & EMERGENCY	WESTCHESTR
33	LONGO, N. - VOLUME #1 ONLY	EMERGENCY SERVICES	ROCKLAND
34	GREENE D - VOLUME #1 ONLY	DISASTER & CIVIL DEFENSE	ORANGE
35	RAMPOLLA M - VOLUME #1 ONLY	OFFICE OF EMERG MANAGE	PUTNAM
37	HP WATCH OFFICE	LAURA EAGENS	45-4-A
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308	HUGHES J IP-1011 ONLY	E-PLAN	CON ED
309	HUGHES J IP-1011 ONLY	E-PLAN	CON ED
319	C.STELLATO	NRQ-OPS / TRAINING	#48
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357	TRAINING - OPS OFFICE	TRAINING - D. PITT	#48
376	EOF	E-PLAN	EOF
424	OPS-INSTR (LL'S 1 COPY)	J. CHIUSANO/TRAINING	#48

ENTERGY
INDIAN POINT NO. 3 NUCLEAR POWER PLANT
EMERGENCY PLAN - VOLUME II
EMERGENCY RESPONSE ACTIVATION

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IP-2001 Emergency Director (ED), Plant Operations Manager (POM), Shift Manager (SM) Procedure	12	-	10/00
IP-2002 CR Health Physics Technician	3	-	02/99
IP-2003 CR Watch Chemist	4	-	09/00
IP-2004 CR Clerk	3	-	09/00
IP-2005 CR Offsite Communicator	2	-	06/01
IP-2006 CR Direct-Line Communicator	4	-	10/99
<u>TECHNICAL SUPPORT CENTER (TSC)</u>			
IP-2100 Emergency Activation of the Technical Support Center (TSC)	4	-	11/00
IP-2101 Technical Support Center (TSC) Manager	9	-	02/01
IP-2102 TSC Communicator(s)	3	-	12/98
IP-2103 TSC SPDS Computer Operator	4	-	08/99
IP-2104 TSC Video Operator	2	-	06/01
IP-2105 TSC Accountability Officer	VOID	-	N/A
IP-2106 TSC Clerk	5	-	06/99
<u>OPERATIONS SUPPORT CENTER (OSC)</u>			
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IP-2201 Operations Support Center (OSC) Manager	8	-	02/01
IP-2202 OSC Direct-Line Communicator	2	-	12/98
IP-2203 OSC Dispatcher	2	-	07/97
IP-2204 OSC Team Leaders	2	-	07/97
IP-2205 OSC H.P. Team Leader	8	-	10/99
IP-2206 OSC Accountability Officer	VOID	-	N/A
IP-2207 OSC Clerk	5	-	06/99
IP-2208 OSC Security Team Leader	3	-	09/98
IP-2209 OSC H.P. Technician	4	-	12/97
IP-2210 OSC Dosimetry Technician	3	-	06/98
IP-2211 OSC Chemistry Team Leader	2	-	03/00

ENTERGY
INDIAN POINT NO. 3 NUCLEAR POWER PLANT
EMERGENCY PLAN - VOLUME II
EMERGENCY RESPONSE ACTIVATION

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IP-2302	EOF Technical Advisor	8	-	10/01
IP-2303	EOF Radiological Assessment Team Leader (RATL)	5	-	11/00
IP-2304	EOF Dose Assessment Health Physicist	4	-	11/00
IP-2305	EOF MIDAS Operator	4	-	03/00
IP-2306	EOF Security Officer	7	-	12/98
IP-2307	EOF Clerk	5	-	10/99
IP-2308	EOF Direct-Line Communicator	4	-	03/00
IP-2309	EOF Offsite Communicator	4	-	09/00
IP-2310	EOF Onsite Radiological Communicator	3	-	03/00
IP-2311	EOF Offsite Radiological Communicator	4	-	06/99
IP-2312	EOF Public Relations Liaison	2	-	09/98
IP-2313	EOF Public Relations Technical Advisor	VOID	-	N/A
IP-2314	EOF Radiological Assessment Monitor	VOID	-	N/A
 <u>ALTERNATE EMERGENCY OPERATIONS FACILITY (AEOF)</u>				
IP-2400	Emergency Activation of the Alternate Emergency Operations Facility (AEOF)	6	-	06/01
 <u>SECURITY ACTIVATION</u>				
IP-2500	Security Emergency Activation Responsibilities	9	-	10/01
 <u>RECOVERY/TERMINATION</u>				
IP-2600	Emergency Termination and Transition to Recovery	4	-	10/00
IP-2601	Recovery Manager	1	-	01/01
IP-2602	Development of a Recovery Action Plan	1	-	01/01
IP-2603	Recovery Support Group Manager	0	-	12/98
EP-FORMS SECTION - Index		09/01		
APPENDIX 'A'	- ROSTER I	10/01		
	ROSTER II	10/01		
	ROSTER III	10/01		
APPENDIX 'B'	- Emergency Offsite Telephone List	10/01		
APPENDIX 'C'	- Emergency Response Facility Telephone List	10/01		



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EMERGENCY PLAN PROCEDURES

PROCEDURE NO. IP-2302

REV. 8

TITLE: EOF TECHNICAL ADVISORS

"This procedure has been extensively revised"

THIS PROCEDURE IS TSR



THIS PROCEDURE IS NOT TSR



WRITTEN BY: Dawn Weaver 10/23/01
SIGNATURE/DATE

REVIEWED BY: Rebecca A Martin 10/26/01
SIGNATURE/DATE

APPROVED BY: Margaret Wilson 10/26/01
SIGNATURE/DATE

EFFECTIVE DATE: 10/29/01

PROCEDURE USE IS
REFERENCE

EOF TECHNICAL ADVISORS

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5.2	Public Relations Technical Advisor	
5.3	State/County Technical Advisor	
5.4	Accessing and Using SPDS	
5.5	State/County Technical Advisor Briefing Sheet	
5.6	Turnover Checklist	

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IP-2302

EOF TECHNICAL ADVISORS

1.0 PURPOSE

- 1.1 The purpose of this procedure is to provide guidance to the TECHNICAL ADVISORS in the Emergency Operations Facility (EOF).

The TECHNICAL ADVISOR positions are filled in accordance with Roster II staffing.

See E-Plan Volume II, Appendix A for current staffing.

2.0 RESPONSIBILITIES

- 2.1 The EMERGENCY DIRECTOR TECHNICAL ADVISOR (ED TA) is responsible for providing technical advice to the Emergency Director (ED).
- 2.2 The PUBLIC RELATIONS TECHNICAL ADVISOR (PR TA) is responsible for obtaining and interpreting technical data pertaining to the emergency at IP#3, and relaying this information to the Joint News Center Technical Advisor. The PR TA should also keep the Public Relations (PR) Liaison informed of plant status and emergency plan activities.
- 2.3 The STATE/COUNTY TECHNICAL ADVISOR (State/County TA) is responsible for obtaining, reviewing, and clarifying technical data pertaining to the emergency at IP#3 to the state/county representatives in the EOF. This position is also required to supply the ED with pertinent state/county actions.

3.0 REFERENCES

- 3.1 EP-Form #8, "EOF to AEOF Relocation Information"
3.2 EP-Form #31a, "Plant Status Log, (measurement)"
3.3 EP-Form #31b, "Plant Status Log, (rad. monitors)"
3.4 EP-Form #31c, "Equipment Status Log (equipment status)"

4.0 PROCEDURE

NOTE:

The steps in this procedure are not required to be performed in sequence.
Initial the blank lines upon completion of the designated steps.

NOTE:

Fill the positions listed below in the following order:

- ED TA
- PR TA
- State/County TA

4.1 SIGN IN on EP-Form #46, "EOF Staffing Chart".

4.2 SYNCHRONIZE your time with the EOF clock.

4.3 Upon assuming duties, OBTAIN a briefing from the
Control Room (CR) or ED.

4.4 IF filling the ED TA position, THEN go to Attachment 5.1,
"Emergency Director Technical Advisor".
IF filling the PR TA position, THEN go to Attachment 5.2,
"Public Relations Technical Advisor".
IF filling the State/County TA position, THEN go to
Attachment 5.3, "State/County Technical Advisor".

4.5 Use Attachment 5.6, "Turnover Checklist" when conducting
turnover.

5.0 ATTACHMENTS

- 5.1 Emergency Director Technical Advisor
- 5.2 Public Relations Technical Advisor
- 5.3 State/County Technical Advisor
- 5.4 Accessing and Using SPDS
- 5.5 State/County Technical Advisor Briefing Sheet
- 5.6 Turnover Checklist

END OF TEXT

ATTACHMENT 5.1

EMERGENCY DIRECTOR TECHNICAL ADVISOR

1. OBTAIN plant data.
 - A. IF Safety Parameter Display System (SPDS) is operational, THEN ACTIVATE SPDS using Attachment 5.4, "Accessing and Using SPDS", as necessary.
 - B. IF SPDS is NOT operational, THEN obtain the following forms from the TSC approximately every 15 min.:
 - EP-Form #31a, "Plant Status Log (measurements)"
 - EP-Form #31b, "Plant Status Log (rad. monitors)"
 - EP-Form #31c, "Equipment Status Log (equipment)"
2. REVIEW data on EP-Forms #31a, b and c.
3. From the information obtained above:
 - A. IF paper forms are used, THEN IDENTIFY trends that challenge plant safety and fission product barriers on the forms (ie, happy frowning faces, up/down arrows, etc.),
 - B. Once reviewed, INITIAL the paper forms and forward to the clerks for processing.
4. For use as reference of emergency events, LOG important data and status of emergency on flip charts and fission product barrier board.
5. RECEIVE EP-Forms Part I and Part II, "NYS Radiological Emergency Data Forms" from Offsite Communicator for review, as necessary.
6. DISCUSS plant conditions and prognosis with the ED.
 - REVIEW E-Plan Volume II, IC/EAL's "Initiating Conditions and Emergency Action Levels" for a potential change in classification.
 - ADVISE the ED of any changes that would affect the current classification.
7. IF relocation to the Alternate EOF (AEOF), THEN support as necessary.

ATTACHMENT 5.2

PUBLIC RELATIONS TECHNICAL ADVISOR

1. PROVIDE a flow of timely, accurate, and complete information regarding the plant event and status to the Joint News Center Technical Advisor (JNC TA).
2. WORK closely with the EOF PR Liaison and ED TA.
3. OBTAIN and CLARIFY technical data pertaining to the emergency classification as follows:
 - DISCUSS site radiological information with the Radiological Assessment Team Leader (RATL);
 - DISCUSS plant status information with the ED TA;
 - DISCUSS accountability/evacuation status with the Onsite Radiological Communicator;
 - DISCUSS Offsite Monitoring Team status with the Offsite radiological Communicator;
 - DISCUSS meteorological and dose assessment information with the Dose Assessment H.P. (DAHP).
4. MONITOR and RELAY information to the EOF PR Liaison and JNC TA concerning:
 - Plant Status
 - Repair efforts
 - Radiological conditions and dose assessment
 - Weather conditions and
 - Utility protective action recommendations (PAR)
 - Accountability
5. COMMUNICATE directly with the JNC TA to provide and clarify information and RESPOND to any questions.
6. UPDATE the PAR Status Board, as necessary.
7. IF relocation to the AEOF is required, THEN ensure that information from the PAR Status Board to EP-Form #8, "EOF to AEOF Relocation Information".

ATTACHMENT 5.3

STATE/COUNTY TECHNICAL ADVISOR

1. SUPPORT the flow of timely, accurate, and complete information regarding the plant event and status to the State/County personnel.
2. OBTAIN and CLARIFY technical data pertaining to the emergency classification using Attachment 5.5, "State/County Technical Advisor Briefing Sheet" as follows:
 - DISCUSS site radiological information with the Radiological Assessment Team Leader (RATL);
 - DISCUSS plant status information with the ED TA;
 - DISCUSS accountability/evacuation status with the Onsite Radiological Communicator;
 - DISCUSS meteorological and dose assessment information with the DAHP;
 - DISCUSS protective actions occurring offsite with New York State and County representatives in the Upper Gallery.
3. TRACK and RELAY information to the State/County personnel concerning:
 - Repair efforts;
 - Radiological conditions and dose assessment;
 - Weather conditions and,
 - Utility protective action recommendations (PAR).
4. Obtain pertinent State/County actions (ie: PARs, field monitoring data) and provide to the ED and/or RATL.
5. When evacuation is complete in each Emergency Response Planning Area (ERPA) UPDATE PAR Status Board.
6. IF relocation to the Alternate Emergency Operations Facility (AEOF) is required, THEN coordinate relocation activities with the State/County personnel.

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ATTACHMENT 5.4

ACCESSING AND USING SPDS

1. POWERING UP SPDS:

- A. ENSURE the main power switch is ON (no main switch at the EOF, middle left of the desk at the AEOF).
- B. ENSURE that the RAMTEK display generator power switch is ON (back center wall at the EOF, lower left of the desk at the AEOF).
- C. ENSURE that the GENICOM printer power switch is ON and that the ON LINE light is on (front right side light).
- D. ENSURE that the VGR 4000 video printer (if equipped) power is ON by pulling out the power switch on the right side of the case. Pull out the paper tray (on the left side of the case). The green copy light should come on and not be flashing.
- E. ENSURE that the SPDS monitor power is on and that the time in the upper left corner is updating.
 - IF the screen is blank, THEN try adjusting the brightness control using the buttons found on the lower left side of the monitor.
- F. IF the screen is blank or blinking, OR if the time is not updating, THEN do the following:
 1. Reset the SPDS as follows:
 - a. Turn OFF the RAMTEK power (EOF) or the main power (AEOF).
 - b. Wait 10 seconds.
 - c. Turn the power switch ON. The screen should start blinking. Within two minutes, the screen should stop blinking and "INITIALIZING DISPLAYS" should be displayed. Approximately 4 1/2 minutes later, the SECURITY/PRINTER screen (Page 101) should appear and the time should be updating.
 2. IF the above step fails, THEN contact the TSC (X 8710) and inform the CCR.

2. LOGGING ON SPDS:

- A. Log-on as follows:

NOTE

Due to sticky keys, 2 or 3 attempts may be necessary.

- EOF - Type EOF4, press RETURN
- AEOF - For Level 4 logon, Type AEOF, press RETURN
OR
For Level 5 login, Type AEOF, press RETURN

ATTACHMENT 5.4, Continued

ACCESSING AND USING SPDS

- B. VERIFY that a primary or secondary printer light is blue (listed under the facility name in the right middle portion of the Terminal screen).

1. GO to the SECURITY/PRINTER screen (page 101)
 - a. PRESS the PAGE key
 - b. TYPE 101
 - c. PRESS the EXEC key
2. IF the printer light is magenta in color, THEN do the following:
 - a. TYPE CPR7 (EOF) or CPR8 (AEOF).
 - b. PRESS the ADDR key.
 - c. TYPE 7 (EOF) or 8 (AEOF), and PRESS the VALUE ONE key.
 - d. PRESS the EXEC key.
3. IF the printer is not available for output, THEN call contact the TSC (X 8710).

3. ACCESSING EP-FORMS #31A/#31B/#31C:

- A. OSC, TSC OR EOF: OBTAIN EP-Form #31a, "Plant Status Log (measurements)", EP-Form #31b, "Plant Status Log (rad. monitors)" and EP-Form #31c, "Plant Status Log (equipment)", as follows:

1. PRESS the DIALOGUE key.
2. TYPE the Emergency Status function number, and press RETURN.
(This entry selects Emergency Plant Status.)
3. TYPE a desired time interval (1-60 minutes, 15 minutes is suggested) for a automatic report, then PRESS the VALUE ONE key.
Skip this step for a 1-time demand report.
4. Optionally, TYPE a different station number (on whose printer the report will print), then PRESS the VALUE TWO key.
5. PRESS the EXEC key. EP-Forms #31a/b/c will print in a few seconds.
6. Stop a automatic report by typing the station number on whose printer the report is printing, then PRESS the VALUE TWO key, then PRESS the STOP key.

4. LOGGING OFF SPDS:

- A. PRESS the PAGE key.
- B. TYPE 101.
- C. PRESS the EXEC key.
- D. WHEN the SECURITY/PRINTERS screen is displayed, PRESS the STOP key.

ATTACHMENT 5.4, Continued

ACCESSING AND USING SPDS

5. RESTORING THE FACILITY:

- A. ENSURE the SECURITY/PRINTERS screen is in the sign-off mode.
- B. Turn the power switch on the SPDS monitor OFF to avoid the SECURITY/PRINTERS screen image being "burned" into the SPDS monitor.

ATTACHMENT 5.5

STATE/COUNTY TECHNICAL ADVISOR BRIEFING SHEET

1R

A. IP#3 EMERGENCY CLASSIFICATION

When _____

Why _____

EAL Description _____

B. PROTECTIVE ACTION RECOMMENDATION (PAR)

PARs in effect _____

Status of Actions _____

C. SITE RADIOLOGICAL INFORMATION

Radiological conditions onsite/offsite _____

Dose Assessment _____

Weather Conditions _____

D. PLANT STATUS

Key Events/Equipment Status Change _____

ATTACHMENT 5.5, Continued

STATE/COUNTY TECHNICAL ADVISOR BRIEFING SHEET

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Response Actions/Repair Efforts _____

Accountability/Site Evacuation Status _____

E. COUNTY ACTIONS

PARs _____

Dose Assessment/Field Monitoring _____

Other _____

ATTACHMENT 5.6

TURNOVER CHECKLIST

When the Technical Advisor is relieved by another Technical Advisor, the following checklist should be used to effectively turnover responsibilities.

Current Position: _____

Relieving Position: _____

Date: _____ Time: _____

The following items should be discussed as applicable:

1. Emergency Classification
2. Initiating Event (Date Time and Cause)
3. Plant Conditions
4. Equipment out of service
5. Proposed/In -Progress/Completed Actions
6. Site Accountability/Site Evacuation
7. Any other items that should be communicated.

This page is being substituted for this Appendix in the NRC Volume II controlled copies due to the contents being personal and confidential, and not applicable for distribution to the public.

Appendix 'A' of the IP-3 Emergency Plan Volume II contains the following:

ROSTER I

IP-3 Notification Telephone Numbers for the mandatory emergency notification/call-in. Includes work extension numbers, private home phone numbers, and individuals' beeper numbers.

CAN

Community Alert Network is an automated telephone communication system which IP-3 uses primarily during off-hours by Security to call in selected emergency response personnel (listed on Rosters I and II) as instructed by the Control Room.

ROSTER II

Emergency Response Personnel Telephone List which includes selected IP-3 employees' private home phone numbers who have been trained in specific emergency responsibilities.

ROSTER III

Private home phone numbers of all IP-3 employees listed by department.

Note: Only Rosters II, and III have been updated this revision.

This page is being substituted for this Appendix in the NRC Volume II controlled copies due to the contents being personal and confidential, and not applicable for distribution to the public.

Appendix 'B' of the IP-3 Emergency Plan Volume II is a list of offsite emergency communication telephone numbers.

This page is being substituted for this Appendix in the NRC Volume II controlled copies due to the contents being personal and confidential, and not applicable for distribution to the public.

Appendix 'C' of the IP-3 Emergency Plan Volume II lists IP-3 emergency facility telephone numbers.