

JUN 9 2000

Wiscasset Public Library
ATTN: Ms. Susan Blagden
P.O. Box 367
Wiscasset, Maine 04578

Dear Ms. Blagden:

SUBJECT: CLOSEOUT OF NRC COOPERATIVE AGREEMENT NO. NRC-10-87-348

The subject cooperative agreement expired on September 28, 1999, and we are initiating closeout action. The following items are required to close the cooperative agreement:

1. Final Report
2. Final Certification (Form enclosed)
3. Financial Status Report (SF 269) (Form enclosed)
4. Request For Advance or Reimbursement (SF 270) (Form enclosed)
5. Federal Cash Transaction Report (SF 272) (Form enclosed)
6. An inventory list of Government Furnished Property
7. An inventory list of equipment and personal property acquired with cooperative agreement funds having a unit acquisition cost over \$1,000.00
8. Final Disclosure of Inventions in Accordance with 10(b)(1)(iii), Appendix A, NRC Project Grant Provision.

If any of these items are not applicable to the subject cooperative agreement, a negative reply and explanation are required, or if you have already furnished the above information, please state when and to whom it was submitted. Also, indicate your point of contact by name and telephone number for any future inquiries.

Your prompt attention is appreciated. If you have any questions or need further information regarding the above subject matter, please contact Michael Mills at 301-415-6550.

Sincerely,

Mary H. Mace, Contracting Officer
Contract Management Branch 1
Division of Contracts and Property Management
Office of Administration

Enclosures: As stated

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NAME	CBurkhalter CB	MMills	MHMace		
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