

FINAL OMB SUPPORTING STATEMENT FOR NRC FORM 590
APPLICATION/PERMIT FOR USE OF THE TWO WHITE FLINT NORTH (TWFN)
AUDITORIUM (3150-0181)

Description of the Information Collection

The U. S. Nuclear Regulatory Commission (NRC) has an auditorium which is available for use by the public. In accordance with the Public Buildings Act of 1959, an agreement was reached between the Maryland-National Capital Park and Planning Commission (MPPC), the General Services Administration (GSA) and the NRC, which states that the auditorium will be made available for public use. Members of the public who wish to use the auditorium must complete NRC Form 590, Application/Permit for Use of Two White Flint North (TWFN) Auditorium, which must be approved prior to public use of the facility.

The form requests identifying information about the requesting applicant/organization, purpose of use, certification for solicitation of funds, documentation of authority to represent an organization, acknowledgment of liability for damages, and a checklist of service needs and allows for administrative and security reviews and final approval for use of the facility.

A. JUSTIFICATION

1. Need for and Practical Utility Agency Use of the Collection of Information. The NRC Form 590, Application/Permit for Use of Two White Flint North (TWFN) Auditorium would be reviewed by the Division of Administrative Services and Division of Facilities and Security. The information is needed to allow for administrative and security review, facilitate scheduling, and to make a determination that there are no anticipated problems with the requester prior to utilization of the facility.
2. Agency Use of Information. The NRC uses the information for processing requests made for use of the auditorium.
3. Reduction of Burden through Information Technology. There are no legal obstacles to reducing the burden associated with this information collection.
4. Effort to Identify Duplication and Use Similar Information. The NRC Form 590 is unique to NRC in that it supports an agreement between the NRC, GSA and MPPC that the auditorium will be made available for public use. The Information Requirements Control Automated System (IRCAS) was searched and no duplication was found. Information to be provided by the public-user is not otherwise available.
5. Effort to Reduce Small Business Burden. The collection represents the minimum information required to assess and approve a member of the public's request to use a government facility. The burden cannot be further reduced.
6. Consequences to Federal Program or Policy Activities if the Collection Is Not Conducted or is Conducted Less Frequently. The frequency of collection is "as the facility is needed by the requester." Therefore, this is the minimum frequency that the information can be requested. If the information is not collected, the public will not have access to the NRC auditorium.

7. Circumstances Which Justify Variation from OMB Guidelines. Not applicable.
8. Consultations Outside the NRC. The opportunity for public comment was published in the Federal Register on March 3, 2000 (65 FR 11609). No comments were received.
9. Payment or Gift to Respondents. Not applicable.
10. Confidentiality of the Information. NRC provides no pledge of confidentiality for this collection of information. To the extent information is business confidential, procedures are in place to protect the information from improper disclosure.
11. Justification for Sensitive Questions. Normally sensitive information considered private or personal is not required or requested.
12. Estimated Burden and Burden Hour Cost. The total annual public burden for completing NRC Form 590 is 1.25 hours at a cost of \$178.75. The annual burden and cost estimates were derived from experience during the past three years with the number of public users' requests to use the facility and the approximate number of hours each requester would have to expend to complete the form (5 requesters x .25 hr. per request = 1.25 hours x \$143/hour = \$178.75)
13. Estimate of Other Additional Costs. None.
14. Estimated Annualized Cost to the Federal Government. The cost to the agency for processing the proposed NRC Form 590 was derived from experience during the past three years with Administrative Services and Facilities and Security personnel would expend an average of 1 hour to review each request for a total cost to the agency (5 requests X 1 hour X \$143/hr = \$715). The cost is recovered by the facility rental fee.
15. Reason for Changes in Burden or Cost. No change in burden for current clearance.
16. Publication for Statistical Use. Results will not be tabulated or published.
17. Reason for Not Displaying the Expiration Date. The expiration date is displayed.
18. Exceptions to the Certification Statement. The expiration date is displayed.

B. COLLECTION OF INFORMATION EMPLOYING STATISTICAL METHODS

N/A.

U. S. NUCLEAR REGULATORY COMMISSION

Agency Information Collection Activities: Submission for the Office of Management and Budget (OMB) Review; Comment Request

AGENCY: U. S. Nuclear Regulatory Commission (NRC)

ACTION: Notice of the OMB review of information collection and solicitation of public comment.

SUMMARY: The NRC has recently submitted to OMB for review the following proposal for the collection of information under the provisions of the Paperwork Reduction Act of 1995 (44 U.S.C. Chapter 35). The NRC hereby informs potential respondents that an agency may not conduct or sponsor, and that a person is not required to respond to, a collection of information unless it displays a currently valid OMB control number.

1. Type of submission, new, revision, or extension: Revision
2. The title of the information collection: Application/Permit for Use of the Two White Flint (TWFN) Auditorium
3. The form number if applicable: NRC Form 590
4. How often the collection is required: Each time public use of the NRC

auditorium is requested.

5. Who will be required or asked to report: Member of the public requesting use of the NRC Auditorium
6. An estimate of the number of responses: 5
7. The estimated number of annual respondents: 5
8. An estimate of the total number of hours needed annually to complete the requirement or request: 1.25 hours (15 minutes per request)
9. An indication of whether Section 3507(d), Pub. L. 104-13 applies: N/A
10. Abstract: In accordance with the Public Buildings Act of 1959, an agreement was reached between the Maryland-National Capital Park and Planning Commission (MPPC), the General Services Administration (GSA) and the Nuclear Regulatory Commission, the NRC auditorium will be made available for public use. Public users of the auditorium will be required to complete NRC Form 590, Application/Permit for Use of Two White Flint North (TWFN) Auditorium. The information is needed to allow for administrative and security review, scheduling, and to make a determination that there are no anticipated problems with the requester prior to utilization of the facility.

A copy of the final supporting statement may be viewed free of charge at the NRC Public Document Room, 2120 L Street, NW (lower level), Washington, DC. OMB clearance requests

are available at the NRC worldwide web site(<http://www.nrc.gov/NRC/PUBLIC/OMB/index.html>).
The document will be available on the NRC home page site for 60 days after the signature date of this notice.

Comments and questions should be directed to the OMB reviewer listed below by (insert date 30 days after publication in the Federal Register). Comments received after this date will be considered if it is practical to do so, but assurance of consideration cannot be given to comments received after this date.

Erik Godwin
Office of Information and Regulatory Affairs (3150-)
NEOB-10202
Office of Management and Budget
Washington, DC 20503

Comments can also be submitted by telephone at (202) 395-3087.

The NRC Clearance Officer is Brenda Jo. Shelton, 301-415-7233.

Dated at Rockville, Maryland, this 22nd day of May 2000.

For the Nuclear Regulatory Commission.

/RA/
Brenda Jo. Shelton, NRC Clearance Officer
Office of the Chief Information Officer

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Office of the Chief Information Officer

*See previous concurrence

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