

November 8, 2000

MEMORANDUM TO: Annette L. Vietti-Cook, Secretary
Office of the Secretary of the Commission

FROM: Janice Dunn Lee, Director /RA/
Office of International Programs

SUBJECT: EXECUTIVE BRANCH BRIEFING (NOVEMBER 15, 2000)
(CHAIRMAN'S TRAVEL)

1. Purpose

The purpose of this briefing, scheduled at 10:00 a.m. on Wednesday, November 15, 2000, is to discuss sensitive foreign policy matters in connection with Chairman Meserve's travel to Chile, Argentina, and Brazil on December 7 - 15, 2000.

2. Recommendation for Open or Closed Meeting

The briefing and discussion are expected to include material that is classified - secret. It is therefore recommended that this meeting be closed.

3. It is requested that the briefing and discussion be held in a closed meeting in accordance with the following Sunshine Act Exemption

A. Exemption: 1

B. Statement Describing How the Specific Exemption Applies to the Subject Items:

Matters to be discussed in the briefing will include classified material involving sensitive foreign policy considerations.

C. Statement as to Why the Public Interest Would be Furthered by a Closed Session:

A closed session would permit a wide-ranging discussion of classified foreign policy matters. An open meeting would substantially limit the discussion and prevent the objectives of the meeting from being achieved.

D. List of Attendees:

A list of attendees from the Commission and EDO staffs and the Department of State will be forwarded to SECY prior to the meeting. Commission staff should be restricted by a "need to know."

cc: Chairman Meserve
Commissioner Dicus
Commissioner Diaz
Commissioner McGaffigan
Commissioner Merrifield
SECY
OGC
EDO
OPA
OCA
NMSS

DISTRIBUTION:

OIP r/f
KDBurke, OIP
RDHauber, OIP
ADM/SEC

DOCUMENT NAME: C:\SunMemo.wpd

To receive a copy of this document, indicate in the box: "C" = Copy without enclosures "E" = Copy with enclosures "N" = No copy

OFFICE	OIP		OIP		OIP		OIP	
NAME	KDBurke		MPeterson		RDHauber		JDunnLee	
	11/ 8 /00		11/ 8 /00		11/ 8 /00		11/ 8 /00	

OFFICIAL RECORD COPY