

CONTROLLED COPY NO: 19  
TO: Document Control Center - NRC File Room

DOCUMENT CHANGE NOTICE NO. 137

DATE: October 25, 2000

FROM: YNPS Site Services Department

DOCUMENT: Implementing Procedures to the Emergency Plan

1. Enter the attached documents in your manuals and/or files, discard all obsolete copies, and return this form to the Site Services Department at Yankee-Rowe, or DE&S Records Center, as applicable within 30 Calendar days.

[X] YNPS Site Services [ ] DE&S Records Center - Marlborough

2. SAFEGUARDS INFORMATION DOCUMENTS

ALL OBSOLETE copies shall be returned to the Security Shift Supervisor for SHREDDING. SAFEGUARDS INFORMATION documents shall be hand-to-hand delivered or enclosed in two properly sealed and addressed envelopes. Return this form to the Site Services Department.

**DESCRIPTION OF CHANGE:** ISSUANCE: Implementing Proc. to the E-Plan

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PROCEDURE NO. REV. NO.

OP-3343 13

**DOCKET NO. 50-29**  
**LICENSE NO. DPR-3**

Please sign and return to: Renee Prilipp  
Yankee Atomic Electric Co.  
49 Yankee Rd.  
Rowe, MA 01367

Departmental Working Copies have been Reviewed and Working Copy Files Updated.

N/A  
Departmental Signature (N/A if not applicable)

The above documents have been entered in the applicable Department Manuals and/or files and all Obsolete copies have been discarded or identified as obsolete. [3, 5.2.15, Paragraph 9, Item 4] SAFEGUARDS INFORMATION documents will be handled per #2 above.

Signature

Date

A045

YANKEE NUCLEAR POWER STATION  
IMPLEMENTING PROCEDURES TO THE EMERGENCY PLAN  
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IMPLEMENTING PROCEDURES

Classification of Emergencies	OP-3300	Rev. 18
Emergency Medical/Confined Space Response Actions	OP-3305	Rev. 21
Control Room Actions During an Emergency	OP-3315	Rev. 16
Technical Support Center (TSC) Activation and Operations	OP-3324	Rev. 14
Release of Public Information Under Emergency Conditions	OP-3343	Rev. 13
Security Force Actions Under Emergency Conditions	OP-3344	Rev. 22
Emergency Preparedness Drills and Exercises	AP-3400	Rev. 8
Emergency Equipment Readiness Check	AP-3425	Rev. 7
Technical Support Center (TSC) Readiness Check	AP-3426	Rev. 13
Emergency Preparedness Training	AP-3450	Rev. 8
Responsibilities for Maintaining and Implementing the Emergency Preparedness Program for YNPS	AP-3451	Original
Revision Process for the Yankee Plant (YP) Defueled Emergency Plan	AP-3452	Original

**RELEASE OF PUBLIC INFORMATION UNDER EMERGENCY CONDITIONS**

**SCOPE**

To establish a policy for the issuance of press releases during emergencies.

**ENCLOSURES**

OP-3343 - Pgs. 1-2  
Attachment A - Pg. 1  
Attachment B - Pg. 1

**REFERENCES**

1. Yankee Plant Defueled Emergency Plan

**DISCUSSION**

It is the policy of Yankee Atomic Electric Company to allow full disclosure to the news media and public of all plant-related emergency response actions. Yankee's Public Affairs Representative or designated alternate will be responsible for releasing information as outlined below.

**PRECAUTIONS**

None.

**PREREQUISITES**

None.

**PROCEDURE**

A. Release of Information:

1. In accordance with emergency notification procedures, the Public Affairs Representative will be notified of any declared emergency classification. If contact cannot be made, the alternate will be notified.
2. The Public Affairs Representative will report to the plant, or communicate with the Incident Director, and review the emergency conditions.

**NOTE:** YNPS will not release information to the public until the States are notified of an UNUSUAL EVENT or ALERT, and until YNPS and public safety officials of the States exchange and coordinate information for release to the public.

3. News releases will be prepared for each event (i.e. declaration, change in event classification, change in conditions) or for updating purposes. YNPS news release form for an UNUSUAL EVENT or an ALERT is contained in Attachment A. Preparation of news releases will be coordinated with and approved by the Incident Director. News releases will be transmitted to the local news media listed on Att. B by facsimile machine.

a. News releases should include the following elements:

- General description of the incident.
- Time and location.
- Involvement of outside agencies such as medical, police and fire.
- Description of emergency response actions being implemented.
- Other appropriate details.

b. The news releases will not address areas of state responsibility.

B. Cooperation with News Media:

1. Communications with the news media will be handled by the Public Affairs Representative or designated alternate. All policy statements concerning emergency response actions will be approved and signed by the Incident Director on Attachment A.
2. All news media requests for information will be directed to the Public Affairs Representative or designated alternate.

**FINAL CONDITIONS**

1. The emergency classification condition has been terminated, and restoration, if applicable, has been implemented.
2. All documentation pertaining to the emergency has been submitted to the Incident Director.

Completed by: \_\_\_\_\_ Date/Time: \_\_\_\_\_

ATTACHMENT A

YNPS NEWS RELEASE

This is a: ☐ Drill

☐ Actual Event

News Release #: \_\_\_\_\_

ROWE, MA - \_\_\_\_\_(date) The Yankee Nuclear Power Station in Rowe,

Massachusetts, declared an (Unusual Event) (Alert) today at \_\_\_\_\_(time)

According to \_\_\_\_\_  
Name Title

the (Unusual Event) (Alert) was declared because: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The Nuclear Regulatory Commission (NRC) and officials from the Commonwealth of Massachusetts and the State of Vermont have been notified.

Additional details will be released as they become available.

\_\_\_\_\_  
Incident Director Approval

\_\_\_\_\_  
Date/Time

ATTACHMENT B

LOCAL NEWS MEDIA - FAX NUMBERS

Associated Press	413-781-3749
The Recorder	413-774-5020
Union-News	413-774-2501
North Adams Transcript	413-662-2792
WHA1	413-773-5637
WNAW	413-662-2143