

January 9, 2002

ALL AGREEMENT STATES
MINNESOTA, PENNSYLVANIA, WISCONSIN

**TRAINING COURSE INFORMATION: ACCEPTANCE TO THE INSPECTION PROCEDURES
COURSE (G-108) (STP-02-003)**

Enclosure 1 is the list of students from the States selected to attend the March 4-8, 2002, Inspection Procedures Course (G-108). Please provide the list of students and the travel instructions (Enclosure 2) to each individual from your program who is on the list. Enclosed for your information is a tentative schedule for the G-108 course (Enclosure 3). States with students attending this course have agreed to pay travel expenses, however, there is no tuition for this course. Course attendees should be encouraged to make travel and lodging arrangements as soon as possible.

To assist us and other States, and to help ensure that States with candidates on waiting lists will have an opportunity to fill vacated slots that may open up after our course acceptance letters have been sent to you, we ask that you inform us of any cancellations 30 days prior to the course starting date.

If you have any questions regarding this correspondence, please contact me or the individual named below.

| | | |
|-------------------|-------------------|-----------------------|
| POINT OF CONTACT: | Brenda G. Usilton | INTERNET: BGU@NRC.GOV |
| TELEPHONE: | 301-415-2348 | FAX: 301-415-3502 |

/RA/

Paul H. Lohaus, Director
Office of State and Tribal Programs

Enclosures:
As stated

STP-02-003

January 9, 2002

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| OFFICE | STP | <input type="checkbox"/> | STP:D | <input type="checkbox"/> | | <input type="checkbox"/> | | <input type="checkbox"/> | | <input type="checkbox"/> |
| NAME | BGUsilton | | PLohaus | | | | | | | |
| DATE | 01/09/02 | | 01/09/02 | | | | | | | |

INSPECTION PROCEDURES COURSE (G-108)
MARCH 4-8, 2002
CHATTANOOGA, TN

| STATE | PARTICIPANT(S) | NO TUITION COST |
|--|--|-----------------|
| CALIFORNIA Radiologic Health Branch Division of Food, Drug & Radiation Safety California Department of Health Services P.O. Box 942732 Sacramento, CA 94234-7320 | 1. Delia Aquino 2. Jon Dillon 3. Paul Kovach 4. Donelle Krajewski | |
| COLORADO Laboratory & Radiation Services Division Department of Public Health & Environment 8100 Lowry Boulevard Denver, CO 80230-6928 | 1. Philip Egidi 2. Robert Terry 3. Brian Vamvakias | |
| IOWA Bureau of Radiological Health Iowa Department of Public Health 401 S. W. 7 th St. Suite D Des Moines, IA 50309 | 1. Nancy Farrington | |
| ILLINOIS Illinois Department of Nuclear Safety 1035 Outer Park Drive Springfield, IL 62704 | 1. Tom Seif | |
| KENTUCKY Radiation Health & Toxic Agents Branch Cabinet for Health Services 275 East Main Street Frankfort, KY 40621-0001 | 1. Steven Berrier 2. Robert Johnson | |
| MINNESOTA Section of Asbestos, Indoor Air, Lead and Radiation, Div of Environmental Health Department of Health, P.O. Box 64975 121 E. Seventh Place, Suite 220, St. Paul, MN 55164-0975 | 1. Craig Verke | |
| NEBRASKA Department of Regulation and Licensure Nebraska Health & Human Services System 301 Centennial Mall South, P.O. Box 95007 Lincoln, NE 68509-5007 | 1. Julia Schmitt | |
| OREGON Radiation Protection Services Oregon State Health Division Department of Human Services P. O. Box 14450 Portland, OR 97214-0450 | 1. Daryl Leon | |

| STATE | PARTICIPANT(S) | NO TUITION COST |
|--|------------------------------------|-----------------|
| TEXAS - BRC Bureau of Radiation Control Texas Department of Health 1100 West 49th Street Austin, TX 78756-3189 | 1. Charlie Williams | |
| UTAH Division of Radiation Control Department of Environmental Quality 168 North 1950 West, P.O. Box 144850 Salt Lake City, UT 84114-4850 | 1. Clarke Clements 2. Boyd Inai | |
| WISCONSIN Radiation Protection Section Division of Public Health Department of Health and Family Services P.O. Box 2659 Madison, WI 53701-2659 | 1. Michael Mack | |

INSTRUCTIONS TO STUDENTS

ACCEPTANCE: This is to advise you that those individuals in Enclosure 1 have been accepted for participation in the training course (G-108) "Inspection Procedures." This course is scheduled to be presented March 4-8, 2002, at the NRC Technical Training Center, 5746 Marlin Road, Suite 200, Osborne Office Center, Near Eastgate Shopping Center, Chattanooga, Tennessee 37411-5677, Telephone (423) 855-6500.

COURSE: This course will be conducted beginning at 8:00 a.m. and end at 5:00 p.m. each day except for Friday, March 8, 2002, when the class is scheduled to end at 12:00 noon. Enclosed is a tentative schedule for the course (Enclosure 3).

LODGING AND TRAVEL: You should plan to arrive on Sunday, March 3, 2002 and depart on Friday, March 8, 2002. Participants must make their own lodging and travel arrangements. Individuals should request a State or government employee rate at the hotels. The following URL is for hotels located in the vicinity of the Technical Training Center: <http://www.hsrdoornl.gov/nrc/home.html> and we are also including the URL for maps of the vicinity: http://www.hsrdoornl.gov/nrc/special/chat_map.pdf. There is no suitable lodging within walking distance nor reliable public transportation from the hotel to the Training Center; therefore, students should coordinate with students who have cars.

TENTATIVE SCHEDULE FOR INSPECTION PROCEDURES COURSE (G-108)
March 4-8, 2002

| DAY | TIME | TOPIC | CHAPTER | PRESENTER |
|-----------|---------------|---|---------|-----------|
| Monday | 8:00 - 9:00 | Welcome & Administration | | Ricci |
| | 9:00 - 12:00 | Inspection Overview | 1 | Cameron |
| | 12:00 - 1:00 | Lunch | | |
| | 1:00 - 3:00 | Inspection Overview (cont) | 1 | Cameron |
| | 3:00 - 5:00 | Casework & Exercise Assignments | | Staff |
| Tuesday | 8:00 - 9:00 | License Termination | 2 | Minnick |
| | 9:00 - 12:00 | Industrial (Irradiator, Gauges etc) | 3 | Minnick |
| | 12:00 - 1:00 | Lunch | | |
| | 1:00 - 4:30 | Radiography | 5 | Cofer |
| | 4:30 - 5:00 | Casework Study Period | | N/A |
| Wednesday | 8:00 - 11:00 | Medical | 6 | Dwyer |
| | 11:00 - 12:00 | Instrumentation | 7 | Ricci |
| | 12:00 - 1:00 | Lunch | | |
| | 1:00 - 4:00 | Laboratory R&D | 4 | Pelchat |
| | 4:00 - 5:00 | Casework Study Period & Exercise Instructions | | Staff |
| Thursday | 8:00 - 12:00 | Exercise | 10 | Staff |
| | 12:00 - 1:00 | Lunch | | |
| | 1:00 - 3:00 | Exercise Debriefing & Exit Meeting | | Staff |
| | 3:00 - 5:00 | Casework Review | 9 | Staff |
| Friday | 8:00 - 9:00 | Casework Review | 9 | Staff |
| | 9:00 - 10:00 | Incident Response & Reporting | 8 | Woodruff |
| | 10:00 - 11:00 | Incident Review | | Ricci |
| | 11:00 - 12:00 | Final Exam | | Ricci |