



System Development and Life-Cycle Management (SDLCM) Methodology

INSTALLATION REPORT FORM	
Project Information	
Project Name:	Date of Request:
Technical Project Manager:	Phone Number:
Environment Validation	
Was the environment validated to ensure that the system will run in the user's environment? <input type="checkbox"/> Yes <input type="checkbox"/> No If no, list Problem Report Form numbers here.	
User Upgrades	
Were all hardware and software upgrades performed to ensure that the system will run in all users' environments? <input type="checkbox"/> Yes <input type="checkbox"/> No If no, list Problem Report Form numbers here.	
Installation	
Were installation instructions clear and did they specify the precise installation steps to follow? <input type="checkbox"/> Yes <input type="checkbox"/> No If no, list Problem Report Form numbers here.	
Did solution modules install properly? <input type="checkbox"/> Yes <input type="checkbox"/> No If no, list Problem Report Form numbers here.	
Did the database and data dictionary files install properly? <input type="checkbox"/> Yes <input type="checkbox"/> No If no, list Problem Report Form numbers here.	
Test Readiness	
Is the installed system ready for acceptance test? <input type="checkbox"/> Yes <input type="checkbox"/> No If no, explain strategy to resolve problems and approximate time frame here..	
Approval to Proceed to Acceptance Test	
Overall Project Manager:	Date: