

\*Backup TSC, OSF-1  
 \*Bureau of Rad Protection  
 \*Control Rm-U/1 File Copy, OOB-1  
 \*Control Rm-U/1 Shift Supv., OOB-1  
 \*Control Rm-U/1 Work Copy, OOB-1  
 Dauphin County EMA  
 \*Dir. Work Mgmt., U1 Serv. Bldg.  
 Dir. Communications, U2 Admin. Bldg.  
 \*Document Center, NOB-2  
 \*Document Control Desk  
 Dosimetry, SOB  
 \*EP - NDB, Trng. Bldg. #2  
 \*Emerg. Prep. Dept.  
 \*EOF, Trng. Bldg.  
 \*EP Drills, Trng. Bldg. #2  
 ESD, Trng. Bldg..  
 Environ. Affairs-Lab, Interstate Drive  
 Environ. Affairs-TMI, NOB-1  
 \*Instructor Nuclear IV, Trng. Bldg. #2  
 Logistical Support, Trng. Bldg..  
 \*NRC - Onsite, NOB-1  
 \*NRC - Region 1, (Chief EP Section)  
 \*PEMA - Bureau of Plans  
 Personnel/Vehicle Monitor Kit Trng Ctr.  
 \*Plant Maint. (Library) U1 Serv. Bldg.  
 \*Porter Consultants, Ardmore  
 RLM, Rad Field Ops.  
 Rad Con -RAC Locker, Rad Field Ops.  
 Rad Con -Kit 1 PC, Rad Field Ops.  
 Rad Con -Kit 2 PC, Rad Field Ops.  
 Rad Con -Kit 3 Env, Rad Field Ops.  
 Rad Con -Kit 4 EOF Bldg Rad Field Ops.  
 Rad Con -Kit 5 EOF Bldg Rad Field Ops.  
 Rad Con-Simulator Locker, Rad Field Ops  
 \*Rad Engineers-U1, OOB  
 \*Rad Instrument, Bldg. 159  
 Radwaste/Chemistry, OOB-1  
 Secondary Chem Lab., OOB-1  
 \*Security Mgr., PC  
 Security U-1, PC  
 \*Simulator Room/File Copy, Trng.  
 Simulator Room/Shift Supvs Office, Trng  
 \*Simulator Room/Working Copy, Trng.  
 \*TSC - Unit 1, OSF-1  
 \*Training Dept., Trng  
 \*U1 Ops Support Ctr, Rad Field Ops..  
 \*Unit 1 Operations, OOB-1  
 \*Vice President - TMI, OSF-2  
 \*Word Processing, OOB, No Stamp/Clip  
 RECORDS MGMT

P. Hipple  
 M. Vyenielo  
 L. Ritter  
 L. Ritter  
 L. Ritter  
 D. Fetterhoff  
 S. Epler  
 R. DeSantis  
 S. Burkett  
 D. College  
 N. D. Brown  
 D. Light  
 R. Finicle  
 N. D. Brown  
 R. Finicle  
 D. Russ  
 W. Ressler  
 R. Neff  
 R. Finicle  
 P. Sauder  
 D. Fleck  
 T. Berstler  
 N. Smith  
 S. Porter  
 T. Berstler  
 T. Berstler  
 T. Berstler  
 T. Berstler  
 T. Berstler  
 T. Berstler  
 T. Berstler  
 T. Berstler  
 T. Berstler  
 M. Wherry  
 J. L. Eckroth  
 L. Ritter  
 L. Ritter  
 V. Handley  
 R. Goodrich  
 D. Silar  
 D. Silar  
 D. Silar  
 P. Hipple  
 C. Anderson  
 T. Berstler  
 L. Ritter  
 P. J. Chevalier  
 A. Houseal  
 S. Zimmerman

I 3H

C 3H

EPIP/TEP Instruction Memo

101

Date 7-18-00 Verif: PKM Box No. 20000410 T1 ☒ T2 ☒

Please update your file with the attached listed below, destroy the superseded and post your Index accordingly. Also, if Controlled Documents please sign the acknowledgment at the bottom of this memo and return to Debbie Marshbank, Configuration Cntrl., Rm. 135 Admin Bldg., TMI.

Document Number	Rev	PCR Number	Page Replacement	Entire	Delete Page(s)
<u>EPIP-TMI-06</u>	<u>33</u>	<u>PCR-00-0675</u>		<input checked="" type="checkbox"/>	

ADDITIONAL DISTRIBUTION:

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Admin. Procedures

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# FOR INFORMATION ONLY

## AmerGen

TMI - Unit 1  
Emergency Procedure

Number

**EPIP-TMI-.06**

Title

Revision No.

### Additional Assistance and Notification

**33**

Applicability/Scope

Responsible Office

Effective Date

TMI Division

Emergency Prep. Mgr.

07/18/00

This document is within QA plan scope  
Safety Reviews Required

<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No
<input checked="" type="checkbox"/>	Yes	<input type="checkbox"/>	No

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	Signature	Date
Originator	<i>Alamy Knoche</i>	07-07-2000
Procedure Owner	<i>Alamy Knoche</i>	07-07-2000
PRG	<i>John S. Schuch</i>	7/13/2000
Approver	<i>John S. Schuch</i>	7-7-00

	TMI - Unit 1 Emergency Procedure	Number  <b>EPIP-TMI-.06</b>
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## 1.0 PURPOSE

To provide Emergency Response Personnel with a directory of additional emergency response personnel, organizations and agencies for the purpose of making reports and obtaining assistance during an incident at TMI.

## 2.0 APPLICABILITY/SCOPE

This procedure applies to all TMI Emergency Response personnel of the On-shift, Initial Response, and Emergency Support Organizations responsible for contacting on-site and off-site agencies.

## 3.0 DEFINITIONS

None

## 4.0 RESPONSIBILITIES

The Emergency Director and/or the Emergency Support Director is/are responsible for implementing this procedure through the communicators at the ECC and EOF.

## 5.0 PROCEDURE

5.1 In the event of a declared emergency at TMI that requires additional emergency response personnel, organizations or agencies, take the following steps:

5.1.1 Determine the discipline, personnel, or equipment needed for the class of emergency declared.

5.1.2 Refer to the Exhibits section in Step 7.0 and identify the general category needed.

5.1.3 Turn to the appropriate exhibit to determine the telephone number needed.

5.1.4 If problems are encountered with emergency telephones, report the problem to the ECC Communications Coordinator. The Communications Coordinator shall refer to Exhibit 5.

5.2 Contact the organization needed and identify yourself by name, position, and Three Mile Island Nuclear Station.

5.2.1 Identify and give a brief description of the situation.

5.2.2 Identify necessary personnel/equipment needed and request assistance.

5.2.3 Identify a telephone number that can be used by the assisting organization to call back, if appropriate.

5.2.4 Based on information obtained from the RAC or EAC, provide a "best approach route" to responding organizations so that exposure to the plume will be minimized.

5.3 Log all pertinent information in accordance with the "Communications and Record Keeping" procedure, EPIP-TMI-.05.

5.4 If further assistance is required, repeat 5.1 through 5.3 as needed.

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5.5 If additional telephone numbers are needed to obtain assistance, consider the following sources of information:

- a. TMI Employee Directory
- b. INPO Emergency Resources Manual
- c. Local telephone book

5.6 Forward procedures used during emergencies, drills, and exercises to the TMI Emergency Preparedness Group following the incident.

## 6.0 REFERENCES

6.1 EPIP-TMI-.05, Communications and Record Keeping

6.2 Employee Phone Directory

6.3 INPO Emergency Resources Manual

## 7.0 EXHIBITS

7.1 Exhibit 1 - TMI On-Site Emergency Response Directory

7.2 Exhibit 2 - TMI Off-Site Emergency Response Directory

7.3 Exhibit 3 - Off-Site Emergency Organizations and Assistance (non TMI Organizations)

7.4 Exhibit 4 - Emergency Telephone Numbers for NRC Notification

7.5 Exhibit 5 - Telephone, Pager and LAN Trouble Reporting Procedure

7.6 Exhibit 6 - Emergency Aviation Support Instructions

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**EXHIBIT 1  
TMI On-Site Emergency Response Directory**

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**EMERGENCY CONTROL CENTER (CONTROL ROOM)**

**TELEPHONE NO.**

**NOTE**

For drills and exercises, the Plant Reference Simulator telephone numbers shall be used, not the actual Control Room telephone numbers.

Shift Manager's Office		948-8778
	(Telecopier)	948-8779
Control Room - Console		948-5579
Control Room Operator		948-8069
Control Room Supervisor		948-8071
Shift Manager		948-8070
Control Room - Dose Assessment (RAC)		948-8525
Control Room - RAC-R&EC Telephone		944-0382
COLA Computer Reboot Extension		948-8297
Off-site Notification Auto-Dialer		948-8984
EP Pager Call Out Phone		944-6623
EP Pager Call Back Line		948-8801
Plant Reference Simulator (for drills and exercises only)	(CRO)	948-2069
	(Control Room Supervisor)	948-2071
	(Shift Manager)	948-2070
	(RAC Area)	948-2063
	(Telecopier)	948-2079
	(Media Rep)	948-2057
	(ECC Communicators)	948-2078
	(EP Pager Call Out Phone)	944-4300
	(EP Pager Call Back Line)	948-8801

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**OPERATIONS SUPPORT CENTER**

OSC Coordinator	948-8082
GRCS/Rad Con Coordinator	948-8470
(GRCS Cellular)	5444
(Outside access to GRCS Cellular)	948-8248, ext. 5444
	948-5147
	948-5148
Radiological Controls Technicians	
	948-8083
(Telecopier)	948-8821

**TECHNICAL SUPPORT CENTER**

TSC Coordinator and Engineers	948-8773
	948-8774
	948-8951

**BACKUP TECH SUPPORT CENTER**

	948-5505
	948-5506
	948-5507
(Telecopier)	948-8780

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**SITE SECURITY**

Processing Center	948-8038
Central Alarm Station (CAS)	948-8039
Secondary Alarm Station (SAS)	948-8040
CAS Command Center (Central Alarm Station)	948-8132
	948-8134
	948-8159
	(FAX) 948-8422
OSF Command Center	948-8314
	948-8309
	948-8302
	(FAX) 948-8044
North Gate	948-8445
	948-5554
	948-8444
South Gate	948-8446

**MEDICAL DEPARTMENT**

948-8450  
948-8189  
948-8099  
948-8103

**WAREHOUSES**

Warehouse 1 (Emergency Assembly Area)	(also 948-8248, ext, 5500)	948-5500
Warehouse 1		948-8503
Warehouse 3 (Emergency Assembly Area)	(also 948-8248, ext, 5042)	948-5042



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**MISCELLANEOUS**

Dosimetry	948-8473
	948-8474
Computer Group	948-8606
	948-8107
	948-2062
PPC Modem dedicated backup line	944-2691
PPC Modem dedicated backup line	944-3007
Transportation	948-8733
	948-8174
Communications	948-8197

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**TMI Off-Site Emergency Response Directory**

**MERGENCY OPERATIONS FACILITY (SUSQUEHANNA TWP.)**

**WORK PHONE NO.**

<b>Admin Support</b>	<b>948-8964</b>
	<b>948-8965</b>
	<b>9-657-2368</b>
	<b>9-657-2739</b>
<b>Communicators</b>	<b>948-8903</b>
	<b>9-657-0739</b>
<b>Communications Division Area</b>	<b>948-8417</b>
	<b>948-8968</b>
	<b>9-657-1039</b>
<b>Environmental Assessment Command Center</b>	<b>9-540-4500</b>
	<b>9-540-4501</b>
<b>ESD Conference Room</b>	<b>948-8966</b>
	<b>9-657-0471</b>
<b>Group Leader - R&amp;EC Area</b>	<b>948-8966</b>
	<b>9-657-2097</b>
	<b>9-657-0564</b>
	<b>9-657-0629</b>
<b>NRC Areas</b>	<b>9-657-1967</b>
	<b>9-657-2225</b>
	<b>9-657-2435</b>
	<b>9-657-2818</b>
<b>Engineering Area</b>	<b>948-8967</b>
	<b>9-657-0471</b>

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Telecopier		9-657-3509
State Representative Area	(BRP Rep.)	9-657-1234
	(PEMA Rep.)	9-657-0511

### JOINT INFORMATION CENTER (COMMERCE PARK, SUSQUEHANNA TOWNSHIP)

	9-540-4900
Rumor Control Telephone Number	9-540-4909
(Joint Information Center Telecopier)	9-540-4907

### NEAR SITE JOINT INFORMATION CENTER (TMI TRAINING CENTER)

General Telephone Number	948-2095
Rumor Control Number	9-540-4909
Near Site JIC Telecopier	948-2064

### REMOTE ASSEMBLY AREAS

TMI Training Center	(Assembly Area)	948-2001 Extension 5810
	(Assembly Area)	948-2001 Extension 5811
	(Decon Area)	948-2001 Extension 5815
EOF	(Admin Support)	948-8964

### MISCELLANEOUS

Three Mile Island Help Desk	948-8393
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**EXHIBIT 3**

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**Off-site Emergency Organizations and Assistance (Non TMI Organizations)**

**GOVERNMENTAL AGENCIES**

**WORK PHONE NO.**

**FEDERAL**

**NOTE**

U.S. Nuclear Regulatory Commission numbers are listed in Exhibit 4.

Department of Energy - Radiological Assistance Program	(24 Hours)	9-1-631-344-2200
Duty Officer at Brookhaven National Laboratory		

**STATE**

Pennsylvania Emergency Management Agency/State EOC	(24 Hours)	9-651-2001
		1-800-424-7362

Governor's Area		9-651-2148
		9-651-2011

PEMA Fax's		9-651-2021
		9-651-2024

Department of Environmental Protection (DEP)		9-787-2480
--	--	------------

Bureau of Radiation Protection (BRP)

BRP Assessment Center

(9-5 and when manned)	9-783-9741
-----------------------	------------

(9-5 and when manned)	9-787-1990
-----------------------	------------

(9-5 and when manned)	9-787-9135
-----------------------	------------

(Telecopier)	9-783-9748
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BRP Emergency Operations Area (State EOC)

(when manned)	9-651-2128
---------------	------------

9-651-2129

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**COUNTY**

<b>Dauphin County</b>	<b>Comm Center</b>	<b>9-911 or 9-558-6900</b>
	<b>EMA Offices</b>	<b>9-558-6800</b>
	<b>Fax</b>	<b>9-558-6950</b>
<b>Lancaster County</b>		<b>9-664-1200</b>
		<b>9-664-1190</b>
	<b>Fax</b>	<b>9-664-1127</b>
	<b>Fax</b>	<b>9-664-1126</b>
<b>York County</b>		<b>9-854-5571</b>
		<b>9-840-7555</b>
		<b>9-1-800-427-8347</b>
	<b>Fax</b>	<b>9-840-7406</b>
	<b>Fax</b>	<b>9-840-7243</b>
<b>Lebanon County</b>	<b>(0800-1630)</b>	<b>9-272-7621</b>
		<b>9-272-2054</b>
	<b>(After hours)</b>	<b>9-272-2025</b>
	<b>Fax</b>	<b>9-272-9509</b>
<b>Cumberland County</b>		<b>9-238-9676</b>
		<b>9-243-4121</b>
		<b>9-532-8878</b>
	<b>Fax</b>	<b>9-240-6406</b>

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**EMERGENCY SERVICES (Fire/Police/EMS)**

Dauphin County 911 Dispatch Center		9-911
Pennsylvania State Police	(24 Hours)	9-671-7500

**HOSPITALS**

Hershey Medical Center (Emergency Room)		9-531-8333
Harrisburg Hospital	Senior Attending Physician	9-782-3131

**METEOROLOGICAL INFORMATION**

National Weather Service (NWS)	(Admin)	9-1-814-234-9412
	(24 Hours)	9-1-814-237-1152
	(24 Hours)	9-1-814-237-1153

**CONSULTANTS**

Institute of Nuclear Power Operations (INPO)		9-1-770-644-8000
	(24 hours-Emergency)	9-1-800-321-0614
American Nuclear Insurers		9-1-860-561-3433
Framatome, Lynchburg, VA. (formerly Babcock and Wilcox)	Brendon Brooks	9-1-804-832-3000
	Work Home	9-1-804-832-3219
		9-1-804-384-6598
Aviation		(See Exhibit 6)
Norfolk Southern Corporation - Supervisor of Train Operations		9-541-2158
		9-541-2140

**UTILITIES**

York Haven Power Station		9-848-7277
		9-266-3654

System Generation Dispatcher		9-1-610-375-5421
------------------------------	--	------------------

Also refer to the INPO Emergency Resources Manual

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**EXHIBIT 4**

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**Emergency Telephone Numbers for NRC Notification**

<u>COMMERCIAL TELEPHONE SYSTEM/TMI TELEPHONE SYSTEM</u>		<u>TELEPHONE NUMBER</u>
1.	To NRC Operations Center (Rockville, MD)	(Primary Number) 9-1-301-816-5100
		(Backup Number) 9-1-301-951-0550
		(Backup Number) 9-1-301-415-0550
		(Telecopier Number) 9-1-301-816-5151
2.	TMI USNRC Site Office	9-948-1166
		9-948-1165
	(Site Telephone)	948-8253
<b>Resident Inspectors</b>		
	Wayne Schmidt	(Home) 9-1-717-687-8627
		(Pager) 9-1-800-398-7853
	Craig Smith	(Home) 9-1-717-566-4757
		(Pager) 9-1-800-398-8135
3.	USNRC Region I Incident Response Center	(Telecopier) 9-1-610-337-5067

USNRC FTS 2000 TELEPHONE SYSTEM

**NOTE**

Only dial the ten digit number when using NRC FTS 2000 telephones. Do not dial a "1" or "9" before dialing the number.

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**EXHIBIT 4**

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**NOTE**

These telephones are a stand-alone system. A call can be completed to the below listed lines at the numbers shown only from another FTS 2000 telephone.

- |                               |   |  |
|-------------------------------|---|--|
| 1.                            | To USNRC (Rockville, MD) - Emergency Notification System (ENS), Health Physics Network (HPN), Reactor Safety Counterpart Link (RSCL), Protective Measures Counterpart Link (PMCL), Management Counterpart Link (MCL). | (Primary) 301-816-5100<br>(Backup) 301-951-0550<br>(Backup) 301-415-0550 |
| 2. To TMI FTS 2000 Telephones |   |  |
|                               | Emergency Notification System (ENS)   |  |
|                               | ECC/Control Room  | 700-361-1181   |
|                               | Technical Support Center  | 700-361-1181   |
|                               | Emergency Operations Facility   | 700-361-1169   |
|                               | Health Physics Network (HPN)  |  |
|                               | ECC/Control Room  | 700-361-2146   |
|                               | Emergency Operations Facility   | 700-361-1172   |
|                               | Reactor Safety Counterpart Link (RSCL)  |  |
|                               | ECC/Control Room  | 700-361-2148   |
|                               | Technical Support Center  | 700-361-2148   |
|                               | Emergency Operations Facility   | 700-361-1168   |
|                               | Protective Measures Counterpart Link (PMCL)   |  |
|                               | ECC/Control Room  | 700-361-2150   |
|                               | Emergency Operations Facility   | 700-361-1171   |
|                               | Management Counterpart Link (MCL)   |  |
|                               | Emergency Operations Facility   | 700-361-1167   |
|                               | Local Area Network (LAN)  |  |
|                               | Emergency Operations Facility   | 700-361-1170   |



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**EXHIBIT 5**

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**Communications Systems Reporting Guidance**

**NOTE**

The ECC Communications Coordinator is responsible for coordinating repairs for emergency communications equipment.

- I. This exhibit provides guidance in reporting problems with the following communications circuits.
  - A. Emergency telephones
    1. ML-8000 telephones (examples: Notification Line, Operations Line).
    2. Ring-down Lines (examples: Emergency Director Line, In-Plant Rad Con Line, EOF-BRP Line).
  - B. Group pagers
    1. See additional information in III.A below.
  - C. NRC FTS 2000 telephones
    1. See additional information in III.B below.
  - D. Commercial or Meridian telephones
  - E. LAN and computers
  - F. FAX machines and telecopiers
  - G. Seltronics E-1000 Recorder
    1. Records conversations on certain emergency telephones.
    2. Located in the Service Building telephone equipment room.
- II. The following reporting sequence should be used in the order listed.
  - A. TMI Help Desk at 8393
  - B. Joe Clupp office telephone at 8518

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**C. Joe Clupp pager at 1-800-672-2285**

1. Dial the pager number.
2. Dial the PIN number of 7064.
3. Dial your call-back telephone number.

**D. Joe Clupp home telephone at 464-5041.**

**III. Additional reporting requirements**

**A. Group pagers**

1. If contact cannot be made at any of the numbers listed above, contact Metrocall directly.
2. 238-4770 during regular business hours.
3. 255-5432 for after hours emergencies.
4. 237-0444 for after hours emergencies.
5. 1-800-344-1004 for after hours contact.

**B. NRC FTS 2000 telephones**

1. If contact cannot be made at any of the numbers listed above, contact the USNRC directly.

**NOTE**

Failures of the Emergency Notification System (ENS Line) or the Health Physics Line (HPN) are required to be reported to the NRC within one hour. Inform the Shift Manager and make the notification.

**2. Contact numbers**

- a. 1-301-816-5100
- b. 1-301-951-0550

**C. Seltronics E-1000 Recorder**

1. If contact cannot be made at any of the numbers listed above, contact the Emergency Preparedness Representative.
2. This system is not regulatory required and repairs may be deferred until after the emergency.

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**Emergency Aviation Support**

**NOTE**

Emergency aviation support shall only be requested at the direction of the  
Emergency Director or Emergency Support Director.

1. Contact the Aviation Support Center shown below:

Horsham Valley Airways  
451 Caredean Drive  
Horsham, PA 19044

0800 to 1700, Mon. through Fri.

1-215-674-2100

After Hours - Hangar

1-215-674-2101

After Hours - Pager (after hearing the tone, dial your call back number)

1-888-382-9666

2. Identify yourself by name and position and inform the individual that you are calling for Three Mile Island Nuclear Station.
3. Describe the emergency aviation support needed.
4. Provide location and cargo/personnel to be transported and the destination.

**NOTE**

Landing zone information is provided on the following pages. Provide this  
information to the aviation contractor as appropriate.

5. Obtain the following information from the representative of Horsham Valley Airways:

Name \_\_\_\_\_ Title \_\_\_\_\_

Estimated time of Arrival at Pick Up Location \_\_\_\_\_

Special Landing Zone requirements (if any) \_\_\_\_\_

6. Make the necessary arrangements to transport the cargo and/or personnel to the pick up location.
7. Make the necessary arrangements to pick up the cargo and/or personnel at the destination point.
8. Notify the aviation contractor when services are no longer required. Record the individual notified below.

Name \_\_\_\_\_ Title \_\_\_\_\_

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**LANDING ZONE INFORMATION**

**HARRISBURG INTERNATIONAL AIRPORT**

1. Able to handle helicopter and fixed wing aircraft.

**CAPITAL CITY AIRPORT**

1. Able to handle helicopter and fixed wing aircraft.

**THREE MILE ISLAND NUCLEAR STATION**

1. Helicopter access only.
2. FAA Site Number 20920.011H.
3. Within Harrisburg International Airport's surface to 6000 feet control zone.
4. Equipped with marker lights and wind sock.
5. Gravel surface at approximately 300 feet elevation.
6. Primary Obstructions - four cooling towers north of landing site are 672 feet elevation (372 feet above ground level).

**PENNSYLVANIA STATE POLICE HELIPAD**

1. This site is located at the Troop H Headquarters Building on Elmerton Avenue in Susquehanna Township.
2. Landing site is located approximately 2½ miles north of center city Harrisburg, immediately south of Interstate Route 81.
3. Permission to use the site must be granted in advance. Use the following numbers to obtain permission.  
  

774-3997	Normal working hours (0815 to 1615)
671-7500	Off hours (Troop H Headquarters)
4. Provide estimated time of arrival to State Police to allow activation of landing lights.
5. The State Police do not have a Unicom base station. Communication with State Police aircraft is possible if the contractor frequency is provided to the State Police.