

JULY 21, 2000

ALL AGREEMENT STATES  
MINNESOTA, OKLAHOMA, PENNSYLVANIA, WISCONSIN

**TRAINING COURSE INFORMATION: ACCEPTANCE TO THE LICENSING PRACTICES AND  
PROCEDURES COURSE (G-109) (STP-00-063)**

Enclosure 1 is the list of students from the States selected to attend the September 18-22, 2000 Licensing Practices and Procedures Course (G-109). Please provide the list of students and the instructions (Enclosure 2) to each individual from your program who is on the list. States with students attending this course have agreed to pay travel expenses, however, there is no tuition for this course. Course attendees should be encouraged to make travel and lodging arrangements as soon as possible.

To assist us and other States, and to help ensure that States with candidates on waiting lists will have an opportunity to fill vacated slots that may open up after our course acceptance letters have been sent to you, we ask that you inform us of any cancellations 30 days prior to the course starting date.

If you have any questions regarding this correspondence, please contact me or the individual named below.

POINT OF CONTACT:	Brenda G. Usilton	INTERNET: <a href="mailto:BGU@NRC.GOV">BGU@NRC.GOV</a>
TELEPHONE:;	301-415-2348	FAX: 301-415-3502

**/RA by PAUL H. LOHAUS for/**  
Frederick C. Combs, Deputy Director  
Office of State and Tribal Programs

Enclosures:  
As stated

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LICENSING PRACTICES AND PROCEDURES COURSE  
SEPTEMBER 18-22, 2000  
CHATTANOOGA, TN

STATE	PARTICIPANTS(S)	NO TUITION COST
<b>GEORGIA</b>  Radioactive Materials Program Department of Natural Resources 4244 International Parkway, Suite 114 Atlanta, GA 30354	1. Irene Bennett	
<b>LOUISIANA</b>  Radiation Protection Division Environmental Assistance Division Office of Environmental Services 7220 Bluebonnet Road, P.O. Box 82135 Baton Rouge, LA 70884-2135	1. Melinda Davis	
<b>MARYLAND</b>  Radiological Health Program Air and Radiation Mgmt Administration Maryland Department of the Environment 2500 Broening Highway Baltimore, MD 21224	1. Barbara Park	
<b>OHIO</b>  Bureau of Radiation Protection Ohio Department of Health 35 East Chestnut Street Columbus, OH 43266	1. J. Erie Denison	
<b>OKLAHOMA</b>  Radiation Management Section Department of Environmental Quality P.O. Box 1677 Oklahoma City, OK 73101-1677	1. Steve Hoggard	
<b>OREGON</b>  Radiation Protection Services Oregon State Health Division Department of Human Services P. O. Box 14450 Portland, OR 97210-0450	1. Tobin Mott	
<b>PENNSYLVANIA</b>  Bureau of Radiation Protection Department of Environmental Protection Rachel Carson State Office Building P.O. Box 8469 Harrisburg, PA 17105-8469	1. Michelle Dyarman	
<b>Wisconsin</b>  Radiation Protection Section Division of Public Health Department of Health and Family Services P.O. Box 2659 Madison, WI 53701-2659	1. Paul Caleb 2. Jason Hunt	

**ENCLOSURE 1**

## INSTRUCTIONS TO STUDENTS

**ACCEPTANCE:** This is to advise you that those individuals in Enclosure 1 have been accepted for participation in the training course (G-109) "Licensing Practices and Procedures." This course is scheduled to be presented September 18-22, 2000 at the NRC Technical Training Center, 5746 Marlin Road, Suite 200, Osborne Office Center, Near Eastgate Shopping Center, Chattanooga, Tennessee 37411-5677, Telephone (423) 866-6500.

**COURSE:** This course will be conducted beginning at 8:00 am and end at 4:00 pm each day except for Friday September 22, 2000 when the class is scheduled to end at 12:00 noon. Enclosure 3 is a course outline.

**LODGING AND TRAVEL:** You should plan to arrive on Sunday, September 17, 2000 and depart on Friday, September 22, 2000. Participants must make their own lodging and travel arrangements. Individuals should request a State or government employee rate at the hotels. The following URL is for hotels located in the vicinity of the Technical Training Center: <http://134.167.142.214:591/Nrc/ttd/front/motels.html> and we are also including the URL for maps of the vicinity: [http://www.hsrdoornl.gov/nrc/special/chat\\_map.pdf](http://www.hsrdoornl.gov/nrc/special/chat_map.pdf). There is no suitable lodging within walking distance nor reliable public transportation from the hotel to the Training Center; therefore, students should coordinate with students who have cars.

**ENCLOSURE 2**

**LICENSING PRACTICES AND PROCEDURES COURSE**  
**Tentative Schedule for September 18-22, 2000**

DAY	TIME	TOPIC	PRESENTER
Monday	8:00 - 9:00	Welcome, Local Arrangements & Introductions	John Ricci
	9:00 - 12:00	Overview of Licensing	Betsy Ullrich or Pamela Henderson
	12:00 - 1:00	Lunch	
	1:00 - 2:30	Overview of Licensing (cont)	Betsy Ullrich or Pamela Henderson
	2:30 - 4:00	Sealed Source and Devices	Michelle Burgess
Tuesday	8:00 - 12:00	Medical Licenses	Pam Henderson
	12:00 - 1:00	Lunch	
	1:00 - 4:00	Medical Licenses (cont)	Pam Henderson
Wednesday	8:00 - 12:00	Gauge Licenses	Patricia Pelke
	12:00 - 1:00	Lunch	
	1:00 - 4:00	Industrial Radiography Licenses	Jack Whitten
Thursday	8:00 - 10:00	Industrial Radiography Licenses (cont)	Jack Whitten
	10:00 - 12:00	LIONS & Guidance Consolidation	Jack Whitten & John Pelchat
	12:00 - 1:00	Lunch	
	1:00 - 4:00	Laboratory R&D Licenses	John Pelchat
Friday	8:00 - 10:00	Laboratory R&D Licenses (cont)	John Pelchat
	10:00 - 12:00	Exam	John Ricci

**ENCLOSURE 3**