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Document	Revision	Status	Title
12-EPP-2080-EPA-008	000	Approved	EMERGENCY PLAN MANAGEMENT

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REVIEW AND APPROVAL TRACKING FORM

Procedure Information:			
Number: <u>12-EPP-2080-EPA-008</u>		Revision: <u>0</u>	Change: <u>0</u>
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<input checked="" type="checkbox"/> Cognizant Org Review: <u>Cindy Brannenius</u>		Date: <u>3/29/01</u>	
<input checked="" type="checkbox"/> Technical Review: <u>Stacy M. Kelly / Council</u>		Date: <u>3/29/01</u>	
Concurrence:			
<input type="checkbox"/> Ops Mgr Concurrence: _____		Date: <u> / / </u>	
<input checked="" type="checkbox"/> Owner Concurrence: <u>[Signature]</u>		Date: <u>3/29/01</u>	
Package Check:			
Updated Revision Summary attached?		<input checked="" type="checkbox"/> Yes	
10 CFR 50.59 Requirements complete?		Tracking No.: <u>2001-0194-00</u> <input checked="" type="checkbox"/> Yes <input type="checkbox"/> N/A	
Implementation Plan developed?		(Ref. Step 3.4.18) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> N/A	
Package Complete: <u>[Signature]</u>		Date: <u>3/30/01</u>	
Approvals:			
PORC Review Required:		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Mtg. No.: <u>N/A</u>	
Administrative Hold Status:		<input type="checkbox"/> Released <input type="checkbox"/> Reissued <input checked="" type="checkbox"/> N/A CR No.: _____	
Approval Authority Review/Approval: <u>[Signature]</u>		Date: <u>3/30/01</u>	
Expiration Date/Ending Activity: <u>N/A</u>		Effective Date: <u>3/30/01</u>	
Periodic Review:			
Periodic Review conducted?		(Data Sheet 5 Complete) <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

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REVISION SUMMARY

Number: 12-EPP-2080-EPA-008

Revision: 0

Change: 0

Title: Emergency Plan Management

The purpose of this procedure is to establish a standardized approach for processing proposed changes to the D. C. Cook Emergency Plan and to document an evaluation that demonstrates whether the proposed change can be implemented without prior NRC approval, in accordance with 10 CFR 50.54(q).

Section or Step	Change/Reason For Change
	Change: Reason:
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Reference			Effective Date: <u>3/30/01</u>
R. S. Krieger Writer	P. E. Holland Owner	Emergency Planning Cognizant Organization	

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1 PURPOSE AND SCOPE

- 1.1 The purpose of this procedure is to establish a standardized approach for processing proposed changes to the D. C. Cook Emergency Plan and to the Emergency Plan Implementing Procedures.
- 1.2 To document an evaluation that demonstrates whether the proposed change can be implemented without prior NRC approval, in accordance with 10 CFR 50.54(q).

2 DEFINITIONS AND ABBREVIATIONS

Term	Meaning
ERO	Emergency Response Organization
ERF	Emergency Response Facility

3 RESPONSIBILITIES

- 3.1 The individual requesting the change is responsible for drafting the proposed wording for the change.
- 3.2 Emergency Planning Coordinators are responsible for evaluating the proposed change.
- 3.3 The Emergency Planning Manager is responsible for reviewing and approving any change request evaluations.

4 DETAILS

- 4.1 IF the requested change is for a change to the Emergency Plan, THEN:
 - 4.1.1 Prepare Data Sheet 1, Evaluation of Proposed Change to D. C. Cook Emergency Plan and Implementing Procedures, for each change.
 - Similar changes may be combined into one evaluation.
 - Equivalent computer generated forms may be used in lieu of the data sheet.
 - Provide a complete justification regardless of the outcome of the determination as to the "Decrease in Effectiveness" of the plan.

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- 4.1.2 Submit each requested change evaluation to the Emergency Planning Manager for review and approval.

NOTE: Because proposed changes to the Emergency Plan may include a combination of submittals that Do and Do Not “Decrease the Effectiveness” of the plan, parallel paths for implementation of the proposed changes are permissible.

- 4.1.3 **IF** the evaluation determines that the requested change will “Decrease the Effectiveness” of the Emergency Plan, **THEN**:
- a. Do not implement the proposed change.
 - b. Prepare the proposed change for submittal to the NRC.
 - c. Obtain PORC review and approval of the proposed change.
 - d. Submit the change to Licensing for submittal to the NRC.
 - e. **IF** the NRC approved the Emergency Plan change, **THEN** implement the change; **OTHERWISE** do not implement the change.
- 4.1.4 **IF** the evaluation determines that the requested change will not “Decrease the Effectiveness” of the Emergency Plan, **THEN**:
- a. Verify an ESAT has been generated to track the change for the next Emergency Plan revision submittal to the NRC.
 - b. Implement the change.
- 4.1.5 Evaluate the requested change to determine if a change to the Emergency Plan implementing procedures is required.
- 4.1.6 Review the appropriate implementing procedures.
- 4.1.7 **IF** any revisions to the procedures are required, **THEN** add action items to the ESAT to track the needed procedure revisions.

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NOTE: Step 4.2 need not be performed if the implementing procedures were reviewed in step 4.1

4.2 **IF** the requested change is for a change to an Emergency Plan implementing procedure, **THEN**:

4.2.1 Prepare Data Sheet 1, Evaluation of Proposed Change to D. C. Cook Emergency Plan and Implementing Procedures, for each change.

- Similar changes may be combined into one evaluation.
- Equivalent computer generated forms may be used in lieu of the data sheet.
- Provide a complete justification regardless of the outcome of the determination as to the "Decrease in Effectiveness" of the plan.

4.2.2 Submit each requested change evaluation to the Emergency Planning Manager for review and approval.

4.2.3 **IF** the evaluation determines that the requested procedure change will "Decrease the Effectiveness" of the Emergency Plan, **THEN** the requested procedure change cannot be implemented.

4.2.4 **IF** the evaluation determines that the requested procedure change will require a change to the Emergency Plan, **THEN** follow the actions in step 4.1.

4.2.5 **IF** the evaluation determines that it will not "Decrease the Effectiveness" of the Emergency Plan or require a change to the Emergency Plan, **THEN** implement the procedure change.

5 REFERENCES

5.1 Use References:

5.1.1 NUREG-0654, REP-1, Rev. 1, "Criteria for Preparation and Evaluation of Radiological Emergency Response Plans and Preparedness in Support of Nuclear Power Plants"

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5.2 Writing References:

5.2.1 Source References

- a. 10 CFR 50.47(b)

5.2.2 General References

- a. 10 CFR 50.54(q)
- b. 10 CFR 50, Appendix E "Emergency Planning and Preparedness for Production and Utilization Facilities"

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CHANGE DESCRIPTION

Does the proposed change delete or tend to weaken that portion of the current Emergency Plan revision regarding the following requirements of 10 CFR 50.47(b)	YES	NO
1. Assignment of state, local and site ERO responsibilities?		
2. Assignment of onshift ERO personnel?		
3. Arrangement for utilizing State or local resources and staff?		
4. Emergency Action Levels (EALs)?		
5. Notifications to offsite agencies, ERO, or the public?		
6. Communications between offsite agencies, ERO, or the public?		
7. Dissemination of public information?		
8. Adequacy of emergency facilities and equipment?		
9. Methods, systems, and equipment for offsite response to a radiological emergency?		
10. Protective Action Recommendations/Determination?		
11. Emergency worker radiological exposure control?		
12. Medical services for contaminated/injured personnel?		
13. Re-entry/Recovery plans?		
14. Drills and exercises?		
15. Radiological emergency response training?		
16. Plan development, review, and distribution?		
Does the proposed change delete or tend to weaken that portion of the current Emergency Plan revision regarding the following requirements of 10 CFR 50, Appendix E	YES	NO
(I.)(II.)(III.) Emergency plans as described in the FSAR?		
(IV) A. Organization for coping with radiological emergencies?		
(IV) B. Assessment of radiological emergencies?		
(IV) C. Classifications, EALs, and ERO activation?		
(IV) D. Notification of Federal, State and local agencies and the public?		
(IV) E. ERFs, equipment, and communications?		
(IV) F. Training, drills and exercises?		
(IV) G. Plans, procedures and surveillance of equipment and supplies?		
(IV) H. Re-entry and Recovery following an accident?		
(V) I. Implementing Procedures?		
(VI) J. Emergency Response Data Systems?		

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Determination per 10 CFR 50.54(q)		
If any of the above are "yes" evaluate the proposed change in accordance with the detailed information in the sections of NUREG-0654, FEMA REP-1, Rev. 1		

Considering the detailed information in the sections of NUREG-0654, "Criteria for Preparation and Evaluation of Radiological Emergency Response Plans and Preparedness in Support of Nuclear Power Plants" that correspond to the standards of 10 CFR 50.47(b) and the requirements of 10 CFR 50, Appendix E, this change in the Emergency Plan:

DOES _____ DOES NOT _____ decrease the effectiveness of the Cook Nuclear Plant Emergency Plan.

JUSTIFICATION

Originator: _____ Date: _____

Emergency Planning Manager: _____ Date: _____

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Cross-Discipline Reviews: <input type="checkbox"/> Chemistry <input type="checkbox"/> Training <input type="checkbox"/> Maintenance <input type="checkbox"/> Work Control <input type="checkbox"/> NDM <input type="checkbox"/> _____ <input type="checkbox"/> Operations <input type="checkbox"/> _____ <input type="checkbox"/> PA/PV <input type="checkbox"/> _____ <input checked="" type="checkbox"/> Reg Affairs <input type="checkbox"/> _____ <input type="checkbox"/> RP <input type="checkbox"/> None Required		Programmatic Reviews: <input type="checkbox"/> ALARA <input type="checkbox"/> Performance Assurance <input type="checkbox"/> Bus. Services Proc Grp <input type="checkbox"/> Reactivity Mgmt Team <input type="checkbox"/> Component Engineering <input type="checkbox"/> SPS (Safety & Health) <input type="checkbox"/> Design Engineering <input type="checkbox"/> Surveillance Section <input type="checkbox"/> Emerg Oper Proc Grp <input type="checkbox"/> System Engineering <input type="checkbox"/> Environmental <input type="checkbox"/> _____ <input type="checkbox"/> ISI/IST Coordinator <input checked="" type="checkbox"/> None Required	
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MANAGEMENT SECTION

MAR 30 2001

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REVISION SUMMARY

Number: 12-EPP-2080-EPA-008

Revision: 0

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Title: Emergency Plan Management

The purpose of this procedure is to establish a standardized approach for processing proposed changes to the D. C. Cook Emergency Plan and to document an evaluation that demonstrates whether the proposed change can be implemented without prior NRC approval, in accordance with 10 CFR 50.54(q).

Section or Step	Change/Reason For Change
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<u>R. S. Krieger</u> Writer	<u>P. E. Holland</u> Owner	<u>Emergency Planning</u> Cognizant Organization	

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1 PURPOSE AND SCOPE

- 1.1 The purpose of this procedure is to establish a standardized approach for processing proposed changes to the D. C. Cook Emergency Plan and to the Emergency Plan Implementing Procedures.
- 1.2 To document an evaluation that demonstrates whether the proposed change can be implemented without prior NRC approval, in accordance with 10 CFR 50.54(q).

2 DEFINITIONS AND ABBREVIATIONS

Term	Meaning
ERO	Emergency Response Organization
ERF	Emergency Response Facility

3 RESPONSIBILITIES

- 3.1 The individual requesting the change is responsible for drafting the proposed wording for the change.
- 3.2 Emergency Planning Coordinators are responsible for evaluating the proposed change.
- 3.3 The Emergency Planning Manager is responsible for reviewing and approving any change request evaluations.

4 DETAILS

- 4.1 IF the requested change is for a change to the Emergency Plan, THEN:
 - 4.1.1 Prepare Data Sheet 1, Evaluation of Proposed Change to D. C. Cook Emergency Plan and Implementing Procedures, for each change.
 - Similar changes may be combined into one evaluation.
 - Equivalent computer generated forms may be used in lieu of the data sheet.
 - Provide a complete justification regardless of the outcome of the determination as to the "Decrease in Effectiveness" of the plan.

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- 4.1.2 Submit each requested change evaluation to the Emergency Planning Manager for review and approval.

NOTE: Because proposed changes to the Emergency Plan may include a combination of submittals that Do and Do Not "Decrease the Effectiveness" of the plan, parallel paths for implementation of the proposed changes are permissible.

- 4.1.3 **IF** the evaluation determines that the requested change will "Decrease the Effectiveness" of the Emergency Plan, **THEN**:
- a. Do not implement the proposed change.
 - b. Prepare the proposed change for submittal to the NRC.
 - c. Obtain PORC review and approval of the proposed change.
 - d. Submit the change to Licensing for submittal to the NRC.
 - e. **IF** the NRC approved the Emergency Plan change, **THEN** implement the change; **OTHERWISE** do not implement the change.
- 4.1.4 **IF** the evaluation determines that the requested change will not "Decrease the Effectiveness" of the Emergency Plan, **THEN**:
- a. Verify an ESAT has been generated to track the change for the next Emergency Plan revision submittal to the NRC.
 - b. Implement the change.
- 4.1.5 Evaluate the requested change to determine if a change to the Emergency Plan implementing procedures is required.
- 4.1.6 Review the appropriate implementing procedures.
- 4.1.7 **IF** any revisions to the procedures are required, **THEN** add action items to the ESAT to track the needed procedure revisions.

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NOTE: Step 4.2 need not be performed if the implementing procedures were reviewed in step 4.1

4.2 **IF** the requested change is for a change to an Emergency Plan implementing procedure, **THEN**:

4.2.1 Prepare Data Sheet 1, Evaluation of Proposed Change to D. C. Cook Emergency Plan and Implementing Procedures, for each change.

- Similar changes may be combined into one evaluation.
- Equivalent computer generated forms may be used in lieu of the data sheet.
- Provide a complete justification regardless of the outcome of the determination as to the "Decrease in Effectiveness" of the plan.

4.2.2 Submit each requested change evaluation to the Emergency Planning Manager for review and approval.

4.2.3 **IF** the evaluation determines that the requested procedure change will "Decrease the Effectiveness" of the Emergency Plan, **THEN** the requested procedure change cannot be implemented.

4.2.4 **IF** the evaluation determines that the requested procedure change will require a change to the Emergency Plan, **THEN** follow the actions in step 4.1.

4.2.5 **IF** the evaluation determines that it will not "Decrease the Effectiveness" of the Emergency Plan or require a change to the Emergency Plan, **THEN** implement the procedure change.

5 REFERENCES

5.1 Use References:

5.1.1 NUREG-0654, REP-1, Rev. 1, "Criteria for Preparation and Evaluation of Radiological Emergency Response Plans and Preparedness in Support of Nuclear Power Plants"

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5.2 Writing References:

5.2.1 Source References

- a. 10 CFR 50.47(b)

5.2.2 General References

- a. 10 CFR 50.54(q)
- b. 10 CFR 50, Appendix E "Emergency Planning and Preparedness for Production and Utilization Facilities"

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CHANGE DESCRIPTION

Does the proposed change delete or tend to weaken that portion of the current Emergency Plan revision regarding the following requirements of 10 CFR 50.47(b)	YES	NO
1. Assignment of state, local and site ERO responsibilities?		
2. Assignment of onshift ERO personnel?		
3. Arrangement for utilizing State or local resources and staff?		
4. Emergency Action Levels (EALs)?		
5. Notifications to offsite agencies, ERO, or the public?		
6. Communications between offsite agencies, ERO, or the public?		
7. Dissemination of public information?		
8. Adequacy of emergency facilities and equipment?		
9. Methods, systems, and equipment for offsite response to a radiological emergency?		
10. Protective Action Recommendations/Determination?		
11. Emergency worker radiological exposure control?		
12. Medical services for contaminated/injured personnel?		
13. Re-entry/Recovery plans?		
14. Drills and exercises?		
15. Radiological emergency response training?		
16. Plan development, review, and distribution?		
Does the proposed change delete or tend to weaken that portion of the current Emergency Plan revision regarding the following requirements of 10 CFR 50, Appendix E	YES	NO
(I.)(II.)(III.) Emergency plans as described in the FSAR?		
(IV) A. Organization for coping with radiological emergencies?		
(IV) B. Assessment of radiological emergencies?		
(IV) C. Classifications, EALs, and ERO activation?		
(IV) D. Notification of Federal, State and local agencies and the public?		
(IV) E. ERFs, equipment, and communications?		
(IV) F. Training, drills and exercises?		
(IV) G. Plans, procedures and surveillance of equipment and supplies?		
(IV) H. Re-entry and Recovery following an accident?		
(V) I. Implementing Procedures?		
(VI) J. Emergency Response Data Systems?		

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Determination per 10 CFR 50.54(q)		
If any of the above are "yes" evaluate the proposed change in accordance with the detailed information in the sections of NUREG-0654, FEMA REP-1, Rev. 1		

Considering the detailed information in the sections of NUREG-0654, "Criteria for Preparation and Evaluation of Radiological Emergency Response Plans and Preparedness in Support of Nuclear Power Plants" that correspond to the standards of 10 CFR 50.47(b) and the requirements of 10 CFR 50, Appendix E, this change in the Emergency Plan:

DOES _____ DOES NOT _____ decrease the effectiveness of the Cook Nuclear Plant Emergency Plan.

JUSTIFICATION

Originator: _____ Date: _____

Emergency Planning Manager: _____ Date: _____