

CONTROLLED DOCUMENT TRANSMITTAL

Transmittal#: 16753N

Date: 04/06/2001

Initiator: LINDA MCCLERNAN

Page: 1

Description:

ISSUE OF 1 NOTIFICATION OF SUPERCEDED PMP-EPP PROCEDURE. PLEASE REMOVE DOCUMENT FROM BOOK AND DESTROY. THE ATTACHED NOTIFICATION MAY EITHER BE DESTROYED OR KEPT IN A SEPARATE LOCATION FROM THE CONTROLLED FILES PER PMP-2030-DOC-001.

Distribution Group(s):

PMP-2080-EPP.106

Section/Name	Mail Zone	Copies	Comments
Emergency Planning Coord	11	3C	
Installation Serv Library	6A	INDEX 1C	
JPIC	1*	1C	
Maint: I&C Library	2*	1C	
Maint: MTIS, M. Lower	16	1C	
MI Dept Environ Quality		1C	
NDM: Library	1*	1C	
NDM: Master Copy	1*	1U	
NGH: EDCC	22*	1C	
NGH: EOF (via EDCC)	22*	3C	
NRC: On Site	4A	1C	
NRC: Region III		2C	
NRC: Washington		2C	
Operations Library	5B*	1C	
OSA	1*	1C	
Reg Affairs Library	4A	1C	
S.S. Office	29*	1C	
Simulator	11	2C	
Site Protective Services	8B	1C	
State of Michigan		1C	
Training Cart 1, T. Ott	11	1C	
Training Cart 2, S. Gleffe	11	1C	
Training Cart 3, S. Freeman	11	1C	
Training Cart 4, S. Stiger	11	1C	
Training Cart 5, M. Juengling	11	1C	
Training Cart 6, D. Terry	11	1C	
Training Library	11	1C	
TSC	1*	3C	Include 1C Index Only
Unit 1 Control Room	29*	2C	
Unit 2 Control Room	29*	2C	
Visitor Center	25	1C	

Transmitted Controlled Document Listing: (1)

Document	Revision	Status	Title
PMP-2080-EPP-106	015	Superseded	INITIAL OFFSITE NOTIFICATION Comments: SUPERCEDED BY PMP-2080-EPP-107 REV. 15

Controlled Document Transmittal Receipt and File Acknowledgement:

CONTROLLED DOCUMENTS ONLY

Signature

Date

Please sign and return within 14 calendar days

Do.C. Cook Nuclear Plant

Nuclear Documents Mgmt (Mail Zone #1) - Document Control

A045

REVIEW AND APPROVAL TRACKING FORM

Procedure Information:

Number: PMP 2080 EPP 106 Revision: Superseded Change: 3/22/01

Title: Initial Off Site Notification

Category (Select One Only):

- ☐ Correction (Full Procedure) ☐ Change (Full Procedure) with Review of Change Only
☐ Correction (Page Substitution) ☐ Change (Page Substitution) with Review of Change Only
☐ Cancellation ☐ New Procedure or Change with Review
☒ Superseded (list superseding procedures): PMP 2080 EPP 106 Rev 8

Associated Configuration Document Impact Assessments:

CDI Tracking No(s): N/A

Required Reviews:

Cross-Discipline Reviews:

- ☐ Chemistry ☒ Training
☐ Maintenance ☐ Work Center
☐ NDM ☐
☒ Operations ☐
☐ PA/PV ☐
☐ Reg Affairs ☐
☐ RP ☐ Required

Programmatic Reviews:

- ☐ ALARA
☒ Service Proc Grp
☐ Component Engineering
☐ Mission Engineering
☐ Emerg Oper Proc Grp
☐ Environmental
☒ ISI/IST Coordinator

- ☐ Performance Assurance
☐ Reactivity Mgmt Team
☐ SPS (Safety & Health)
☐ Surveillance Section
☐ System Engineering
☐
☐ None Required

☒ Cognizant Org Review Synthia Haefliger Date: 3/22/01

☒ Technical Review William A. Nichols Date: 3/22/01

Conferences:

☐ Ops Conference: NA Date: 1/1/01
☐ Owner Conference: [Signature] Date: 3/22/01

Packaging Check:

Updated Summary attached? ☒ Yes
 50 CFR 59 Requirements complete? Tracking No.: 2001-0164 ⁶¹⁶⁵⁻⁰⁰ ☒ Yes ☐ N/A
 Implementation Plan developed? (Ref. Step 3.4.18) ⁶¹⁶⁵⁻⁰⁰ ☒ Yes ☐ N/A
 Package Complete: [Signature] Date: 3/23/01

Approvals:

PORC Review Required: ☒ Yes ☐ No Mtg. No.: 3862
 Administrative Hold Status: ☐ Released ☐ Reissued ☒ N/A CR No.:
 Approval Authority Review/Approval: [Signature] Date: 4/4/01
 Expiration Date/Ending Activity NA Effective Date: 4/6/01

Periodic Review:

Periodic Review conducted? (Data Sheet 5 Complete) ☐ Yes ☒ No

NDM Use Only

Office Information For Form Tracking Only - Not Part of Form

This form is derived from the information in PMP-2010-PRC-002, Procedure Correction, Change, and Review, Rev. 8, Data Sheet 1, Review and Approval Tracking Form.

REVISION SUMMARY

Number: PMP-2080-EPP.106

Revision: 15

Change: 0

Title: Initial Offsite Notification

PMP-2080-EPP.106, Initial Offsite Notification is being deleted. All actions have either been deleted, or incorporated into the procedure listed in the Change column. Corrections made per PMP-2010.PRC.002, Figure 1, items (a - s).

	Section/Step	Change	Justification	Correction Criteria Item
1.	Section 1.0	Transferred to PMP-2080-EPP.100. Section 1, Purpose and Scope Editorial change.	Format change to comply with the requirements of PMP-2010-PRC.001. EPP.100 provides guidance as to what actions are to be performed, including notification of offsite support groups.	
2.	Section 2.0	Transferred to PMP-2080-EPP.100, Section 5.	Consolidation of procedures ensures consistency of implementation.	
3.	Step 3.1.1	Deleted	The SM is the acting SEC, this step is redundant	
4.	Step 3.1.2	Transferred to EPP.107 step 3.1.1.	EPP.107 now contains the instructions for notification.	
5.	Step 3.2.1	Transferred to EPP.107 step 3.2.3.	Consolidation of procedures ensures consistency of implementation.	
6.	Step 3.2.1.a	Deleted.	Data Sheet 1 of EPP.107 contains this information.	
7.	Step 3.2.2	Transferred to EPP.107 step 3.2.6.a.	Consolidation of procedures ensures consistency of implementation.	
8.	Step 3.3.1	Deleted	Format change to comply with the requirements of PMP-2010-PRC.001.	
9.	CAUTION prior to step 3.4.1	Transferred to EPP.107 step 3.2.6.a.	Consolidation of procedures ensures consistency of implementation.	
10.	NOTE prior to step 3.4.1	Transferred to EPP.107 to step 3.1.2.	Consolidation of procedures ensures consistency of implementation.	
11.	Step 3.4.1	Transferred to EPP.107 step 3.2.3 and 3.2.4. Editorial change to make step generic to all emergency classifications.	Consolidation of procedures ensures consistency of implementation.	

Office Information For Form Tracking Only - Not Part of Form

This is a free-form as called out in PMP-2010.PRC.002, Procedure Correction, Change, and Review, Rev. 7

Page 1 of 4

8 acc 1/23/01

REVISION SUMMARY

Number: PMP-2080-EPP.106

Revision: 15

Change: 0

Title: Initial Offsite Notification

	Section/Step	Change	Justification	Correction Criteria Item
12.	Step 3.4.2	Transferred to EPP.107 step 3.2.6, Data Sheet 3. Editorial change to reference proper attachment for providing information to the NRC.	Consolidation of procedures ensures consistency of implementation. Correction to procedure due to format change.	
13.	Step 3.4.3	Transferred to EPP.107 step 3.2.8. Editorial change for proper phone extension numbers. Deleted recording of time notification to Security made.	Consolidation of procedures ensures consistency of implementation. Correction to procedure. Information not necessary for completion of activities.	
14.	Step 3.4.3.a	Transferred to EPP.107 step 3.2.8.	Consolidation of procedures ensures consistency of implementation.	
15.	Step 3.4.3.b	Transferred to EPP.107 step 3.2.8.a.	Consolidation of procedures ensures consistency of implementation.	
16.	Step 3.4.3.c	Deleted.	Dialogic Emergency Response Notification System notifies all personnel in the event of an accident.	
17.	Step 3.4.4	Step now contained in EPP.107, step 3.2.3 and 3.2.5. Added reference to DAP printout.	Consolidation of procedures ensures consistency of implementation. Alternate place to obtain information for the notification form.	
18.	Step 3.4.5.1	Now EPP.100 step 3.2.6.a. Deleted extension and location of phone.	Consolidation of procedures ensures consistency of implementation. Extraneous requirement.	
19.	Step 3.4.5.2	Deleted	Extraneous requirement, initial phone notification is made prior to faxing this information.	
20.	Step 3.4.5.3	Transferred to PMP-2080-EPP.107 step 3.2.5.	Consolidation of procedures ensures consistency of implementation.	

Office Information For Form Tracking Only - Not Part of Form

This is a free-form as called out in PMP-2010.PRC.002, Procedure Correction, Change, and Review, Rev. 1.

Page 3 of 4

8 Dec 2010

REVISION SUMMARY

Number: PMP-2080-EPP.106

Revision: 15

Change: 0

Title: Initial Offsite Notification

	Section/Step	Change	Justification	Correction Criteria Item
21.	Step 3.5	Transferred to PMP-2080-EPP.107, step 3.2.8.b.	Step has security implement Section 5 of the ERO phone directory. The Plant Manager, as well as site vice presidents have been added to Section 5 of the ERO phone directory. It is no longer required that the Plant Manager contact the personnel that were addressed in Step 3.5 of EPP.106 because those people are now contacted via the Dialogic paging system. The only requirement now is to notify upper management, which is accomplished via the ERO phone directory.	
22.	Step 4.1	Deleted.	This is not a final condition.	
23.	Data Sheet 1 Exhibit A	Deleted.	This information is a duplicate of that found on the Nuclear Plant Accident Notification form. DS 1 of EPP.107	
24.	Data Sheet 2 Exhibit B page 1 of 2	Transferred to PMP-2080-EPP.107 Data Sheet 2. Deleted Event Classification portion of DS.	Consolidation of procedures ensures consistency of implementation. Redundant information already contained on DS 1.	
25.	Data Sheet 2 Exhibit B page 2 of 2	Deleted Plant Manager notification transferred to EPP.107, step 3.2.7.c.	All notifications of AEP personnel are made via the Dialogic Emergency Response Notification System. Consolidation of procedures ensures consistency of implementation.	
26.	Data Sheet 3 Exhibit C	Deleted	All notifications of AEP personnel are made via the Dialogic Emergency Response Notification System.	
27.	Data Sheet 4 Exhibit D	Transferred to PMP-2080-EPP.107 Data Sheet 3.	Consolidation of procedures ensures consistency of implementation.	

Office Information For Form Tracking Only - Not Part of Form

This is a free-form as called out in PMP-2010.PRC.002, Procedure Correction, Change, and Review, Rev. 8

Page 4 of 4

8/15/03/23/04

REVIEW AND APPROVAL TRACKING FORM

Procedure Information:			
Number: PMP 2080 EPP 106		Revision: Superseded Change: 3/22/01	
Title: Initial Off Site Notification			
Category (Select One Only)			
<input type="checkbox"/> Correction (Full Procedure)	<input type="checkbox"/> Change (Full Procedure) with Review of Change Only		
<input type="checkbox"/> Correction (Page Substitution)	<input type="checkbox"/> Change (Page Substitution) with Review of Change Only		
<input type="checkbox"/> Cancellation	<input type="checkbox"/> New Procedure or Change with Review		
<input checked="" type="checkbox"/> Superseded (list superseding procedures): PMP 2080 EPP 106 Rev 8			
Associated Configuration Document Impact Assessment:			
CDI Tracking No(s):			<input checked="" type="checkbox"/> N/A
Required Reviews:			
Cross-Discipline Reviews:		Programmatic Reviews:	
<input type="checkbox"/> Chemistry	<input checked="" type="checkbox"/> Training	<input type="checkbox"/> ALARA	<input type="checkbox"/> Performance Assurance
<input type="checkbox"/> Maintenance	<input type="checkbox"/> Work	<input checked="" type="checkbox"/> Service Proc Grp	<input type="checkbox"/> Reactivity Mgmt Team
<input type="checkbox"/> NDM	<input type="checkbox"/>	<input type="checkbox"/> Component Engineering	<input type="checkbox"/> SPS (Safety & Health)
<input checked="" type="checkbox"/> Operations	<input type="checkbox"/>	<input type="checkbox"/> Design Engineering	<input type="checkbox"/> Surveillance Section
<input type="checkbox"/> PA/PV	<input type="checkbox"/>	<input type="checkbox"/> Emerg Oper Proc Grp	<input type="checkbox"/> System Engineering
<input type="checkbox"/> Reg Affairs	<input type="checkbox"/>	<input type="checkbox"/> Environmental	<input type="checkbox"/>
<input type="checkbox"/> RP	<input type="checkbox"/> Required	<input checked="" type="checkbox"/> ISI/IST Coordinator	<input type="checkbox"/> None Required
<input checked="" type="checkbox"/> Cognizant Org Review		<i>Synthia Shaffer</i>	Date: <u>3/22/01</u>
<input checked="" type="checkbox"/> Technical Review		<i>William G. Nichols</i>	Date: <u>3/22/01</u>
Concurrence:			
<input type="checkbox"/> Ops Concurrence:		<i>NA</i>	Date: <u> / / </u>
<input type="checkbox"/> Owner Concurrence:		<i>[Signature]</i>	Date: <u>3/22/01</u>
Package Check:			
Updated Summary attached?		<input checked="" type="checkbox"/> Yes	
0.59 Requirements complete?		Tracking No.: <u>2001-0164</u>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> N/A
Implementation Plan developed?		(Ref. Step 3.4.18) <i>skm 3/22/01</i>	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> N/A
Package Complete:		<i>B. Mallory</i>	Date: <u>3/23/01</u>
Approvals:			
PORC Review Required:		<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Mtg. No.: <u>3862</u>
Administrative Hold Status:		<input type="checkbox"/> Released <input type="checkbox"/> Reissued <input checked="" type="checkbox"/> N/A	CR No.: <u> </u>
Approval Authority Review/Approval:		<i>[Signature]</i>	Date: <u>4/4/01</u>
Expiration Date/Ending Activity		<u>NA</u>	Effective Date: <u>4/6/01</u>
Periodic Review:			
Periodic Review conducted?		(Data Sheet 5 Complete)	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

NDM Use Only

Office Information For Form Tracking Only - Not Part of Form

This form is derived from the information in PMP-2010-PRC-002, Procedure Correction, Change, and Review, Rev. 8, Data Sheet 1, Review and Approval Tracking Form.

Page 1 of 4

REVISION SUMMARY

Number: PMP-2080-EPP.106

Revision: 15

Change: 0

Title: Initial Offsite Notification

PMP-2080-EPP.106, Initial Offsite Notification is being deleted. All actions have either been deleted, or incorporated into the procedure listed in the Change column. Corrections made per PMP-2010.PRC.002, Figure 1, items (a - s).

	Section/Step	Change	Justification	Correction Criteria Item
1.	Section 1.0	Transferred to PMP-2080-EPP.100. Section 1, Purpose and Scope Editorial change.	Format change to comply with the requirements of PMP-2010-PRC.001. EPP.100 provides guidance as to what actions are to be performed, including notification of offsite support groups.	
2.	Section 2.0	Transferred to PMP-2080-EPP.100, Section 5.	Consolidation of procedures ensures consistency of implementation.	
3.	Step 3.1.1	Deleted	The SM is the acting SEC, this step is redundant	
4.	Step 3.1.2	Transferred to EPP.107 step 3.1.1.	EPP.107 now contains the instructions for notification.	
5.	Step 3.2.1	Transferred to EPP.107 step 3.2.3.	Consolidation of procedures ensures consistency of implementation.	
6.	Step 3.2.1.a	Deleted.	Data Sheet 1 of EPP.107 contains this information.	
7.	Step 3.2.2	Transferred to EPP.107 step 3.2.6.a.	Consolidation of procedures ensures consistency of implementation.	
8.	Step 3.3.1	Deleted	Format change to comply with the requirements of PMP-2010-PRC.001.	
9.	CAUTION prior to step 3.4.1	Transferred to EPP.107 step 3.2.6.a.	Consolidation of procedures ensures consistency of implementation.	
10.	NOTE prior to step 3.4.1	Transferred to EPP.107 to step 3.1.2.	Consolidation of procedures ensures consistency of implementation.	
11.	Step 3.4.1	Transferred to EPP.107 step 3.2.3 and 3.2.4. Editorial change to make step generic to all emergency classifications.	Consolidation of procedures ensures consistency of implementation.	

Office Information For Form Tracking Only - Not Part of Form

This is a free-form as called out in PMP-2010.PRC.002, Procedure Correction, Change, and Review, Rev. 7.

Page 1 of 4

8 Jan 23/01

REVISION SUMMARY

Number: PMP-2080-EPP.106

Revision: 15

Change: 0

Title: Initial Offsite Notification

	Section/Step	Change	Justification	Correction Criteria Item
12.	Step 3.4.2	Transferred to EPP.107 step 3.2.6, Data Sheet 3. Editorial change to reference proper attachment for providing information to the NRC.	Consolidation of procedures ensures consistency of implementation. Correction to procedure due to format change.	
13.	Step 3.4.3	Transferred to EPP.107 step 3.2.8. Editorial change for proper phone extension numbers. Deleted recording of time notification to Security made.	Consolidation of procedures ensures consistency of implementation. Correction to procedure. Information not necessary for completion of activities.	
14.	Step 3.4.3.a	Transferred to EPP.107 step 3.2.8.	Consolidation of procedures ensures consistency of implementation.	
15.	Step 3.4.3.b	Transferred to EPP.107 step 3.2.8.a.	Consolidation of procedures ensures consistency of implementation.	
16.	Step 3.4.3.c	Deleted.	Dialogic Emergency Response Notification System notifies all personnel in the event of an accident.	
17.	Step 3.4.4	Step now contained in EPP.107, step 3.2.3 and 3.2.5. Added reference to DAP printout.	Consolidation of procedures ensures consistency of implementation. Alternate place to obtain information for the notification form.	
18.	Step 3.4.5.1	Now EPP.100 step 3.2.6.a. Deleted extension and location of phone.	Consolidation of procedures ensures consistency of implementation. Extraneous requirement.	
19.	Step 3.4.5.2	Deleted	Extraneous requirement, initial phone notification is made prior to faxing this information.	
20.	Step 3.4.5.3	Transferred to PMP-2080-EPP.107 step 3.2.5.	Consolidation of procedures ensures consistency of implementation.	

Office Information For Form Tracking Only - Not Part of Form

This is a free-form as called out in PMP-2010.PRC.002, Procedure Correction, Change, and Review, Rev. 1.

Page 3 of 4

8 Aug 01/23/01

REVISION SUMMARY

Number: PMP-2080-EPP.106

Revision: 15

Change: 0

Title: Initial Offsite Notification

	Section/Step	Change	Justification	Correction Criteria Item
21.	Step 3.5	Transferred to PMP-2080-EPP.107, step 3.2.8.b.	Step has security implement Section 5 of the ERO phone directory. The Plant Manager, as well as site vice presidents have been added to Section 5 of the ERO phone directory. It is no longer required that the Plant Manager contact the personnel that were addressed in Step 3.5 of EPP.106 because those people are now contacted via the Dialogic paging system. The only requirement now is to notify upper management, which is accomplished via the ERO phone directory.	
22.	Step 4.1	Deleted.	This is not a final condition.	
23.	Data Sheet 1 Exhibit A	Deleted.	This information is a duplicate of that found on the Nuclear Plant Accident Notification form. DS 1 of EPP.107	
24.	Data Sheet 2 Exhibit B page 1 of 2	Transferred to PMP-2080-EPP.107 Data Sheet 2. Deleted Event Classification portion of DS.	Consolidation of procedures ensures consistency of implementation. Redundant information already contained on DS 1.	
25.	Data Sheet 2 Exhibit B page 2 of 2	Deleted Plant Manager notification transferred to EPP.107, step 3.2.7.c.	All notifications of AEP personnel are made via the Dialogic Emergency Response Notification System. Consolidation of procedures ensures consistency of implementation.	
26.	Data Sheet 3 Exhibit C	Deleted	All notifications of AEP personnel are made via the Dialogic Emergency Response Notification System.	
27.	Data Sheet 4 Exhibit D	Transferred to PMP-2080-EPP.107 Data Sheet 3.	Consolidation of procedures ensures consistency of implementation.	

Office Information For Form Tracking Only - Not Part of Form

This is a free-form as called out in PMP-2010.PRC.002, Procedure Correction, Change, and Review, Rev. 8

Page 4 of 4

61w 3/23/01