

November 15, 2001

MEMORANDUM TO: Janice Dunn Lee, Director
Office of International Programs

FROM: A. Vicky Lewis */RA/*
Representational Coordinator
Office of International Programs

SUBJECT: QUARTERLY REPRESENTATION REPORT

The purpose of this memorandum is to record the fourth quarter expenditures of the Fiscal Year 2001 representation appropriation in accordance with NRC Management Directive 5.4.

The official representation expenditures for the fourth quarter, July 1 through September 30, 2001 totaled \$6,007.45. Attached is a copy of the Official Representation Fund FY 2001 Quarterly Report for the Quarter ending 9/30/01.

Attachment: As stated

cc w/att: Chairman Meserve
Commissioner Dicus
Commissioner Diaz
Commissioner McGaffigan
Commissioner Merrifield
EDO
SECY

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OFFICE	OIP	OIP	OIP:DD
NAME	VLewis	RHoskins	RHauber
DATE	11/19/01	11/19/01	11/19/01

OFFICIAL RECORD COPY

**OFFICIAL REPRESENTATION FUND
FY 2001 QUARTERLY REPORT
FOR THE QUARTER ENDING 09/30/01**

		1 ST QTR 12/31/00		2 ND QTR 03/31/01		3 RD QTR 06/30/01		4 TH QTR 09/30/01		TOTAL OBLIGATIONS TO DATE
	FY 2001 ALLOCATION	OBLIGA- TIONS	EXPENSES	OBLIGA- TIONS	EXPENSES	OBLIGA- TIONS	EXPENSES	OBLIGA- TIONS	EXPENSES	
OFFICE OF THE COMMISSION	10,500.00	3,348.67	2,874.23	4,270.00	3,048.07	838.00	798.00	1,798.95	1,498.95	10,255.62
STAFF OFFICES	3,500.00	575.00	507.34	1,075.00	1,045.65	525.00	344.22	850.00	850.00	3,025.00
IAEA	5,000.00	0.00	0.00	0.00	0.00	0.00	0.00	5,400.00	3,300.00	5,400.00
MENTOS	2,000.00	830.00	782.84	823.48	791.85	150.00	0.00	360.00	358.50	2,164.00
TOTAL REP FUNDS	21,000.00	4,753.67	4,164.41	6,168.48	4,885.57	1,513.00	1,142.22	8,408.95	6,007.45	20,845.00

		TOTAL OBLIGATIONS TO DATE (DATE) (From Table 1)	TOTAL EXPENSES TO DATE (DATE) (Summary From Table 1)	OBLIGATIONS PENDING AS OF (END OF REPORTING QUARTER DATE)	AVAILABLE BALANCE AS OF (END OF REPORTING QUARTER DATE)
	FY 2000 ALLOCATION				
OFFICE OF THE COMMISSION	10,500.00	3,692.00	0.00	0.00	6,808.00
STAFF OFFICES	3,500.00	1,125.00	0.00	0.00	2,375.00
IAEA	4,000.00	0.00	0.00	0.00	4,000.00
MENTOS	2,000.00	1,200.00	0.00	0.00	800.00
TOTAL REP FUNDS	20,000.00	6,017.00	0.00	0.00	13,983.00