

MEMORANDUM TO: Division Directors, Deputy Directors
Branch Chiefs, Section Chiefs,
and Team Leaders
Office of Nuclear Material Safety
and Safeguards

FROM: Martin J. Virgilio, Director **/RA/**
Office of Nuclear Material Safety
and Safeguards

SUBJECT: DELEGATION OF AUTHORITY FOR QUALIFICATION PROGRAMS

One action resulting from the Division of Fuel Cycle Safety and Safeguards Employee Empowerment Task Force was a review of the Division's responsibilities, goals, objectives, and implementation of the qualification program for inspectors, project managers, and license and technical reviewers, in accordance with the Nuclear Regulatory Commission (NRC) Inspection Manual Chapter 1246 requirements. This review identified a variety of responsibilities and authorities in Chapter 1246 that are assigned to the Office Director that would be more appropriate at the branch and section management levels.

The task force recommendation that the authority for these qualification program actions be delegated from the Office Director to the Branch Chiefs is approved. This delegation will be incorporated into the next issuance of the Nuclear Material Safety and Safeguards (NMSS) Delegation of Authority.

The delegation of this authority is in keeping with the NMSS management initiatives for staff empowerment. The qualification plans and procedures, certifications, waivers, and exceptions will continue to be prepared, documented, and/or recommended by the qualification candidates and Section Chiefs. The approval of the Branch Chief will assure compliance with NRC requirements and policy. Personnel qualification status shall continue to be monitored and tracked in the Divisional Operating Level Operations Plans.

cc: NMSS EMPOWERMENT TASK FORCE
Charlotte Abrams
Merritt Baker
Tamara Bloomer
Brian Horn
Elaine Keegan
Edna Knox-Davin
Patricia Rathbun
Eileen Schultz
Karen Valloch
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