

VIRGINIA ELECTRIC AND POWER COMPANY
RICHMOND, VIRGINIA 23261

October 4, 2001

U.S. Nuclear Regulatory Commission
Attention: Document Control Desk
Washington, D.C. 20555

Serial No. 01-562A
NAPS/JHL
Docket Nos. 50-338
50-339
License Nos. NPF-4
NPF-7

Gentlemen:

VIRGINIA ELECTRIC AND POWER COMPANY
NORTH ANNA POWER STATION UNITS 1 AND 2
REVISION TO EMERGENCY PLAN IMPLEMENTING PROCEDURE

Emergency Plan Implementing Procedure submittal letter Serial No. 01-562, was issued on October 2, 2001. Revision 23 of EPIP 2.01 was not issued since approval of Revision 24 was imminent. The requirements of 10 CFR 50.4 (b)(5)(iii) Appendix E.V have the licensee submit any changes to the implementing procedures to the commission within 30 days of such changes. Revision 23 is hereby submitted, the effective date of EPIP 2.01 Rev. 23 was 09/05/01, as such the 30 day requirement is met. In addition, typographical errors in the "Insert" column on the Tabulation of Changes were also corrected.

There are no actions required on your part. If you have any questions contact Michael P. Whalen at (540) 894-2572.

Very truly yours,



D. A. Heacock
Site Vice President

Commitments Stated or Implied: None.

Enclosures

cc: U.S. Nuclear Regulatory Commission (2 copies)
Region II
Atlanta Federal Center
61 Forsyth St., SW, Suite 23T85
Atlanta, GA 30303

Mr. M. J. Morgan
NRC Senior Resident Inspector
North Anna Power Station

A045

**ATTACHMENT 1
TABULATION OF CHANGES**

**VIRGINIA ELECTRIC AND POWER COMPANY
REVISION TO NORTH ANNA POWER STATION
EMERGENCY PLAN IMPLEMENTING PROCEDURES**

Enclosed is a recent revision to a North Anna Power Station Emergency Plan Implementing Procedures (EPIP). Please take the following actions in order to keep your manual updated.

REMOVE AND DESTROY	DATED	INSERT	EFFECTIVE DATE
EPIP-1.01, Rev. 33	10/06/00	EPIP-1.01, Rev. 34	09/13/01
EPIP-1.06, Rev. 03	10/06/00	EPIP-1.06, Rev. 04	09/05/01
EPIP-2.01, Rev. 22	02/15/01	EPIP-2.01, Rev. 23	09/05/01
EPIP-2.01, Rev. 23	09/05/01	EPIP-2.01, Rev. 24	09/26/01
EPIP-4.08, Rev. 12	07/21/95	EPIP-4.08, Rev. 13	09/13/01
EPIP-4.09, Rev. 11	07/21/95	EPIP-4.09, Rev. 12	09/13/01
EPIP-4.26, Rev. 10	11/13/96	EPIP-4.26, Rev. 11	09/13/01

Emergency Plan Privacy and Proprietary Material has been removed. Reference Generic Letter No. 81-27.

NORTH ANNA POWER STATION
LIST OF NAPS EMERGENCY PLAN IMPLEMENTATION PROCEDURES
CHECK DHIS FOR LATEST DOCUMENT INFORMATION

DOCUMENT NUMBER	REV	APPROVAL **DATE**	EFFECT** **DATE**	DOCUMENT TITLE
EPIP-1.01	034	07/26/01	09/13/01	EMERGENCY MANAGER CONTROLLING PROCEDURE
EPIP-1.02	011	09/07/99	10/01/99	RESPONSE TO NOTIFICATION OF UNUSUAL EVENT
EPIP-1.03	014	09/07/99	10/01/99	RESPONSE TO ALERT
EPIP-1.04	014	09/07/99	10/01/99	RESPONSE TO SITE AREA EMERGENCY
EPIP-1.05	016	09/07/99	10/01/99	RESPONSE TO GENERAL EMERGENCY
EPIP-1.06	004	09/05/01	09/05/01	PROTECTIVE ACTION RECOMMENDATIONS
EPIP-2.01	023	09/05/01	09/05/01	NOTIFICATION OF STATE AND LOCAL GOVERNMENTS
EPIP-2.02	014	01/04/99	01/29/99	NOTIFICATION OF NRC
EPIP-2.04	003	08/07/92	08/07/92	TRANSMITTAL OF PLANT, RADIOLOGICAL AND EMERGENCY STATUS
EPIP-3.02	018	12/17/97	01/07/98	ACTIVATION OF TECHNICAL SUPPORT CENTER
EPIP-3.03	012	12/20/93	01/01/94	ACTIVATION OF OPERATIONAL SUPPORT CENTER
EPIP-3.04	015	07/14/98	07/20/98	ACTIVATION OF LOCAL EMERGENCY OPERATIONS FACILITY
EPIP-3.05	001	09/07/99	10/01/99	AUGMENTATION OF EMERGENCY RESPONSE ORGANIZATION
EPIP-4.01	016	05/12/99	05/17/99	RADIOLOGICAL ASSESSMENT DIRECTOR CONTROLLING PROCEDURE
EPIP-4.02	012	07/25/00	08/02/00	RADIATION PROTECTION SUPERVISOR CONTROLLING PROCEDURE
EPIP-4.03	011	12/20/93	01/01/94	DOSE ASSESSMENT TEAM CONTROLLING PROCEDURE
EPIP-4.04	009	11/21/94	11/28/94	EMERGENCY PERSONNEL RADIATION EXPOSURE
EPIP-4.05	009	01/28/00	02/04/00	RESPIRATORY PROTECTION AND KI ASSESSMENT
EPIP-4.06	009	12/21/95	12/28/95	PERSONNEL MONITORING AND DECONTAMINATION
EPIP-4.07	014	09/29/00	10/06/00	PROTECTIVE MEASURES
EPIP-4.08	013	07/26/01	09/13/01	INITIAL OFFSITE RELEASE ASSESSMENT
EPIP-4.09	012	07/26/01	09/13/01	SOURCE TERM ASSESSMENT
EPIP-4.10	010	04/23/98	04/28/98	DETERMINATION OF X/Q

NORTH ANNA POWER STATION
LIST OF NAPS EMERGENCY PLAN IMPLEMENTATION PROCEDURES
CHECK DHIS FOR LATEST DOCUMENT INFORMATION

DOCUMENT NUMBER	REV	APPROVAL **DATE**	EFFECT** **DATE**	DOCUMENT TITLE
-----	---	-----	-----	-----
EPIP-4.13	009	09/29/00	10/06/00	OFFSITE RELEASE ASSESSMENT WITH ENVIRONMENTAL DATA
EPIP-4.14	007	12/20/93	01/01/94	INPLANT MONITORING
EPIP-4.15	011	02/18/00	02/28/00	ONSITE MONITORING
EPIP-4.16	014	02/18/00	02/28/00	OFFSITE MONITORING
EPIP-4.17	014	08/12/98	08/14/98	MONITORING OF EMERGENCY RESPONSE FACILITIES
EPIP-4.18	011	08/12/98	08/14/98	MONITORING OF LEOF
EPIP-4.21	008	12/20/93	01/01/94	EVACUATION AND REMOTE ASSEMBLY AREA MONITORING
EPIP-4.22	013	04/02/93	04/02/93	POST ACCIDENT SAMPLING OF CONTAINMENT AIR
EPIP-4.23	013	03/13/96	03/18/96	POST ACCIDENT SAMPLING OF REACTOR COOLANT
EPIP-4.24	010	07/20/99	07/22/99	GASEOUS EFFLUENT SAMPLING DURING AN EMERGENCY
EPIP-4.25	008	07/23/93	07/23/93	LIQUID EFFLUENT SAMPLING DURING AN EMERGENCY
EPIP-4.26	011	07/26/01	09/13/01	HIGH LEVEL ACTIVITY SAMPLE ANALYSIS
EPIP-4.28	007	01/09/97	01/14/97	TSC/LEOF RADIATION MONITORING SYSTEM
EPIP-4.30	004	01/04/99	01/08/99	USE OF MIDAS CLASS A MODEL
EPIP-4.31	003	06/20/94	06/20/94	USE OF MIDAS CLASS B MODEL
EPIP-4.33	003	11/28/00	11/30/00	HEALTH PHYSICS NETWORK COMMUNICATIONS
EPIP-4.34	002	02/18/00	02/28/00	FIELD TEAM RADIO OPERATOR INSTRUCTIONS
EPIP-5.01	011	12/11/96	12/17/96	TRANSPORTATION OF CONTAMINATED INJURED PERSONNEL
EPIP-5.03	016	02/18/00	02/28/00	PERSONNEL ACCOUNTABILITY
EPIP-5.04	008	07/20/99	07/22/99	ACCESS CONTROL
EPIP-5.05	013	06/25/96	07/02/96	SITE EVACUATION
EPIP-5.07	011	07/25/00	08/02/00	ADMINISTRATION OF RADIOPROTECTIVE DRUGS
EPIP-5.08	007	11/28/00	11/30/00	DAMAGE CONTROL GUIDELINE

NORTH ANNA POWER STATION
LIST OF NAPS EMERGENCY PLAN IMPLEMENTATION PROCEDURES
CHECK DMIS FOR LATEST DOCUMENT INFORMATION

DOCUMENT NUMBER	REV	APPROVAL **DATE**	EFFECT** **DATE**	DOCUMENT TITLE
-----	---	-----	-----	-----
EPIP-5.09	003	03/26/99	03/31/99	SECURITY TEAM LEADER CONTROLLING PROCEDURE
EPIP-6.01	007	05/12/99	05/17/99	RE-ENTRY/RECOVERY GUIDELINE

VIRGINIA POWER
NORTH ANNA POWER STATION
EMERGENCY PLAN IMPLEMENTING PROCEDURE

NUMBER EPIP-2.01	PROCEDURE TITLE NOTIFICATION OF STATE AND LOCAL GOVERNMENTS (With 3 Attachments)	REVISION 23
		PAGE 1 of 17

PURPOSE

To initially notify State and local governments of the declaration of an emergency and to provide status updates related to the event.

LEVEL 2 DISTRIBUTION
This Document Should Be Verified
And Annotated To A Controlled Source
As Required to Perform Work

ENTRY CONDITIONS

Any of the following:

1. An emergency has been declared.
2. Entry directed by Station Emergency Manager.

Approvals on File

Effective Date 9/5/01

CONTINUOUS ACTION PAGE FOR EPIP-2.01

1. REPORT OF EMERGENCY CONDITION CHANGE CRITERIA

WHEN emergency conditions change (e.g., classification, event termination, offsite assistance, site evacuation, worsening prognosis, release of radioactive material, Protective Action Recommendation), THEN do one of the following:

- a. IF preparation of a new/revised message will prevent timely transmittal of an initial message reporting an emergency class (i.e., within 15 minutes of classification), THEN do the following:
 - 1) Complete transmittal of current message.
 - 2) RETURN TO Step 3 to prepare new emergency message.
- b. IF new/revised message can be prepared without delaying timely transmittal of an initial message reporting an emergency class, THEN do one the following:
 - Update current message to include changed condition(s).
 - RETURN TO Step 3 to prepare new emergency message.

2. REPORT OF EMERGENCY UPDATE CRITERIA

WHEN scheduled Report of Emergency to State and Local Governments - DUE, THEN RETURN TO Step 3 to prepare new emergency message.

NOTE: Transmittal of a Report of Emergency to State and Local Governments takes precedence over preparing a new radiological status message, responding to requests for meteorological information and turning-over duties to relief.

3. REPORT OF RADIOLOGICAL STATUS CONDITION CHANGE CRITERIA

WHEN updated Radiological Status report provided by radiological assessment organization, THEN RETURN TO Step 15 to prepare new radiological status message.

4. METEOROLOGICAL INFORMATION REQUEST CRITERIA

IF requested to acquire on-site meteorological information, THEN GO TO Step 19.

5. SHIFT RELIEF OR INTERFACILITY TURNOVER CRITERIA

WHEN shift relief or interfacility turnover occurs, THEN GO TO Step 26.

NUMBER EPIP-2.01	PROCEDURE TITLE NOTIFICATION OF STATE AND LOCAL GOVERNMENTS	REVISION 23 PAGE 2 of 17
---------------------	--	-----------------------------------

STEP	ACTION/EXPECTED RESPONSE	RESPONSE NOT OBTAINED
1	<p>INITIATE PROCEDURE:</p> <ul style="list-style-type: none"> By: _____ Date: _____ Time: _____ Location: _____ 	
2	<p>CHECK FIRST REPORT OF EMERGENCY FOR EVENT - REQUIRED</p>	<p>IF procedure previously initiated, THEN continue from step in effect identified during relief/turnover.</p>
	<p>NOTE:</p> <ul style="list-style-type: none"> The initial notification of any emergency classification must be completed within 15 minutes of declaring the emergency class. Items 4 through 8 on Attachment 2 may be excluded from the first report of any emergency classification (including termination). Attachment 1, Instructions for Completing Report of Emergency to State and Local Governments, may be referenced as needed. 	
3	<p>RECORD INFORMATION ON ATTACHMENT 2 (REPORT OF EMERGENCY TO STATE AND LOCAL GOVERNMENTS)</p>	
4	<p>CHECK EMERGENCY - REMAINS IN EFFECT</p>	<p>IF emergency terminated before message sent, THEN do the following:</p> <ul style="list-style-type: none"> a) Record reason event terminated in Item 3. b) Record "State EOC-only portion of message not applicable" on bottom of Attachment 2 Page 2.
5	<p>HAVE SEM/RM APPROVE REPORT (initial at top of Attachment 2)</p>	

CONTINUOUS ACTION PAGE FOR EPIP-2.01

1. REPORT OF EMERGENCY CONDITION CHANGE CRITERIA

WHEN emergency conditions change (e.g., classification, event termination, offsite assistance, site evacuation, worsening prognosis, release of radioactive material, Protective Action Recommendation), THEN do one of the following:

- a. IF preparation of a new/revised message will prevent timely transmittal of an initial message reporting an emergency class (i.e., within 15 minutes of classification), THEN do the following:
 - 1) Complete transmittal of current message.
 - 2) RETURN TO Step 3 to prepare new emergency message.
- b. IF new/revised message can be prepared without delaying timely transmittal of an initial message reporting an emergency class, THEN do one the following:
 - Update current message to include changed condition(s).
 - RETURN TO Step 3 to prepare new emergency message.

2. REPORT OF EMERGENCY UPDATE CRITERIA

WHEN scheduled Report of Emergency to State and Local Governments - DUE, THEN RETURN TO Step 3 to prepare new emergency message.

NOTE: Transmittal of a Report of Emergency to State and Local Governments takes precedence over preparing a new radiological status message, responding to requests for meteorological information and turning-over duties to relief.

3. REPORT OF RADIOLOGICAL STATUS CONDITION CHANGE CRITERIA

WHEN updated Radiological Status report provided by radiological assessment organization, THEN RETURN TO Step 15 to prepare new radiological status message.

4. METEOROLOGICAL INFORMATION REQUEST CRITERIA

IF requested to acquire on-site meteorological information, THEN GO TO Step 19.

5. SHIFT RELIEF OR INTERFACILITY TURNOVER CRITERIA

WHEN shift relief or interfacility turnover occurs, THEN GO TO Step 26.

NUMBER EPIP-2.01	PROCEDURE TITLE NOTIFICATION OF STATE AND LOCAL GOVERNMENTS	REVISION 23 PAGE 3 of 17
---------------------	--	-----------------------------------

STEP	ACTION/EXPECTED RESPONSE	RESPONSE NOT OBTAINED
_____ 6	RECORD TIME NOTIFICATION STARTED	
	<p><u>NOTE:</u></p> <ul style="list-style-type: none"> Multiple items excluded from a message may be read as a single statement, e.g., "Items 4 through 8 excluded from this message." Outbound calls through the PBX system are made by dialing 8-1-(area code)-###-####. Direct outbound calls may be made using unrestricted telephones by dialing 9-1-(area code)-###-#### (area code not required for direct outbound calls within local calling area). No prefix is required when using a commercial telephone. 	
_____ 7	SEND REPORT OF EMERGENCY TO STATE AND LOCAL GOVERNMENTS:	
	a) Check Instaphone - CLEAR OF CONFLICTING MESSAGE TRAFFIC	a) <u>IF</u> Instaphone <u>NOT</u> available, <u>THEN</u> do the following:
		1) Call State EOC on DEM ARD (Alternate: (804) 674-2400).
		2) Notify State EOC Duty Officer of need to transmit message.
		3) <u>WHEN</u> Instaphone available for message transmittal, <u>THEN</u> GO TO Step 7.b.
	b) Use Instaphone to contact State and local Emergency Operations Centers (EOCs)	b) <u>IF</u> Instaphone <u>NOT</u> operable, <u>THEN</u> GO TO Step 11.
	c) Perform initial roll-call (check boxes as EOC(s) answer or circle if no response)	
	d) Read Items 1 through 9	
	e) Perform acknowledgement roll-call (check boxes as EOC(s) answer or circle if no response)	
	(STEP 7 CONTINUED ON NEXT PAGE)	

CONTINUOUS ACTION PAGE FOR EPIP-2.01

1. REPORT OF EMERGENCY CONDITION CHANGE CRITERIA

WHEN emergency conditions change (e.g., classification, event termination, offsite assistance, site evacuation, worsening prognosis, release of radioactive material, Protective Action Recommendation), THEN do one of the following:

- a. IF preparation of a new/revised message will prevent timely transmittal of an initial message reporting an emergency class (i.e., within 15 minutes of classification), THEN do the following:
 - 1) Complete transmittal of current message.
 - 2) RETURN TO Step 3 to prepare new emergency message.
- b. IF new/revised message can be prepared without delaying timely transmittal of an initial message reporting an emergency class, THEN do one the following:
 - Update current message to include changed condition(s).
 - RETURN TO Step 3 to prepare new emergency message.

2. REPORT OF EMERGENCY UPDATE CRITERIA

WHEN scheduled Report of Emergency to State and Local Governments - DUE, THEN RETURN TO Step 3 to prepare new emergency message.

NOTE: Transmittal of a Report of Emergency to State and Local Governments takes precedence over preparing a new radiological status message, responding to requests for meteorological information and turning-over duties to relief.

3. REPORT OF RADIOLOGICAL STATUS CONDITION CHANGE CRITERIA

WHEN updated Radiological Status report provided by radiological assessment organization, THEN RETURN TO Step 15 to prepare new radiological status message.

4. METEOROLOGICAL INFORMATION REQUEST CRITERIA

IF requested to acquire on-site meteorological information, THEN GO TO Step 19.

5. SHIFT RELIEF OR INTERFACILITY TURNOVER CRITERIA

WHEN shift relief or interfacility turnover occurs, THEN GO TO Step 26.

NUMBER EPIP-2.01	PROCEDURE TITLE NOTIFICATION OF STATE AND LOCAL GOVERNMENTS	REVISION 23 PAGE 4 of 17
---------------------	--	-----------------------------------

STEP	ACTION/EXPECTED RESPONSE	RESPONSE NOT OBTAINED
7	<p>SEND REPORT OF EMERGENCY TO STATE AND LOCAL GOVERNMENTS: (Continued)</p> <p>f) Repeat any items upon request</p> <p>g) Record date and time transmittal of Items 1 through 9 completed</p> <p>h) Check message reports emergency - REMAINS IN EFFECT</p>	<p>h) <u>IF</u> State EOC acknowledged message, <u>THEN</u> GO TO Step 9.</p> <p><u>IF</u> State EOC did <u>NOT</u> acknowledge message, <u>THEN</u> do the following:</p> <p>1) Use DEM ARD phone to contact State EOC (Alternate: (804) 674-2400 (ask for Duty Officer)).</p> <p><u>IF</u> all means of communications with State EOC are inoperable, <u>THEN</u> do the following:</p> <p>a) Notify SEM/RM.</p> <p>b) GO TO Step 9.</p> <p>2) Read Items 1 through 9.</p> <p>3) GO TO Step 9.</p>

(STEP 7 CONTINUED ON NEXT PAGE)

CONTINUOUS ACTION PAGE FOR EPIP-2.01

1. REPORT OF EMERGENCY CONDITION CHANGE CRITERIA

WHEN emergency conditions change (e.g., classification, event termination, offsite assistance, site evacuation, worsening prognosis, release of radioactive material, Protective Action Recommendation), THEN do one of the following:

- a. IF preparation of a new/revised message will prevent timely transmittal of an initial message reporting an emergency class (i.e., within 15 minutes of classification), THEN do the following:
 - 1) Complete transmittal of current message.
 - 2) RETURN TO Step 3 to prepare new emergency message.
- b. IF new/revised message can be prepared without delaying timely transmittal of an initial message reporting an emergency class, THEN do one the following:
 - Update current message to include changed condition(s).
 - RETURN TO Step 3 to prepare new emergency message.

2. REPORT OF EMERGENCY UPDATE CRITERIA

WHEN scheduled Report of Emergency to State and Local Governments - DUE, THEN RETURN TO Step 3 to prepare new emergency message.

NOTE: Transmittal of a Report of Emergency to State and Local Governments takes precedence over preparing a new radiological status message, responding to requests for meteorological information and turning-over duties to relief.

3. REPORT OF RADIOLOGICAL STATUS CONDITION CHANGE CRITERIA

WHEN updated Radiological Status report provided by radiological assessment organization, THEN RETURN TO Step 15 to prepare new radiological status message.

4. METEOROLOGICAL INFORMATION REQUEST CRITERIA

IF requested to acquire on-site meteorological information, THEN GO TO Step 19.

5. SHIFT RELIEF OR INTERFACILITY TURNOVER CRITERIA

WHEN shift relief or interfacility turnover occurs, THEN GO TO Step 26.

NUMBER EPIP-2.01	PROCEDURE TITLE NOTIFICATION OF STATE AND LOCAL GOVERNMENTS	REVISION 23 PAGE 5 of 17
---------------------	--	-----------------------------------

STEP

ACTION/EXPECTED RESPONSE

RESPONSE NOT OBTAINED

7 SEND REPORT OF EMERGENCY TO
STATE AND LOCAL GOVERNMENTS: (Continued)

i) Use DEM ARD phone to contact
State EOC (Alternate: (804)
674-2400 (ask for Duty Officer))

i) IF all means of communications
with State EOC are inoperable,
THEN do the following:

- 1) Use Instaphone to transmit
Item 10 to local EOCs.
- 2) Record the following on
second page of Attachment 2:
 - "Transmitted Item 10 to
local EOCs."
 - Date and time transmitted
to each local EOC.

3) GO TO Step 9.

j) Check State EOC acknowledged
message

j) Read Items 1 through 9.

k) Read Items 10 and 11

l) Consult with State EOC Duty
Officer to determine desired
update message schedule

m) Record the following at Item 12:

- Update message schedule
- State EOC Duty Officer's name

8 RECORD DATE AND TIME TRANSMITTAL
OF ITEMS TO STATE EOC COMPLETE

CONTINUOUS ACTION PAGE FOR EPIP-2.01

1. REPORT OF EMERGENCY CONDITION CHANGE CRITERIA

WHEN emergency conditions change (e.g., classification, event termination, offsite assistance, site evacuation, worsening prognosis, release of radioactive material, Protective Action Recommendation), THEN do one of the following:

- a. IF preparation of a new/revised message will prevent timely transmittal of an initial message reporting an emergency class (i.e., within 15 minutes of classification), THEN do the following:
 - 1) Complete transmittal of current message.
 - 2) RETURN TO Step 3 to prepare new emergency message.
- b. IF new/revised message can be prepared without delaying timely transmittal of an initial message reporting an emergency class, THEN do one the following:
 - Update current message to include changed condition(s).
 - RETURN TO Step 3 to prepare new emergency message.

2. REPORT OF EMERGENCY UPDATE CRITERIA

WHEN scheduled Report of Emergency to State and Local Governments - DUE, THEN RETURN TO Step 3 to prepare new emergency message.

NOTE: Transmittal of a Report of Emergency to State and Local Governments takes precedence over preparing a new radiological status message, responding to requests for meteorological information and turning-over duties to relief.

3. REPORT OF RADIOLOGICAL STATUS CONDITION CHANGE CRITERIA

WHEN updated Radiological Status report provided by radiological assessment organization, THEN RETURN TO Step 15 to prepare new radiological status message.

4. METEOROLOGICAL INFORMATION REQUEST CRITERIA

IF requested to acquire on-site meteorological information, THEN GO TO Step 19.

5. SHIFT RELIEF OR INTERFACILITY TURNOVER CRITERIA

WHEN shift relief or interfacility turnover occurs, THEN GO TO Step 26.

NUMBER EPIP-2.01	PROCEDURE TITLE NOTIFICATION OF STATE AND LOCAL GOVERNMENTS	REVISION 23 PAGE 6 of 17
---------------------	--	-----------------------------------

STEP	ACTION/EXPECTED RESPONSE	RESPONSE NOT OBTAINED										
<p>9</p>	<p>VERIFY ALL LOCAL EOCs ANSWERED ACKNOWLEDGEMENT ROLL CALL</p>	<p><u>IF</u> any EOC(s) did <u>NOT</u> answer acknowledgement roll-call, <u>THEN</u> do the following:</p> <p>a) Use telephone to call EOC(s) that did not answer.</p> <p>b) Refer to the table below for order of priority and list of local EOC phone numbers:</p> <table border="1" data-bbox="927 842 1529 1161"> <tbody> <tr> <td>Louisa:</td> <td>(540) 967-1234 (local)</td> </tr> <tr> <td>Spotsylvania:</td> <td>(540) 582-6384</td> </tr> <tr> <td>Caroline:</td> <td>(804) 633-5555</td> </tr> <tr> <td>Orange:</td> <td>(540) 672-1234</td> </tr> <tr> <td>Hanover:</td> <td>(804) 537-6140</td> </tr> </tbody> </table> <p>c) <u>IF</u> State EOC notified, <u>THEN</u> read Items 1 through 9.</p> <p><u>IF</u> NO communications with State EOC, <u>THEN</u> read Items 1 through 10.</p> <p>d) Record the following on Attachment 2:</p> <ul style="list-style-type: none"> • Method of contact. • Reason Instaphone failed (if known). • Date and time of contact. 	Louisa:	(540) 967-1234 (local)	Spotsylvania:	(540) 582-6384	Caroline:	(804) 633-5555	Orange:	(540) 672-1234	Hanover:	(804) 537-6140
Louisa:	(540) 967-1234 (local)											
Spotsylvania:	(540) 582-6384											
Caroline:	(804) 633-5555											
Orange:	(540) 672-1234											
Hanover:	(804) 537-6140											
<p>10</p>	<p>GO TO STEP 12</p>											

CONTINUOUS ACTION PAGE FOR EPIP-2.01

1. REPORT OF EMERGENCY CONDITION CHANGE CRITERIA

WHEN emergency conditions change (e.g., classification, event termination, offsite assistance, site evacuation, worsening prognosis, release of radioactive material, Protective Action Recommendation), THEN do one of the following:

- a. IF preparation of a new/revised message will prevent timely transmittal of an initial message reporting an emergency class (i.e., within 15 minutes of classification), THEN do the following:
 - 1) Complete transmittal of current message.
 - 2) RETURN TO Step 3 to prepare new emergency message.
- b. IF new/revised message can be prepared without delaying timely transmittal of an initial message reporting an emergency class, THEN do one the following:
 - Update current message to include changed condition(s).
 - RETURN TO Step 3 to prepare new emergency message.

2. REPORT OF EMERGENCY UPDATE CRITERIA

WHEN scheduled Report of Emergency to State and Local Governments - DUE, THEN RETURN TO Step 3 to prepare new emergency message.

NOTE: Transmittal of a Report of Emergency to State and Local Governments takes precedence over preparing a new radiological status message, responding to requests for meteorological information and turning-over duties to relief.

3. REPORT OF RADIOLOGICAL STATUS CONDITION CHANGE CRITERIA

WHEN updated Radiological Status report provided by radiological assessment organization, THEN RETURN TO Step 15 to prepare new radiological status message.

4. METEOROLOGICAL INFORMATION REQUEST CRITERIA

IF requested to acquire on-site meteorological information, THEN GO TO Step 19.

5. SHIFT RELIEF OR INTERFACILITY TURNOVER CRITERIA

WHEN shift relief or interfacility turnover occurs, THEN GO TO Step 26.

NUMBER EPIP-2.01	PROCEDURE TITLE NOTIFICATION OF STATE AND LOCAL GOVERNMENTS	REVISION 23 <hr/> PAGE 7 of 17
---------------------	--	---

STEP	ACTION/EXPECTED RESPONSE	RESPONSE NOT OBTAINED										
	<p><u>NOTE:</u> Other personnel may assist by making notifications simultaneously using other telephones.</p>											
_____ 11	<p>SEND ATTACHMENT 2 USING ALTERNATIVE MEANS:</p> <p>a) Call State EOC:</p> <ol style="list-style-type: none"> 1) Use DEM ARD (Alternate: (804) 674-2400, ask for EOC Duty Officer) 2) Read entire Attachment 2 3) Record date/time transmittal to State EOC complete <p>b) Call each local EOC and read Items 1 through 9:</p> <table border="1" data-bbox="298 1157 907 1472"> <tbody> <tr> <td>Louisa:</td> <td>(540) 967-1234 (local)</td> </tr> <tr> <td>Spotsylvania:</td> <td>(540) 582-6384</td> </tr> <tr> <td>Caroline:</td> <td>(804) 633-5555</td> </tr> <tr> <td>Orange:</td> <td>(540) 672-1234</td> </tr> <tr> <td>Hanover:</td> <td>(804) 537-6140</td> </tr> </tbody> </table> <p>c) Record date/time transmittal of Items 1 through 9 complete</p>	Louisa:	(540) 967-1234 (local)	Spotsylvania:	(540) 582-6384	Caroline:	(804) 633-5555	Orange:	(540) 672-1234	Hanover:	(804) 537-6140	
Louisa:	(540) 967-1234 (local)											
Spotsylvania:	(540) 582-6384											
Caroline:	(804) 633-5555											
Orange:	(540) 672-1234											
Hanover:	(804) 537-6140											
_____ 12	NOTIFY SEM/RM TRANSMITTAL WAS SENT											
_____ 13	KEEP ATTACHMENT 2 WITH THIS PROCEDURE											

CONTINUOUS ACTION PAGE FOR EPIP-2.01

1. REPORT OF EMERGENCY CONDITION CHANGE CRITERIA

WHEN emergency conditions change (e.g., classification, event termination, offsite assistance, site evacuation, worsening prognosis, release of radioactive material, Protective Action Recommendation), THEN do one of the following:

- a. IF preparation of a new/revised message will prevent timely transmittal of an initial message reporting an emergency class (i.e., within 15 minutes of classification), THEN do the following:
 - 1) Complete transmittal of current message.
 - 2) RETURN TO Step 3 to prepare new emergency message.
- b. IF new/revised message can be prepared without delaying timely transmittal of an initial message reporting an emergency class, THEN do one the following:
 - Update current message to include changed condition(s).
 - RETURN TO Step 3 to prepare new emergency message.

2. REPORT OF EMERGENCY UPDATE CRITERIA

WHEN scheduled Report of Emergency to State and Local Governments - DUE, THEN RETURN TO Step 3 to prepare new emergency message.

NOTE: Transmittal of a Report of Emergency to State and Local Governments takes precedence over preparing a new radiological status message, responding to requests for meteorological information and turning-over duties to relief.

3. REPORT OF RADIOLOGICAL STATUS CONDITION CHANGE CRITERIA

WHEN updated Radiological Status report provided by radiological assessment organization, THEN RETURN TO Step 15 to prepare new radiological status message.

4. METEOROLOGICAL INFORMATION REQUEST CRITERIA

IF requested to acquire on-site meteorological information, THEN GO TO Step 19.

5. SHIFT RELIEF OR INTERFACILITY TURNOVER CRITERIA

WHEN shift relief or interfacility turnover occurs, THEN GO TO Step 26.

NUMBER EPIP-2.01	PROCEDURE TITLE NOTIFICATION OF STATE AND LOCAL GOVERNMENTS	REVISION 23 PAGE 8 of 17
---------------------	--	-----------------------------------

STEP	ACTION/EXPECTED RESPONSE	RESPONSE NOT OBTAINED
14	CHECK IF ITEM 11 ON REPORT OF EMERGENCY TO STATE AND LOCAL GOVERNMENTS INDICATES REPORT OF RADIOLOGICAL CONDITIONS - REQUIRED	GO TO Step 17.
NOTE:	<ul style="list-style-type: none"> The initial Report of Radiological Conditions must be transmitted to the State EOC (or State representatives in the LEOF/CEOF) as soon as possible following the release of radioactive material. Follow-up reports should be issued approximately every 60 minutes or when there are changes in radiological conditions. Time should be measured from time of delivery, time facsimile sent, or time verbal transmittal completed. 	
15	GET REPORT OF RADIOLOGICAL CONDITIONS FOR THE STATE: a) Check if either of the following Radiological Status reports available: <ul style="list-style-type: none"> MIDAS Radiological Status report OR <ul style="list-style-type: none"> EPIP-4.03, DOSE ASSESSMENT TEAM CONTROLLING PROCEDURE, Attachment 1, Radiological Status b) Get Radiological Status report from radiological assessment organization c) Check report - COMPLETE	a) Do the following: 1) Determine from radiological assessment organization when report will be available. 2) Notify SEM/RM about delay. 3) <u>WHEN</u> Radiological Status report becomes available, <u>THEN</u> continue in this procedure. c) <u>IF</u> blank items remain on Radiological Status report, <u>THEN</u> return report to radiological assessment organization for completion.

CONTINUOUS ACTION PAGE FOR EPIP-2.01

1. REPORT OF EMERGENCY CONDITION CHANGE CRITERIA

WHEN emergency conditions change (e.g., classification, event termination, offsite assistance, site evacuation, worsening prognosis, release of radioactive material, Protective Action Recommendation), THEN do one of the following:

- a. IF preparation of a new/revised message will prevent timely transmittal of an initial message reporting an emergency class (i.e., within 15 minutes of classification), THEN do the following:
 - 1) Complete transmittal of current message.
 - 2) RETURN TO Step 3 to prepare new emergency message.
- b. IF new/revised message can be prepared without delaying timely transmittal of an initial message reporting an emergency class, THEN do one the following:
 - Update current message to include changed condition(s).
 - RETURN TO Step 3 to prepare new emergency message.

2. REPORT OF EMERGENCY UPDATE CRITERIA

WHEN scheduled Report of Emergency to State and Local Governments - DUE, THEN RETURN TO Step 3 to prepare new emergency message.

NOTE: Transmittal of a Report of Emergency to State and Local Governments takes precedence over preparing a new radiological status message, responding to requests for meteorological information and turning-over duties to relief.

3. REPORT OF RADIOLOGICAL STATUS CONDITION CHANGE CRITERIA

WHEN updated Radiological Status report provided by radiological assessment organization, THEN RETURN TO Step 15 to prepare new radiological status message.

4. METEOROLOGICAL INFORMATION REQUEST CRITERIA

IF requested to acquire on-site meteorological information, THEN GO TO Step 19.

5. SHIFT RELIEF OR INTERFACILITY TURNOVER CRITERIA

WHEN shift relief or interfacility turnover occurs, THEN GO TO Step 26.

NUMBER	PROCEDURE TITLE	REVISION
EPIP-2.01	NOTIFICATION OF STATE AND LOCAL GOVERNMENTS	23
		PAGE 9 of 17

STEP	ACTION/EXPECTED RESPONSE	RESPONSE NOT OBTAINED
16	SEND REPORT OF RADIOLOGICAL CONDITIONS TO THE STATE TO EOC:	
	a) Attach Radiological Status report to Attachment 3	
	b) Follow Attachment 3 Part I, Instructions for Virginia Power/North Anna Emergency Communicator	
	c) Check Report of Radiological Conditions to the State - SENT VIA FACSIMILE MACHINE	c) <u>IF</u> Radiological Status report communicated verbally or delivered, <u>THEN</u> GO TO Step 16.g.
	d) Allow 5 minutes for State EOC Duty Officer to verify receipt of message	
	e) Check receipt of message - VERIFIED BY STATE EOC DUTY OFFICER	e) <u>IF</u> receipt of message <u>NOT</u> verified, <u>THEN</u> do the following: <ol style="list-style-type: none"> 1) Call State EOC on DEM ARD (Alternate: (804) 674-2400). 2) Ask State EOC Duty Officer if message received. 3) <u>IF</u> receipt of message verified, <u>THEN</u> GO TO Step 16.f. <u>IF</u> message <u>NOT</u> received, <u>THEN</u> do the following: <ol style="list-style-type: none"> a) Follow Attachment 3 Part I Item 6 instructions. b) GO TO Step 16.g.
	f) Record Date/Time verified on Attachment 3 Part III Item 1	
	g) Notify SEM/RM transmittal - SENT	
	h) Keep Attachment 3 with this procedure	

CONTINUOUS ACTION PAGE FOR EPIP-2.01

1. REPORT OF EMERGENCY CONDITION CHANGE CRITERIA

WHEN emergency conditions change (e.g., classification, event termination, offsite assistance, site evacuation, worsening prognosis, release of radioactive material, Protective Action Recommendation), THEN do one of the following:

- a. IF preparation of a new/revised message will prevent timely transmittal of an initial message reporting an emergency class (i.e., within 15 minutes of classification), THEN do the following:
 - 1) Complete transmittal of current message.
 - 2) RETURN TO Step 3 to prepare new emergency message.
- b. IF new/revised message can be prepared without delaying timely transmittal of an initial message reporting an emergency class, THEN do one the following:
 - Update current message to include changed condition(s).
 - RETURN TO Step 3 to prepare new emergency message.

2. REPORT OF EMERGENCY UPDATE CRITERIA

WHEN scheduled Report of Emergency to State and Local Governments - DUE, THEN RETURN TO Step 3 to prepare new emergency message.

NOTE: Transmittal of a Report of Emergency to State and Local Governments takes precedence over preparing a new radiological status message, responding to requests for meteorological information and turning-over duties to relief.

3. REPORT OF RADIOLOGICAL STATUS CONDITION CHANGE CRITERIA

WHEN updated Radiological Status report provided by radiological assessment organization, THEN RETURN TO Step 15 to prepare new radiological status message.

4. METEOROLOGICAL INFORMATION REQUEST CRITERIA

IF requested to acquire on-site meteorological information, THEN GO TO Step 19.

5. SHIFT RELIEF OR INTERFACILITY TURNOVER CRITERIA

WHEN shift relief or interfacility turnover occurs, THEN GO TO Step 26.

NUMBER EPIP-2.01	PROCEDURE TITLE NOTIFICATION OF STATE AND LOCAL GOVERNMENTS	REVISION 23 PAGE 10 of 17
---------------------	--	------------------------------------

STEP	ACTION/EXPECTED RESPONSE	RESPONSE NOT OBTAINED
------	--------------------------	-----------------------

NOTE: Follow-up reports of emergency conditions must be provided to State and local governments approximately every 60 minutes (from previous message notification start time) or when there are changes in emergency conditions, unless otherwise agreed upon with the State.

____ 17 CHECK ANY OF THE FOLLOWING MESSAGE UPDATE CONDITIONS - EXISTS:

- Status of any of the following Report of Emergency items - CHANGED:
 - Emergency class (including event termination)
 - Offsite Assistance Required
 - Site Evacuation
 - Prognosis Worsening
- Radioactive Release
- Protective Action Recommendation

OR

- Updated Radiological Status report provided by radiological assessment organization

OR

- Follow-up report due IAW schedule established with State EOC Duty Officer

WHEN Report of Emergency message update conditions satisfied, THEN RETURN TO Step 3.

WHEN Report of Radiological Conditions message update conditions satisfied, THEN RETURN TO Step 15.

IF termination message has been sent, THEN GO TO Step 27.

____ 18 RETURN TO APPLICABLE STEP AS INDICATED BELOW:

Report of Emergency to State and Local Governments	RETURN TO Step 3
Report of Radiological Conditions to the State	RETURN TO Step 15

CONTINUOUS ACTION PAGE FOR EPIP-2.01

1. REPORT OF EMERGENCY CONDITION CHANGE CRITERIA

WHEN emergency conditions change (e.g., classification, event termination, offsite assistance, site evacuation, worsening prognosis, release of radioactive material, Protective Action Recommendation), THEN do one of the following:

- a. IF preparation of a new/revised message will prevent timely transmittal of an initial message reporting an emergency class (i.e., within 15 minutes of classification), THEN do the following:
 - 1) Complete transmittal of current message.
 - 2) RETURN TO Step 3 to prepare new emergency message.
- b. IF new/revised message can be prepared without delaying timely transmittal of an initial message reporting an emergency class, THEN do one the following:
 - Update current message to include changed condition(s).
 - RETURN TO Step 3 to prepare new emergency message.

2. REPORT OF EMERGENCY UPDATE CRITERIA

WHEN scheduled Report of Emergency to State and Local Governments - DUE, THEN RETURN TO Step 3 to prepare new emergency message.

NOTE: Transmittal of a Report of Emergency to State and Local Governments takes precedence over preparing a new radiological status message, responding to requests for meteorological information and turning-over duties to relief.

3. REPORT OF RADIOLOGICAL STATUS CONDITION CHANGE CRITERIA

WHEN updated Radiological Status report provided by radiological assessment organization, THEN RETURN TO Step 15 to prepare new radiological status message.

4. METEOROLOGICAL INFORMATION REQUEST CRITERIA

IF requested to acquire on-site meteorological information, THEN GO TO Step 19.

5. SHIFT RELIEF OR INTERFACILITY TURNOVER CRITERIA

WHEN shift relief or interfacility turnover occurs, THEN GO TO Step 26.

NUMBER EPIP-2.01	PROCEDURE TITLE NOTIFICATION OF STATE AND LOCAL GOVERNMENTS	REVISION 23 PAGE 11 of 17
---------------------	--	------------------------------------

STEP	ACTION/EXPECTED RESPONSE	RESPONSE NOT OBTAINED
	<p><u>NOTE:</u></p> <ul style="list-style-type: none"> • Data may be obtained from meteorological panel charts (via TSC staff communicating with Control Room when ERFCS not available) or ERFCS (group reviews or EMCOMM, activated by typing EMCOMM and pressing the gray button labeled LAST). • Both the ERFCS EMCOMM feature and ERFCS Group Review #39, COMERDS-1, Common ERDS Points, contain meteorological information averaged over the previous 15 minutes. 	
19	CHECK ON-SITE METEOROLOGICAL INFORMATION - AVAILABLE	<p><u>IF</u> on-site data <u>NOT</u> available, <u>THEN</u> do the following:</p> <p>a) Get regional information from one of the following:</p> <ul style="list-style-type: none"> • Company Weather Center: (804) 273-3025. • National Weather Service (NWS): (800) 737-8624. • Have HP initiate EPIP-4.10, DETERMINATION OF X/Q. <p>b) Give meteorological information to requestor.</p> <p>c) RETURN TO procedure step in effect.</p>

CONTINUOUS ACTION PAGE FOR EPIP-2.01

1. REPORT OF EMERGENCY CONDITION CHANGE CRITERIA

WHEN emergency conditions change (e.g., classification, event termination, offsite assistance, site evacuation, worsening prognosis, release of radioactive material, Protective Action Recommendation), THEN do one of the following:

- a. IF preparation of a new/revised message will prevent timely transmittal of an initial message reporting an emergency class (i.e., within 15 minutes of classification), THEN do the following:
 - 1) Complete transmittal of current message.
 - 2) RETURN TO Step 3 to prepare new emergency message.
- b. IF new/revised message can be prepared without delaying timely transmittal of an initial message reporting an emergency class, THEN do one the following:
 - Update current message to include changed condition(s).
 - RETURN TO Step 3 to prepare new emergency message.

2. REPORT OF EMERGENCY UPDATE CRITERIA

WHEN scheduled Report of Emergency to State and Local Governments - DUE, THEN RETURN TO Step 3 to prepare new emergency message.

NOTE: Transmittal of a Report of Emergency to State and Local Governments takes precedence over preparing a new radiological status message, responding to requests for meteorological information and turning-over duties to relief.

3. REPORT OF RADIOLOGICAL STATUS CONDITION CHANGE CRITERIA

WHEN updated Radiological Status report provided by radiological assessment organization, THEN RETURN TO Step 15 to prepare new radiological status message.

4. METEOROLOGICAL INFORMATION REQUEST CRITERIA

IF requested to acquire on-site meteorological information, THEN GO TO Step 19.

5. SHIFT RELIEF OR INTERFACILITY TURNOVER CRITERIA

WHEN shift relief or interfacility turnover occurs, THEN GO TO Step 26.

NUMBER EPIP-2.01	PROCEDURE TITLE NOTIFICATION OF STATE AND LOCAL GOVERNMENTS	REVISION 23 PAGE 12 of 17
---------------------	--	------------------------------------

STEP	ACTION/EXPECTED RESPONSE	RESPONSE NOT OBTAINED
------	--------------------------	-----------------------

____ 20 GET ON-SITE METEOROLOGICAL INFORMATION AS REQUESTED:

- a) Refer to specified step(s) to acquire requested information:

Temperature	Step 21
Wind Speed	Step 22
Wind Direction	Step 23
Affected Sectors	Steps 23 and 24
Stability Class	Step 25

- b) Give meteorological information to requestor

- c) RETURN TO procedure step in effect

____ 21 GET TEMPERATURE FROM MAIN TOWER TEMPERATURE INDICATOR

NOTE: Primary source of wind speed is the Main Tower Lower Level indicator. Alternates sources are (1) Backup Tower, and (2) Main Tower Upper Level.

____ 22 GET WIND SPEED

CONTINUOUS ACTION PAGE FOR EPIP-2.01

1. REPORT OF EMERGENCY CONDITION CHANGE CRITERIA

WHEN emergency conditions change (e.g., classification, event termination, offsite assistance, site evacuation, worsening prognosis, release of radioactive material, Protective Action Recommendation), THEN do one of the following:

- a. IF preparation of a new/revised message will prevent timely transmittal of an initial message reporting an emergency class (i.e., within 15 minutes of classification), THEN do the following:
 - 1) Complete transmittal of current message.
 - 2) RETURN TO Step 3 to prepare new emergency message.
- b. IF new/revised message can be prepared without delaying timely transmittal of an initial message reporting an emergency class, THEN do one the following:
 - Update current message to include changed condition(s).
 - RETURN TO Step 3 to prepare new emergency message.

2. REPORT OF EMERGENCY UPDATE CRITERIA

WHEN scheduled Report of Emergency to State and Local Governments - DUE, THEN RETURN TO Step 3 to prepare new emergency message.

NOTE: Transmittal of a Report of Emergency to State and Local Governments takes precedence over preparing a new radiological status message, responding to requests for meteorological information and turning-over duties to relief.

3. REPORT OF RADIOLOGICAL STATUS CONDITION CHANGE CRITERIA

WHEN updated Radiological Status report provided by radiological assessment organization, THEN RETURN TO Step 15 to prepare new radiological status message.

4. METEOROLOGICAL INFORMATION REQUEST CRITERIA

IF requested to acquire on-site meteorological information, THEN GO TO Step 19.

5. SHIFT RELIEF OR INTERFACILITY TURNOVER CRITERIA

WHEN shift relief or interfacility turnover occurs, THEN GO TO Step 26.

NUMBER EPIP-2.01	PROCEDURE TITLE NOTIFICATION OF STATE AND LOCAL GOVERNMENTS	REVISION 23
		PAGE 13 of 17

STEP

ACTION/EXPECTED RESPONSE

RESPONSE NOT OBTAINED

- NOTE:
- An approximate average wind direction for previous 15 minutes should be determined.
 - Primary source of wind direction is the Main Tower Lower indicator. Alternates sources are (1) Backup Tower, and (2) Main Tower Upper Level.
 - Wind direction is always given as the compass point the wind blows from. Example: Wind direction is from East North East (ENE).

23 GET WIND DIRECTION IN TERMS OF
COMPASS POINT WIND BLOWING FROM:

DEGREES	COMPASS POINT	DEGREES	COMPASS POINT	DEGREES	COMPASS POINT
0-11	N	192-214	SSW	350-371	N
12-34	NNE	215-236	SW	372-394	NNE
35-56	NE	237-259	WSW	395-416	NE
57-79	ENE	260-281	W	417-439	ENE
80-101	E	282-304	WNW	440-461	E
102-124	ESE	305-326	NW	461-484	ESE
125-146	SE	327-349	NNW	485-506	SE
147-169	SSE			507-529	SSE
170-191	S			530-540	S

CONTINUOUS ACTION PAGE FOR EPIP-2.01

1. REPORT OF EMERGENCY CONDITION CHANGE CRITERIA

WHEN emergency conditions change (e.g., classification, event termination, offsite assistance, site evacuation, worsening prognosis, release of radioactive material, Protective Action Recommendation), THEN do one of the following:

- a. IF preparation of a new/revised message will prevent timely transmittal of an initial message reporting an emergency class (i.e., within 15 minutes of classification), THEN do the following:
 - 1) Complete transmittal of current message.
 - 2) RETURN TO Step 3 to prepare new emergency message.
- b. IF new/revised message can be prepared without delaying timely transmittal of an initial message reporting an emergency class, THEN do one the following:
 - Update current message to include changed condition(s).
 - RETURN TO Step 3 to prepare new emergency message.

2. REPORT OF EMERGENCY UPDATE CRITERIA

WHEN scheduled Report of Emergency to State and Local Governments - DUE, THEN RETURN TO Step 3 to prepare new emergency message.

NOTE: Transmittal of a Report of Emergency to State and Local Governments takes precedence over preparing a new radiological status message, responding to requests for meteorological information and turning-over duties to relief.

3. REPORT OF RADIOLOGICAL STATUS CONDITION CHANGE CRITERIA

WHEN updated Radiological Status report provided by radiological assessment organization, THEN RETURN TO Step 15 to prepare new radiological status message.

4. METEOROLOGICAL INFORMATION REQUEST CRITERIA

IF requested to acquire on-site meteorological information, THEN GO TO Step 19.

5. SHIFT RELIEF OR INTERFACILITY TURNOVER CRITERIA

WHEN shift relief or interfacility turnover occurs, THEN GO TO Step 26.

NUMBER EPIP-2.01	PROCEDURE TITLE NOTIFICATION OF STATE AND LOCAL GOVERNMENTS	REVISION 23
		PAGE 14 of 17

STEP	ACTION/EXPECTED RESPONSE	RESPONSE NOT OBTAINED
------	--------------------------	-----------------------

NOTE: Downwind sectors are recorded using alphabetic designations.

____ 24 DETERMINE DOWNWIND SECTORS:

COMPASS POINT	DOWNWIND SECTORS	COMPASS POINT	DOWNWIND SECTORS
N	H - J - K	S	R - A - B
NNE	J - K - L	SSW	A - B - C
NE	K - L - M	SW	B - C - D
ENE	L - M - N	WSW	C - D - E
E	M - N - P	W	D - E - F
ESE	N - P - Q	WNW	E - F - G
SE	P - Q - R	NW	F - G - H
SSE	Q - R - A	NNW	G - H - J

CONTINUOUS ACTION PAGE FOR EPIP-2.01

1. REPORT OF EMERGENCY CONDITION CHANGE CRITERIA

WHEN emergency conditions change (e.g., classification, event termination, offsite assistance, site evacuation, worsening prognosis, release of radioactive material, Protective Action Recommendation), THEN do one of the following:

- a. IF preparation of a new/revised message will prevent timely transmittal of an initial message reporting an emergency class (i.e., within 15 minutes of classification), THEN do the following:
 - 1) Complete transmittal of current message.
 - 2) RETURN TO Step 3 to prepare new emergency message.
- b. IF new/revised message can be prepared without delaying timely transmittal of an initial message reporting an emergency class, THEN do one the following:
 - Update current message to include changed condition(s).
 - RETURN TO Step 3 to prepare new emergency message.

2. REPORT OF EMERGENCY UPDATE CRITERIA

WHEN scheduled Report of Emergency to State and Local Governments - DUE, THEN RETURN TO Step 3 to prepare new emergency message.

NOTE: Transmittal of a Report of Emergency to State and Local Governments takes precedence over preparing a new radiological status message, responding to requests for meteorological information and turning-over duties to relief.

3. REPORT OF RADIOLOGICAL STATUS CONDITION CHANGE CRITERIA

WHEN updated Radiological Status report provided by radiological assessment organization, THEN RETURN TO Step 15 to prepare new radiological status message.

4. METEOROLOGICAL INFORMATION REQUEST CRITERIA

IF requested to acquire on-site meteorological information, THEN GO TO Step 19.

5. SHIFT RELIEF OR INTERFACILITY TURNOVER CRITERIA

WHEN shift relief or interfacility turnover occurs, THEN GO TO Step 26.

NUMBER EPIP-2.01	PROCEDURE TITLE NOTIFICATION OF STATE AND LOCAL GOVERNMENTS	REVISION 23 PAGE 15 of 17
---------------------	--	--

STEP	ACTION/EXPECTED RESPONSE	RESPONSE NOT OBTAINED
------	--------------------------	-----------------------

- NOTE:
- Main Tower Delta T is the preferred source of stability class. Sigma Theta (Backup Tower) is the secondary source.
 - The value closer to "G" should be used if unable to distinguish Delta T or Sigma Theta value.
 - Numerical ranges presented below for Delta T and Sigma Theta are less than the range of the chart recorder and indicator in the Control Room. Indications are not expected to read outside the ranges found on these tables.

____ 25 DETERMINE STABILITY CLASS:

MAIN TOWER DELTA T		BACKUP TOWER SIGMA THETA	
DELTA T (°F)	STABILITY CLASS	SIGMA THETA (°)	STABILITY CLASS
≤ -1.31	= A	≥ 22.5	= A
-1.30 to -1.18	= B	22.4 to 17.5	= B
-1.17 to -1.04	= C	17.4 to 12.5	= C
-1.03 to -0.35	= D	12.4 to 7.5	= D
-0.34 to +1.04	= E	7.4 to 3.8	= E
+1.05 to +2.77	= F	3.7 to 2.1	= F
> +2.77	= G	< 2.1	= G

CONTINUOUS ACTION PAGE FOR EPIP-2.01

1. REPORT OF EMERGENCY CONDITION CHANGE CRITERIA

WHEN emergency conditions change (e.g., classification, event termination, offsite assistance, site evacuation, worsening prognosis, release of radioactive material, Protective Action Recommendation), THEN do one of the following:

- a. IF preparation of a new/revised message will prevent timely transmittal of an initial message reporting an emergency class (i.e., within 15 minutes of classification), THEN do the following:
 - 1) Complete transmittal of current message.
 - 2) RETURN TO Step 3 to prepare new emergency message.
- b. IF new/revised message can be prepared without delaying timely transmittal of an initial message reporting an emergency class, THEN do one the following:
 - Update current message to include changed condition(s).
 - RETURN TO Step 3 to prepare new emergency message.

2. REPORT OF EMERGENCY UPDATE CRITERIA

WHEN scheduled Report of Emergency to State and Local Governments - DUE, THEN RETURN TO Step 3 to prepare new emergency message.

NOTE: Transmittal of a Report of Emergency to State and Local Governments takes precedence over preparing a new radiological status message, responding to requests for meteorological information and turning-over duties to relief.

3. REPORT OF RADIOLOGICAL STATUS CONDITION CHANGE CRITERIA

WHEN updated Radiological Status report provided by radiological assessment organization, THEN RETURN TO Step 15 to prepare new radiological status message.

4. METEOROLOGICAL INFORMATION REQUEST CRITERIA

IF requested to acquire on-site meteorological information, THEN GO TO Step 19.

5. SHIFT RELIEF OR INTERFACILITY TURNOVER CRITERIA

WHEN shift relief or interfacility turnover occurs, THEN GO TO Step 26.

NUMBER EPIP-2.01	PROCEDURE TITLE NOTIFICATION OF STATE AND LOCAL GOVERNMENTS	REVISION 23 PAGE 16 of 17
---------------------	--	------------------------------------

STEP

ACTION/EXPECTED RESPONSE

RESPONSE NOT OBTAINED

NOTE: Responsibilities may be transferred to relief within a facility or to another facility, e.g., Control Room to TSC, Control Room to LEOF or CEOF, or TSC to LEOF or CEOF.

26 TRANSFER RESPONSIBILITY FOR
STATE/LOCAL NOTIFICATIONS:

- a) Notify SEM (or RM if in LEOF/CEOFF)
- b) Tell relief Emergency Communicator about current event status
- c) Review most recently completed Attachments 2 and 3 with relief
- d) Tell relief Emergency Communicator when next notification is due
- e) Provide this procedure and all attachments or send copies of attachments to relief
- f) Have relief/turnover recorded in event log
- g) Check - INTERFACILITY TURNOVER HAS BEEN COMPLETED
- g) RETURN TO step in effect prior to relief.

CONTINUOUS ACTION PAGE FOR EPIP-2.01

1. REPORT OF EMERGENCY CONDITION CHANGE CRITERIA

WHEN emergency conditions change (e.g., classification, event termination, offsite assistance, site evacuation, worsening prognosis, release of radioactive material, Protective Action Recommendation), THEN do one of the following:

- a. IF preparation of a new/revised message will prevent timely transmittal of an initial message reporting an emergency class (i.e., within 15 minutes of classification), THEN do the following:
 - 1) Complete transmittal of current message.
 - 2) RETURN TO Step 3 to prepare new emergency message.
- b. IF new/revised message can be prepared without delaying timely transmittal of an initial message reporting an emergency class, THEN do one the following:
 - Update current message to include changed condition(s).
 - RETURN TO Step 3 to prepare new emergency message.

2. REPORT OF EMERGENCY UPDATE CRITERIA

WHEN scheduled Report of Emergency to State and Local Governments - DUE, THEN RETURN TO Step 3 to prepare new emergency message.

NOTE: Transmittal of a Report of Emergency to State and Local Governments takes precedence over preparing a new radiological status message, responding to requests for meteorological information and turning-over duties to relief.

3. REPORT OF RADIOLOGICAL STATUS CONDITION CHANGE CRITERIA

WHEN updated Radiological Status report provided by radiological assessment organization, THEN RETURN TO Step 15 to prepare new radiological status message.

4. METEOROLOGICAL INFORMATION REQUEST CRITERIA

IF requested to acquire on-site meteorological information, THEN GO TO Step 19.

5. SHIFT RELIEF OR INTERFACILITY TURNOVER CRITERIA

WHEN shift relief or interfacility turnover occurs, THEN GO TO Step 26.

NUMBER EPIP-2.01	PROCEDURE TITLE NOTIFICATION OF STATE AND LOCAL GOVERNMENTS	REVISION 23 PAGE 17 of 17
---------------------	--	------------------------------------

STEP

ACTION/EXPECTED RESPONSE

RESPONSE NOT OBTAINED

27 TERMINATE PROCEDURE:

- Give EPIP-2.01, forms and other applicable records to the Control Room STA (TSC Emergency Procedures Coordinator or EOF Services Coordinator)

• Completed by: _____

Date: _____

Time: _____

- END -

NUMBER	ATTACHMENT TITLE	REVISION
EPIP-2.01	INSTRUCTIONS FOR COMPLETING REPORT OF EMERGENCY TO STATE AND LOCAL GOVERNMENTS	23
ATTACHMENT		PAGE
1		1 of 7

Form Field

Instructions for Preparing Form:

Approval
(SEM or RM)

Leave blank. (The Station Emergency Manager (SEM) or Recovery Manager (RM) signs/initials this space after message is drafted.)

Message #

Record sequential message number on pages 1 and 2.

A single numbering sequence is used for Reports of Emergency to State and Local Governments (Attachment 2) from the initial classification until the Emergency Plan is exited. The numbering sequence for Reports of Radiological Conditions to the State (Attachment 3) is separate.

Notification
Start Time

Leave blank. (Enter notification start time when beginning transmittal of the approved message.)

Location

Check off facility from which notification will be made.

Roll Call

Leave blank. (Check off recipients of the emergency message when they answer the roll call.)

NOTE: • Information to complete Items 1-2 and 4-7 obtained from SEM/RM.

- Items 4, 5, 6, 7 and/or 8 are optional for a message reporting initial entry into the Emergency Plan or an emergency class change, including emergency termination and may be checked 'Excluded from this message.'

- Inclusion of optional items, e.g., Item 6, Evacuation of onsite personnel, should be considered when it can result in avoiding an immediate follow-up message.

Item 1

Emergency Class.

IF message initial or follow-up report, THEN do the following:

- Check block for highest applicable emergency class.
- Enter time (0001-2400) and date of declaration.

IF initial message is also a termination report, THEN record time of termination Item 3.

IF message emergency termination report, THEN do the following:

- Check Emergency Terminated block.
- Complete Items 2, 3 and 9.

NUMBER	ATTACHMENT TITLE	REVISION
EPIP-2.01	INSTRUCTIONS FOR COMPLETING REPORT OF EMERGENCY TO STATE AND LOCAL GOVERNMENTS	23
ATTACHMENT		PAGE
1		2 of 7

Form Field

Instructions for Preparing Form:

Item 2

Release of radioactive material.

The SEM/RM determines whether a release of radioactive material is occurring, has occurred, has occurred and has been terminated, or is projected to occur based on plant indications and/or consultation with the RAD/RAC. For the purposes of emergency messages, release refers to a radiological release attributable to the emergency event.

Item 3

Remarks / Description of event.

Write Remarks / Description of event in plain language. Avoid technical jargon, abbreviations and acronyms.

Explain any change in the prognosis of situation (Item 7) reported in the previous message.

IF Item 2 indicated a radiological release is occurring or has occurred, THEN remarks should be entered placing the release in context, e.g., release is estimated to be confined to the site, release estimated to be within normal plant limits, site boundary dose rates are below offsite protective action levels.

Avoid repeating Remarks / Description of event from the previous message.

The description should describe current conditions at the time the report approved by the SEM/RM.

Item 4

Assistance requested.

[] Excluded from this message may be checked for the initial report of any emergency class only (including termination).

This item documents requests that have been made for on-site assistance from off-site organizations such as from fire departments, rescue squads or law enforcement agencies, including local law enforcement, Virginia State Police, Federal Bureau of Investigation, etc.). This item is NOT for requesting assistance. A check block for other off-site organizations and space to record a description of the off-site organization is provided, e.g., U.S. Department of Energy.

Continue to record requests for assistance until the request has been canceled or off-site assistance has been released. For an ambulance, continue to record request for assistance until the ambulance has been released from the hospital.

NUMBER	ATTACHMENT TITLE	REVISION
EPIP-2.01	INSTRUCTIONS FOR COMPLETING REPORT OF EMERGENCY TO STATE AND LOCAL GOVERNMENTS	23
ATTACHMENT		PAGE
1		3 of 7

Form Field

Instructions for Preparing Form:

Item 5

Emergency Response Actions Underway.

[] Excluded from this message may be checked for the initial report of any emergency class only (including termination).

Check blocks are provided for the following:

[] Station monitoring teams dispatched offsite (teams may be dispatched for any emergency classification, but dispatch is generally required at the Site Area Emergency and General Emergency classifications)

[] Station emergency personnel called in (unless special circumstances are involved, station emergency personnel are called-in at an Alert or higher emergency class, but may be called-in for a Notification of Unusual Event)

[] Other (examples of other emergency response actions include dispatch of damage control teams, relocation of personnel from selected areas, etc.)

Item 6

Evacuation of onsite personnel.

[] Excluded from this message may be checked for the initial report of any emergency class only (including termination).

The Remote Assembly Area is selected in accordance with EPIP-5.05, SITE EVACUATION.

An "Other" check block is provided in case personnel are evacuated to different location, e.g., local evacuation assembly center.

Early release of personnel, i.e., non-essential personnel are sent home early, is reported in Item 3, Remarks / Description of event.

Continue to record evacuation of onsite personnel until evacuated personnel released from the applicable Remote Assembly Area.

NUMBER	ATTACHMENT TITLE	REVISION
EPIP-2.01	INSTRUCTIONS FOR COMPLETING REPORT OF EMERGENCY TO STATE AND LOCAL GOVERNMENTS	23
ATTACHMENT		PAGE
1		4 of 7

Form Field

Instructions for Preparing Form:

NOTE: Changes in the prognosis of situation should be explained in Item 3, Remarks / Description of event.

Item 7

Prognosis of situation.

[] Excluded from this message may be checked for the initial report of any emergency class only (including termination).

The "Other" check block can be used to provide an indication of anticipated event termination, e.g., emergency will be terminated when unit reaches cold shutdown at or about 1700 hours.

Item 8

Meteorological data.

[] Excluded from this message may be checked for the initial report of any emergency class only (including termination).

[] Not available may be checked when waiting for meteorological information will delay transmission of a message. Efforts to obtain meteorological data from alternative sources should not delay sending emergency messages.

Check [] Based on onsite measurements when meteorological information is acquired from onsite instruments.

Onsite measurements may be acquired from any of the following:

- ERFCS EMCOMM feature (15-minute average) (activated by typing EMCOMM and pressing the gray button labeled LAST)
- ERFCS Group Review #39, COMERDS-1, Common ERDS Points (15-minute average)
- Control Room meteorological panel charts (approximate average for previous 15 minutes) (communicate with Control Room staff when ERFCS not available in other facilities)

[Instructions for Item 8, Meteorological data, continued on following page.]

NUMBER	ATTACHMENT TITLE	REVISION
EPIP-2.01	INSTRUCTIONS FOR COMPLETING REPORT OF EMERGENCY TO STATE AND LOCAL GOVERNMENTS	23
ATTACHMENT		PAGE
1		5 of 7

Form Field

Instructions for Preparing Form:

Item 8
[continued]

Meteorological data.

Multiple indications of wind direction and wind speed are available. The priority for using these indications is:

- 1 Main Tower Lower Level
- 2 Backup Tower
- 3 Main Tower Upper Level

Check [] Based on offsite regional data when onsite measurements are NOT available. Regional wind speed and wind direction data may be obtained from the following in the order indicated:

- 1 Company Weather Center, (804) 273-3025
- 2 National Weather Service (NWS), (800) 737-8624

Use the following table to convert indicated degree reading to compass point wind blowing from.

DEGREES	COMPASS POINT
0-11 or 350-371	N (NORTH)
12-34 or 372-394	NNE (NORTH NORTHEAST)
35-56 or 395-416	NE (NORTHEAST)
57-79 or 417-439	ENE (EAST NORTHEAST)
80-101 or 440-461	E (EAST)
102-124 or 462-484	ESE (EAST SOUTHEAST)
125-146 or 485-506	SE (SOUTHEAST)
147-169 or 507-529	SSE (SOUTH SOUTHEAST)
170-191 or 530-540	S (SOUTH)
192-214	SSW (SOUTH SOUTHWEST)
215-236	SW (SOUTHWEST)
237-259	WSW (WEST SOUTHWEST)
260-281	W (WEST)
282-304	WNW (WEST NORTHWEST)
305-326	NW (NORTHWEST)
327-349	NNW (NORTH NORTHWEST)

Record wind direction in compass point wind is blowing from.

Record wind speed.

NUMBER	ATTACHMENT TITLE	REVISION
EPIP-2.01	INSTRUCTIONS FOR COMPLETING REPORT OF EMERGENCY TO STATE AND LOCAL GOVERNMENTS	23
ATTACHMENT		PAGE
1		6 of 7

Form Field Instructions for Preparing Form:

Item 9 Emergency Communicator identification.

Enter name of Emergency Communicator.

Roll Call Leave blank. (Check off recipients of the emergency message
when they answer the roll call.)

Message Leave blank. (Check off facility from which notification was
Close-Out made and enter date/time after transmitting Items 1-9.)

Item 10 Recommended offsite protective actions.

IF Item 1 indicates the emergency class is a Notification of
Unusual Event, Alert or Site Area Emergency, THEN check
[] None.

IF Item 1 indicates the emergency class is a General Emergency,
THEN copy recommended offsite protective action from EPIP-1.06,
PROTECTIVE ACTION RECOMMENDATION, Attachment 3, in Item 10.

Item 11 Report of Radiological Conditions.

IF Item 2 indicates a release of radioactive material has NOT
occurred and is NOT projected, THEN check [] We will not issue
a Report of Radiological Conditions.

IF a Report of Radiological Conditions is required AND all the
following conditions are met:

- LEOF (or CEOF) - RESPONSIBLE FOR STATE NOTIFICATIONS
- Department of Emergency Management - PRESENT
- Department of Health (Radiological Health Programs)
representative - PRESENT

THEN check [] We will provide the Report of Radiological
Conditions to the State representatives in the LEOF (CEOF).

IF a Report of Radiological Conditions is required AND has to
be transmitted to the State EOC, THEN check [] We will transmit
a Report of Radiological Conditions to the State EOC.

NUMBER	ATTACHMENT TITLE	REVISION
EPIP-2.01	INSTRUCTIONS FOR COMPLETING REPORT OF EMERGENCY TO STATE AND LOCAL GOVERNMENTS	23
ATTACHMENT		PAGE
1		7 of 7

Form Field

Instructions for Preparing Form:

Item 12

Update schedule and name of State EOC Duty Officer.

Leave blank. (Update schedule and identification of State EOC Duty Officer is determined in consultation with the State EOC Duty Officer after message is transmitted.)

Message
Close-Out

Leave blank. (Check off facility from which notification was made and enter date/time after transmitting Items 10-12.)

NUMBER	ATTACHMENT TITLE	REVISION
EPIP-2.01	REPORT OF EMERGENCY TO	23
ATTACHMENT	STATE AND LOCAL GOVERNMENTS	PAGE
2		1 of 2

APPROVAL: (SEM or RM): _____; MESSAGE # _____; TIME NOTIFICATION STARTED: _____

This is North Anna Power Station ☐ Control Room ☐ TSC ☐ LEOF ☐ CEOF. Standby for a roll-call followed by an emergency message. Use a Report of Emergency form to copy this message. (Conduct a roll-call and check boxes as each party answers)

☐ Louisa County ☐ State EOC ☐ Orange County
☐ Spotsylvania County ☐ Hanover County ☐ Caroline County

The emergency message is as follows: (READ SLOWLY)

Item 1: Emergency Class:

<input type="checkbox"/> Notification of Unusual Event	<input type="checkbox"/> Site Area Emergency	Declared at _____ on _____ (24-hr time) (date)
<input type="checkbox"/> Alert	<input type="checkbox"/> General Emergency	

☐ Emergency Terminated

Item 2: Release of radioactive material:

☐ Has NOT occurred and is NOT projected ☐ Is presently occurring
☐ Has occurred and is now terminated ☐ Is projected to occur

Item 3: Remarks / Description of event: _____

NOTE: Items 4 - 8 may be excluded from initial message reporting any emergency class (including termination).

Item 4: Assistance requested:

☐ None

☐ Excluded from this message

____ (#) Fire Units from _____

____ (#) Police Units from _____

____ (#) Rescue Units from _____

☐ Other _____

Item 5: Emergency response actions underway:

☐ None

☐ Excluded from this message

☐ Station monitoring teams dispatched offsite

☐ Station emergency personnel called in

☐ Other _____

Item 6: Evacuation of onsite personnel:

☐ No

☐ Excluded from this message

☐ Yes, evacuated to: ☐ Primary Remote Assembly Area

☐ Secondary Remote Assembly Area

☐ Other _____

(ATTACHMENT 2 CONTINUED ON NEXT PAGE)

NUMBER	ATTACHMENT TITLE	REVISION
EPIP-2.01	REPORT OF EMERGENCY TO	23
ATTACHMENT	STATE AND LOCAL GOVERNMENTS	PAGE
2		2 of 2

MESSAGE # _____

Item 7: Prognosis of situation: [] Excluded from this message
☐ Improving ☐ Stable
☐ Worsening ☐ Other _____

Item 8: Meteorological data is: [] Excluded from this message
☐ Based on onsite measurements; ☐ Based on offsite regional data;
☐ Wind direction is from the _____; ☐ Wind speed is _____ mph
☐ Not available

Item 9: This is (name) _____/Emergency Communicator.
Please acknowledge receipt of this message. (Conduct roll-call and check boxes)

☐ Louisa County ☐ State EOC ☐ Orange County
☐ Spotsylvania County ☐ Hanover County ☐ Caroline County

This is North Anna Power Station ☐ Control Room ☐ TSC ☐ LEOF ☐ CEOF out at _____ on _____.
(24-hr time) (date)

NOTE: The remainder of this report is not transmitted when the message reports emergency termination. When transmitted, the following information is for state use only. Transmit to State EOC using the DEM ARD.

This is North Anna Power Station ☐ Control Room ☐ TSC ☐ LEOF ☐ CEOF continuing the emergency message.

Item 10: Recommended offsite protective actions are:

☐ None

☐ Standard: Evacuate 360° from 0 miles to 5 miles.

☐ Expanded:

☐ Evacuate 360° from 0 miles to 5 miles.

☐ Evacuate 360° from 5 miles to _____ miles.

☐ Evacuate sectors _____ from _____ miles to _____ miles.

☐ Shelter 360° from _____ miles to _____ miles.

☐ Shelter sectors _____ from _____ miles to _____ miles.

☐ Shelter unaffected sectors from _____ miles to _____ miles.

Item 11: ☐ We will transmit a Report of Radiological Conditions to the State EOC.
☐ We will provide the Report of Radiological Conditions to the State representatives in the LEOF (CEOFF).
☐ We will not issue a Report of Radiological Conditions.

Item 12: Update schedule: ☐ 60 minute; ☐ Other _____

Name of State EOC Duty Officer: _____

This is North Anna Power Station ☐ Control Room ☐ TSC ☐ LEOF ☐ CEOF out at _____ on _____.
(24-hr time) (date)

NUMBER EPIP-2.01	ATTACHMENT TITLE REPORT OF RADIOLOGICAL CONDITIONS TO THE STATE	REVISION 23
ATTACHMENT		PAGE
3		1 of 1

PART I. Instructions for North Anna Emergency Communicator:

1. Check name of facility: [] Control Room [] TSC [] Local EOF [] Central EOF

2. Record Message #: _____ Communicator's name: _____ Call-back #: () - _____

3. Check which report is attached and record the report number and run time (as appropriate):

_____ MIDAS Radiological Status computer printout (2 pages) Report # _____ Run Time _____
 _____ Radiological Status attachment from EPIP-4.03 (1 page) Report # _____

4. Have Station Emergency Manager (SEM) / Recovery Manager (RM) approve transmittal:

APPROVED FOR TRANSMITTAL: _____ (SEM / RM initials) DATE: ____ / ____ / ____ TIME: ____ : ____

5. IF report can be delivered to both VDES AND VDH staff in EOF, THEN GO TO PART I, ITEM 6.
IF report will be sent by facsimile, THEN notify State EOC Report of Radiological Conditions will be sent by facsimile (Use DEM ARD or (804) 674-2400) and request receipt confirmation.

6. Deliver report to both VDEM AND VDH staff in EOF:

- Date/Time Message Delivered to VDEM Representative in Local/Central EOF: ____ / ____ / ____ : ____
- Date/Time Message Delivered to VDH Representative in Local/Central EOF: ____ / ____ / ____ : ____
- Record N/A by Part II and Part III below.

IF report will be sent by facsimile, THEN ask facsimile machine operator to transmit this message.

IF transmittal of report by facsimile NOT achievable, THEN do the following:

- Notify State EOC using DEM ARD or call (804) 674-2400
- Identify yourself and your location
- Ask EOC Duty Officer to use a Report of Radiological Conditions form to copy message
- Read the attached report
- Record when message transmittal completed: Date/Time Message Completed: ____ / ____ / ____ : ____
- Record N/A by Part II and Part III below.

PART II. Instructions for Facsimile Machine Operator:

1. Record Facsimile Operator's name : _____ Date/Time Sent: ____ / ____ / ____ : ____

2. Transmit this message to State EOC facsimile machine (804) 674-2419.

IF facsimile transmission NOT successful, THEN RETURN message to Emergency Communicator.

3. Return original report to State and Local Emergency Communicator.

PART III. Instructions for State EOC Duty Officer:

1. Notify North Anna Emergency Communicator report received. Date/Time Verified: ____ / ____ / ____ : ____
 (Use DEM ARD or see PART I, Item 2 above for call-back number). Receipt Verification

2. Forward message to EOC Operations Officer for distribution to State Radiological Health Programs and Information & Planning representatives.